

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

**October 2, 2012
MINUTES**

CALL TO ORDER – CLOSED SESSION

At 5:00 p.m. President Betsy Connolly announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:02 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6
Agency Negotiator: Timothy Carpenter, Assistant Superintendent, Personnel Services
Employee Organizations:
 - Unified Association of Conejo Teachers (UACT)
 - California School Employees Association (CSEA)
 - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- G. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties will be discussed regarding price and terms of payment:

- 310 Kelley Road
- 2498 Conejo Center Drive

The Closed Session ended at 5:58 p.m. There were no announcements from Closed Session.

REGULAR SESSION

OPENING PROVISIONS

Call to Order and Roll Call: President Connolly called the meeting to order at 6:10 p.m. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey L. Baarstad, Superintendent, Timothy Carpenter, Deputy Superintendent, Personnel Services, Linda Bekeny, Assistant Superintendent, Business Services, and Robert Iezza, Assistant Superintendent, Instructional Services. Dr. Jeff Davis, Director, Secondary Education, Carol Boyan-Held, Director, Elementary Education, Dr.

Dr. Jon Sand, Director, Curriculum and Assessment, and Marina Mihalevsky, Director, Classified Personnel, were also present.

Dr. Connolly read the procedural announcements and welcomed everyone to the meeting.

Approval of the Agenda

Mrs. Phelps moved to approve the Agenda with the following change: Under IV. Action Items – Consent, B. Personnel Assignment Orders, #1 Certificated Employees, change the numbers to #9180 - 9187, seconded by Dr. Stephens. Motion carried 5-0.

Introduction of and Reports from High School Student Representatives

Josie Schott, Century Academy, was seated with the Board. Josie, along with Jeshenia Medrano, Conejo Valley High School, Alex Vesling, Newbury Park High School, Kate Corlett, Thousand Oaks High School, and Will Barrett, Westlake High School, reported on activities from their campuses, such as athletics, band, school clubs and organizations, Red Ribbon activities, Halloween events, assemblies, rallies, Homecoming activities, Blood Drives and charity events, new classes, PSAT/SAT tests, and many others.

Reports from Community Support Organizations

Julie Nerland, Executive Vice President, Conejo Council PTA and President of the Sycamore Canyon School, provided a report about Sycamore Canyon School. You may visit the Conejo Council PTA website at http://conejocouncilpta.org/Community_Concerns.html

Cindy Goldberg, Executive Director, Conejo Schools Foundation (CSF), provided information from the Walk for Healthy Schools event that was held on September 29. Approximately 500 staff and family members attended the event. Ms. Goldberg announced that the Foundation would love to hear from anyone who would be interested in being a sponsor for the District's All-Call System. More information and opportunities can be found on the Foundation's website <http://www.conejoschools.org/>.

Laurie Lam, Chair, District Advisory Council (DAC), provided information from the first 2012-2013 DAC meeting held September 11. Reports were given by the Conejo Schools Foundation, Personnel Services, Maintenance and Operations – Facilities update, District Website update regarding home-school communication, and a report from summer school. The next meeting will be Tuesday, October 9 at 9:00 a.m. in the Board Room. General information regarding DAC and meeting agendas and minutes may be found on their website at <http://www.conejo.k12.ca.us/Parents/DistrictAdvisoryCouncilDAC.aspx>.

Presentations

Tim Carty, from Piper Jaffray (financial advisor and bond underwriter) presented information on an opportunity to refinance the Measure R Bond in order to save taxpayers money. Dr. Baarstad explained that 15 years ago the community supported CVUSD by voting for Measure R, which was for \$88 million in facilities upgrades and modernization. The District was able to leverage the \$88 million to almost double the amount through matching State modernization grants and City grants. Two weeks ago, Mr. Carty alerted Dr. Baarstad that the District could refinance the bonds (much like refinancing a house) to lower the tax rate for property tax payers for the next 4-5 years as they pay off the bond. Mr. Carty fielded questions from the Board: Will the bond maturity change? No, the bond will still have a maturity date of 8/1/2019. Will the District receive any money from the refinancing? No. Will refinancing cause an increase in the amount due? No, all savings will go to the taxpayers. Will the bond be paid off any sooner? No. Will the Board receive a prospectus? Yes, you will receive a prospectus in a total package before the next board meeting. Will there be a press release? Yes.

Rick Freed, Energy Educator, presented a report to the board explaining the program and showing the savings over the last 6 years, beginning Spring 2007. The net savings have been significant, over \$2,400,000. Board members and Dr. Baarstad thanked Mr. Freed for his commitment to and success with the program.

Comments from the Superintendent

Dr. Baarstad commended the Conejo Schools Foundation for the Walk for Healthy Schools event, and the opportunity to enjoy the walk with staff, parents, and other community members. He also appreciated the Conejo Recreation and Park District's complementary program on the same day offering healthy ideas and life choices to the community. Dr. Baarstad announced the 50th Anniversary Program for Thousand Oaks High School, beginning with the Homecoming Game on Friday, October 12 and many fun events at the school on Saturday, October 13. Please visit the school's website for more information about their 50th Anniversary events: <http://www.conejo.k12.ca.us/Default.aspx?alias=www.conejo.k12.ca.us/tohs>

Comments from the Public

One public speaker asked for support in defeating Proposition 32 at the polls on November 6. One speaker announced the Sounds of Conejo Saturday evening at Thousand Oaks High School beginning at 7:30 p.m., where all three of our high schools bands will compete with others in an exciting event. Two speakers provided an account of their son's aggressive recruitment by the military, and asked that Board policy address the issue of military recruiters having access to students on the campuses. One public speaker spoke about principals announcing the availability of the CHSPE test.

