

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING****October 15, 2013
MINUTES****CALL TO ORDER – CLOSED SESSION**

At 5:00 p.m. President Timothy Stephens announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:02 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6
Agency Negotiator: Mark McLaughlin, Assistant Superintendent, Personnel Services
Employee Organizations:
 - Unified Association of Conejo Teachers (UACT)
 - California School Employees Association (CSEA)
 - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- G. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties will be discussed regarding price and terms of payment:

- 310 Kelley Road
- 2498 Conejo Center Drive

The Closed Session ended at 6:05 p.m. There were no announcements from Closed Session.

REGULAR SESSION**OPENING PROVISIONS**

Call to Order and Roll Call: President Stephens called the meeting to order at 6:10 p.m. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Robert Iezza, Assistant Superintendent, Instructional Services, Linda Bekeny, Assistant Superintendent, Business Services, and Mark McLaughlin, Assistant Superintendent, Personnel Services.

Dr. Jeff Davis, Director, Secondary Education, Carol Boyan-Held, Director, Elementary Education and Dr. Jon Sand, Director, Curriculum and Assessment, were also present.

Dr. Stephens read the procedural announcements and welcomed everyone to the meeting.

Approval of the Agenda

Mrs. Phelps moved to approve the agenda with the following change: on the Agenda, V. Information Items, D. Approval of Amendments to Board Policy 5145.3, change page number from 86 to 98, seconded by Mr. Dunn. Motion carried 5-0.

Presentation: Outdoor School, Dr. Jeff Davis, Director, Secondary Education

Dr. Davis introduced Cheryl Moncourtois, the new Outdoor School Coordinator for 2013-2014. Dr. Davis also presented information about alternative outdoor education programs and costs for future years. Dr. Connolly reminded Dr. Davis that the Board promised parents two conditions would apply at outdoor school, regardless of where it would be: 1) that all cabins would be fully screened and 2) carbon monoxide monitors would be present in every cabin. The Board and staff discussed the need for a two-year commitment to a District-operated program with the new coordinator in order to have a fair assessment to compare with programs operated by outside entities.

Comments from the Superintendent

Dr. Baarstad was happy to announce the FBI's release of the Nation's Safest Cities, with Thousand Oaks being #1 in California, and #4 nation-wide! He complimented Thousand Oaks Police Department for their proactive, school and community based policing programs. He announced that Sunday, October 20, is the Rotary Street Fair and that the District will have two booths – one for general information and one for the Conejo Schools Foundation and Conejo Council PTA. He also assured Dr. Connolly and the Board that their Board Planning Calendar would be available to review soon.

Comments from the Public

There were no public speakers.

Comments from Individual Board Members

Dr. Connolly discussed the Sounds of the Conejo event held at Thousand Oaks High School. She emphasized that the event was not meant as a competition, but an opportunity for schools to showcase their new field shows and then take the field together. Dr. Stephens also commented on the Sounds of the Conejo event. He also attended a program sponsored by Corwin Press that brought Dr. John Hattie, a world-renown educational researcher who has spent the last 20 years studying student achievement. Dr. Hattie believes that two main factors are necessary to increase student achievement: staff development and teacher expertise in the classroom. The program was held at the Westlake Hyatt and was attended by educators from across the nation. Dr. Stephens thanked Mike Soules, President of Corwin Press and also President of the Conejo Schools Foundation, for the opportunity to hear Dr. Hattie.

ACTION ITEMS – GENERAL

Superintendent

A. Management Consulting Agreement with TBWB Strategies

Mrs. Phelps moved to approve the agreement with TBWB Strategies, as submitted, seconded by Mrs. Buckles. Dr. Stephens asked Dr. Baarstad what he thought the three top projects should be if a bond is on the ballot and is approved. Dr. Baarstad responded 1) providing students with the technological tools necessary to prepare them for college and careers; 2) upgrade and modernize science and mathematics labs, and other special purpose instructional environments; and 3) modernize classrooms and schools and bring them up to current standards. Motion carried 5-0.

Personnel Services**B. Revision of Board Policy 4030: Nondiscrimination in Employment**

Mr. Dunn moved to adopt the revisions to Board Policy 4030: Nondiscrimination in Employment, seconded by Dr. Connolly. Motion carried 5-0.

C. Formal Receipt of the 2013-2014 Proposal for Reopener Collective Bargaining Negotiations Submitted by the California School Employees Association (CSEA), Chapter #620

Mrs. Buckles moved to formally receive CSEA's proposal, seconded by Mrs. Phelps. Motion carried 5-0.

D. Approval of Salary Range Placement for New Job Classification

Mrs. Phelps moved to approve the salary allocation for the new job class, Registrar, to be on salary range 50 (\$15.71 – 19.14) on the CSEA Salary Schedule, seconded by Mr. Dunn. Motion carried 5-0.

