

CONEJO VALLEY UNIFIED SCHOOL DISTRICT
Board Room (Located in Conejo Valley High School)
1402 E. Janss Road, Thousand Oaks, CA 91362
Tuesday, April 17, 2018

Generated by Hyonchin Im-Turner on Tuesday, April 17, 2018

1. CLOSED SESSION

A. Public Comments

At 5:00 p.m., President Andersen announced there were no comment cards submitted and the Board then convened to Closed Session.

B. Consideration of Student Discipline, Education Code §35146, Action other than expulsion

C. Conference with Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case D-17/18

D. Hearing and Review of Complaint Against Public Employee, Pursuant to Government Code 54957

E. Conference with Legal Counsel Regarding Pending Litigation (Gov. Code 54956.9(d)(2)): Government Claim: VCSSFA file VCBA07796A1

2. OPEN SESSION

A. Call the Meeting to Order and Roll Call

Call to Order and Roll Call: President Andersen called the meeting to order at 6:13 p.m. Board Members present: President John Andersen, Vice President Sandee Everett, Dr. Betsy Connolly, Pat Phelps and Mike Dunn.

Administration present: Dr. Mark McLaughlin, Superintendent; Robert Iezza, Deputy Superintendent, Human Resources; Dr. Victor Hayek, Assistant Superintendent, Business Services; Luis Lichtl, Assistant Superintendent, Instructional Services; Lisa Miller, Assistant Superintendent, Student Support Services; and Hyonchin Im-Turner, Executive Administrative Assistant.

B. Pledge of Allegiance

C. Announcements from Closed Session and Open Session Procedures

President Andersen announced that the following items were discussed in Closed Session:

- **B. Consideration of Student Discipline, Education Code §35146, Action other than expulsion**
- **C. Conference with Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case D-17/18:** Dr. Connolly made the motion to approve the settlement agreement for Case D-17/18, seconded by Mrs. Everett. Motion carried 5-0.
- **D. Hearing and Review of Complaint Against Public Employee, Pursuant to Government Code 54957:** Mr. Dunn made the motion to hear and review complaint one against public employee, seconded by Mrs. Everett. Motion carried 3-2, with Dr. Connolly and Mrs. Phelps voting no. Mrs. Everett made the motion to hear and review complaint two against public employee, seconded by Mr. Dunn. Motion carried 3-2, with Dr. Connolly and Mrs. Phelps voting no.

- **E. Conference with Legal Counsel Regarding Pending Litigation (Gov. Code 54956.9(d)(2)): Government Claim: VCSSFA file VCBA07796A1**

D. Approval of the Agenda

Mrs. Phelps made the motion to approve the Agenda, seconded by Mr. Dunn. President Andersen asked if there was any discussion, which there was none. Motion carried 5-0.

E. Comments - Public

President Andersen announced there were three comment cards submitted:

- Mary Anne Van Zuyle spoke about Board Bylaw 9310 and asked the Board if previous policy procedures will be addressed.
- Nick Quidwai requested that public comments begin at the start of the meeting then commented on meeting procedures and the District website.
- Lee Ann Holland spoke about the first SEDAC (Special Education District Advisory Committee) meeting.

F. Comments - Board of Education

Mrs. Phelps announced recent news of Barbara Bush's passing. Mrs. Everett spoke about attending a Coalition For Substance Abuse Prevention (CFSAP) event and a few upcoming CFSAP events. She then elaborated on the experience provided to parents, which involves walking through a home with various scenarios and reenactments involving alcohol and drug abuse by teenagers. Mrs. Everett then spoke about the DAC, GATE DAC and SEDAC meetings. Mrs. Everett went on to speak about meeting with the Boy Scouts and answering many of their questions as they were engaging to earn their merit badges. Mr. Dunn spoke about the April Teacher of the Month, Shannon Baranski, from Sequoia. He then went on to congratulate Dr. McLaughlin on his receiving the COLVOP (Conejo, Las Virgenes, Oak Park) Leadership award and also to Newbury Park High School as they celebrate their 50th Anniversary in an upcoming celebration. Mr. Dunn spoke about NPHS's state and national ranking then congratulated Sycamore Canyon on being awarded as a 2018 California Distinguished School. Mr. Andersen provided a brief description of ACSA (Association of California School Administrators) then went on to recognize Joe McHugh, Maintenance and Operations Electrician, and read a portion of the letter Mr. McHugh received from Glen Infuso, Director of Maintenance and Operations, on the work he performed. He then thanked Mr. McHugh on behalf of the Board.

