

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING****November 19, 2013****MINUTES****CALL TO ORDER – CLOSED SESSION**

At 5:05 p.m. President Timothy Stephens announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:02 p.m., where the following items were discussed.

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6
Agency Negotiator: Mark McLaughlin, Assistant Superintendent, Personnel Services
Employee Organizations:
 - Unified Association of Conejo Teachers (UACT)
 - California School Employees Association (CSEA)
 - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- G. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties will be discussed regarding price and terms of payment:

- 310 Kelley Road
- 2498 Conejo Center Drive

The Closed Session ended at 6:07 p.m. There were no announcements from Closed Session.

REGULAR SESSION**OPENING PROVISIONS**

Call to Order and Roll Call: President Stephens called the meeting to order at 6:12 p.m. Present were Board members Dr. Betsy Connolly, Pat Phelps and Dr. Timothy Stephens. Peggy Buckles and Mike Dunn were not present. Administration: Dr. Jeffrey Baarstad, Superintendent, Robert Iezza, Assistant Superintendent, Instructional Services, Linda Bekeny, Assistant Superintendent, Business Services, and Mark McLaughlin,

Assistant Superintendent, Personnel Services. Dr. Jeff Davis, Director, Secondary Education and Dr. Jon Sand, Director, Curriculum and Assessment, were also present.

Dr. Stephens read the procedural announcements and welcomed everyone to the meeting.

Approval of the Agenda

Mrs. Phelps moved to approve the agenda seconded by Dr. Connolly. Motion carried 3-0.

Presentation: Newbury Park High School FHA Hero Students

Students from the Culinary Arts Program at Newbury Park High School introduced themselves and discussed how meetings are held for the FHA HERO program. The students have won several awards at the State level.

Recognition: CIF Champions for Character Recipient

Newbury Park High School Assistant Principal, Larry Berlin, introduced student McLane Martin, who received the honor.

Comments from the Superintendent

Dr. Baarstad announced the 2013 California Distinguished Schools elementary schools nominees: Banyan, Weathersfield and Sycamore Canyon School. There were 13 nominations in Ventura County, with three from CVUSD.

Comments from the Public

There were no comments from the public.

Comments from Individual Board Members

Mrs. Phelps reported from three committees that she represents for the Board. The first was the committee to elect members for the Ventura County Committee for School Board Reorganization. Ms. Phelps reported that openings were in Region 4 and Region 5. Greg Barker and Rob Collins will continue to represent Region 4, as will Richard Duarte for Region 5. From the Conejo Coalition for Youth and Families, Ms. Phelps highlighted several activities for the community, including anti-bullying programs, reality parties, internship program for 11th grade students, and a new staff position for the Teen Center. Mrs. Phelps reported that she received a lot of compliments around the community about the services of Kathleen Murvin, CVUSD's counselor with the Breakthrough Program. The Conejo Recreation and Park District has developed a video which highlights the collaboration of the City, CRPD and the School District. From the Technology Committee, Ms. Phelps stated there was a lot of focus on a BYOD (bring your own device) policy, guidelines for FAQs (frequently asked questions), Google apps, Smarter Balance testing and ISTE.NETS (learning, teaching and leading standards in the digital age, recognized and adopted worldwide).

Dr. Connolly is the Board representative on the District's Wellness Committee. She reported that at the last meeting, there was discussion about compliance with items that are sold by the student store, as well as items sold by PTA and other organizations throughout the day, especially lunch. Dr. Connolly also stated that the subject of exercise for students is a concern of the Committee.

Dr. Stephens discussed the Westlake High School v. Oaks Christian football game and congratulated Head Coach Jim Benkert and his staff and students for their excellent sportsmanship.

ACTION ITEMS – GENERAL

Board of Education

A. 2012-2016 CSBA Delegate Assembly Nominations

Mrs. Phelps moved not to nominate any additional candidates, seconded by Dr. Connolly. Motion carried 3-0.

Superintendent**B. Revision to Board Bylaw 9130: Board Committees**

Mrs. Phelps moved to approve the revisions to Board Bylaw 9130 – Board Committees, seconded by Dr. Connolly. Motion carried 3-0.

C. Revision to Board Bylaw 9220: Governing Board Elections

Dr. Connolly moved to approve the revisions to Board Bylaw 9220 – Governing Board Elections, seconded by Mrs. Phelps. Motion carried 3-0.

Personnel Services**D. Approve Resolution #13/14-07: Layoff Reduction of Classified Positions**

Mrs. Phelps moved to approve Resolution #13/14-07: Layoff/Reduction of Classified Positions as submitted – eliminate vacant Classified Supervisory Unit position as specified; and reduce work hours for CSEA unit bargaining position as specified, seconded by Dr. Connolly. Motion carried 3-0.

E. Approval of Salary Range Replacement for New job Classification: Systems Engineer

Dr. Connolly moved to approve the salary allocation for the new job class, Systems Engineer, to be on salary range 120 (\$5,455-\$6,636) on the CSEA Salary Schedule, seconded by Mrs. Phelps. Motion carried 3-0.

