

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

**MAY 17, 2016
MINUTES**

CALL TO ORDER – CLOSED SESSION

At 4:34 p.m. President Phelps announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were five public speaker cards handed in. Two people asked that the Horizon Hills program not be moved; one person asked that Carden School remain at the Triunfo site; one person stated that the Board committed a Brown Act violation regarding access to closed session and asked that the continuation high school have its own site; and one person complained that names of public speakers were not included in the agenda.

The Board convened into Closed Session at 4:50 p.m., where the following items were discussed:

- A. Public Employee Discipline/Dismissal/Release, *Pursuant to Government Code §54957*
- B. Public Employee Evaluation, *Pursuant to Government Code 54957*
Titles:
 - 1. Supervisor Special Education Paraprofessionals
 - 2. Early Care Teacher
 - 3. Early Care Assistant Teacher
 - 4. Assistant Superintendent, Business Services
- C. Consideration of Student Discipline, *Pursuant to Education Code §48900*
- D. Pending Litigation, *Pursuant to Government Code § 54956.9(b)(d)(1)*
- E. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*
Property Negotiators for CVUSD are Dr. Ann Bonitatibus, Superintendent, and Dr. Joel Kirschenstein, Sage Realty Group

The following properties will be discussed regarding price and terms of payment:

- 2498 Conejo Center Drive, Newbury Park, CA
- 310 Kelley Road, Newbury Park, CA
- 975 Evenstar Avenue, Westlake Village, CA

The Closed Session ended at 5:57 p.m.

REGULAR SESSION

OPENING PROVISIONS

Call to Order and Roll Call: President Phelps called the meeting to order at 6:05 p.m. Present were Board members John Andersen, Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, and Pat Phelps. Administration: Dr. Ann Bonitatibus, Superintendent; Robert Iezza, Deputy Superintendent, Instructional Services; Mark McLaughlin, Assistant Superintendent, Personnel Services; Dr. Jon Sand, Assistant Superintendent, Business Services; Jeanne Valentine, Director, Elementary Education; James Garza, Director, Secondary Education; Dr. Jennifer Boone, Director, Curriculum & Assessment; and David Fateh, Director, Planning & Construction.

Mrs. Phelps welcomed attendees to the meeting and read the procedural announcements.

Approval of the Agenda

Mrs. Buckles moved to approve the agenda, seconded by Dr. Connolly. Mr. Dunn asked if the agenda could be amended by moving Information Item K Select a Relocation Option for the Conejo Valley Learning Center Project to the beginning of the Information Items. It was decided that the item would follow Superintendent Bonitatibus's presentation regarding Local Control Accountability Plan. Motion carried 5-0.

Recognitions

The Board recognized the following student academic achievements:

- Century Academy Valedictorians
- Conejo Valley High School Top Scholar
- Thousand Oaks High School Science Fair Winners
- FHA Hero Awards

The Board congratulated the Classified Employee Outstanding Achievement Awards:

- Sue Blake, Administrative Assistant, Technology Services
- Carmen Medina, Language Assessment & Development Facilitator/Bilingual-Spanish, Los Cerritos Middle School
- Doris Padilla, Maintenance Worker II, Newbury Park High School
- Brenda Rachels, Senior Clerk Typist, Colina Middle School
- Blanca Robledo, Paraprofessional/Special Ed, Westlake High School
- Trudi Sobczak, Telephone Operator/Receptionist, District Office
- Kathleen Solare, Registrar, Westlake High School
- Julie Tan, Language Assessment 7 Development Facilitator/Bilingual-Spanish, Conejo Valley High School

Presentations

Lang Ranch Elementary School student council members presented information about student activities that connect with LCAP Goal 3: Engage students through quality student activities.

Comments from the Public

One public speaker stated his discontent that names of public speakers are not used in the minutes, that speakers only get three minutes, and that an alarm signals the end of speaking time. One speaker stated that parents feel that addressing the board is a parent's "last hope" for change. She does not feel as if the board listens.

Comments from the Superintendent

Dr. Bonitatibus congratulated Dave Tyler, Westlake High School teacher who received the VC Innovates Pathfinder award for leading the way in innovative computer technologies. She thanked the organizers of the Conejo Valley Days where some of our schools had sponsored booths and venues for family fun. Last week, the District honored employees with 15, 20, 25, 30, and 35 years of service, as well as retirees. Dr. Bonitatibus's favorite learner moment was at a Cypress Elementary School PTA meeting where new officers were being elected. The outgoing PTA officers were thanked for \$20,000 in donations that supported instructional technology. She also attended a PTA meeting at Westlake High School, where service awards were handed to a coach, a sheriff's deputy, and parents who have dedicated a great deal of their time during the school year.

