

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING****January 24, 2012****MINUTES****DISCUSSION SESSION: WELLNESS PLAN**

The Conejo Valley Unified School District Board of Education met on Tuesday, January 24, 2012, at 1400 E. Janss Road, Thousand Oaks, CA, in a Special Meeting-Discussion Session regarding the District's Wellness Plan. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps, and Dr. Timothy Stephens. Administration: Superintendent Dr. Jeffrey Baarstad, Tim Carpenter, Assistant Superintendent, Personnel Services, Linda Bekeny, Assistant Superintendent, Business Services, Robert Iezza, Director, Elementary Education, Dr. Jeff Davis, Director, Secondary Education, Carol Boyan-Held, Director, Curriculum, and Joe Cook, Director, Child Nutrition.

Dr. Baarstad provided the Board with the four components of the Wellness Program: Child Nutrition, Health and Physical Education, School Culture and the District Wellness Committee. Dr. Baarstad proposed re-energizing the Wellness Committee, and recommended that Robert Iezza serve as chair of the Wellness Committee and that Somer Harding, Principal, Westlake Hills Elementary, serve as co-chair with him. Mr. Iezza will populate the committee with various representatives from across the district, including representatives from PTA, DAC, employee organizations, principals and the Board.

Dr. Michael Gollub, Conejo Valley Pediatrician, provided concerns of the medical community regarding children's overall health as it relates to rising levels of obesity among young children and the availability of junk foods in and around the schools.

Joe Cook provided a report to the Board on the Child Nutrition's philosophy, guidelines and regulations, levels of participation, and the overall business model of the program. He outlined some of the changes to the meal program at the schools, such as the availability of fresh produce at every meal, increased in-house preparation of foods, nutritional and allergen identification of foods, and availability of nutritionally upgraded products such as brown rice. Mr. Cook emphasized the many partnerships the Child Nutrition Department is involved in, such as "Join the Farm," Healthy Food Promotion Program, Parent Involvement, schoolmenu.com, and many others.

Carol Boyan-Held presented the Health and Physical Education curriculum standards that relate to nutrition and student wellness.

The Board discussed the information provided and their own observations as they (Dr. Connolly, Mrs. Phelps and Mrs. Buckles) have toured various lunchrooms in the District. They cited positive aspects of the program but also stated their thoughts on improvements, such as highlighting healthier foods at the serving stations. The Board also endorsed the proposals to strengthen the

Five public speakers discussed their concerns about healthier food choices at the schools during lunch and in the classrooms. They suggested ideas regarding marketing strategies and model programs. They also emphasized the importance of physical exercise along with healthier eating.

Dr. Connolly summed up the discussion by suggesting that the committee begin with easy changes that could be accomplished without spending a lot of time and money: 1) review the school culture of providing unhealthy treats during school celebrations and rewards, and 2) look into restructuring how healthier foods are presented to students during lunches in order to encourage healthy choices.

The Discussion Session adjourned at 5:35 p.m. into Closed Session.

CLOSED SESSION

The following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations (*Pursuant to Government Code §54957*)
Timothy Carpenter, Negotiator, CVUSD
UACT, CSEA, CVPPA
- D. Consideration of Student Discipline – Expulsion or Suspension (*Pursuant to Education Code §48900, et seq.*)
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension (*Pursuant to Government Code §35146*)
- F. Pending Litigation (*Pursuant to Government Code §54957.1(a) (3)*)
- G. Conference with Real Property Negotiators (*Pursuant to Government Code §54956.8*)
Kelley Road Property, Conejo Center Drive Property, Mitchell Road Property, Avenida de los Arboles Property; Dr. Joel Kirschenstein, Sage Institute, CVUSD Negotiator

The Closed Session ended at 6:05 p.m. There were no announcements from Closed Session.

CALL TO ORDER - REGULAR SESSION

OPENING PROVISIONS

Call to Order and Roll Call: Dr. Connolly called the meeting to order at 6:09 p.m. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Timothy Carpenter, Assistant Superintendent, Personnel Services, and Linda Bekeny, Assistant Superintendent, Business Services. Also present were Robert Iezza, Director, Elementary Education, Dr. Jeff Davis, Director, Secondary Education, Carol Boyan-Held, Director, Curriculum, Jack Wilson, Director, Facilities and Construction, and Jerome Staszewski, Director, Technology Services.

Dr. Connolly read the procedural announcements and welcomed everyone to the meeting.

Approval of the Agenda

Mrs. Phelps moved to approve the Agenda with three changes: 1) move IIIA. Re-designation of TOPASS Funds, to V.A.1, 2) change IV.B.2 Personnel Assignment Orders – Classified Personnel to C-6745 to C-6753, and 3) move recognition of the Westlake High School Football Team to III.E.3.a. (in order for them to be able to also attend the City Council meeting), seconded by Dr. Stephens. Motion carried 5-0.

Recognitions

- 2012 California Teacher of the Year Finalist: Peggy Walker, Newbury Park High School
- Ventura County Science Fair Poster Contest Winner: Jessica Han, Sycamore Canyon School
- CIF and Marmonte League Champions: Westlake High School Football Team
- Marmonte League Champions
 - Thousand Oaks High School Girls Golf Team
 - Thousand Oaks High School Girls Tennis Team
 - Thousand Oaks High School Girls Volleyball Team
 - Westlake High School Boys Cross Country Team

Comments from the Superintendent

Dr. Baarstad (in reference to the awards) stated that it is always a joy to see young people involved in so many co-curricular activities and sent thanks to the coaches as well. Dr. Baarstad and Board members reiterated the importance of protecting co-curricular activities in the District.

