

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**June 23, 2015  
MINUTES**

**CALL TO ORDER – CLOSED SESSION**

At 4:05 p.m. the Board convened into Closed Session, where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
  
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
  
- C. Labor Negotiations, Pursuant to Government Code §54957.6  
Agency Negotiator: Mark McLaughlin, Assistant Superintendent, Personnel Services  
Employee Organizations:
  - Unified Association of Conejo Teachers (UACT)
  - California School Employees Association (CSEA)
  - Conejo Valley Pupil Personnel Association (CVPPA)
  
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
  
- E. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
  
- F. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*  
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following property was discussed: 310 Kelley Road and 2498 Conejo Center Drive.

Closed Session ended at 4:24 p.m. There were no announcements from Closed Session.

**REGULAR SESSION**

**OPENING PROVISIONS**

Call to Order and Roll Call: Mike Dunn, Clerk of the Board, called the meeting to order at 4:35 p.m. Present were Board members John Andersen, Peggy Buckles, and Mike Dunn. Betsy Connolly and Pat Phelps were not present. Administration: Dr. Jeffrey Baarstad, Superintendent and Dr. Jon Sand, Assistant Superintendent, Business Services. Jeanne Valentine, Director, Elementary Education and Dr. Jennifer Boone, Director, Curriculum & Assessment, were also present.

Mr. Dunn read the procedural announcements and welcomed everyone to the meeting.

**Approval of the Agenda**

Mrs. Buckles moved to approve the agenda, with one amendment: change IV. Action Items – Consent, B. Personnel Assignment Orders, Certificated Employees, (change numbers) 9929-9940, seconded by Mr. Andersen. Motion carried 3-0.

**Report: Conejo/Las Virgenes Future Foundation Youth Congress Leadership Program**

The report from the Youth Congress will be given at the August 18, 2015, Board meeting.

**Comments from the Public**

There were no public comments.

**Comments from the Superintendent**

Dr. Baarstad thanked the Board of Education for his retirement celebration on Wednesday, June 17, at Los Robles Greens, and thanked those who were able to attend.

**Comments from Individual Board Members**

There were no comments from Board members.

**ACTION ITEMS – GENERAL**

**Superintendent**

**A. Approval of 2015-2016 Local Control Accountability Plan**

Mrs. Buckles moved to approve the 2015-2016 Local Control Accountability Plan, as submitted, seconded by Mr. Andersen. Motion carried 3-0.

**Personnel Services**

**B. Conejo Elementary Paraprofessional Staffing**

Mr. Andersen moved to approve the establishment of positions as submitted, seconded by Mrs. Buckles. Motion carried 3-0.

**C. Special Education Paraprofessional Staffing**

Mrs. Buckles moved to approve the establishment of positions as submitted, seconded by Mr. Andersen. Motion carried 3-0.

**D. Adult Education Technology Support Staffing**

Mrs. Buckles moved to approve the establishment of positions as submitted, seconded by Mr. Andersen. Motion carried 3-0.

**E. Approval of Modifications to Certificated Management Job Descriptions – Director, Curriculum and Assessment, Director, Special Education and Director, Student Support Services**

Mrs. Buckles moved to approve the proposed modifications to certificated management job descriptions, seconded by Mr. Andersen. Motion carried 3-0.

**F. Approval of Adjustments to Certificated Management Salary Schedule**

Mr. Andersen moved to approve the proposed adjustment to the certificated management salary schedule, seconded by Mrs. Buckles. Motion carried 3-0.

**Instructional Services**

**G. Approval of Permanent Status for Pilot Courses**

Mrs. Buckles moved to approve the assignment of permanent status to these courses, seconded by Mr. Andersen. Motion carried 3-0.

**H. Approval of New High School Pilot Courses**

Mr. Andersen moved to approve pilot status to these courses, seconded by Mrs. Buckles. Motion carried 3-0.

**I. Approval of School Time Schedules 2015-2016**

Mrs. Buckles moved to approve the 2015-2016 school time schedules as submitted, seconded by Mr. Andersen. Mrs. Buckles asked for assurance that parents were informed of pending schedule changes well in advance of implementation. Motion carried 3-0.

**J. Approval of Ventura County SELPA Local Plan for Special Education 2015**

Mr. Andersen moved to approve the proposed update of the Ventura County SELPA Local Plan for Special Education 2015, seconded by Mrs. Buckles. Motion carried 3-0.

**Business Services**

**K. Approval of 2015-2016 Adopted Budget – General Fund and Ancillary Funds**

Mrs. Buckles moved to approve the 2015-2016 Adopted Budget- General Fund and Ancillary Funds, as submitted, seconded by Mr. Andersen. Dr. Sand addressed several Board questions on the Budget. Motion carried 3-0

**L. Design-Build Contract Award for Proposition 39 Energy Efficiency and Conservation Projects**

Mr. Andersen moved to authorize the Superintendent, or designee, to award a Design-Build contract for Proposition 39 projects, seconded by Mrs. Buckles. Motion carried 3-0.

**M. Approval of Participation in Bids/Contracts of Other Public Agencies, Cooperative Purchasing Contracts (Piggyback), California Multiple Awards Schedule (CMAS), and Other Approved California State Contracts, When Applicable, for Fiscal Year 2015-2016**

Mrs. Buckles moved to approve participation in bids and contracts issues by other public agencies (school districts, cities, and government agencies), cooperative purchasing contracts (piggyback), California Multiple Awards Schedule (CMAS) and other approved California State contracts, when applicable, for fiscal year 2015-2016, as proposed, seconded by Mr. Andersen. Motion carried 3-0.

**ACTION ITEMS – CONSENT**

Mrs. Buckles moved to approve the consent agenda as amended, seconded by Mr. Andersen. Motion carried 3-0.

A. Approval of Minutes Regular Meeting of June 16, 2015

B. Personnel Assignment Orders:

1. Certificated Employees: #9929- to #9940  
*Counselors, School Psychologists, Teachers*

2. Classified Employees: C-9268 to C-9284  
*Accounting Technician, Child Care Assistant, Child Care Leader, Child Nutrition Assistant I, Child Nutrition Manager, Construction Supervisor, Custodian, Health Clerk, Paraprofessional/Special Ed, Paraprofessional /SDC, Project Manager, Senior Clerk Typist*

3. Exempt Employees: E-14740 to E-14759  
*Campus Supervisor, Coaches, Specialist, Student Helper*

- C. Readmission of Expelled Students
  - 1. Conejo Valley High School #3-14/15E
  - 2. Colina Middle School #4-14/15E
  - 3. Colina Middle School #5-14/15E
  - 4. Conejo Valley High School #6-14/15E
  - 5. Thousand Oaks High School #7-14/15E
  
- D. Overnight Trip Request: Westlake High School Girls Varsity Volleyball
  
- E. Purchase Order Report #881
  
- F. Disposal of Surplus and Obsolete Equipment

**INFORMATION ITEMS**

Business Services

- A. Report of Final Sales – Measure I Bonds – Series A  
Dr. Sand and Dr. Baarstad provided background and information regarding the sale of the Bonds, and responded to questions from Board members.

**ADJOURNMENT**

Before adjourning the meeting, Mr. Dunn thanked Dr. Baarstad for his leadership during the recession that greatly affected the District.

Mr. Dunn adjourned the Open Session at 4:59 p.m. The Board will reconvene at its next regularly scheduled meeting on **Tuesday, August 18, 2015, Closed Session at 5:00 p.m., Open Session at 5:00 p.m.** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

June 23, 2015

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Date

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Clerk

June 23, 2015

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Date

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Superintendent