

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING****DECEMBER 17, 2013****MINUTES****SPECIAL MEETING – DISCUSSION SESSION**

At 4:03 p.m., Dr. Stephens called the Special Meeting – Discussion Session to order. Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens were present. Administration present: Dr. Jeffrey Baarstad, Superintendent, Robert Iezza, Assistant Superintendent, Instructional Services, Linda Bekeny, Assistant Superintendent, Business Services, and Mark McLaughlin, Assistant Superintendent, Personnel Services. Carol Boyan-Held, Director, Elementary Education and Dr. Jon Sand, Director, Curriculum & Assessment, were also in the audience.

Dr. Stephens asked if there were any public speakers for the Discussion Session; there were none.

Board Members were asked to share information from sessions they found particularly useful or important at the California School Boards Association (CSBA) Annual Conference and Trade Show.

- Mrs. Buckles discussed the Quest Academy, a program for at-risk middle school students in La Mesa Spring Valley School District, and a teacher run summer program, Making Summer Matter, which helped bridge the achievement gap and summer learning/loss that students experience.
- Mrs. Phelps mentioned the School Facilities to Support Common Core and 21st Century Learning workshop, where the importance of school facility design and furniture (flexibility and mobility) was emphasized. Mrs. Phelps also discussed the Quest Academy, and seminars on Saturday School and Student Board Representatives.
- Dr. Stephens talked about the workshop he attended on Parcel Taxes and Bonds.
- Dr. Connolly discussed the “Reclaiming Senior Year” program that she attended, hosted by Santa Monica Unified School District. This program is designed for the students who opt out of mathematics in their senior year. Dr. Connolly was also impressed by the “Closing the Achievement Gap Digital Style” and “Teachers Leadership Academy” sessions.

The Special Meeting-Discussion Session ended at 4:55 p.m., and the Board adjourned into Closed Session.

CALL TO ORDER – CLOSED SESSION

At 5:00 p.m. President Timothy Stephens announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:02 p.m., where the following items were discussed.

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders

- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6
Agency Negotiator: Mark McLaughlin, Assistant Superintendent, Personnel Services
Employee Organizations:
• Unified Association of Conejo Teachers (UACT)
• California School Employees Association (CSEA)
• Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- G. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties will be discussed regarding price and terms of payment:

- 310 Kelley Road
- 2498 Conejo Center Drive

The Closed Session ended at 5:52 p.m. There were no announcements from Closed Session.

REGULAR SESSION

OPENING PROVISIONS

Call to Order and Roll Call: President Stephens called the meeting to order at 6:00 p.m. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Robert Iezza, Assistant Superintendent, Instructional Services, Linda Bekeny, Assistant Superintendent, Business Services, and Mark McLaughlin, Assistant Superintendent, Personnel Services. Carol Boyan-Held, Director, Elementary Education, Dr. Jon Sand, Director, Curriculum and Assessment, and David Fateh, Director, Planning and Construction, were also present.

Dr. Stephens read the procedural announcements and welcomed everyone to the meeting.

Approval of the Agenda

Mrs. Phelps moved to approve the agenda, with the following changes: under V. Action Items – Consent, the Certificated Employees numbers change to 9501-9507, and also in the Consent Agenda, pull item D. Expulsion: Westlake High School #8-13/14E, seconded by Mrs. Buckles. Motion carried 5-0.

Recognition: Marmonte League Champions – Westlake High School Football Team

The Westlake High School Football Team was honored.

Presentations

- Conejo Recreation and Park District 50th Anniversary, Jim Friedl, Executive Director
- Child Nutrition, Sandy Curwood, Director

Reorganization of the Board of Education and Committee Representatives

Dr. Stephens handed the gavel to Dr. Baarstad to proceed with nominations for President.

1. Dr. Baarstad asked for nominations for Board President. Mrs. Phelps nominated Peggy Buckles for President. There were no other nominations. The Board voted 5-0. Mrs. Buckles is the President of the Board of Education.

Mrs. Buckles took her place as President of the Board, and thanked Dr. Stephens for his year of service as President. Several Board members joined Mrs. Buckles in thanking Dr. Stephens, and complimenting his leadership.
2. Mrs. Buckles asked for nominations for Vice President. Dr. Stephens nominated Dr. Betsy Connolly for Vice President. Mr. Dunn nominated himself for Vice President. Mrs. Buckles asked for a vote on the first nomination. The Board voted 4-1, with Mr. Dunn voting nay. Dr. Connolly is the Vice President of the Board.
3. Mrs. Buckles asked for nomination for Clerk. Dr. Stephens nominated Mrs. Phelps for Clerk. There were no other nominations. The Board voted 5-0. Mrs. Phelps is the Clerk of the Board.
4. Set Date, Time, and Place of Regular Board Meetings: Dr. Stephens moved to hold to the current schedule for Board meetings: the first and third Tuesday of each month, Closed Session at 5:00 p.m., Open Session at 6:00 p.m., to be held in the Board Meeting Room of the District Offices, seconded by Mrs. Phelps. Motion carried 5-0.
5. Appointment of Board Representative to the Ventura County Committee on School District Organization. Dr. Connolly moved to nominate Pat Phelps to serve as the Board Representative to the Ventura County Committee on School District Organization, seconded by Dr. Stephens. Motion carried 5-0.
6. Assignment to Committees. Mrs. Buckles stated that at the January 7, 2014, Board meetings, Board members who request a change for committees they currently serve will be discussed. Otherwise, committee assignments will remain.

