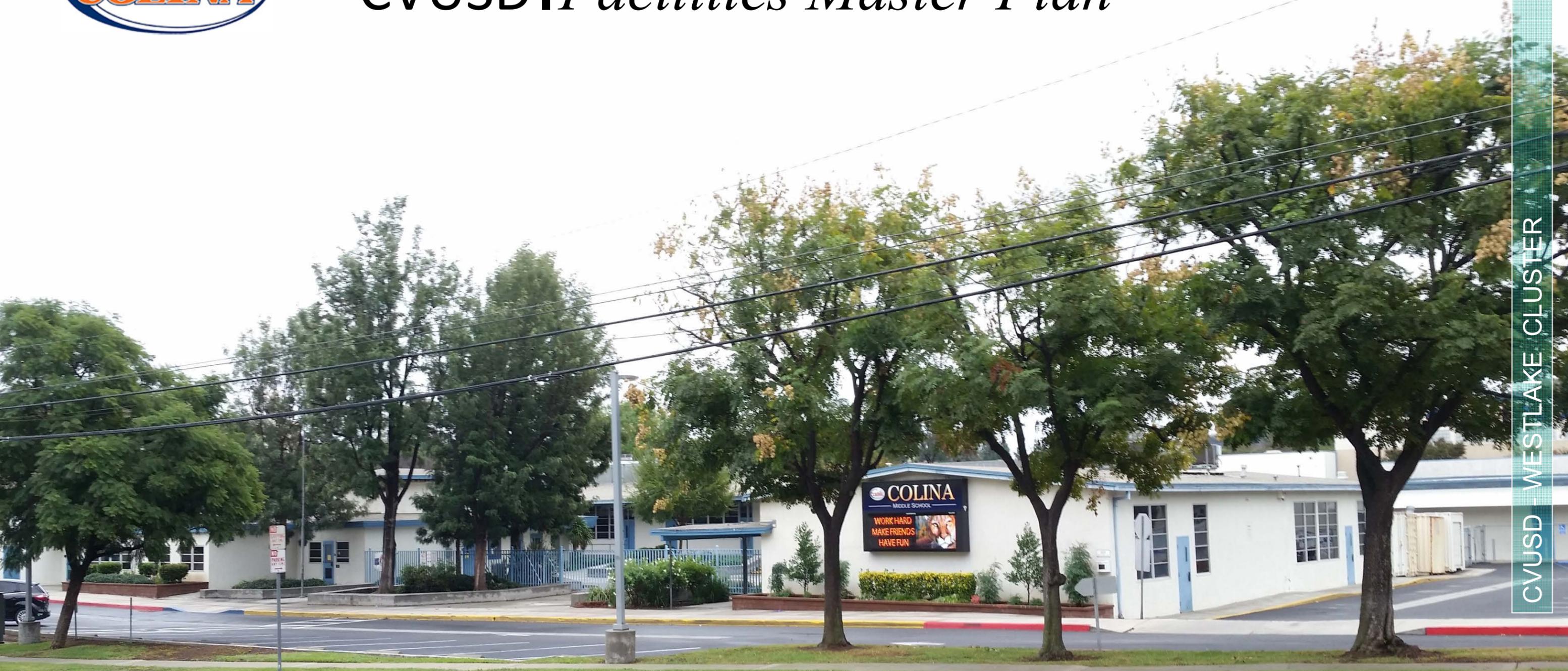




CVUSD | *Facilities Master Plan*



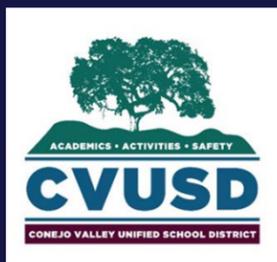
CVUSD - WESTLAKE CLUSTER

Colina Middle School | *Survey*

1500 East Hillcrest Drive | Thousand Oaks, CA 91362

Conejo Valley Unified School District

March 31, 2017



NAC Architecture
837 North Spring Street, 3rd Floor
Los Angeles, CA 90012
Contact: 323.475.8075
E-mail: lochoa@nacarchitecture.com
Website: www.nacarchitecture.com

Existing Site Summary

Neighborhood:

Colina Middle School is in Thousand Oaks, bound by East Hillcrest Drive to the north, residential uses to the west and south, and a church to the east. The campus is in a mixed multi-family residential/single-family residential area, and has Estella Park as a local resource. The closest major intersection is East Hillcrest Drive and Erbes Road.

Instruction:

Colina Middle School currently serves a total of 989 students from 6th through 8th grade. In addition to their general education instruction, the campus has strong band, science, computer technology and robotics programs. Continual enhancement of this specialty curriculum is a goal for the site. After school, many students spend their time at the adjacent Boys and Girls Club.

Summary of Facilities:

The campus was built as an elementary school between 1963 and 1969. It has since been converted to a middle school, with permanent and portable buildings added in the intervening years. Primarily of wood frame construction, most buildings appear to be in working condition, though interior and exterior finishes are aging. In particular, student locker rooms, administrative spaces, and multi-purpose room are in need of maintenance; locker rooms are currently undergoing changing station renovations.

The site is organized into three sections, with buildings occupying the northeast corner of campus, upper field and hardcourts to the southeast and lower plays fields to the west. While several mature trees dot the perimeter of the campus, the rest of the site lacks landscaping. The lunch shelter is the sole source of shade in the school's open areas.

Building Systems:

The building and site infrastructure was between 10-17 years old at the time the survey was taken. HVAC systems at the Administration Building and Multi-Purpose Building were noted to operate ineffectively. Plumbing concerns arise in the form of waterless urinals and the storm drain system, which necessitate frequent maintenance. Electrical infrastructure is in working condition. Roofing at the Multi-Purpose Building, Administration Building and Gymnasium Building require repair.

Technology:

Wireless internet access is available in the buildings, though not in exterior spaces where it would benefit physical education teachers. There are currently 28 desktop computers in the library, though laptops have been noted to be desirable. Enhancing technology to support the school's computer technology and robotics curriculum would be a great benefit to Colina Middle School.

Energy:

There are currently no renewable energy systems installed on campus. Gas and electricity use across the past 3 years are relatively consistent indicating similar demands and the unlikelihood of gas leaks and/or errant electricity use. Water use data for the past year indicates an increase in water use from 2015. As the HVAC equipment was noted to operate ineffectively at the Administration Building and Multi-Purpose Building, there is an opportunity to install more energy efficient models/systems to further reduce the demand for energy.

Site Attributes:

The site is situated in a diverse neighborhood, and as a result benefits from an equally diverse student population. With the adjacent Boys and Girls Club and joint use play fields, Colina Middle School is a well-recognized fixture in the community. Pockets of academic courts are slotted between buildings, giving students small-scaled spaces to rest. A mature oak tree shades one of these internal courts, and is a strong identifying element of the school. Large windows in the original classroom buildings provide natural daylighting, enhancing the function of instructional spaces. Murals are painted between these windows, acting as a reminder of the campus' long history.

