

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING****June 26, 2012
MINUTES****CLOSED SESSION**

The Board meeting of Tuesday, June 26, 2012, was called to order by Vice President Timothy Stephens at 4:05 p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Dr. Stephens asked if there were any public speakers for the Closed Session agenda items; there was one employee. The Board heard the employee's testimony (via CSEA representative). The Board adjourned into Closed Session at 4:07 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
See Section IV. Action Items – Consent - Personnel/Assignment Orders
 - 1. Employee Discipline/Administrative Recommendation 5 days suspension
- C. Labor Negotiations (*Pursuant to Government Code §54957*)
Timothy Carpenter, Negotiator, CVUSD
UACT, CSEA, CVPPA
- D. Consideration of Student Discipline – Expulsion or Suspension (*Pursuant to Education Code §48900, et seq.*)
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension (*Pursuant to Government Code §35146*)
- F. Pending Litigation (*Pursuant to Government Code §54957.1(a) (3)*)
- G. Conference with Real Property Negotiators (*Pursuant to Government Code §54956.8*)
 - 310 Kelley Road
 - 2498 Conejo Center Drive
 - Southwest Corner of Avenida de los Arboles and Atlas Avenue

The Closed Session ended at 5:03 p.m.

CALL TO ORDER - REGULAR SESSION**OPENING PROVISIONS**

Call to Order and Roll Call: Dr. Stephens called the meeting to order at 5:06 p.m. Present were Board members Peggy Buckles, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Dr. Betsy Connolly, Board President, was not in attendance. Administration: Dr. Jeffrey Baarstad, Superintendent, Janet Cosaro, Deputy Superintendent, Timothy Carpenter, Assistant Superintendent, and Linda Bekeny, Assistant Superintendent, Business Services.

Dr. Stephens read the procedural announcements and welcomed everyone to the meeting.

Approval of the Agenda

Mrs. Phelps moved to approve the Agenda with the following amendment: Section IV. Action Items – Consent: B. Personnel Assignment Orders: B.1. Certificated Employees: #9079 - 9100, seconded by Mrs. Buckles. Motion carried 4-0.

Comments from the Superintendent

Dr. Baarstad thanked Janet Cosaro, retiring Deputy Superintendent, for her dedicated service throughout the years. (This was Mrs. Cosaro's last meeting.)

Comments from the Public

One public speaker also thanked Mrs. Cosaro for her professional demeanor, and pointed out that the Cal Safe Program provides free child care until the child is 5 years old.

Comments from Individual Board Members

There were none.

ACTION ITEMS – GENERAL**Superintendent****A. Response to the Ventura County Grand Jury Report on Earthquake Safety**

Mrs. Buckles moved to approve the response to the Ventura County Grand Jury Report on Earthquake Safety, seconded by Mrs. Phelps. Dr. Baarstad pointed out that the response from the Grand Jury acknowledged that the district is in compliance with the Earthquake Safety requirements. There was one public speaker regarding seismic safety concerns at Conejo Valley High School. Mr. Dunn asked if the District had been cited for any violations at Conejo Valley High School. Dr. Baarstad responded no. Mrs. Buckles pointed out that the Grand Jury Report was focused on proper preparation requirements for food, water, shelter, etc., and not structural concerns that the speaker discussed. Motion carried 4-0.

Personnel Services**B. Approval Resolution #11/12-38: Layoff/Reduction of Classified Positions**

Mrs. Phelps moved to approve Resolution #11/12-38 – Layoff/Reduction of Classified Positions as submitted, seconded by Mr. Dunn. Motion carried 4-0.

C. Establishment of Classified Positions

Mrs. Phelps moved to approve the establishment of classified assignments as specified, seconded by Mr. Dunn. Motion carried 4-0.

Business Services**D. PUBLIC HEARING: 2012-2013 Adopted Budgets – General Fund and Ancillary Funds**

Dr. Stephens opened the Public Hearing regarding the 2012-2013 Adopted Budgets – General Fund and Ancillary Funds, at 5:23 p.m. There were no speakers to the subject. Dr. Stephens closed the Public Hearing at 5:24 p.m.

E. 2012-2013 Adopted Budgets – General Fund and Ancillary Funds

Mr. Dunn moved to adopt the 2012-2013 Budgets for the General Fund and Ancillary Funds as submitted, seconded by Mrs. Phelps. Linda Bekeny, Assistant Superintendent, Business Services, presented a report on the budgets. Motion carried 4-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda as amended, seconded by Mr. Dunn. Motion carried 4-0.

- A. Approval of Minutes (in Section B of the Agenda packet)
 - 1. Regular Meeting June 19, 2012
- B. Personnel Assignment Orders:
 - 1. Certificated: 9079 – 9100 (*revised per Agenda approval*)
Teachers
 - 2. Classified: C-7109 to C-7120
Child Nutrition Assistant I, Child Nutrition Assistant – Satellite, Child Nutrition Manager, Early Care Aide, Groundskeeper, Paraprofessional/Special Ed, Secretary, Senior Account Clerk
 - 3. Exempt: E-11949 to E-11958
Athletic Coach, Campus Supervisor, Specialist, Student Helper
- C. Purchase Order Report #815
- D. Disposal of Surplus and Obsolete Equipment
- E. 2012-2013 Annual Signature Authorization

INFORMATION ITEMS

Instructional Services

- A. Approval of Amendment to BP/AR 6145.6, International Exchange. Mrs. Cosaro explained that the revisions to the policy helped to clarify what agencies need to have from the international students to apply, and also moved the application date up to May 15 in order to process the applications within the necessary timeline.

ADJOURNMENT

Dr. Stephens adjourned the Open Session at 5:51 p.m. The next board meeting will be on **Tuesday, August 21, 2012, 4:00 p.m. for a Special Meeting - Closed Session, 5:00 p.m. for regular Closed Session, and 6:00 p.m. for Open Session-Regular Meeting** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

August 21, 2012

Date

Clerk

August 21, 2012

Date

Superintendent