

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING****October 1, 2013
MINUTES****DISCUSSION SESSION**

At 4:12 p.m., President Timothy Stephens called the Discussion Session to order and asked if there were any public speakers to the agenda item: The Governing Board Planning Calendar. There were none. The Board discussed annual and recurring agenda items and activities that fall under the Board's purview. A second draft of the Governing Board Planning Calendar will be reviewed by the Board. No action was taken at the Discussion Session, which ended at 5:12 p.m.

CLOSED SESSION

At 5:15 p.m. President Timothy Stephens announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:17 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6
Agency Negotiator: Mark McLaughlin, Assistant Superintendent, Personnel Services
Employee Organizations:
 - Unified Association of Conejo Teachers (UACT)
 - California School Employees Association (CSEA)
 - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- G. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties will be discussed regarding price and terms of payment:

- 310 Kelley Road
- 2498 Conejo Center Drive

The Closed Session ended at 6:05 p.m. There were no announcements from Closed Session.

REGULAR SESSION**OPENING PROVISIONS**

Call to Order and Roll Call: President Stephens called the meeting to order at 6:10 p.m. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Robert Iezza, Assistant Superintendent, Instructional Services, Linda Bekeny, Assistant Superintendent, Business Services, and Mark McLaughlin, Assistant Superintendent, Personnel Services. Dr. Jeff Davis, Director, Secondary Education, Carol Boyan-Held, Director, Elementary Education, Dr. Jon Sand, Director, Curriculum & Assessment, and David Fateh, Director, Facilities & Construction, were also present.

Dr. Stephens read the procedural announcements and welcomed everyone to the meeting.

Approval of the Agenda

Mrs. Phelps moved to approve the agenda with two adjustments: move Information/Discussion Item A. Management Consulting Agreement with TBWB Strategies to the last item of the Opening Provisions, and add one more number to item B. 1. Under V. Action Items – Consent, #9472-#9475, seconded by Mrs. Buckles. Motion carried 5-0.

Report: 2013-2014 CVUSD Focus Areas and Professional Development Plan – Robert Iezza, Assistant Superintendent, Instructional Services and Dr. Jon Sand, Director, Curriculum & Assessment

Mr. Iezza and Dr. Sand presented this year's Focus Areas and Professional Development Plan. Dr. Stephens stated that in all his years in education he had never seen a more comprehensive staff development plan. Every Wednesday and Thursday there are teacher-led classes throughout our district. The matrix for the Focus Areas may be obtained through the Superintendent's Office (kise@conejousd.org).

Reports from Student Representatives

Sarah Jimenez, representing Newbury Park High School, sat with the Board. Other representatives, Gabrielle Olivas, Thousand Oaks High School, Sierra Newell, Westlake High School, and Carina LaMarchina, Century Academy, discussed events on their campuses such as athletic events, band, school clubs and organizations, upcoming Homecoming activities, Halloween events, assemblies and rallies, charities and fund raisers, intervention programs to help students, and others.

Reports from Community Support Organizations

Mike Soules, President, Conejo Schools Foundation, distributed a book published by Corwin Press by a former CVUSD student, Zak Kukoff, "The Autism Ambassadors Handbook." He stated that Summer School was a huge success again this year, with an enrollment of 768 students. Mr. Soules announced the success of the *Walk for Healthy Schools* event, and thanked the CVUSD Wellness Committee for their outreach and promotion. Mr. Soules stated that this year is the 10th anniversary of the Conejo Schools Foundation, and that the Foundation will be focusing on the following priorities: Arts and Enrichment, College and Career Readiness and 21st Century Skills, Classroom Grants, and Naming Opportunities. More information about the Foundation may be found at <http://www.conejoschools.org/>.

Rocky Capobianco, Chairperson, District Advisory Council (DAC), reported from the meeting of September 10, 2013, where the following reports were presented: Summer School update, Common Core and related updates, the Wellness Policy, and several committee reports. The next meeting will be held on Tuesday, October 8, at 8:45 a.m. For more information, please visit DAC's webpage at <http://www.conejo.k12.ca.usParents/DistrictAdvisoryCouncilDAC.aspx>.

Comments from the Superintendent

Dr. Baarstad commended the counselors and staff for a very successful CVUSD College Night at Westlake High School. He mentioned that the event had incredible information for students and parents, with 30 different seminar topics available to those who attended. Dr. Baarstad thanked the Conejo Schools Foundation for the community-spirited event, *Walk for Healthy Schools* that was held last Saturday. He also reminded the community of the

Sounds of Conejo, which is being held at Thousand Oaks High School on Saturday, October 5. This event features high school bands from around Southern California, including our three high school bands.

Comments from the Public

There were no public comments.

