

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**September 6, 2011**

**MINUTES**

**CALL TO ORDER – CLOSED SESSION**

The Board meeting of Tuesday, September 6, 2011, was called to order by President Peggy Buckles at 5:01 p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Mrs. Buckles asked if there were any public speakers for the Closed Session agenda items; there were none. The Board adjourned into Closed Session at 5:03 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations (*Pursuant to Government Code §54957*)  
Timothy Carpenter, Negotiator, CVUSD  
UACT, CSEA, CVPPA
- D. Consideration of Student Discipline – Expulsion or Suspension (*Pursuant to Education Code §48900, et seq.*)
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension (*Pursuant to Government Code §35146*)
- F. Pending Litigation (*Pursuant to Government Code §54957.1(a) (3)*)
- G. Conference with Real Property Negotiators (*Pursuant to Government Code §54956.8*)  
*Kelley Road Property, Conejo Center Drive Property, Mitchell Road Property, Avenida de los Arboles Property; Dr. Joel Kirschenstein, Sage Institute, CVUSD Negotiator*

The Closed Session ended at 5:45 p.m. There were no announcements from Closed Session.

**REGULAR SESSION**

**OPENING PROVISIONS**

Mrs. Buckles called the Regular Session of the Board Meeting to order at 6:03 p.m.

Mrs. Buckles led the Pledge of Allegiance, read the procedural announcements and welcomed everyone to the meeting.

Roll Call: Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Janet Cosaro, Assistant Superintendent, Instructional Services, Timothy Carpenter, Assistant Superintendent, Personnel Services, and Linda Bekeny, Assistant Superintendent, Business Services. Also present was Dr. Jeff Davis, Director, Secondary Education.

**Approval of the Agenda**

Mrs. Phelps moved to approve the Agenda, seconded by Dr. Stephens. Motion carried 5-0.

**Student Board Representatives**

Hannah Degani, Newbury Park High School, sat with the Board. Hannah, along with Rebekah Solomon, Thousand Oaks High School, Lauren Chi, Westlake High School, Josie Schott, Century Academy and Melissa Siple, Conejo Valley High School, reported on events on their campuses such as athletics, band and chorus, ASB, PTSA/PFA activities, Sparkles cheer team, Back to School nights, rallies, Homecoming events, Red Ribbon week, fund raisers, and many more.

**Parent Support Organizations**

Mike Soules, President, Conejo Schools Foundation, provided information about the upcoming “3<sup>rd</sup> Annual Walk for Healthy Schools” event on September 24, registration at 8:00 a.m., walk beginning at 9:00 a.m. The walk is in partnership with the Conejo Recreation and Park District’s annual “Family Health & Fitness Day” and includes a 5K walk through streets of Thousand Oaks, or a ½ mile around the Stroller Stroll. Registration may be completed on line at [www.conejoschool.com](http://www.conejoschool.com). The event is held at the Thousand Oaks Community Center next to Thousand Oaks High School. “Cash from Conejo Schools” is a new program offering \$250 monthly grants to teachers who apply (on line) and qualify. Another exciting new program being piloted in the Newbury Park cluster this year is “Conejo on the Future’s Edge,” a training program for teachers funded by Corwin Press, with leadership from Janet Cosaro and her team. The pilot is based on 21<sup>st</sup> Century Skills training, with focus on collaboration, innovation, communication, and critical thinking skills that our students need and our teachers deserve.

Denise Reader, President, Conejo Council PTA, discussed the activities of the 18 units within the district and the goals that she is setting for the Council this year: that all members from all units work together, that the Round-Table meetings with principals will continue this year, that the Council will build relationships with other community organizations to work on programs that benefit children, and to ensure that leaders have training and information available to them. Ms. Reader invited the community to visit the Council’s new website at [www.conejocouncilpta.org](http://www.conejocouncilpta.org).

Laurie Lam, Chair, District Advisory Council, provided the names of DAC’s Executive Board and stated that site representatives are still being assigned. The first meeting of DAC will be Tuesday, September 13, at 9:00 a.m. in the District Office Board Room, at which time Council will receive updated information from Summer School, Personnel Services and Technology Services.