Comments from Individual Board Members

Dr. Connolly thanked the parents who met with her at Horizon Hills and Carden School, and said she felt the exchange of information was very valuable.

Mr. Andersen congratulated students who placed in the U.S. Congressional Art Competition: Newbury Park High School students **Andy Cho**, whose artwork will hang in the Capitol building for a year, and **Andy Sun**, runner up. He stated that he also visited Horizon Hills and Carden School, and assured parents he does read all the emails sent to him. Mr. Andersen stated that he attended the Delegate Assembly meeting in Sacramento, which is a California School Board Association (CSBA) advocacy group, and will give an update about that experience at another meeting.

ACTION ITEMS – GENERAL

Board of Education

A. Adjust Board Meeting Dates in July, August, and December 2016

Mrs. Buckles moved to adjust the Board meeting schedule for the remainder of the calendar year: cancel July 5, July 19, and August 2, and change the date of December 20 to December 13, seconded by Dr. Connolly. Motion carried 5-0.

Personnel Services

B. Approval of an Agreement with National University for a Student Teaching Program

Mr. Andersen moved to approve the agreement for the National University Memorandum of Understanding for educational field experience, seconded by Mrs. Buckles. Motion carried 5-0.

C. Resolution #15/16-20: Layoff/Reduction of Classified Positions

Mrs. Buckles moved to approve Resolution #15/16-20: Layoff/Reduction of Classified Positions seconded by Dr. Connolly. Dr. Bonitatibus presented a report to the Board regarding reorganization recommendations. There were four speakers who spoke against the reduction of hours or layoff of employees. Mr. Dunn made a motion to amend the action item and strike from the Resolution paragraph one, beginning with Supervisor, Special Education, Paraprofessional. The motion died for the lack of a second on the motion. Mrs. Buckles asked staff the number one request from principals and teachers as to how we can help students. Dr. Bonitatibus stated that meeting the social and emotional needs of students has been at the top of the list. Mrs. Buckles agreed and stated that she has been told that more counselors are needed, and the Board's first obligation is to meet the needs of the students. Dr. Bonitatibus explained that the services previously provided by the Supervisor, Paraprofessional have the redirected to the site level when the paraprofessionals work. Mr. Dunn stated that all board members received a petition with over 200 signatures asking that the board not vote for the action item. Dr. Connolly explained that the Board has difficult decisions when faced with issues concerning services for students that are needed and reorganizing staff in order to meet the needs of our students. The Board asked the staff to find a way to cover those needs in a cost-neutral way because there is no money to hire individuals that are needed in areas that are not currently provided. Therefore, staff has recommended a reorganization. Mrs. Buckles asked for an explanation about the staff being able to move to other positions. Mr. McLaughlin explained that the affected staff could move to positions that they have held before or are available at their current level. Mr. Dunn explained that the Supervisor, Paraprofessional, would take a great reduction in salary if the supervisory position is eliminated. Motion carried 3 (Buckles, Connolly, Phelps) – 2 (Andersen, Dunn).

D. Establishment of Classified Positions: Neighborhood for Learning

Dr. Connolly moved to approve the establishment of positions as submitted, seconded by Mrs. Buckles. Motion carried 5-0.

E. Establishment of Positions: Instructional Services

Mrs. Buckles moved to approve the establishment of positions as submitted, seconded by Dr. Connolly. Mr. Dunn asked for a compromise with this item in order to save the Supervisor, Paraprofessional position. Motion carried 4 (Andersen, Buckles, Connolly, and Phelps) – 1 (Dunn).

F. Establishment of Position: Business Services Department

Dr. Connolly moved to approve establishment of position as submitted, seconded by Mrs. Buckles. Mr. Dunn had questions about the cost of the position, which was written as cost neutral due to restructuring. Dr. Bonitatibus discussed the recapture of funds due to the fact that the BTSA program is no longer needed due to the hiring of fewer teachers, and that the Supervisor, Paraprofessional position is being eliminated. Mr. Dunn stated that people who suffered through budget cuts from 2004-2009 should have their jobs and benefits restored. He asked if the district is laying off teachers going into next year. Mr. McLaughlin explained that 16 teachers who have been on temporary assignment will not be asked to return, based upon enrollment. Dr. Connolly explained that enrollment has dropped by approximately 5,000 students between 2004 and projections for next year. She stated that these decisions are very difficult to make when the money is not available. We need to find new and creative ways to handle declining enrollment. Mrs. Buckles stated that this position is to oversee Bond (Measure I) expenditures and construction. Motion carried 4 (Andersen, Buckles, Connolly, and Phelps) – 1 (Dunn).