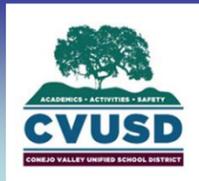
Site Opportunities:

There are several opportunities for improving the campus environment. The play fields experience heavy use by the school and the community, and are an invaluable resource. These fields may be enhanced with formal seating areas for spectators, incorporation of ADA accessibility components and erosion control. Moreover, a formal campus quad and shade structures to promote varied outdoor activities would be a great advantage.

Cosmetic upgrades would be especially beneficial to the school. While carpeting was recently replaced in the library, the general condition of interior and exterior finishes is aging. One may also correct aging roofing, rooftop mounted HVAC equipment and leaky skylights simultaneously. Improving the appearance and functionality of the campus even further is a project that targets the face of the school along East Hillcrest Drive. Exploring solutions to the undersized parking and a more developed building front may be explored.

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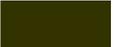
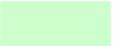
0.0	Cover Sheet
1.0	Table of Contents / Executive Summary
2.0	Cluster Context Map
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3.0	Project Location Plan & Data
4.0	Instructional & Campus Summary
5.1	Existing Campus Plan
5.2	Existing Campus Building Data
6.0	Existing Campus Building Use - Main Floor
7.0	Existing Campus Image Key Map
7.1	Existing Campus Images
7.2	Existing Campus Images
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8.0	Specialized Program
FACILITY INFORMATION	
9.0	Facility Certification Requirements
	Site Challenges & Proposed Site Modernization Summary
10.0	Drop-off Points and Circulation
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12.0	Core Facilities Data
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13.1	Campus Technology
13.2	Campus Technology
PROJECT REQUESTS	
14.0	Observations Summary



CVUSD Westlake Cluster



Legend

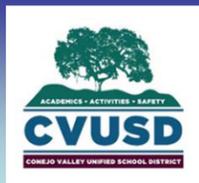
	Elementary School		Special Education School
	Middle School		Magnet School
	High School		Parks

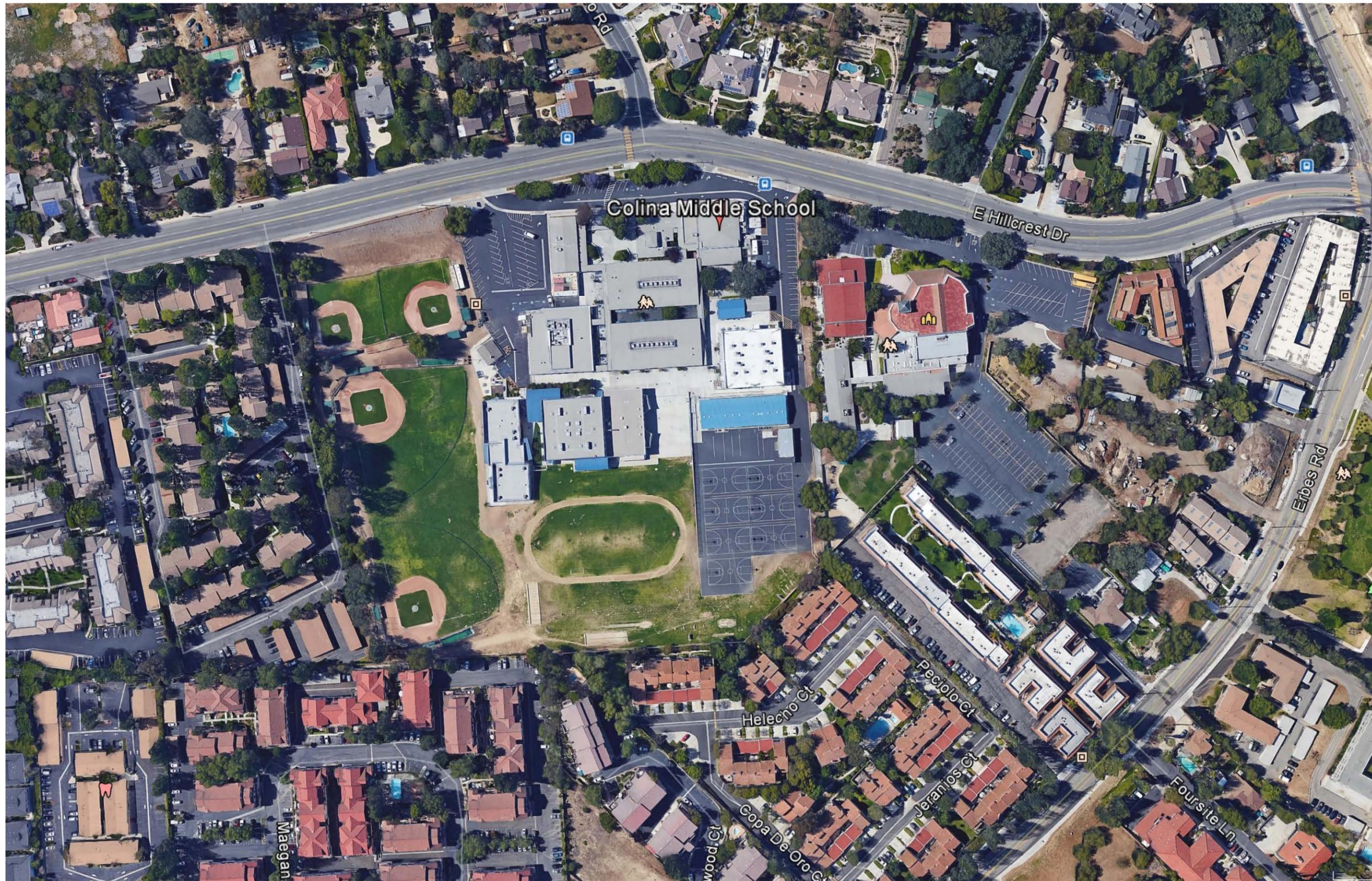
CVUSD Westlake Cluster Sites

LOCATION CODE	SITE NAME	SCHOOL MANAGEMENT SERVICES SITE TYPE	GRADE LEVEL CONFIG
33-260	WESTLAKE	Elem. School	K-5
34-270	WESTLAKE	High School	9-12
20-210	TRIUNFO / CARDEN CONEJO	Charter School	Pre K- 5
8-050	CONEJO	Magnet/Elem. School	K- 5
35-280	WESTLAKE HILLS	Elem. School	K- 5
6-040	COLINA	Middle School	6-8
16-105	LANG RANCH	Elem. School	K- 5
17-110	LOS CERRITOS	Middle School	6-8
21-150	MEADOWS ARTS AND TECHNOLOGY	Charter School	K-5
9	Total Sites		

Community Resources

DESCRIPTION	LOCATION	CITY
Conejo Ridge Open Space	Various trailheads	Thousand Oaks
Triunfo Community Park	980 Aranmoor Ave	Thousand Oaks
Westlake Village Library	31220 Oak Dr	Westlake Village
Berniece Bennett Park	31800 Village Center Rd	Westlake Village
Evenstar Triunfo Greenbelt	Various trailheads	Westlake Village
Conejo Valley Makerspace	31352 Via Colinas #104	Westlake Village
The Discovery Center for Science and Technology	600 Hampshire Rd #140	Westlake Village
Westlake Village Park/YMCA	31105 Thousand Oaks Blvd	Westlake Village
Thousand Oaks Civic Arts Plaza	2100 Thousand Oaks Blvd	Thousand Oaks
Conejo Creek South Park	1300 E Janss Rd	Thousand Oaks