G. Comments - Superintendent

Dr. McLaughlin gave a shout out to Jackie B., host of podcast at Sequoia, for having him as a guest on the podcast and thanked Sequoia staff for the giftbasket of socks.

3. ACTION ITEMS – GENERAL – HUMAN RESOURCES

A. Receipt of the 2017-2018 Proposal for Reopener Collective Bargaining Negotiations Co-Submitted by the Conejo Valley Unified School District and the United Association of Conejo Teachers (UACT)

Mrs. Phelps made the motion to approve, seconded by Mr. Dunn. President Andersen asked if there was any discussion, which there was none. Motion carried 5-0.

B. Approval of Agreement Between the Conejo Valley Unified School District and Grand Canyon University - Student Teacher Program

Dr. Connolly made the motion to approve, seconded by Mrs. Phelps. President Andersen asked if there was any discussion, which there was none. Motion carried 5-0.

C. Approval of Resolution #17/18-14: Termination of Certificated Employees

Mr. Dunn made the motion to approve, seconded by Dr. Connolly. President Andersen asked if there was any discussion, which there was none. Motion carried 5-0.

4. ACTION ITEMS – GENERAL – INSTRUCTIONAL SERVICES**A. Approval of Amendments to Board Policy and Administrative Regulation 5141.52 - Suicide Prevention**

Dr. Connolly made the motion to approve, seconded by Mrs. Everett. President Andersen asked if there was any discussion. Dr. Connolly commented on conversations with Mr. Lichtl regarding this policy, then invited him to explain to the Board the notes in italics. Mr. Lichtl then explained additional language and its annotation. Dr. Connolly clarified how language suggestions outside of GAMUT's recommendations would come forward in the future. Further discussion took place on annotating CSBA and staff recommended changes. Motion carried 5-0.

B. Approval of Amendments to Board Policy 6146.1 - High School Graduation Requirements

Mr. Dunn made the motion to approve, seconded by Mrs. Everett. President Andersen asked if there was any discussion. Dr. Connolly acknowledged Mr. Lichtl's bold and italicized text, listing of alternative pathways showing the District's intent and clarification of Mathematics. She went on to ask about mathematics transcript credits and requirements to which Mr. Lichtl responded. Motion carried 5-0.

C. Approval of Amendments to Administrative Regulation 6173.1 - Education for Foster Youth

Mrs. Phelps made the motion to approve, seconded by Mr. Dunn. President Andersen asked if there was any discussion, which there was none. Motion carried 5-0.

5. ACTION ITEMS – GENERAL – BUSINESS SERVICES**A. Resolution #17/18-15: Authorizing the Borrowing of Funds for Fiscal Year 2017-2018 and the Issuance and Sale of One or More Series of 2018-2019 Tax and Revenue Anticipation Notes (TRANS)**

Mr. Dunn made the motion to approve, seconded by Dr. Connolly. President Andersen asked if there was any discussion, which there was none. Motion carried 5-0.

B. 2018-19 District Fee Review: School Lunch Menu Pricing

Mrs. Phelps made the motion to approve, seconded by Dr. Connolly. President Andersen asked if there was any discussion, which there was none. Motion carried 5-0.

