

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**JANUARY 19, 2016  
MINUTES**

**DISCUSSION SESSION: CALIFORNIA SCHOOL BOARD ASSOCIATION (CSBA) ANNUAL  
CONFERENCE DEBRIEF**

Board President Pat Phelps called the Discussion Session to order at 4:05 p.m. Board Members and Executive Staff discussed sessions they found most informative and interesting at the CSBA Conference they attended in December, such as Lobbying 101, High School Sports Programs, Reinventing School Counseling in the 21<sup>st</sup> Century, Summer Learning opportunities, Freedom of the Press and School Publications, Summer Enrichment Programs and Family Resource Center, Multi-Year Budget, Negotiations, Common Core Learning with EL at the Center, Looking for Talent in Underrepresented Students. The Board and staff will continue to discuss and explore some of the programs that they determine would improve student learning.

**CALL TO ORDER – CLOSED SESSION**

At 5:15 p.m. President Pat Phelps announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:17 p.m., where the following items were discussed.

- A. Public Employee Appointment/Employment, Pursuant to Government Code §54957
  - Superintendent's Mid-Year Evaluation
  
- B. Labor Negotiations, Pursuant to Government Code §54957.6  
Agency Negotiator: Mark McLaughlin, Assistant Superintendent, Personnel Services Employee Organizations:
  - Unified Association of Conejo Teachers (UACT)
  - California School Employees Association (CSEA)
  
- C. Consideration of Confidential Student Issues Other Than Expulsion, Pursuant to *Education Code §35146*
  
- D. Pending Litigation, *Pursuant to Government Code §54956.9(b)*

The Closed Session ended at 6:13 p.m.

**REGULAR SESSION**

**OPENING PROVISIONS**

Call to Order and Roll Call: President Phelps called the meeting to order at 6:17 p.m. Present were Board members John Andersen, Peggy Buckles, Dr. Betsy Connolly, Mike Dunn and Pat Phelps. Administration: Dr. Ann Bonitatibus, Superintendent; Robert Iezza, Deputy Superintendent, Instructional Services; Dr. Jon Sand, Assistant Superintendent, Business Services; Mark McLaughlin, Assistant Superintendent, Personnel Services; Jeanne Valentine, Director, Elementary Education, James Garza, Director, Secondary Education, Jerome Staszewski,

Director Technology Services, and David Fateh, Director, Planning & Construction. Mrs. Phelps welcomed everyone to the meeting and read the procedural announcements.

**Approval of the Agenda**

Mrs. Buckles moved to approve the agenda with the following correction: Under V. Action Items – Consent, Item B.1. Change the Certificated Employee numbers to #0062 - #0066, seconded by Dr. Connolly. Motion carried 5-0.

**Presentations**

Lori Wall, Principal, Ladera Elementary School, presented information about her school along with Julie Nerland, First Grade Teacher at Ladera. The focus was on LCAP Goal 2: Maximize Student Potential Through Effective Intervention. Mrs. Wall discussed a program that Ladera has been using called Target Time, which ensures that all students have core ELA instruction one hour a day, four days a week. Students who have high academic skills are also targeted for enrichment activities. The program includes a lot of collaboration among teachers. Mrs. Wall invited the Board and staff to come for a visit to watch the program in action.

Measure I Independent Citizens’ Bond Oversight Committee Annual Report 2014-2015, Marshall Denninger, Chairperson. Dr. Jon Sand introduced the Measure I Oversight Committee and thanked them for their efforts and commitment. Mr. Denninger also thanked support staff. Information about the Measure I Oversight Committee may be found on the District’s website at <http://www.conejousd.org/Community.aspx>.

Measure I Midyear Update 2015-2016. Dr. Jon Sand, David Fateh, and Jerome Staszewski provided a report to the Board of projects for the first six months of the school year. Board members had questions and commendations for the staff and project planning. These reports and more information may be found on the District’s website at <http://www.conejousd.org/Community.aspx>.