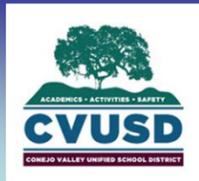
Colina Middle School | Survey

1450 East Hillcrest Drive | Thousand Oaks, CA 91362

Conejo Valley Unified School District

March 31, 2017

Project Location Map

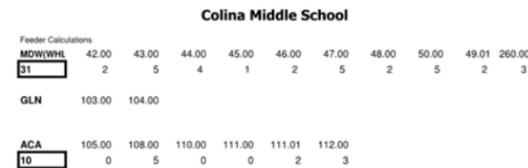


Colina Middle School

FACILITIES - CLASSROOM INVENTORY										
K-12 School Facility	Grade/Type	Number of Teaching Stations						Projections		
		Total # of Teaching Stations	Permanent	Modulars			Capacity	Teaching Stations		
				Quality	Owned	Leased		Rms Utilized	Ratio	Capacity Needed
As used for the 15/16 School Year										
Based on 16/17										
*incld empty	6	11	9	1	1		330	11	30.00	316
*incld Band, Art, shops, E	7-8	26	11	10	5		780	22	30.00	664
SDC	7	2	5					7	0	
Lab	1			1				1	0	
PE	0				0		189	0	0	
							0	0	0	
Sub-Total 6-8		45	22	16	7	0	1299	41		980

ENROLLMENT HISTORY																				
Grade	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000	1999	1998
6		340	301	279	347	340	308	355	333	336	383	366	301	300	287	287	288	216	214	144
7		308	279	341	345	313	358	336	345	390	384	381	399	414	420	422	394	365	398	389
8		293	341	349	312	358	341	351	386	393	394	406	412	420	438	395	370	404	391	376
Total 7-8	0	601	620	690	657	671	699	687	731	783	778	787	811	834	858	817	764	769	789	765
Total Middle	0	941	921	969	1004	1011	1007	1042	1064	1119	1161	1153	1112	1134	1145	1104	1052	985	1003	909
Special Ed		48	56	56	58	55	53	50	42	48	38	38	37	39	35	39	34	20	13	18
TOTAL	0	989	977	1025	1062	1066	1060	1092	1106	1167	1199	1191	1149	1173	1180	1143	1086	1005	1016	927

PRINCIPAL PROJECTIONS										
Grade	Forecast		4/23/2015	Carried from previous	8/19/2015	TBD	Teacher Calculation			Budget Acctg Calc
	Students	Teachers					By Grade	Totals x 6 & 7-8	Students per class	
Special Ed			40	40	40					
6	331	11.03	300	300	316		10.53	10.53	28	11
7	350	11.67	278	278	296		9.87	22.13	28	
8	343	11.43	340	340	368		12.27	28	28	22
Total 7-8	693		618	618	664	0				
Total Middle	1024		918	918	980	0			0	
TOTAL	1024	34.13	958	958	980	0	32.67			33



CVUSD COLINA MIDDLE SCHOOL											
Location Code: 6-040						Campus Summary					
25Site Information			Totals			Total Planned Site Capacity:			Totals		
Current Useable Area:			12.49 Acres			Current Enrollment:			989 (983 reported by school)		
Current Playground Area:			8.54 Acres			Planning 2-Semester Capacity:			1,299		
Playground Area Required:			4.4 Acres			Enrollment to use for Planning			980		
Classroom Status for School:			Current Classrooms			Potential Classrooms + Current Classrooms			Classrooms Identified by the School		
			Permanent	Portable	Totals	Permanent	Portable	Totals	Permanent	Portable	Total
Available Classrooms 800 Square Feet or greater:			45	0	45	47	2	49	45	0	45
Available Small Rooms 799 Square Feet or smaller:			0	0	0	0	0	0	0	0	0
Totals:			45	0	45	47	2	49	45	0	45

Analysis:

To meet the instructional needs of the campus, a 2-story classroom building was added in 2006. To meet the needs of administrative functions, some classroom spaces were renovated for administrative support.

Enrollment Data:

•For Secondary Schools

Classrooms 800 Square Feet and greater will be considered an "Available Classroom". On the color coded survey plan they can occur as BASIC CLASSROOM (Orange); SPECIALITY CLASSROOM (Light Blue); SCIENCE (Yellow).

If the rooms are being used for instruction and they are 799 Square Feet and under, they will be considered a "Small Room", with a different Color Code. Provide a description in the keynote as to its current use.

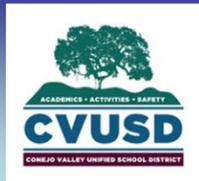
•For Elementary Schools

Classrooms 720 Square Feet and greater will be considered an "Available Classroom". On the color coded survey plan they can occur as BASIC CLASSROOM (Orange); SPECIALITY CLASSROOM (Light Blue); SCIENCE (Yellow).

If the rooms are being used for instruction and they are 719 Square Feet and under, they will be considered a "Small Room", with a Different Color Code. Provide a description in the keynote as to its current use.

For Span and other types of Schools

Identify what age group the space is used for the majority of the day – use rules above for Secondary Schools and Elementary Schools. Provide a description in the keynote as to its current use.



Colina Middle School | Survey

1450 East Hillcrest Drive | Thousand Oaks, CA 91362

Conejo Valley Unified School District

March 31, 2017

Instructional & Campus Summary

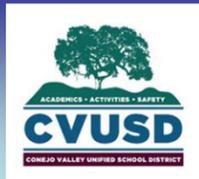
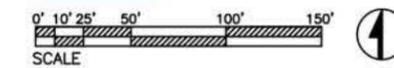
NOTES

BUILDINGS 4 & 5 NO LONGER EXIST.