F. Establishment of Classified Positions

Mrs. Phelps moved to approve the establishment and/or modification of classified assignment as specified and authorize the District to request the Personnel Commission to review the current classification hierarchy in the Maintenance & Operations department and commence bargaining with the exclusive bargaining representative, CSEA Chapter 620, relative to salary for Lead Groundskeeper job class, seconded by Dr. Connolly. Motion carried 3-0.

Instructional Services**G. Approval of Amendments to Board Policy/Administrative Regulation 5144.1 – Suspension and Expulsion/Due Process**

Dr. Connolly moved to approve amendments to Board Policy and Administrative Regulations 4144.1 – Suspension and Expulsion/Due Process, as submitted, seconded by Mrs. Phelps. Motion carried 3-0.

H. Approval of 2014 Summer School/Extended Year Programs

Dr. Connolly moved to approve the summer school and extended year programs as proposed, seconded by Mrs. Phelps. Motion carried 3-0.

I. Approval of Outdoor Education Contract

Mrs. Phelps moved to approve Administrative Regulation 5113.1 – Chronic Absence and Truancy, as submitted, seconded by Dr. Connolly. Motion carried 3-0.

Business Services**J. Revision to Board Policy 1330 – Use of School Facilities**

Mrs. Phelps moved to approve the revisions to Board Policy 1330 – Use of School Facility, seconded by Dr. Connolly. Motion carried 3-0.

K. Revision to Board Policy 3260 – Fees Charges

Dr. Connolly moved to approve the revisions to Board Policy 3260 – Fees and Charges, seconded by Mrs. Phelps. Motion carried 3-0.

L. Adoption of Administrative Regulation 3260 – Fees and Charges

Dr. Connolly moved to approve the adoption of Administrative Regulation 3260 – Fees and Charges, seconded by Mrs. Phelps. Motion carried 3-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda as written, seconded by Dr. Connolly. Motion carried 3-0.

- A. Approval of Minutes (in Section B of the full Agenda)
 - 1. Regular Meeting of November 5, 2013
- B. Personnel Assignment Orders:
 - 1. Certificated Employees: #9491 to #9494
Teachers
 - 2. Classified Employees: C-8055 to C-8081
Child Care Assistant, Child Care Leader, Child Nutrition Assistant I, Clerk Typist, Custodian, Family Services coordinator, Groundskeeper, Health Clerk, Human Resources Assistant, Intermediate Clerk Typist, Paraprofessional/Spanish, Paraprofessional/Special Ed, Secretary, Senior Clerk Typist, Telephone Operator/Receptionist, TUPE Coordinator
 - 3. Exempt Employees: E-13200 to E-13259
Campus Supervisor, Coaches, Specialist, Student Helper
- C. Stipulated Agreement: Westlake High School #6-13/14SA
- D. Expulsion: Westlake High School #6-13/14E
- E. Overnight Trip Requests
 - 1. Thousand Oaks High School Dance Team
 - 2. Westlake High School Dance Team
- F. Parent Support/Booster Organization Reauthorizations
 - 1. Thousand Oaks High School Baseball Booster Club
 - 2. Thousand Oaks High School Girls Basketball Booster Club
 - 3. Thousand Oaks High School Choral Booster Club
 - 4. Thousand Oaks High School Dance Team Booster Club
 - 5. Thousand Oaks High School Football Booster Club
 - 6. Thousand Oaks High School Boys Lacrosse Booster Club
 - 7. Thousand Oaks High School Girls Lacrosse Booster Club
 - 8. Thousand Oaks High School Orchestra Booster Club
 - 9. Thousand Oaks High School Boys Soccer Booster Club
 - 10. Thousand Oaks High School Girls Soccer Booster Club
 - 11. Thousand Oaks High School Softball Booster Club
 - 12. Thousand Oaks High School Swim Booster Club
 - 13. Thousand Oaks High School Girls Tennis Booster Club
 - 14. Thousand Oaks High School Boys Volleyball Booster Club
 - 15. Thousand Oaks High School Girls Volleyball Booster Club
 - 16. Thousand Oaks High School Boys Water Polo Booster Club

- 17. Thousand Oaks High School Girls Water Polo Booster Club
- 18. Thousand Oaks High School Wrestling Booster Club

- G. Purchase Order Report #844
- H. Disposal of Surplus and Obsolete Equipment
- I. Change Order #1: Various Sites, Indefinite Quantity Asphalt Paving – Mission Paving & Sealing, Inc.
- J. Notice of Completion: Thousand Oaks High School – Synthetic Field Turf Replacement, Field Turf, USA

INFORMATION ITEMS

Instructional Services

- A. Approval of Amendments to Administrative Regulation 5116.1 – Intradistrict Attendance. Mr. Iezza provided insight to the changes made in the regulation.
- B. Approval of Amendments to Administrative Regulation 6181.1 – Magnet/Academy Schools

ADJOURNMENT

Dr. Stephens adjourned the Open Session at 7:00 p.m. The Board will reconvene on **Tuesday, December 3, 2013, Closed Session at 5:00 p.m., Open Session at 6:00 p.m.** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

December 3, 2013

Date

Clerk

December 3, 2013

Date

Superintendent