

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING****March 15, 2011  
MINUTES****CALL TO ORDER – CLOSED SESSION**

The Board meeting of Tuesday, March 15, 2011, was called to order by President Peggy Buckles at 4:00 p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Mrs. Buckles asked if there were any public speakers for the Closed Session agenda items; there were none. The Board adjourned into Closed Session at 4:01 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations (*Pursuant to Government Code §54957*)  
Timothy Carpenter, Negotiator, CVUSD  
UACT, CSEA, CVPPA
- E. Consideration of Student Discipline – Expulsion or Suspension (*Pursuant to Education Code §48900, et seq.*)
- F. Consideration of Confidential Student Issues Other Than Expulsion and Suspension (*Pursuant to Government Code §35146*)
- G. Pending Litigation (*Pursuant to Government Code §54957.1(a) (3)*)
- H. Conference with Real Property Negotiators (*Pursuant to Government Code §54956.8*)  
*Kelley Road Property, Conejo Center Drive Property, Mitchell Road Property*  
*Dr. Joel Kirschenstein, Sage Institute, CVUSD Negotiator*

The Closed Session ended at 4:33 p.m. There were no announcements from Closed Session.

**DISCUSSION SESSION: Potential Sale of Kelley Road Site and Relocation of District Programs  
Occupying the Site**

Mrs. Buckles called the meeting to order at 4:37 p.m.

Call to Order: Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Janet Cosaro, Assistant Superintendent, Instructional Services, Timothy Carpenter, Assistant Superintendent, Personnel Services, and Linda Bekeny, Assistant Superintendent, Business Services. Also present were Robert Iezza, Director, Elementary Education, Dr. Jeff Davis, Director, Secondary Education, Carol Boyan-Held, Director, Curriculum and Assessment, and Margaret Saleh, Director, Special Education.

Dr. Baarstad introduced two individuals in the audience who would be able to answer questions from the Board sometime during the meeting: Candis Hong, Assistant City Manager, City of Thousand Oaks, and Dr. Joel Kirschenstein, President, Sage Institute, and CVUSD real property negotiator.

Dr. Baarstad provided a report delineating the proposal of selling CVUSD surplus property, relocation of programs, and building of the Conejo Community Learning Center, which would house Conejo Valley High School, Century Academy, Independent Study, and other alternative programs. Other programs that would be relocated from the Kelley Road site would be the district's Warehouse, Copy Center, and Maintenance & Operations. A copy of this report may be obtained through the Superintendent's office (805-497-9511, extension 201).

Mr. Dunn had many questions and concerns regarding the use of proceeds from property sales to balance the budget, and the public's perception of using the proceeds to build new facilities when another school may be closed. Mr. Dunn stated that he would support the proposal if the District sold the Conejo Center Drive property prior to signing contracts with contractors for the Learning Center. Dr. Connolly stated that Conejo Valley High School needs to be relocated as money put into repairs may not be well spent due to the age of the facility, and that our students deserve far better facilities. Mrs. Phelps pointed out that the proposal for the Community Learning Center is in four steps: if the District awards contracts to build the Learning Center and move Maintenance & Operations, there would still be outstanding contracts to build the Multi-Purpose Center and to move Century Academy. All contracts do not have to be awarded at one time.

There were two public speakers to this issue: One speaker stated how the program at Conejo Valley High School served her family, and asked that the Board consider new facilities for the program. One speaker asked that the Board consider jobs that have been lost through layoffs before considering building new facilities.

Dr. Baarstad clarified the Board's requests to 1) secure the appraisal with a reasonable one-year sale for the Conejo Center Drive property, 2) continue to negotiate with the City of Thousand Oaks to determine what level of support we can get from them in addition to the sale of the property, and 3) will ask that Jack Wilson, Director, Planning & Construction, continue to get DSA approval of plans for the Learning Center on the Janss Road property and structure a bid process if and when the Board approves the facilities proposal.

## **REGULAR SESSION**

### **OPENING PROVISIONS**

Call to Order: Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Janet Cosaro, Assistant Superintendent, Instructional Services, Timothy Carpenter, Assistant Superintendent, Personnel Services, and Linda Bekeny, Assistant Superintendent, Business Services. Also present were Robert Iezza, Director, Elementary Education, Dr. Jeff Davis, Director, Secondary Education, Carol Boyan-Held, Director, Curriculum and Assessment, and Margaret Saleh, Director, Special Education.

Mrs. Buckles read the procedural announcements and welcomed everyone to the meeting. The audience was informed that there were Spanish translators available for public speakers if they were needed, and headphones available for those who preferred Spanish translation during the meeting. The translators for the evening were: Luciane Garbin, ELD Bilingual Facilitator, Banyan Elementary School and Betina SanMartin, ELD Bilingual Facilitator, Colina Middle School.

### **Approval of the Agenda**

Mrs. Phelps moved to approve the Agenda with the following amendment: add Board report "Overnight Trip Report: Westlake High School Mock Trial Team" to the agenda, Action Items – Consent: D. 9, seconded by Dr. Stephens. Motion carried 5-0.

**Presentations**

Athol Wong, Principal, Newbury Park High School, introduced Kristine Thompson, Teacher for the International Baccalaureate Program. Ms. Thompson presented a report to the Board about the program.

**Comments from the Superintendent**

Dr. Baarstad commended the staff at Sequoia Middle School on their validation visit from County officials as they progress through the California Distinguished School nomination process.

**Comments from the Public**

One speaker spoke to the issue of the proposed land sale (from the Discussion Session) and asked that the Board consider that property values are at a low at this time and it is not the best time to sell nor to build a new facility. He advocated using the money to keep staff.