EXISTING SITE PLAN PERMANENT & PORTABLE BUILDINGS

LEGEND	
(25)	BUILDING NUMBER
[Blue Box]	PERMANENT
[Red Box]	PORTABLE



School District Site Name	Street Address	City	St	Zip Code Plus Four	School District Building Name	Building Rating Classification	Square Footage	Fire Const. Code	Fire Const. Type	Roof Type	Year Built	Year Renovated				Status	Is Vacant Y/N
												Roof	HVAC	Electric	Plumbing		
Colina Middle	1500 Hillcrest Drive	Thousand Oaks	CA	91362-2599	1- Administration	Intermediate/Middle	3,319	1	Frame	Composition	1963	2008	2003	2003	2003	Owned and occupied by the district	N
Colina Middle	1500 Hillcrest Drive	Thousand Oaks	CA	91362-2599	2- Multi-Purp/Library	Intermediate/Middle	7,051	1	Frame	Composition	1969	2008	2003	2003	2003	Owned and occupied by the district	N
Colina Middle	1500 Hillcrest Drive	Thousand Oaks	CA	91362-2599	3- Classroom	Portable	912	5	Modified Fire Resistive	Composition	1977	1985	1999	1999		Owned and occupied by the district	N
Colina Middle	1500 Hillcrest Drive	Thousand Oaks	CA	91362-2599	13- Classrooms 60	Portable	960	5	Modified Fire Resistive	Metal	2001	2001	2001	2001		Owned and occupied by the district	N
Colina Middle	1500 Hillcrest Drive	Thousand Oaks	CA	91362-2599	6- Classrooms 24-29	Portable*	5,760	5	Modified Fire Resistive	Metal	1999	1999	1999	1999	1999	Owned and occupied by the district	N
Colina Middle	1500 Hillcrest Drive	Thousand Oaks	CA	91362-2599	7- Shower/Locker Rms	Intermediate/Middle	7,502	2	Joisted Masonry	Composition	1973	1998	2003	2003	2003	Owned and occupied by the district	N
Colina Middle	1500 Hillcrest Drive	Thousand Oaks	CA	91362-2599	8- Classrooms 11-18	Intermediate/Middle	8,880	1	Frame	Composition	1963	2008	2003	2003	2003	Owned and occupied by the district	N
Colina Middle	1500 Hillcrest Drive	Thousand Oaks	CA	91362-2599	9- Classroom 30-36	Portable	8,789	1	Frame	Composition	1970	2006	2004	2004	2004	Owned and occupied by the district	N
Colina Middle	1500 Hillcrest Drive	Thousand Oaks	CA	91362-2599	10- Classroom 1-2	Intermediate/Middle	3,502	1	Frame	Composition	1963	1997	2003	2003	2003	Owned and occupied by the district	N
Colina Middle	1500 Hillcrest Drive	Thousand Oaks	CA	91362-2599	11- Classroom 3-10	Intermediate/Middle	8,880	1	Frame	Composition	1963	2008	2003	2003	2003	Owned and occupied by the district	N
Colina Middle	1500 Hillcrest Drive	Thousand Oaks	CA	91362-2599	12- Gymnasium	Intermediate/Middle	11,552	1	Frame	Composition	2001	2001	2001	2001	2001	Owned and occupied by the district	N
Colina Middle	1500 Hillcrest Drive	Thousand Oaks	CA	91362-2599	16 - 2 Story 40-47/50-57	Portable*	15,482	3	Non-Combustible	Composition	2006	2006	2006	2006	2006	Owned and occupied by the district	N

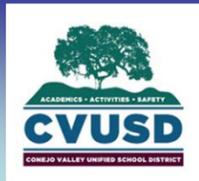
* Buildings noted here as Portable but observed on site to be modular construction have been identified as permanent buildings in the site plans.

Existing Facilities:

7 buildings over 40 years old

1 building between 30 and 40 years old

The permanent buildings on the campus were between 15 and 53 years old at the time this survey was taken. The modular/portable buildings were between 10 and 46 years old. The building finishes were noted to be in aging condition. Roofing at permanent buildings is between 8 and 31 years old. Major building systems of permanent buildings are between 8 and 17 years old. HVAC systems and roofing at the Administrative Building and Multi-Purpose Buildings do not perform adequately. Revise to: The Gymnasium Building skylight has leaked in the past.



KEY NOTES

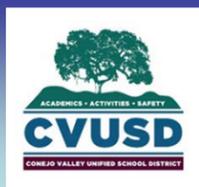
- 1 THE USE OF THIS ROOM WAS NOT DOCUMENTED. IT IS AN OFFICE.
- 2 THIS ROOM WAS A DARK ROOM AND IS NOW USED FOR STORAGE.
- 3 CLASSROOM 1004 HAS BEEN DIVIDED INTO AN OFFICE, STORAGE AND MUSIC ROOM.
- 4 WORK ROOM, DEAN'S OFFICE AND A.S.B. CLERK ARE NOW ALL COUNSELORS OFFICES.
- 5 THIS SPACE WAS A STAFF LOUNGE. IT IS NOW DIVIDED INTO A COUNSELOR'S OFFICE AND INTERN'S OFFICE.
- 6 CLASSROOM 1102 HAS BEEN MODIFIED AND INCLUDES A SPEECH THERAPY OFFICE AND FACULTY LUNCH ROOM.
- 7 THIS OFFICE SPACE IS NOW A DETENTION ROOM.
- 8 CLASSROOM 1105 IS NOW A FACULTY WORK ROOM AND STORAGE SPACE.
- 9 ROOM 805 HAS CHANGED FROM STORAGE SPACE TO STUDENT STORE.
- 10 SHOWER AREAS ARE CURRENTLY BEING USED AS STORAGE SPACES.
- 11 A PARTITION HAS BEEN BUILT IN THE VESTIBULE AND A NEW STORAGE SPACE CREATED.
- 12 THESE CLASSROOM SPACES FORM THE TECHNOLOGY HUB WHICH IS COMPRISED OF COMPUTER, 3D-PRINTING AND ROBOTICS LABS.
- 13 THIS SPACE WAS A CLASSROOM. IT IS NOW AN ASB ROOM.
- 14 THIS SPACE WAS A CLASSROOM. IT IS NOW A TECH ROOM.
- 15 THIS SPACE WAS A COMPUTER ROOM. IT IS NOW A CLASSROOM SUPPORT SPACE.
- 16 SPACES 901-904, 907, 908 & 913 ARE DOCUMENTED AS CLASSROOMS. THEY ARE SCIENCE CLASSROOMS.
- 17 SPACES 110 AND 111 WERE THE ASB CLERK AND DEANS OFFICES, RESPECTIVELY. THEY ARE NOW COUNSELOR'S OFFICES.
- 18 THIS SPACE WAS A CLASSROOM. IT IS CURRENTLY AN ART CLASSROOM.
- 19 THIS SPACE WAS A CLASSROOM. IT IS CURRENTLY A BAND CLASSROOM.



INTERIOR BUILDING SPACES CURRENT USES

- ### LEGEND
- INSTRUCTIONAL**
- BASIC CLASSROOM
 - SPECIALITY CLASSROOM
 - SCIENCE CLASSROOM
 - SMALL ROOM
 - CLASSROOM SUPPORT
- GENERAL**
- ATHLETIC*
 - LIBRARY/MEDIA*
 - STUDENT SUPPORT
 - ADMINISTRATIVE
 - ASSEMBLY*
 - CIRCULATION
 - OPERATIONAL SUPPORT
 - FOOD SERVICE*
 - SPACE IS NOT USED