C. 2018-19 District Fee Review: Civic Center Fees

Mrs. Phelps made the motion to approve, seconded by Dr. Connolly. President Andersen asked if there was any discussion, which there was none. Motion carried 5-0.

D. 2018-19 District Fee Review: Transportation Fees

Dr. Connolly made the motion to approve, seconded by Mrs. Everett. President Andersen announced there was one comment card submitted:

- Nick Quidwai spoke about a previous increase in fees and experiences in his family and other District families.

President Andersen asked if there was any discussion. Dr. Connolly asked about a law on the distance allowed before District is required to provide transportation to which Dr. Hayek clarified the District is not required to provide transportation. Mrs. Phelps

commented that in the past, if a student lived within eight-tenths of a mile, the District did not provide transportation and that student had to walk to school. Mrs. Everett inquired about the fluctuation of the rates to which Dr. Hayek responded. Motion carried 5-0.

E. Approval of Agreement with the Ventura County Office of Education/Career Education Center

Mr. Dunn made the motion to approve, seconded by Dr. Connolly. President Andersen asked if there was any discussion, which there was none. Motion carried 5-0.

6. ACTION ITEMS – CONSENT

A. Approval of Minutes

B. Personnel Assignment Orders

C. Parent Support/Booster Organization Reauthorization: NPH Boys Basketball

D. Stipulated Agreement – Student #6-17/18 SA

E. Stipulated Agreement – Student #7-17/18 SA

F. Approval of Settlement Agreements - OAH Case Number 2018010218 and OAH Case Number 2017120251 and 2017120033

G. Approval of Purchase Order Report (PO's exceeding \$5,000)

H. Approval of Transfer of Funds For March 2018

I. Approval of Warrants - March 2018

J. Disposal of Surplus and Obsolete Equipment

K. MEASURE I - Notice of Completion(s)

L. MEASURE I: Award of Contracts - Under the Guidelines of California Uniform Public Construction Cost Accounting Act (CUPCCAA)

M. MEASURE I: Change Order #1 - HVAC Replacement - Ladera Elementary School - Brannon, Inc. dba Smith Electric

N. Approval of Quarterly Report on Williams Uniform Complaints

Mrs. Phelps made the motion to approve the Consent Agenda, seconded by Mrs. Everett. President Andersen asked if there was any discussion, which there was none. Motion carried 5-0.

7. INFORMATION/DISCUSSION ITEMS – GENERAL – HUMAN RESOURCES

A. No Items.

8. INFORMATION/DISCUSSION ITEMS – GENERAL – INSTRUCTIONAL SERVICES

A. Approval of Amendments to Board Policy 6162.5 - Student Assessment

President Andersen asked if there was any discussion, which there was none.

9. INFORMATION/DISCUSSION ITEMS – GENERAL – BUSINESS SERVICES

A. No Items.

10. INFORMATION/DISCUSSION ITEMS - GENERAL - BOARD OF EDUCATION

A. Second Read - Review of Board Bylaw 9200 - Limits Of Board Member Authority

President Andersen announced there was one comment card submitted:

- Nick Quidwai commented on the lack of Board President authority in this bylaw.

President Andersen spoke about bylaws on Board member offices and bringing all bylaws back at least once more for review.

B. Second Read - Approval of Replacement of Board Bylaw 9220 - Board Member Qualifications (previously titled Governing Board Elections)

President Andersen asked if there was any discussion. Mrs. Phelps inquired on choosing the options to which Mr. Andersen confirmed. Mrs. Phelps then spoke on her preference for option two, which is the at-large voting method. Board members were in agreement with option two. Dr. Connolly suggested strikeouts for the final review to which Mr. Andersen agreed. Dr. Connolly confirmed her preference for option two as well, with options one and three being struck. The Board then had discussion on the number of words in the candidate ballot statement and asked staff to contact the County Elections office to verify the Board's discretion on the word count. They then agreed on option two for Statement of Qualifications, which is to have the candidate pay for the publication of a statement of qualifications. The Board then went on to have discussion on The Votes in Board Member Elections and further elaborated on options the Board has when the elections result in a tie. They went on to discuss runoff elections and asked staff to inquire with the County Elections office on the approximate cost to the District to hold a runoff election. Dr. Connolly then went on to explain the appeal of option three, a runoff election, and provided an example of when it would be beneficial to hold a runoff election. Mrs. Phelps commented on the possibility of the community supporting the decision to approve a runoff election.