Dr. Connolly asked for staff to provide an update regarding Board policy and regulations regarding military recruitments.

Comments from Individual Board Members

Dr. Stephens commended Judy Bowers, a consultant teacher from the County, for her guided writing skills presentation at Conejo Elementary School to kindergarten students and their teachers. Dr. Connolly thanked the Foundation for the Walk for Healthy Schools, and stated that she was happy to see more staff at the event, which makes a big difference to the students. She plans to attend the Thousand Oaks High School alumni event and Sounds of the Conejo. Dr. Connolly also expressed her pleasure to see the Breakthrough Program's website up and running.

<http://www.conejo.k12.ca.us/Departments/InstructionalServices/SecondaryEducation612/BreakThrough.aspx>

ACTION ITEMS – GENERAL**Superintendent****A. Naming of Newbury Park High School Stadium Playing Field**

Mrs. Buckles moved to approve the Advisory Committee's recommendation to name the Newbury Park High School Stadium playing field as "George Hurley Field," seconded by Dr. Stephens. The Board discussed the possible implications of naming facilities in honor of beloved staff. Some questioned whether this type of recognition would tend to prohibit a potential donor. The committee process provides an opportunity for people to present these types of questions. Board members agreed that a balance of facilities named in honor of staff that have made significant contributions to a program over time and charitable donors would be a good idea. Motion carried 5-0.

Personnel Services**B. Establishment of Classified Positions**

Dr. Stephens moved to approve the establishment of classified assignments as specified, seconded by Mrs. Phelps. Mrs. Buckles questioned whether it would be better to wait until after the election to see if Proposition 30 passes. Dr. Baarstad responded by saying that this is a necessary position in the Technology Department, whether Proposition 30 passes or not. This position will provide more efficient service to the schools. Mr. Dunn asked about the fiscal impact on the District. Dr. Baarstad stated that one position has been eliminated and that position is being reclassified at no increased cost. One public speaker asked that the position be delayed until after the election. Motion carried 4-1 (Buckles, Connolly, Phelps, Stephens yae; Dunn nay).

C. Resolution #12/13-09: Layoff/Reduction of Classified Positions

Mrs. Phelps moved to approve Resolution #12/13-09: Layoff/Reduction of Classified positions as submitted, seconded by Dr. Stephens. Motion carried 5-0.

Instructional Services**D. Resolution #12/13-07: Red Ribbon Week Proclamation**

Mrs. Buckles moved to adopt the attached Red Ribbon Week proclamation #12/13-07, seconded by Mr. Dunn. Mrs. Phelps stated her pleasure that Red Ribbon Week is not affected by budget cuts. She said that the schools do a great job promoting the program. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda as amended, seconded by Dr. Stephens. Motion carried 5-0.

A. Approval of Minutes (in Section B of the Agenda packet)

1. Regular Meeting of September 18, 2012

B. Personnel Assignment Orders:

1. Certificated: #9180 – ~~#9186~~ *as changed in Agenda approval*
Counselors, Psychologists, Teachers
2. Classified: C-7199 to C-7262
Account Clerk, Child Nutrition Assistant I, Clerk, College and Career Guidance Specialist, Groundskeeper, Health Clerk, High School Office manager, Intermediate Clerk Typist, Language and Assessment Development Facilitator-Spanish, Paraprofessional/Bilingual-Spanish, Paraprofessional/Special Ed, Secretary, Senior Clerk Typist, Telephone Operator/Receptionist, Translator-Interpreter
3. Exempt: E-12093 to E-12129
Athletic Coach, Campus Supervisor, Specialist, Student Helper

C. Overnight Trip Requests

1. Thousand Oaks High School Marching Band
2. Thousand Oaks High School Winter Guard
3. Westlake High School Yearbook

D. Purchase Order Report #819**E. Disposal of Surplus and Obsolete Equipment****INFORMATION ITEMS****Superintendent****A. Revision of Board Bylaws 9321: Closed Session Purposes and Agendas**

Dr. Baarstad explained the internal process for GAMUT policy and regulation updates through the California School Boards Association. Updates are recommended mostly based upon new laws or court decisions. Dr. Connolly stated that when policies and regulations come before her, she likes to know that they are actually what we do, and that the people who use the policy are aware of the changes. Dr. Baarstad stated that the revisions provide an opportunity for staff to review the entire policy/regulation and make appropriate changes at that time.

Instructional Services

- B. Resolution #12/13-03: Pupil Textbook and Instructional Materials. There was no discussion.
- C. Resolution #12/13-04: K-3 Class Size Reduction Program (SB-1777) Resolution and Application. Dr. Stephens questioned whether \$1,071 per student is proper funding for the program. Dr. Baarstad stated that the research he did several years ago indicated that figure was fair when the program first started, but those same teachers that were hired fifteen years ago are now at the top of their pay scale and therefore, he estimates that the figure represents about 70% of the cost.
- D. Approval of Administrative Regulation 3550: Food Service/Child Nutrition Program. Dr. Baarstad explained that this is an entirely new regulation that provides detail to the existing policy. Mrs. Buckles questioned students' access to free drinking water. Mrs. Bekeny stated that school water fountains and water meet all regulations in the policy. Dr. Connolly stated that she would like to see the district consider replacing the current fountains with cold water fountains when possible.

ADJOURNMENT

Dr. Connolly adjourned the Open Session at 8:30 p.m. The Board will reconvene on Tuesday, October 16, 2012, Closed Session at 4:30 p.m., 5:00 p.m. Discussion Session – 2013-2014 School Calendar and 6:00 p.m. for Open Session at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

October 16, 2012

Date

Clerk

October 16, 2012

Date

Superintendent