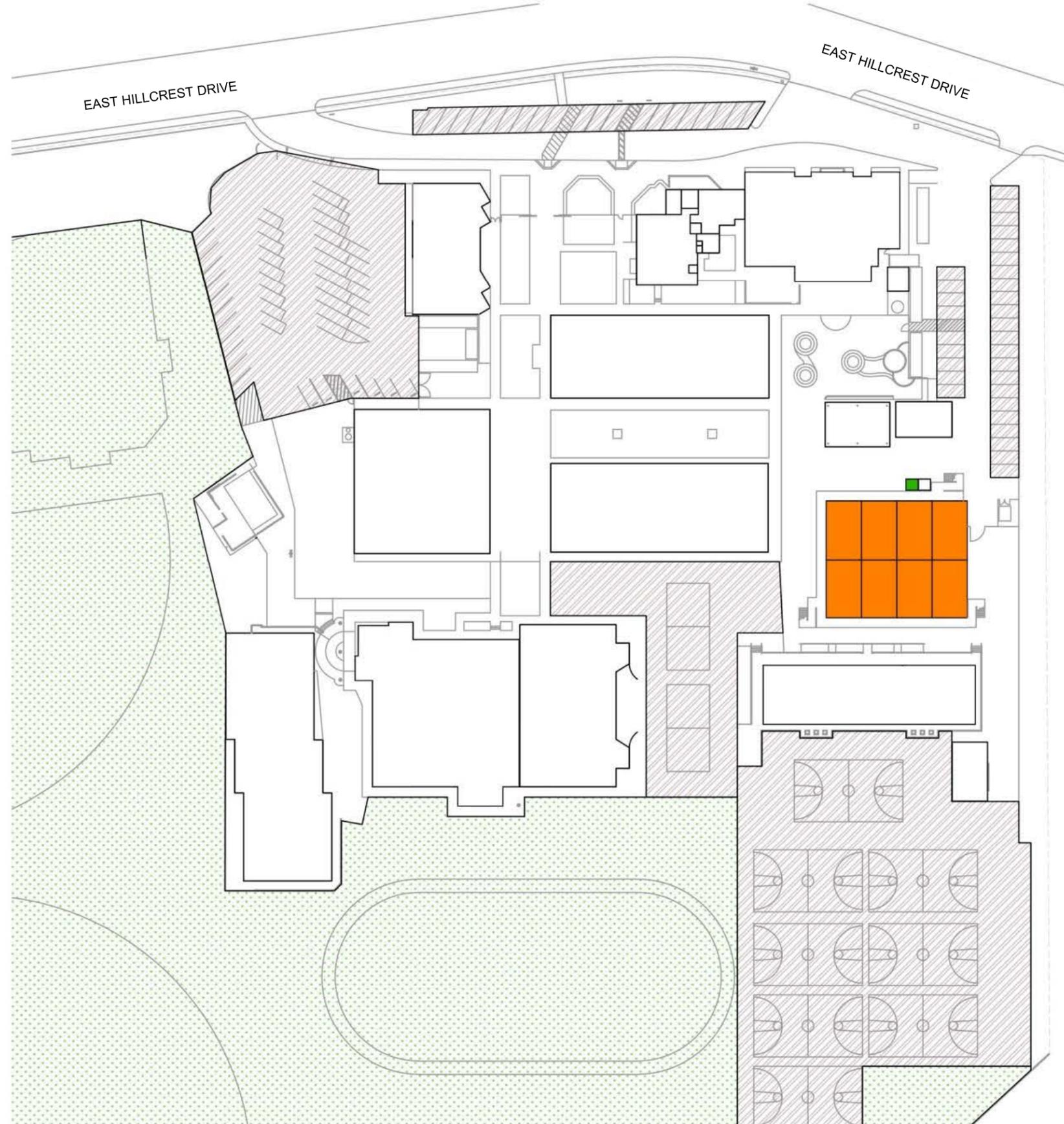
INCLUDES ALL ASSOCIATED
CIRCULATION & OPERATIONAL
SUPPORT AREAS



KEY NOTES



NO CHANGES HAVE BEEN MADE TO CLASSROOMS ON THE SECOND FLOOR



INTERIOR BUILDING SPACES CURRENT USES

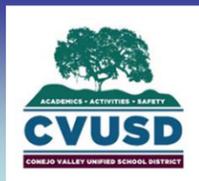
LEGEND

INSTRUCTIONAL

- BASIC CLASSROOM
- SPECIALITY CLASSROOM
- SCIENCE CLASSROOM
- SMALL ROOM
- CLASSROOM SUPPORT

GENERAL

- ATHLETIC
- LIBRARY/MEDIA
- STUDENT SUPPORT
- ADMINISTRATIVE
- ASSEMBLY
- CIRCULATION
- OPERATIONAL SUPPORT
- FOOD SERVICE
- SPACE IS NOT USED





- BUILDING**
- 1- ADMINISTRATION
 - 2- MULTI-PURPOSE
 - 3- CLASSROOM (MODULAR)
 - 4- NOT IN USE
 - 5- NOT IN USE
 - 6- CLASSROOMS (MODULAR)
 - 7- SHOWER/LOCKER ROOM
 - 8-CLASSROOMS
 - 9-CLASSROOMS
 - 10-CLASSROOMS
 - 11-CLASSROOMS
 - 12-GYMNASIUM
 - 13- CLASSROOM
 - 14- LUNCH SHELTER
 - 15- BOYS & GIRLS CLUB
 - 16- 2 STORY CLASSROOM BLDG.
 - 17. PERMANENT FOOD CONCESSION BUILDING

EXISTING SITE IMAGE KEY MAP



PERMANENT & PORTABLE BUILDINGS

LEGEND	
	BUILDING NUMBER
	PERMANENT
	PORTABLE

0' 10' 25' 50' 100' 150'
SCALE

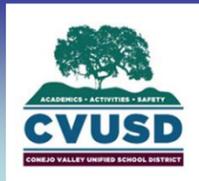




Photo 1
 Building Name: Administration
 Building Number: 1
 Main entrance to the Administration.



Photo 2
 Building Name: Multi Purpose Room/Servery/Library
 Building Number: 2
 View of entry to Multi Purpose Room from parking lot.



Photo 3
 Building Name: Portable
 Building Number: 3
 Portable building housing the Tech Room.



Photo 4
 Building Name: Portables
 Building Number: 6
 Modular classroom building that houses the robotics lab and computer classrooms.



Photo 5
 Building Name: Locker Rooms
 Building Number: 7
 Renovations are currently being performed on locker rooms.



Photo 6
 Building Name: Classroom
 Building Number: 8
 Typical view of Classroom building, classrooms are defined by a large front window.



Photo 7
 Building Name: Science
 Building Number: 9
 This building is home to the science classrooms.



Photo 8
 Building Name: Arts and Music
 Building Number: 10
 This uniquely shaped building houses the band classroom.



Photo 9
 Building Name: Classroom
 Building Number: 11
 Typical view of classroom building



Photo 10
 Building Name: Gymnasium Building
 Building Number: 12
 Exit from gymnasium to playfields



Photo 11
 Building Name: Portable
 Building Number: 13
 Portable classroom used for ASB functions adjacent to hard courts.



Photo 12
 Building Name: Lunch Shelter
 Building Number: 14
 Lunch shelter adjacent to MPR.



Photo 13
 Building Name: Boys and Girls Club
 Building Number: 15
 View of Boys and Girls Club from play fields.



Photo 14
 Building Name: Classroom
 Building Number: 16
 View of 2-story classroom building.



Photo 15
 Building Name: Concession
 Building Number: 17
 View of Concessions Building and Boys & Girls Club beyond.
 Building was not previously documented.