Comments from Individual Board Members

Mrs. Phelps was pleased to report that the *Walk for Healthy Schools* event was well attended and she enjoyed the change of venue to Conejo Creek North. She mentioned attending the dedication of the Boys & Girls Club at Colina Middle School. Mrs. Buckles commented and thanked everyone involved in the Back-to-School nights and the College Night at Westlake High School. Dr. Stephens spoke about the Education Forum held locally at the Harris Ranch, where Dr. Baarstad, along with other local education leaders, addressed the audience. Mr. Dunn complimented the staff at Westlake Elementary School for their good work and stated his appreciation for those responsible for the funding of Smart Boards in many classrooms.

Management Consulting Agreement with TBWB Strategies *(This item was moved from VI. Information Items during approval of the Agenda)*

Jared Boignon, representative from TBWB Strategies, discussed the second phase of a bond feasibility study for CVUSD including gathering information from the community.

ACTION ITEMS – GENERAL

Personnel Services

A. Receipt of the 2013-2014 Proposal for Successor Collective Bargaining Negotiations

Mr. Dunn moved to formally receive the District's and UACT's co-submitted Proposal, seconded by Dr. Connolly. Motion carried 5-0.

B. Authorization to Open the 2013-2014 Proposal for Reopener Collective Bargaining Negotiations Between the Conejo Valley Unified School District and the Conejo Valley Pupil Personnel Association (CVPPA)

Mrs. Buckles moved to approve the District to open for negotiation Articles X and XX of the CVPPA Contract of Agreement 2012-2015, seconded by Mrs. Phelps. Motion carried 5-0.

Instructional Services

C. Resolution #13/14-05: Red Ribbon Week Proclamation

Mrs. Phelps moved to adopt the attached Red Ribbon Week Proclamation #13/14-05, seconded by Mrs. Buckles. Motion carried 5-0.

D. Establishment of Classified Position

Mrs. Buckles moved to approve the establishment and/or modification of classified assignments as specified, seconded by Mr. Dunn. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda as amended, seconded by Mrs. Buckles. Motion carried 5-0.

A. Approval of Minutes (in Section B of the full Agenda)

1. Regular Meeting of September 27, 2013

B. Personnel Assignment Orders:

1. Certificated Employees: #9472 to #9474

Adult Ed Teachers, Teachers

2. Classified Employees: C-7920 to C-7953
Child Care Assistant, Clerk, Clerk Typist, Early Care Assistant Teacher, Early Care Teacher, Health Clerk, Intermediate Clerk Typist, Intermediate Clerk Typist/Bilingual, Groundskeeper, Intermediate Clerk Typist, Instructional Media Technician, Paraprofessional/Bilingual – Spanish, Paraprofessional/SDC, Paraprofessional/Special Ed, School Office Manager, Secretary, Senior Clerk Typist, Sign Language Interpreter, Site Computer Technician II,
 3. Exempt Employees: E-12869 to E-12945
Campus Supervisor, Coaches, Specialist, Student Helper
- C. Contract for Nonpublic School Placement for Handicapped Student #17-13/14
- D. Field Trips
1. Overnight Trip by Airplane: Maple Elementary School
 2. Overnight Trip Request: Thousand Oaks High School Marching Band
 3. Overnight Trip Request: Westlake High School Chorus
- E. Purchase Order Report #841
- F. Disposal of Surplus and Obsolete Equipment
- G. Establishment of Petty Cash Funds for Adult Ed Community Service Programs

INFORMATION ITEMS**Superintendent**

- ~~A. Management Consulting Agreement with TBWB Strategies~~ *This item was moved to the top of the agenda, after Closed Session, during Approval of the Agenda.*

Personnel Services

- B. Revision to Board Policy 4030: Nondiscrimination in Employment

Instructional Services

- C. Resolution #13/14-03: Pupil Textbook and Instructional Materials. There were no comments.
- D. Resolution #13/14-06: K-3 Class Size Reduction Program (SB-1777) Resolution and Application. Mrs. Phelps remarked that she is very happy that we are still in the CSR Program, even though it's been difficult through the cutbacks.
- E. Approval of Amendments to Administrative Regulation 5113.2 – Chronic Absence and Truancy. Dr. Stephens asked what our truancy rate was. Staff responded less than 5%.
- F. Approval of Amendments to Administrative Regulation 5125 – Student Records. Mr. Dunn asked questions about biometric data. Mr. Iezza assured Mr. Dunn that CVUSD does not collect this type of data and does not allow access to student data outside of parents or staff working with the students.
- G. Approval of Amendments to Board Policy 5131.2 – Bullying. There was no discussion.
- H. Approval of Amendments to Board Policy/Administration Regulation 6159.2 – Nonpublic, Nonsectarian School and Agency Services for Special Education. There was no discussion.

ADJOURNMENT

The meeting was adjourned at 7:40 p.m.

Dr. Stephens adjourned the Open Session at 7:30 p.m. The Board will reconvene on **Tuesday, November 5, 2013, Closed Session at 5:00 p.m., Open Session at 6:00 p.m.** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

October 15, 2013

Date

Clerk

October 15, 2013

Date

Superintendent