**Comments from the Superintendent**

Dr. Baarstad 1) commended the staff for the smooth opening of school this year. 2) announced a new program that is being offered at the Adult Education site, the Bridge Program, developed to help students bridge the academic gap they may experience between high school and college. Many of the students in this program have been away from school for a few years and need a refresher course, while some may need to sharpen their skills in English, Algebra and study skills before going on to a community college or college environment. Dr. Baarstad thanked Loredana Carson, Teacher at Adult Education, Mike Waters, Principal, Adult Education, and Dianne McKay, parent volunteer and a member of the Ventura County Community College Board of Directors, for their assistance in getting this program started. 3) thanked Margaret Saleh, Director, Special Education, Jack Wilson, Director, Planning and Construction, and the Maintenance & Operations staff for moving the post-secondary school special education students from the Newbury Park High School campus to the University Center. This new home appears to be more comfortable for the students.

**Comments from the Public**

One individual offered suggestions to change the Board’s Policy regarding grade appeals.

**Comments from Individual Board Members**

Mrs. Buckles stated that she was looking forward to the Back-to-School nights at all the campuses, and that she was also grateful that the district had such a smooth opening this year.

**ACTION ITEMS – GENERAL****Personnel Services****A. Establishment of Classified Positions**

Dr. Stephens moved to approve the establishment of classified assignments as specified, seconded by Mrs. Phelps. Motion carried 5-0.

**Instructional Services****B. Approval of Interdistrict Transfer Memorandum of Understanding commencing with the 2011-2012 School Year**

Mr. Dunn moved to approve the Interdistrict Transfer Memorandum of Understanding commencing with the 2011-2012 school year, seconded by Dr. Connolly. Motion carried 5-0.

**C. Approval Amendments to Board Policy and Administrative Regulation 5117-Interdistrict Attendance**

Mrs. Phelps moved to approve the amendments to Board Policy and Administrative Regulations 5117-Interdistrict Attendance, seconded by Dr. Connolly. Motion carried 5-0.

**D. Approval of Adult School Courses for 2011/2012**

Dr. Stephens moved to approve Adult School courses for 2011/2012, seconded by Mr. Dunn. Motion carried 5-0.

**ACTION ITEMS – CONSENT**

Mrs. Phelps moved to approve the consent agenda, seconded by Dr. Stephens. Motion carried 5-0.

**A. Approval of Minutes (in Section B of the Agenda packet)**

1. Regular Meeting August 16, 2011
2. Special Meeting August 30, 2011

**B. Personnel Assignment Orders:**

1. Certificated: 8882 - 8908  
*Administrator, Counselors, Teachers*
2. Classified: C-6419 to C-6490  
*Adult School Program Specialist, Account Clerk, Bilingual Cross Cultural ELD Para-Facilitator/Spanish, Child Care Assistant, Child Nutrition Assistant I, Child Nutrition Assistant-Satellite, Child Nutrition Manager, Custodian, Early Care Assistant Teacher, Groundskeeper, Health Clerk, Intermediate Clerk Typist Bilingual-Spanish, Paraprofessional/Special Ed, School Occupational Therapist, Secretary, Telephone Operator/Receptionist*
3. Exempt: E-11062 to E-11112  
*Athletic Coach, Campus Supervisor, Specialist, Student Helper*

**C. Contracts for Nonpublic School Placement for Handicapped Students: #17-11/12****D. Trip Requests**

1. Ratification of Overnight Trip Request: Thousand Oaks High School Cross Country Team
2. Boat Trip Request: Newbury Park High School Geologic Information Systems
3. Overnight Trip Request: Newbury Park High School Journalism
4. Overnight Trip Request: Westlake High School Chorus
5. Preauthorization of Overnight Trip Requests

- E. Purchase Order Report #795
- F. Disposal of Surplus and Obsolete Equipment
- G. Notice of Completion: Conejo Adult Education – Post Secondary Modular Addition – Thomas Schwab Corporation

**INFORMATION ITEMS**

Instructional Services

- A. Approval of Amendment to Board Policy/Administrative Regulations 3513.3 – Tobacco Free Schools
- B. Approval of Amendment to Board Policy 5131.62 – Tobacco
- C. Approval of Board Policy/Administrative Regulations 6163.2 – Animals at School. Mrs. Cosaro clarified that this policy refers to service or therapy animals for students with special needs.
- D. Resolution #11/12-05: Red Ribbon Week Proclamation

**ADJOURNMENT**

Mrs. Buckles adjourned the Open Session at 6:44 p.m. The Board will reconvene on **Tuesday, September 20, 2011**, at 5:00 p.m. for Closed Session and 6:00 p.m. for Open Session-Regular Meeting at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

September 20, 2011

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Date

\_\_\_\_\_  
Clerk

September 20, 2011

\_\_\_\_\_  
Date

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Superintendent