Photo 16
 Building Name: N/A
 Building Number: N/A
 Recent site work has greatly improved accessibility around the campus



Photo 17
 Building Name: N/A
 Building Number: N/A
 Typical outdoor seating arrangement located by the MPR.



Photo 18
 Building Name: N/A
 Building Number: N/A
 Typical outdoor seating arrangement near building 16.



Photo 19
 Building Name: N/A
 Building Number: N/A
 View of play fields and challenges of location for possible seating for events.



Photo 20
 Building Name: N/A
 Building Number: N/A
 Accessibility improvements such as this ramp have been made recently around the campus.



Photo 21
 Building Name: N/A
 Building Number: N/A
 CMU wall concealing containers from view.



Photo 22
 Building Name: Classroom
 Building Number: 6
 Retaining wall prevents runoff from hardcourts moving towards modular buildings.



Photo 23
 Building Name: N/A
 Building Number: N/A
 Exterior food service queuing line, this area could be reconfigured to improve services.

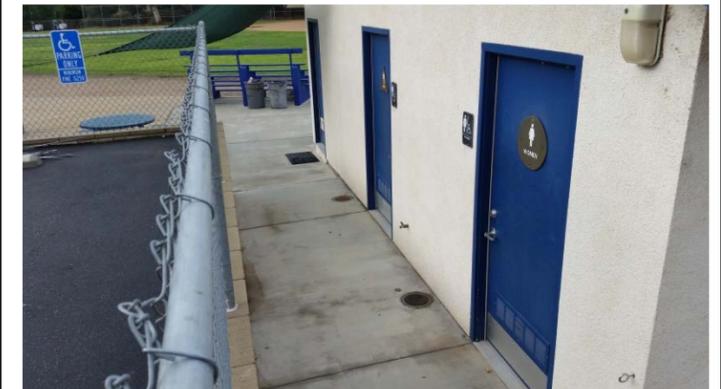


Photo 24
 Building Name: Concession
 Building Number: 17
 Restroom access in Concessions building.



Photo 25
 Building Name: Classroom Building
 Building Number: 10
 Interior view of band classroom.



Photo 26
 Building Name: Classroom Building
 Building Number: 8
 Typical interior view of classroom.



Photo 27
 Building Name: Classroom Building
 Building Number: 11
 Speech therapist office created in a converted classroom space.



Photo 28
 Building Name: Multi Purpose Building
 Building Number: 2
 View of temporary stage in multi-purpose room. New finishes would greatly improve the appearance of the space.



Photo 29
 Building Name: Administration Building
 Building Number: 1
 View of office lobby and cubicles. The office is a small space with lots of corridors. Reconfiguration and expansion would improve facilities.



Photo 30
 Building Name: Gymnasium Building
 Building Number: 12
 View of gymnasium and telescoping bleachers beyond. The gym is in good condition with newer equipment.



Photo 31
 Building Name: Classroom
 Building Number: 9
 Interior view of science classroom and core space.



Photo 32
 Building Name: Boys and Girls Club
 Building Number: 15
 Interior view of multi-purpose room. This is a shared space operated by the Boys and Girls Club.



ASB Welcomes You

ASB: If you are not making a difference then what are you doing?

Colina has a strong tradition of being not only academically rigorous but activity oriented. Teachers are constantly evaluating and reflecting on lessons to check that students are meeting their goals and objectives; we want student leaders do the same. Colina ASB students will be immersed in "making a difference" for themselves, their peers, and by refraction... their school community. Leadership in all capacities is essentially service. John Wooden's coaching influence and pyramid of success will form the base from which students will practice service. It is in service where students experience a little sacrifice that will allow them to grow and proudly say that they are making a difference. Wooden was once quoted saying, "You cannot live a perfect day without doing something for another without thought of something in return". It is little nuggets like these that will continue to drive Colina's positive climate and culture toward many perfect days.

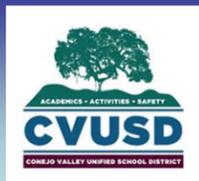
As we build our student leaders, we will place emphasis on students serving themselves without being self-servant. By "serving themselves", we want students to gain confidence and peace of mind by making the effort to become the best of which they are capable. We will challenge these student leaders to build strong character so that they are prepared to influence the most exciting and dynamic piece campus life.....their peers. Through academic rigor and activities, Colina ASB students will be charged with connecting your student(s) to school by providing opportunities to positively experience campus life. Whether through sports, spirit, dance, yearbook or renaissance we look forward to the opportunity to make a difference in you.

With anticipation of a great year-

Colina ASB

Ten Principles of Effective Group Leadership

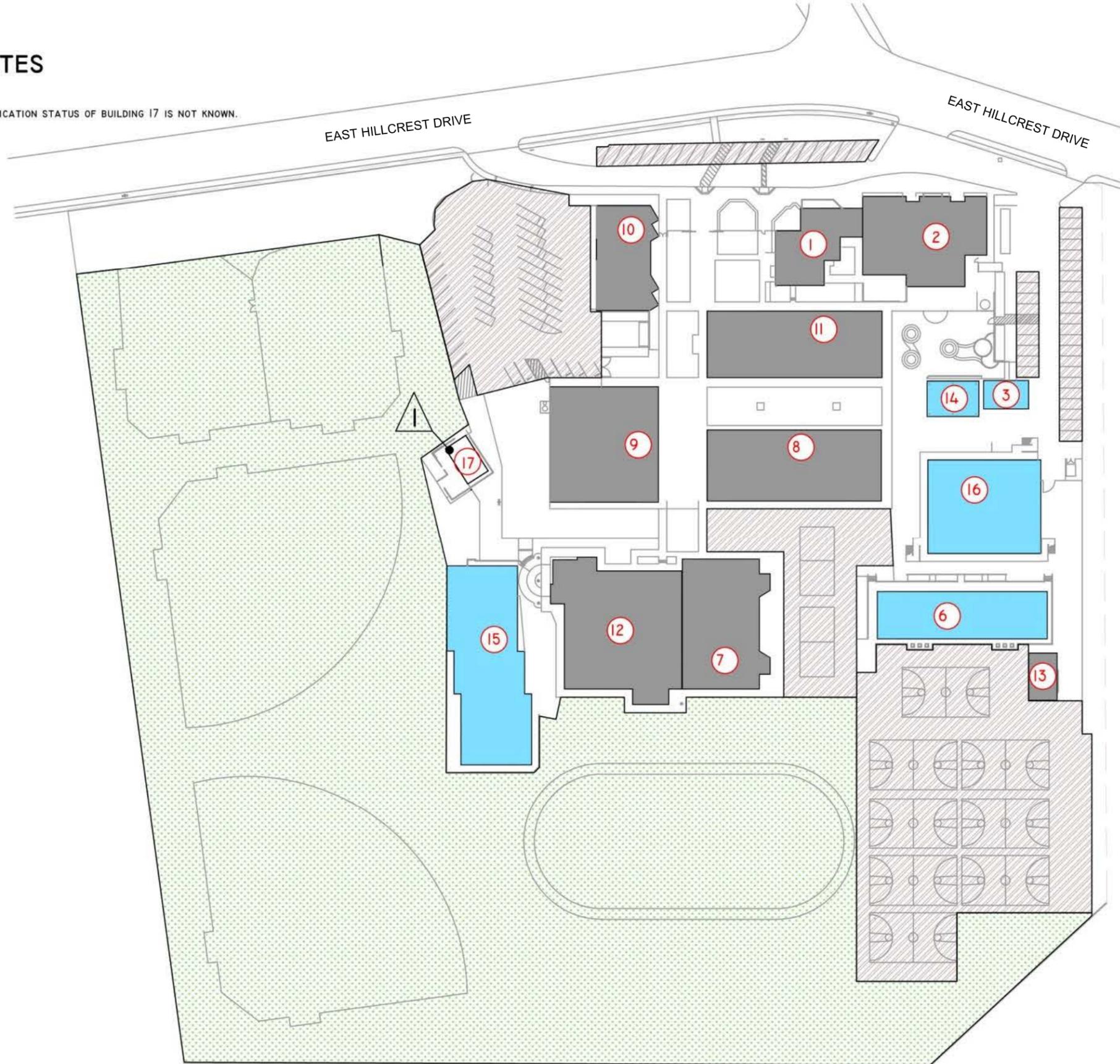
1. Leaders must be able to search-out, to recognize and live-with alternatives in accomplishing the same goal.
2. Leaders must face honest situations and must be able to make decisions under stress. Decision-facing leads to decision-making.
3. Leaders must be willing and able to share responsibility, to delegate authority, and to give credit to those who get results.
4. Leaders must be effective communicators. Good communication is relevant, meaningful, and requires our physical presence (face-to-face), as well as our mental presence (Listen and concentration.)
5. Leaders communicate best by the example that they set for others.
6. Students seeking to lead must effectively communicate with peers and with adults.
7. Students seeking to lead must realize that they are sharing leadership with the administration and faculty of the school.
8. Leadership requires followership. Leading involves knowing where the group is, or "should be" headed... and how to influence them in that direction.
9. Commitment of members of the group to the purpose(s) or task(s) is all important. Group defined goals tend to create commitment. An effective leader facilitates the group process of defining goals and achieving them.
10. The Human needs that each member of a group brings to the task must be recognized and dealt-with. No task or purpose will ever be achieved that does not meet the individual needs of the group members in the process.