**Comments from the Public**

One public speaker thanked the District for planning the use of Measure I funds to reach every student. The speaker also thanked the Board for honoring counselors during National School Counseling Week, and encouraged the Board to hire more counselors for the students.

**Comments from the Superintendent**

Dr. Bonitatibus congratulated Ana Alvarez, Parent Outreach Coordinator, for being named in *The Acorn’s* Top 10 People of 2015. She was recognized as a community leader making an impact through her believe that doors are opened through education. She thanked Sepideh Yeoh, founder of Gaining Insight for Transition (GIFT), for the opportunity to speak at her networking group for women who have undergone transition. This was part of GIFT’s speaker series on Women Who Inspire. Dr. Bonitatibus’s favorite learner moment was at Leadership Conejo, a leadership development group affiliated with the Greater Conejo Valley Chamber of Commerce. The theme of the event was Talent Spotting. Here, business leaders were able to see Newbury Park High School culinary arts students prepare and serve a catered breakfast. From there, students from Westlake Elementary School wowed the audience with a video and demonstration about their makerspace. Finally, there were roundtables with students from each high school who spoke to the business leaders about the skills they are learning. It was a pleasure showcasing CVUSD student talent.

**Comments from Individual Board Members**

Mrs. Buckles was pleased to report about the Greater Conejo Valley Chamber of Commerce Leadership Education Day that was held at Newbury Park High School. The morning started with breakfast planned, prepared and served by the Culinary Class at Newbury Park High School, then featured Westlake Hills Elementary students highlighting the Makerspace Program at their school, and ended with a tour of the School-to-Career classes at the school. Mrs. Buckles commended the presentation by the Open Classroom Leadership Magnet at the DAC meeting. She referenced an email from parent Rocky Capobianco who praised Century Academy and thanked him for his message.

Mr. Andersen also thanked Mr. Capobianco for his correspondence regarding Century Academy’s hybrid learning model and mentioned his “wish list” or the program. He shared two articles with the board: from Investors Business Daily, *Why Asian-American Kids Succeed – Tough Parents*, and one from Yahoo Finance, *The Most Endangered Jobs of 2016*.

Dr. Connolly stated that although there are no categorical funds set aside for GATE, the District has an outstanding set of programs that serve academically gifted students, e.g., Advanced Placement, International Baccalaureate, and others.

Mrs. Phelps also mentioned “The Leader in Me” program through the Open Classroom Leadership Magnet at Conejo Elementary School that was highlighted at the DAC meeting.

**ACTION ITEMS – GENERAL**

Personnel Services

- A. Establishment of Classified Positions – Sequoia Middle School  
Mrs. Buckles moved to approve the establishment of position as submitted, seconded by Dr. Connolly. Mr. Andersen and Mr. Dunn questioned the funding source. Mr. McLaughlin responded. Motion carried 5-0.
- B. National School Counseling Week  
Dr. Connolly moved to adopt the attached proclamation declaring February 1-5, 2016, as “National School Counseling Week,” seconded by Mr. Andersen. Motion carried 5-0.

Instructional Services

- C. Approval of Amendments to Administrative Regulation 5116.1: Intradistrict Open Enrollment  
Mr. Andersen moved to approve amendments to Administrative Regulation 5116.1: Intradistrict Open Enrollment, as submitted, seconded by Mrs. Buckles. Motion carried 5-0.
- D. Approval of Replacements to Administrative Regulation 5141.31: Immunizations  
Mrs. Buckles moved to approve replacements to Administrative Regulation 5141.31: Immunizations, seconded by Dr. Connolly. Mr. Andersen asked Mr. Iezza questions about the policy, which were answered. Motion carried 4-1 (Buckles, Connolly, Dunn, Phelps yes, Andersen no).
- E. Approval of Replacements to Board Policy 6170.1: Transitional Kindergarten  
Mr. Andersen moved to approve replacement for Board Policy 6170.1: Transitional Kindergarten, seconded by Dr. Connolly. Motion carried 5-0.
- F. Resolution #10-15/16: CVUSD NfL State Preschool – Emergency Closure Waiver at EARTHs Magnet Campus  
Mr. Dunn moved to adopt the attached resolution, seconded by Dr. Connolly. Motion carried 5-0.