**Comments from Individual Board Members**

Dr. Stephens commended Dr. Baarstad for his participation at California Lutheran University on a panel for a Superintendent's Symposium, which outlined how curriculum is changing. Mrs. Buckles thanked Aspen Elementary for the opportunity to read to the students last week.

**ACTION ITEMS – GENERAL****Personnel Services****A. Public Disclosure and Approval of Collective Bargaining Agreement Between the District and the Unified Association of Conejo Teachers (UACT)**

Mrs. Phelps moved to approve the Collective Bargaining agreement, seconded by Dr. Stephens. Motion carried 5-0.

**Instructional Services****B. Approval of Amendment to BP/AR 6146.11 – Alternative Credits Towards Graduation**

Dr. Stephens moved to approval the amendment to BP/AR 6146.11, seconded by Dr. Connolly. Motion carried 5-0. Mrs. Cosaro thanked and complimented Dr. Connolly for helping staff develop clear and concise language for the policy.

**C. Approval of Amendment to AR6146.12 – Concurrent Enrollment/Dual Credit**

Mr. Dunn moved to approve amendments to AR6142.12, seconded by Mrs. Phelps. Motion carried 5-0.

**Business Services****D. 2010-11 Second Interim Financial Statements**

Mrs. Phelps moved to approve the 2010-11 Second Interim Financial Statements, seconded by Dr. Stephens. Mrs. Bekeney presented a report on the statements. Motion carried 5-0.

**ACTION ITEMS – CONSENT**

Mrs. Phelps moved to approve the consent agenda as amended, seconded by Dr. Stephens. Motion carried 5-0.

**A. Approval of Minutes (in Section B of the Agenda packet)**

1. Special Meeting of February 28, 2011
2. Regular Meeting of March 1, 2011

**B. Personnel Assignment Orders:**

1. Certificated: 8731 - 8740

*Teachers*

2. Classified: C-6099 to C-6122  
*Account Clerk, Administrative Assistant, Child Care Assistant, Clerk Typist, Custodian, Director, Planning and Construction, Early Care Assistant Teacher, Early Care Teacher, Instructional Assistant, Instructional Media Technician, Intermediate Clerk Typist, Paraprofessional/Bilingual-Spanish, Paraprofessional/Special Ed, School Office Manager, Secretary, Senior Clerk Typist, Telephone Operator/Receptionist*
  3. Exempt: E-10260 to E-10344  
*Athletic Advisor, Athletic Coach, Campus Supervisor, Naturalist, Proctor, Specialist, Student Helper*
- C. Expulsion: Newbury Park High School #16-10/11E
- D. Field Trips and Overnight Trip Requests
1. Field Trip by Airplane Request – EARTH'S Magnet School
  2. Field Trip by Board Request – EARTH'S Magnet School
  3. Field Trip by Board Request – EARTH'S Magnet School
  4. Overnight Field Trip Request by Airplane – Banyan and Cypress Elementary Schools, Sycamore Canyon School and Sequoia Middle School
  5. Boat Trip Request – Newbury Park High School Roots and Shoots Club
  6. Overnight Trip Request – Newbury Park High School Culinary Arts Competition
  7. Overnight Trip Request – Thousand Oaks High School Jazz Band
  8. Overnight Trip Request – Thousand Oaks High School Journalism/Yearbook Club
  9. Overnight Trip Request – Westlake High School Mock Trial Team (*added to the original agenda via addendum*)
- E. Preauthorization of Overnight Trip Requests
- F. Purchase Order Report #786
- G. Disposal of Surplus and Obsolete Equipment
- H. Notice of Completion – Mobile Modular

**INFORMATION ITEMS**Superintendent

- A. Closure of Park Oaks Elementary School. Dr. Baarstad provided a report regarding the closure of Park Oaks Elementary School. (This report may be obtained through the Superintendent's office by calling 805-497-9511, extension 201). The Superintendent stated that the three main reasons to close Park Oaks Elementary are: 1) the school has become too small to be operationally and fiscally effective; 2) the District needs the savings associated with closing the school to replace other potential budget cuts that would affect far more students, and 3) a vacant Park Oaks campus could be used to house the Bridges charter school.

There were 40 public speakers: Two asked that the Board consider closing of the school for various financial considerations; one welcomed Park Oaks students to Glenwood Elementary, 37 asked that the Board not close Park Oaks Elementary. One person submitted a written statement form asking that the Board reconsider closing Park Oaks Elementary.

Board members stated two main concerns: 1) transportation for the children to attend other schools and 2) the many outreach programs offered at Park Oaks Elementary for the entire family. The Board asked staff to look

into the possibility of having the programs follow the students to receiving schools or to continue the Wednesday evening programs at Park Oaks for the neighboring families that may have transportation difficulties.

Dr. Connolly and Mr. Dunn both stated that they would only consider the closure if Bridges agreed to move their charter program to Park Oaks. Dr. Baarstad stated that he would contact the Charter board to discuss a proposal.

Instructional Services

- B. Approval of Changes to Core Literature, Grades 6-12. There was no discussion.
- C. Approval of Revisions to BP/AR 5141.31 – Immunizations. Dr. Connolly asked if Mrs. Cosaro if there was a plan for the mandated immunizations for the 2011-12 school year. Mrs. Cosaro cited several ways the schools are encouraging parents to immunize their children as soon as possible and for the schools to obtain immunization documents as soon as possible in order to ensure an easy opening of school in the fall.

**ADJOURNMENT**

Mrs. Buckles adjourned the Open Session at 8:35 p.m. The Board will reconvene on **Monday, March 28, 2011**, at 5:00 p.m. for Closed Session and 6:00 p.m. for Open Session-Regular Meeting at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

March 28, 2011

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Date

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Clerk

March 28, 2011

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Date

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Superintendent