Instructional Services

G. Career-Applied Technology Education Grant Application

Mr. Andersen moved to approve the Career-Applied Technology Education grant application for 2016-2017, seconded by Dr. Connolly. Motion carried 5-0.

H. Approval of Amendments to Board Policy 6152: Class Assignment

Mrs. Buckles moved to approve the amendments to Board Policy 6152 – Class assignment, as submitted, seconded by Mr. Andersen. Motion carried 5-0.

I. Approval of Replacement for Board Policy and Administrative Regulation 6174: Education for English Language Learners

Mr. Andersen moved to approve replacement for Board Policy & Administrative Regulation 6174 – Education for English Language Learners, as submitted, seconded by Mrs. Buckles. Motion carried 5-0.

Business Services

J. Award of Contract: Technology Infrastructure Upgrade Phase II – Various Sites

Mrs. Buckles moved to authorize the award of the contract to Golden Phoenix Construction Co., Inc. the lowest responsible bidder submitting the lowest responsive bid and reject the bid protest from X-ACT Technology Solutions, seconded by Dr. Connolly. Mr. Dunn pointed out that the difference between the lowest bidder and the recommended bidder was almost \$700,000. Dr. Sand provided an explanation, saying that after legal counsel and other considerations, the most responsible bidder is recommended. Motion carried 4 (Andersen, Buckles, Connolly and Phelps) – 1 (Dunn).

New Motion: Mrs. Buckles moved to reconsider a vote to authorize the award of the contract to Golden Phoenix Construction Co., Inc. the lowest responsible bidder submitting the lowest responsive bid and reject the bid protest from X-ACT Technology Solutions, seconded by Mr. Andersen. Motion carried 5-0.

New Motion: Mr. Andersen moved to authorize the award of the contract to Golden Phoenix Construction Co., Inc. the lowest responsible bidder submitting the lowest responsive bid and reject the bid protest from X-ACT Technology Solutions, seconded by Dr. Connolly. A public speaker spoke to the issue of the lowest bidder not having qualifications to carry out some of the work to be completed. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Buckles moved to approve the consent agenda, seconded by Dr. Connolly. A public speaker card was submitted for item #G Award of Contracts. Mrs. Phelps asked for a motion to pull the item from the Consent Agenda.

Mrs. Buckles moved to pull Item G Award of Contracts, from the Consent Agenda, seconded by Dr. Connolly. Motion carried 5-0.

A. Approval of Minutes (in Section B of the full Agenda)

1. Regular Meeting of May 3, 2016

B. Personnel Assignment Orders:

1. Certificated Employees: #0131 to #0135
Teachers

2. Classified Employees: C-9778 to C-9793
Child Care Assistant, Child Nutrition Assistant I, Custodian, Early Care Teacher, Intermediate Clerk Typist, Intermediate Clerk Typist – Bilingual, Language Assessment & Development Facilitator – Spanish, Office Manager, Paraprofessional, Paraprofessional/Special Ed, Secretary

3. Exempt Employees: E-15522 to E-15541
Campus Supervisor, Coach, Specialist, Student Helper

C. Expulsion: #2-15/16E

D. Contract for Non-Public School Placement for Handicapped Student: #30-15/16

E. Overnight Field Trip Requests

1. Lang Ranch Elementary School
2. Thousand Oaks High School Varsity Basketball

F. Purchase Order Report #901

~~G. Award of Contracts~~ ***By vote of the Board, this item was pulled to be voted on separately***

- ~~1. Heating, Ventilation, Air Conditioning – Redwood Middle School~~
- ~~2. Tile Roof Repair – Sycamore Canyon School~~
- ~~3. Triunfo Site – Asphalt Paving & Indefinite Quantity Asphaltic Concrete~~

ITEM PULLED FROM THE CONSENT AGENDA TO BE VOTED ON SEPARATELY

A. Award of Contracts

1. Heating, Ventilation, Air Conditioning – Redwood Middle School
2. Tile Roof Repair – Sycamore Canyon School
3. Triunfo Site – Asphalt Paving & Indefinite Quantity Asphaltic Concrete

Dr. Connolly moved to approve Thomas-Schwab Corporation for #1, Channel Islands Roofing, Inc., for #2, and Mission Paving and Sealing, Inc., for #3, seconded by Mr. Andersen. Motion carried 5-0.