Comments from the Public

There were none.

Comments from Individual Board Members

Mrs. Buckles and Dr. Stephens spoke about their visit to the Newbury Park High School School-to-Career event last week, and encouraged staff to consider centrally locating some of the career classes in order to make them available to all of our students. Mrs. Buckles also commended the District's "We the People" event held at California State University, Channel Islands. Mr. Dunn thanked community member Nick Quidwai for helping him find information regarding redevelopment issues at the City of Thousand Oaks. Dr. Connolly thanked staff for taking care of some curriculum issues relating to "We the People" and stated that this year was, in her opinion, the best ever.

ACTION ITEMS – GENERAL**Superintendent**

- A. ~~Re-Designation of TOPASS Funds~~. This item was moved to INFORMATION ITEMS.

Personnel Services

- B. **Resolution #11/12-12: In Support of National School Counseling Week**

Mrs. Phelps moved to approve the establishment of classified positions and respective assignment terms as specified, seconded by Dr. Connolly. Mrs. Buckles commended the Counselors for their work with students and stated that the job of the counselor has changed a great deal over the years. She also stated that in California, school counselors have larger assignments of students than in any other state. Motion carried 5-0.

Instructional Services

- C. **Approval of 2011-2012 School Accountability Report Cards (SARC)**

Mrs. Buckles moved to approve the 2011-2012 School Accountability Report Cards, seconded by Mrs. Phelps. One public speaker thanked Mrs. Boyan for making changes on the SARCs on line and suggested other changes. Motion carried 5-0.

Business Services

D. 2010-2011 Annual Audit Report of District Financial Statements

Dr. Stephens moved to accept the 2010-2011 Annual Audit Report of the District's Financial Statements as presented, seconded by Mrs. Phelps. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda as amended, seconded by Dr. Stephens. Motion carried 5-0.

- A. Approval of Minutes (in Section B of the Agenda packet)
 - 1. Regular Meeting January 10, 2012
- B. Personnel Assignment Orders:
 - 1. Certificated: 8971 - 8977
Teachers
 - 2. Classified: C-6745 to C-6753
Child Care Assistant, Early Care Assistant Teacher, Paraprofessional/Special Ed
 - 3. Exempt: E-11536 to E-11542
Campus Supervisor, Specialist
- C. Readmission of Expelled Student #33-10/11E
- D. Overnight Field Trip by Airplane Request – Maple Elementary School
- E. Preauthorization of Overnight Trip Requests
- F. Parent Support/Booster Organization Reauthorization
 - 1. Thousand Oaks High School Spirit Cheer Booster Club
 - 2. Thousand Oaks High School Girls Volleyball Booster Club
 - 3. Westlake High School Baseball Booster Club
- G. Purchase Order Report #804
- H. Notice of Completion: Various Sites – Technology Wiring – West Coast Cable, Inc.

INFORMATION ITEMS**Board of Education and Superintendent**

- A. Re-Designation of TOPASS Funds. (This item was requested by Mr. Dunn.) Mr. Dunn stated his concerns about the current Supreme Court ruling regarding redevelopment funds and possible elimination of redevelopment agencies. He asked if the remaining TOPASS funds (\$166,000) could be redesignated to be used for repairs at Conejo Valley High School (CVHS) by the end of this fiscal year (June 30, 2012). He stated that he would also like to see funds that would have been used for environmental reports and other costs associated with a new building process for the Community Learning Center be put toward repairs at the current CVHS site instead. He stated that he is not opposed to building a new school for CVHS, and suggested that the Board consider passing a bond for both the new school and new Maintenance & Operations facility. Mrs. Buckles asked Dr. Baarstad if he could estimate how much it would cost to bring CVHS up to par. Dr. Baarstad replied it is dependent on how long we believe CVHS will remain at the Kelley Road site. Dr. Baarstad explained that the City of Thousand Oaks is asking the City Council for approval of a list of items that are called “enforceable obligations” that need to move forward under the

former redevelopment agency, in order to satisfy their obligations that were approved in the past. If all of those are approved, we will know if we will have our past and future redevelopment pass-through money available. Dr. Baarstad stated that if construction could begin on a new school within the next nine months, he would recommend very little money being spent at CVHS for repairs above the necessities. If the new school is not possible, Dr. Baarstad estimates that between \$2-4 million should be spent on CVHS, with the expectation that students will be using the site for several more years. Mr. Dunn stated that the remainder of this year’s TOPASS must be spent by June 30, and it would be a great morale booster to the students at CVHS. Dr. Connolly stated that the Board and staff will be learning more facts about the enforceable obligation and RDA process, and there is no need to rush into a decision at this time. Dr. Baarstad suggested that he would work through Jack Wilson and Joe Cervi, Director, Maintenance & Operations, to report back to the Board with a proposal for work that needs to be spent at CVHS for the next two years since he is certain that students would be there for that long even if a new site would be approved.

- B. 2012-2013 Budget Information. Dr. Baarstad presented a PowerPoint report. This report may be found on the District’s web site.

Instructional Services

- C. Approval of Open Enrollment (Romero Bill) Renewal Waiver Applications. There were no comments.
- D. Approval of Extended Day Kindergarten – Aspen Elementary School. There were no comments.

ADJOURNMENT

Dr. Connolly adjourned the Open Session at 8:05 p.m. The next regularly scheduled board meeting will be on Tuesday, February 7, 2012, 5:00 p.m. for Closed Session and 6:00 p.m. for Open Session-Regular Meeting at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

February 7, 2012

Date

Clerk

February 7, 2012

Date

Superintendent