E. Establishment of Classified Positions

Mrs. Buckles moved approve the establishment and/or modification of classified assignments as specified, seconded by Mr. Dunn. Motion carried 5-0.

Instructional Services**F. PUBLIC HEARING and Approval of Resolution #13/14-03: Pupil Textbook and Instructional Materials**

Dr. Stephens opened the Public Hearing at 6:55 p.m. There were no public speakers. Dr. Stephens closed the Public Hearing at 6:57 p.m.

Mrs. Buckles moved to adopt Resolution #13/14-03 Pupil Textbook and Instructional Materials as submitted, seconded by Mrs. Phelps. Motion carried 5-0.

G. Resolution #13/14-06: K-3 Class Size Reduction Program (SB-1777), Resolution and Application

Mr. Dunn moved to approve the attached resolution related to class size reduction and approve the submission of the application for class size reduction funding, seconded by Dr. Connolly. Motion carried 5-0.

H. Approval of Amendments to Administrative Regulation 5113.1 – Chronic Absence and Truancy

Mrs. Phelps moved to approve Administrative Regulation 5113.1 – Chronic Absence and Truancy, as submitted, seconded by Mrs. Buckles. Motion carried 5-0.

I. Approval of Amendments to Administrative Regulation 5125 – Student Records

Mrs. Buckles moved to approve Administrative Regulations 5125-Student Records, as submitted, seconded by Mrs. Phelps. Motion carried 5-0.

J. Approval of Amendments to Board Policy 5131.2 – Bullying

Mr. Dunn moved to approve Board Policy 5131.2 – Bullying, as submitted, seconded by Dr. Connolly. Motion carried 5-0.

K. Approval of Amendments to Board Policy & Administrative Regulation 6159.2 – Nonpublic, Nonsectarian School and Agency Services for Special Education

Mrs. Buckles moved to approve Board Policy and Administrative Regulations 6159.2 – Nonpublic, Nonsectarian School and Agency Services for Special Education, as submitted, seconded by Dr. Connolly. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda as amended, seconded by Mrs. Buckles. Motion carried 5-0.

A. Approval of Minutes (in Section B of the full Agenda)

1. Regular Meeting of October 15, 2013
- B. Personnel Assignment Orders:
 1. Certificated Employees: #9476 to #9479
Adult Education Teachers, Teachers
 2. Classified Employees: C-7954 to C-7991
Child Care Assistant, Child Nutrition Assistant I, Custodian, Early Care Assistant Teacher, Early Literacy Teacher, Health Clerk, High School Office Manager, Human Resources Assistant, Intermediate Clerk Typist, Language Assessment and Development Facilitator-Spanish, Licensed Vocational Nurse, Paraprofessional/SDC, Paraprofessional/Special Ed, Site Computer Technician II
 3. Exempt Employees: E-13093 to E-13148
Campus Supervisor, Coaches, Specialist, Student Helper
- C. Expulsions
 1. Conejo Valley High School #1-13/14E
 2. Thousand Oaks High School #2-13/14E
- D. Overnight Trip Request: Westlake High School Yearbook
- E. Purchase Order Report #840
- F. Disposal of Surplus and Obsolete Equipment
- G. Quarterly Report – Williams and Valenzuela Uniform Complaints
- H. 2013-2014 TOPASS Projects

INFORMATION ITEMS

Superintendent

- A. Local Control Funding Formula Information. Dr. Baarstad presented a report from School Services of California.

Personnel Services

- B. Adoption of Administrative Regulation 4161.2, 4261.2, 4361.2: Personal Leaves. There was no discussion about this item.
- C. Adoption of Board Policy 4217.3: Layoff/Rehire. There was no discussion about this item.

Instructional Services

- D. Approval of Amendments to Board Policy 5145.3 – nondiscrimination/Harassment. There was no discussion about this item.
- E. Approval of Amendments to Board Policy/Administrative Regulation 6161.1 – Selection and Evaluation of Instructional Materials. Mrs. Buckles had a question that was answered by Mr. Iezza.
- F. Approval of Amendments to Board Policy/Administrative Regulation 6164.6 – Identification and Education Under Section 504. There was no discussion about this item.

G. Approval of Amendments to Board Policy/Administrative Regulation 6174 – Education for English Learners.
There was no discussion about this item.

ADJOURNMENT

Dr. Stephens adjourned the Open Session at 7:30 p.m. The Board will reconvene on **Tuesday, November 5, 2013, Closed Session at 5:00 p.m., Open Session at 6:00 p.m.** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

November 5, 2013

Date

Clerk

November 5, 2013

Date

Superintendent