Business Services

- G. Resolution #15/16-22: Resolution Declaring Intention to Lease, Sell or Exchange Conejo Center Drive Surplus Property to Certain Private Parties and Entities  
Mr. Andersen moved to adopt Resolution #15/16-22, seconded by Mrs. Buckles. Motion carried 5-0.
- H. Building Fund (Measure I) Financial and Performance Audits 2014-2015  
Dr. Connolly moved to accept the Building Fun (Measure I) Financial and Performance Audits 2014-2015, as submitted, seconded by Mrs. Buckles. Motion carried 5-0.

**ACTION ITEMS – CONSENT**

Dr. Connolly moved to approve the consent agenda as written, seconded by Mr. Dunn. Motion carried 5-0.

- A. Approval of Minutes (in Section B of the full Agenda)
  - 1. Regular Meeting of January 5, 2016
- B. Personnel Assignment Orders:
  - 1. Certificated Employees: #0062 to #0066  
*Exempt Specialists, School Psychologists, Teachers*
  - 2. Classified Employees: C-9557 to C-9591  
*Adult School Program Specialist, Child Care Assistant, Child Care Leader, Child Nutrition Assistant I, Child Nutrition Assistant-Satellite, Child Nutrition Delivery Worker, Clerk, Custodian, Early Care Assistant Teacher, Health Clerk, Human Resources Technician, Intermediate Clerk Typist, Librarian Technician, Paraprofessional/Bilingual-Spanish, Paraprofessional/Special Ed, Registrar, School Office Manager I, Secretary, Senior Clerk Typist*
  - 3. Exempt Employees: E-15188 to E-15216  
*Campus Supervisors, Coaches, Specialists, Student Helpers*
- C. Readmission of Expelled Student: Conejo Valley High School #9-14/15E
- D. Overnight Trip Requests
- E. Parent Support/Booster Organization Reauthorization
  - 1. Conejo Elementary PFA
  - 2. Newbury park High School PFA
  - 3. Thousand Oaks High School Boys Lacrosse
  - 4. Thousand Oaks High School Girls Water Polo
  - 5. Westlake High School Football
  - 6. Westlake High School Girls Volleyball
- F. Purchase Order Report #893
- G. Addendum to the Annual Signature Authorization 2015-2016
- H. Approve Quarterly Report on Williams Uniform Complaints

**INFORMATION ITEMS**

Personnel Services

- A. Establishment of Classified Position: District Office
- B. Approval of the 2016-2017 School Year Calendar

Instructional Services

- C. Approval of the Development and Implementation of 2015-2016 School Accountability Report Cards

**Regular Board Meeting**

**January 19, 2016**

- D. Approval of Replacements for Board Policy and Administrative Regulation 5111: Admission
- E. Approval of Amendments to Administrative Regulation 5112.2: Exclusions from Attendance
- F. Approval of Amendments to Board Policy 5113.1: Chronic Absence and Truancy

Business Services

- G. Approval of the Amendments to Board Policy and Administrative Regulation 3100: Budget
- H. Approval of the Amendments to Administrative Regulation 3311: Bids

**ADJOURNMENT**

Mrs. Phelps adjourned the Open Session at 8:20 p.m. The Board will reconvene on **Tuesday, February 2, 2016, at 4:00 p.m. Special Closed Session, 5:00 p.m. Closed Session, and 6:00 p.m. Open Session** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

February 2, 2016

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Date

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Clerk

February 2, 2016

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Date

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Superintendent