KEY NOTES

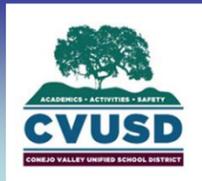
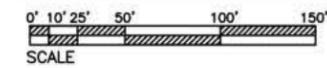


CERTIFICATION STATUS OF BUILDING 17 IS NOT KNOWN.



CERTIFICATIONS REQUIRED

LEGEND	
(25)	BUILDING NUMBER
[Light Blue Box]	CERTIFICATION REQUIRED
[Grey Box]	CERTIFIED STRUCTURES



Colina Middle School | Survey

1450 East Hillcrest Drive | Thousand Oaks, CA 91362

Conejo Valley Unified School District

March 31, 2017

Facilities Certifications



Site Challenges:

There are three primary site challenges at Colina Middle School.

First, the campus buildings are aging; this becomes apparent in the building finishes and building systems. While the library has recently received new carpet and the coaches’ offices new HVAC, a large part of the school’s exterior and interior paint, flooring and ceiling finishes would greatly benefit repair and/or replacement. Likewise, the roofing and HVAC systems at the Administration Building and Multi-Purpose Building are in need of maintenance.

Second, several facilities were noted to be undersized, and unable to meet the needs of the school. The parking lots are reserved for staff only, and do not hold enough stalls to serve the large number of visitors to the campus. Drop-off occurs at the parking lot along East Hillcrest Drive as well as at the adjacent church. The site lacks conference rooms for administration, faculty and staff use. As a result, the multi-purpose room is regularly used as a meeting space. The food service queuing area is a challenge. Queuing rails are located between Buildings 2 and 11, with the flow of circulation continuing onto the multi-purpose room and kitchen.

Third, the athletic fields and site perimeter pose several challenges. The upper fields and hardcourts at the southeast corner of campus are at an elevation similar to the campus buildings. The lower fields on west side of the site are significantly lower; a steep slope occurs between these two levels. Moreover, areas of the field become muddy during inclement weather and become unsafe to walk on. Perimeter fencing is low and does not provide the security the campus would like.

Site Modernization Opportunities:

Campus improvement opportunities are as follows:

Campus modernization projects are intended to improve the safety and security of the students, better the instructional and play environments, and beautify the campus internally as well as its face to the neighborhood. Currently, the main face of the campus is the school’s parking lot and student drop-off, framed by trees and marked by a school monument sign and a digital marquee. There is great opportunity here to improve the school’s aesthetic front to the community with fresh exterior finishes, and re-imagination of the parking lot and drop-off circulation. The mechanical penthouse above the Administration Building may be re-evaluated with enhancements of the building’s roof and HVAC system.

To better the function of food service circulation and address the school’s lack of conference room space, reconfiguration of the zone between Buildings 2 and 11 may be beneficial. To enhance the incredibly valuable school and community resource of the field space, an accessible path of travel between the lower and upper fields is possible. Proper landscaping and erosion control of the lower fields could reduce the potential for muddy patches during rain. A combination of higher perimeter fencing, site lighting and strategic landscaping could bolster the security of the campus. Additionally, the incorporation of spectator seating would give a place for visitors to enjoy field activities.

To address the general age of the campus, exterior and interior upgrades, and HVAC replacements will go a long way in improving the aesthetics and function of the school. ADA upgrades, including improvements to restrooms, hardware, signage, classroom plumbing fixtures, drinking fountains, and path of travel would ensure that all students, faculty and staff have access to the entire site.