C. Second Read - Approval of Amendments to Board Bylaw 9222 - Resignation

President Andersen asked if there was any discussion, which there was none.

D. Second Read - Approval of Amendments to Board Bylaw 9223 - Filling Vacancies

President Andersen asked if there was any discussion. Dr. Connolly inquired about the resignation of a Board member and the following timelines for filling that vacancy. The Board then viewed page three, Timelines for Filling a Vacancy, and discussed the process of actions to take place when a vacancy occurs.

E. First Read - Approval of Amendments to Board Bylaw 9224 - Oath or Affirmation

President Andersen asked if there was any discussion, which there was none.

F. First Read - Approval of Amendments to Board Bylaw 9230 - Orientation (previously Board Candidate Orientation)

President Andersen asked if there was any discussion. Mrs. Phelps inquired with staff about the orientation and commented on needing more staff involvement rather than leaving the process to CSBA to which Dr. McLaughling responded. Mrs. Everett spoke about her orientation experience with the previous Superintendent. Mr. Andersen then spoke about his orientation experience with another previous Superintendent. Dr. Connolly commented on the County Office of Education's increasing their role in the orientation and then suggested changing the "shalls" to "mays." Mr. Andersen commented on how soon orientations should take place and inquired if they should take place in open session to which Mr. Andersen responded. Mr. Andersen went on to voice his thoughts on this bylaw and suggested annual reviews of the Board.

G. First Read - Approval of Amendments to Board Bylaw 9240 - Board Training (previously Board Development)

President Andersen asked if there was any discussion. Dr. Connolly commented on the statement, "shall provide an orientation," and cautioned fellow Board members on the "shalls." Mr. Dunn commented on the last paragraph on the first page regarding funds for Board training. He went on to suggest having an Education Calendar. Dr. Connolly commented on the language directing for time to be set aside for insight and suggested changed the wording to state it as a CSBA AEC Experiences meeting. She went on to comment on a training calendar, which she does not believe would be a very useful source. Mr. Anderson suggested having a single master calendar that would hold all events and training opportunities.

H. First Read - Approval of Amendments to Board Bylaw 9250 - Compensation (previously Remuneration, Reimbursement And Other Benefits)

President Andersen asked if there was any discussion. Dr. Connolly inquired about the requirement to disclose additional compensation in a meeting to which Mr. Dunn responded. Mr. Dunn and Mrs. Everett then went on to discuss the exclusions and Board members only being paid for Board meetings. Dr. Connolly read a statement regarding a Board quorum and suggested striking the statement. Mrs. Phelps inquired about the length of the health and welfare benefits on page three to which Dr. Hayek responded. The Board then held discussion on the wording of the benefits paragraph to which Dr. McLaughlin explained that the wording aligns with policy for district employees who retire before age sixty-five and coverage until the age of sixty-five. Dr. Connolly requested that staff have discussion with the appropriate District departments to assure that there are not any unintended costs to the District that the Board may choose not to extend to which Dr. McLaughlin responded.

11. ADJOURNMENT

A. Adjournment

President Andersen adjourned the meeting at 8:14 p.m.

The next regularly scheduled Board meeting will be Tuesday, May 1, 2018, 4:30 p.m. Closed Session, and 6:00 p.m. Open Session at the CVUSD Board Room located inside Conejo Valley High School at 1402 E. Janss Road, Thousand Oaks.

Date: April 17, 2018 _____ Clerk

Date: April 17, 2018 _____ Superintendent