Comments from the Superintendent

Dr. Baarstad did not have any comments.

Comments from the Public

There were no comments from the public.

Comments from Individual Board Members

Mrs. Buckles commended the Conejo/Las Virgenes Future Foundation, Dr. Baarstad, and Dr. Connolly for the excellent leadership program provided to the Youth Congress the previous week. Mrs. Buckles also thanked Walnut Elementary for the wonderful Gingerbread Man play put on by the Kindergarten classes.

ACTION ITEMS – GENERAL**Personnel Services****A. PUBLIC HEARING: Appointment of the Board of Education Appointee to the Personnel Commission**

Mrs. Buckles opened the Public Hearing at 7:06 p.m. There were no speakers to the item. Mrs. Buckles closed the Public Hearing at 7:07 p.m.

B. Appointment of the Board of Education Appointee to the Personnel Commission

Mr. Dunn moved to appoint Nathan K. Harimoto to serve as Personnel Commissioner for the term of December 1, 2013, through November 30, 2016, seconded by Dr. Connolly. Motion carried 5-0.

Instructional Services

C. PUBLIC HEARING: Approval of Open Enrollment (SBX5, 4, Chapter 3) Waiver Applications

Mrs. Buckles opened the Public Hearing at 7:10 p.m. There were no speakers to the item. Mrs. Buckles closed the Public Hearing at 7:11 p.m.

D. Open Enrollment (SBX5, 4, Chapter 3) Waiver Applications

Mrs. Phelps moved to approve the waiver requests for Conejo and Glenwood on the Open Enrollment list 2013-2014 and 2014-2015, seconded by Dr. Connolly. Motion carried 5-0.

E. Approval of Amendments to Board Policy 6161.11 – Supplemental Instructional Materials

Dr. Connolly moved to approve amendments to Board Policy 6161.11 – Supplemental Instructional Materials, as submitted, seconded by Mrs. Phelps. Motion carried 5-0.

Business Services

F. 2013-2014 First Interim Financial Statements

Dr. Stephens moved to accept the 2013-14 First Interim Financial Statements as submitted, seconded by Mrs. Phelps. Assistant Superintendent, Business Services, Linda Bekeny presented summary information on the report. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda as amended, seconded by Dr. Connolly. Motion carried 5-0.

A. Approval of Minutes (in Section B of the full Agenda)

1. Regular Meeting of December 17, 2013

B. Personnel Assignment Orders:

1. Certificated Employees: #9501 to #~~9506~~ Changed to #9507
Teachers
2. Classified Employees: C-8125 to C-8144
Account Clerk, Child Care Assistant, Child Care Leader, Custodian, Early Care Site Supervisor, Groundskeeper, Intermediate Clerk Typist, Paraprofessional/Special Ed, Purchasing Expediter, Senior Clerk Typist, Site Computer Technician II, Systems Engineer
3. Exempt Employees: E-13149 to E-13199
Campus Supervisor, Coaches, Outdoor School, Specialist, Student Helper

C. Stipulated Agreement: Newbury Park High School #7-13/14SA

~~D. Expulsion: Westlake High School #8-13/14E (Pulled from the Agenda)~~

E. Overnight Trip Requests

1. Newbury Park High School Band
2. Thousand Oaks High School Boys Varsity Basketball Team
3. Thousand Oaks High School Choir

- F. Purchase Order Report #846

INFORMATION ITEMS

The Board did not request changes to the following Information Items:

Personnel Services

- A. Approval of the 2014-2015 School Year Calendar

Instructional Services

- B. Approval of Amendments to Administrative Regulation 5215.3 – Challenging Student Course Grade/Challenging Student Records

Business Services

- C. Approve the Common Core State Standard (CCSS) Implementation Funding Plan.

ADJOURNMENT

Mrs. Buckles adjourned the Open Session at 7:45 p.m. The Board will reconvene on **Tuesday, January 7, 2014, Special Meeting, Closed Session at 4:00 p.m., Regular Closed Session at 5:00 p.m., Open Session at 6:00 p.m.** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

January 7, 2014

Date

Clerk

January 7, 2014

Date

Superintendent