RECONSIDERING THE CONSENT AGENDA

Mrs. Buckles moved to approve the Consent Agenda as amended by pulling Item G Award of Contracts, to be considered separately, seconded by Dr. Connolly. Motion carried 5-0.

INFORMATION ITEMS

Superintendent

- A. Local Control Accountability Plan: Proposed Updates for 2016-2017 Board Adoption
Dr. Bonitatibus presented a report regarding proposed updates in the Local Control Accountability Plan (LCAP). A copy of the report may be found on the District's website at <http://www.conejousd.org/Departments/Superintendent.aspx>

MOVED TO THE SECOND INFORMATION ITEM WITH BOARD APPROVAL OF THE AGENDA

Business Services

- K. Select a Relocation Option for the Conejo Valley Learning Center Project

Thirty-six public speaker cards were handed in to the Board president. Mrs. Phelps made a decision to allow two minutes per speaker, and said that Board by-laws state that the Board has the right to adjourn the meeting at 10:30 p.m., or to decide to extend the meeting beyond 10:30 p.m.

- Sixteen speakers asked that the Horizon Hills parent program remain at its current site.
- Ten speakers asked that the Carden School lease be renewed.
- One speaker suggested closure of Conejo Valley High School and the transfer of students to the continuation school in Simi Valley.
- (Some people were no longer available by the time the Public Speakers were called to speak.)

Dr. Jon Sand and David Fateh, Director, Facilities & Construction, responded to Board members questions.

Board members stated that they needed more time to explore the options provided and to consider others. Dr. Bonitatibus suggested that the Board consider that she assemble an Ad Hoc committee with various constituents to continue to research other options, and a Discussion Session or Special Session to discuss proposed options along with additional options once the committee has explored other options. Board members agreed. Dr. Bonitatibus said that she will work staff to develop an Ad Hoc committee and with Mrs. Phelps to schedule a Discussion Session. She proposed that after a proposed Discussion Session, the item return to the board agenda for information at the August 16 meeting, and action in September.

At 10:25 p.m. President Pat Phelps called for a motion to extend the meeting. Dr. Connolly moved to extend the meeting so the Board could complete the items on the Agenda, seconded by Mr. Dunn. Motion carried 5-0.

Personnel Services

- B. Establish Instructional Services Certificated Position: Instructional Technology Teacher on Special Assignment. Mr. McLaughlin responded to questions.

Instructional Services

- C. Approval of New Board Policy and Exhibit 6152.1 – Placement in Mathematics Courses. Mr. Iezza made comments and answered questions.
- D. Approval of Adult School Courses for 2016-2017. Mr. Iezza responded to questions.
- E. Approval of New High School Pilot Courses. There were no questions.
- F. Approval of Permanent Status for Pilot Courses. There were no questions.
- G. Approval of Mathematics Instructional Materials – Grades K-8. Dr. Jennifer Boone, Director, Curriculum & Assessment, presented the process for selection of the materials, and responded to questions from the Board.
- H. Approval of Westlake High School Bell Schedule Change – Common Planning Time (CPT) Beginning in 2016-2017. One public speaker spoke to the positive response from the staff at Westlake High School for this CPT opportunity. Jason Branham, Westlake High School Principal, explained the process.

Business Services

- I. Revision to Board Policy 7110 - Facilities Master Plan. Dr. Sand explained the process and responded to questions from the Board.
- J. 2015-2016 Parent-Pay Transportation Program Status Report and 2016-2017 Parent-Pay Transportation Program. Dr. Sand responded to questions from the Board.
- K. ~~Select a Relocation Option for the Conejo Valley Learning Center Project~~ (This item was moved to the second item under Information Item per Board request upon approval of the Agenda.)

ADJOURNMENT

Mrs. Phelps adjourned the Open Session at 10:58 p.m. **The next regularly-scheduled Board meeting will be Tuesday, June 7, 2016, 3:30 p.m. Special Closed Session, 4:30 p.m. Closed Session, and 5:30 p.m. Open Session** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

June 7, 2016

Date

Clerk

June 7, 2016

Date

Superintendent