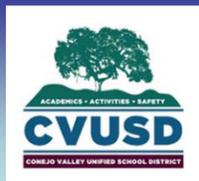
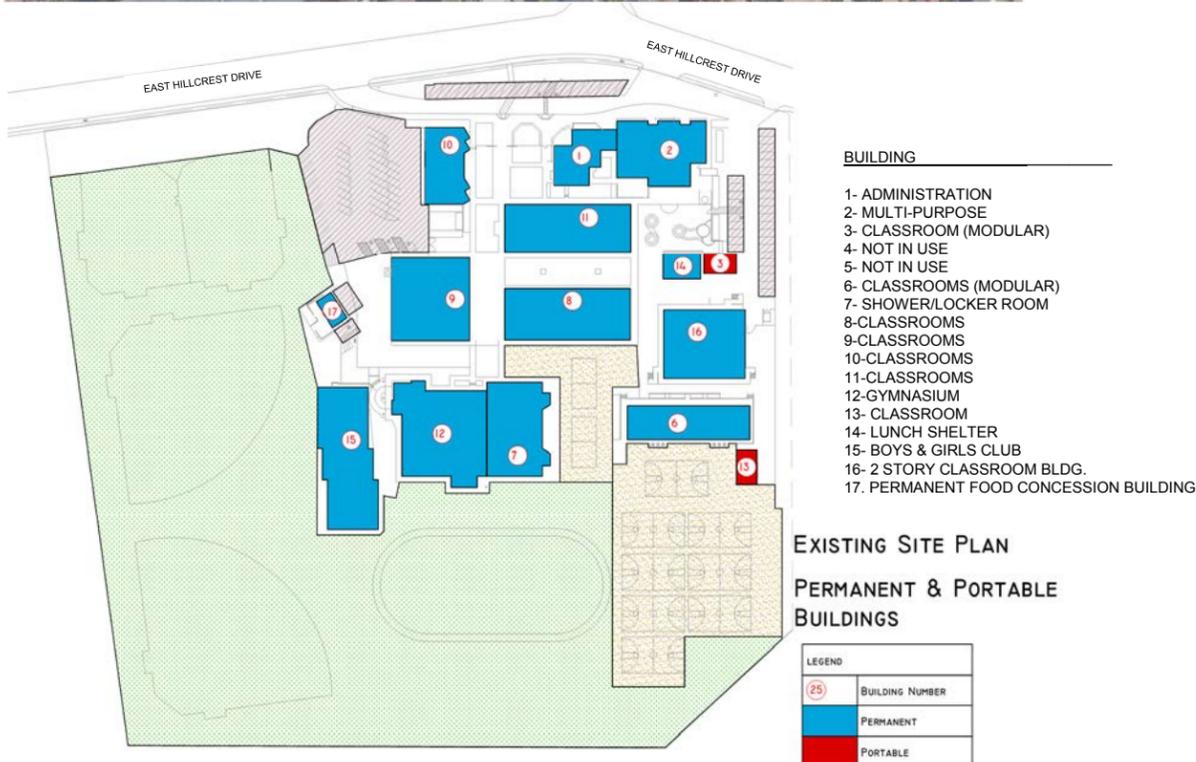
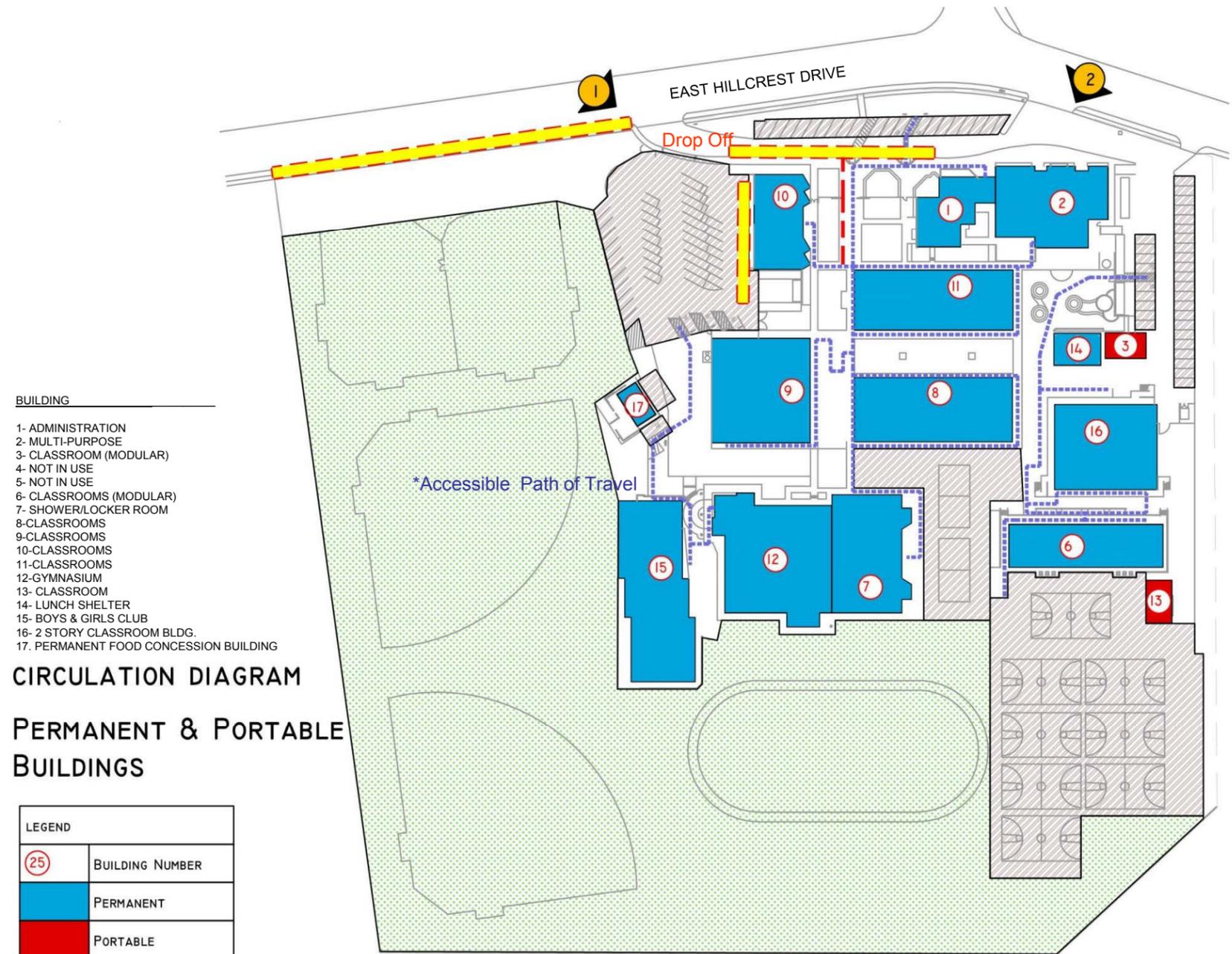




Image 1: Main access point, facing the school entry.



Image 2: Main access point facing multipurpose building.



Circulation Diagram

*Visually observed to be the accessible path of travel. Verification required.



- BUILDING**
- 1- ADMINISTRATION
 - 2- MULTI-PURPOSE
 - 3- CLASSROOM (MODULAR)
 - 4- NOT IN USE
 - 5- NOT IN USE
 - 6- CLASSROOMS (MODULAR)
 - 7- SHOWER/LOCKER ROOM
 - 8-CLASSROOMS
 - 9-CLASSROOMS
 - 10-CLASSROOMS
 - 11-CLASSROOMS
 - 12-GYMNASIUM
 - 13- CLASSROOM
 - 14- LUNCH SHELTER
 - 15- BOYS & GIRLS CLUB
 - 16- 2 STORY CLASSROOM BLDG.
 - 17. PERMANENT FOOD CONCESSION BUILDING
- EXISTING SITE IMAGE KEY MAP**

1 IMAGE KEY

PERMANENT & PORTABLE BUILDINGS

LEGEND	
	BUILDING NUMBER
	PERMANENT
	PORTABLE



Photo -1
View of Building 16 with elevator tower beyond and ramp at center of image.



Photo -2
Stair and landing configuration at Building 16 does not appear to comply with current accessibility standards.



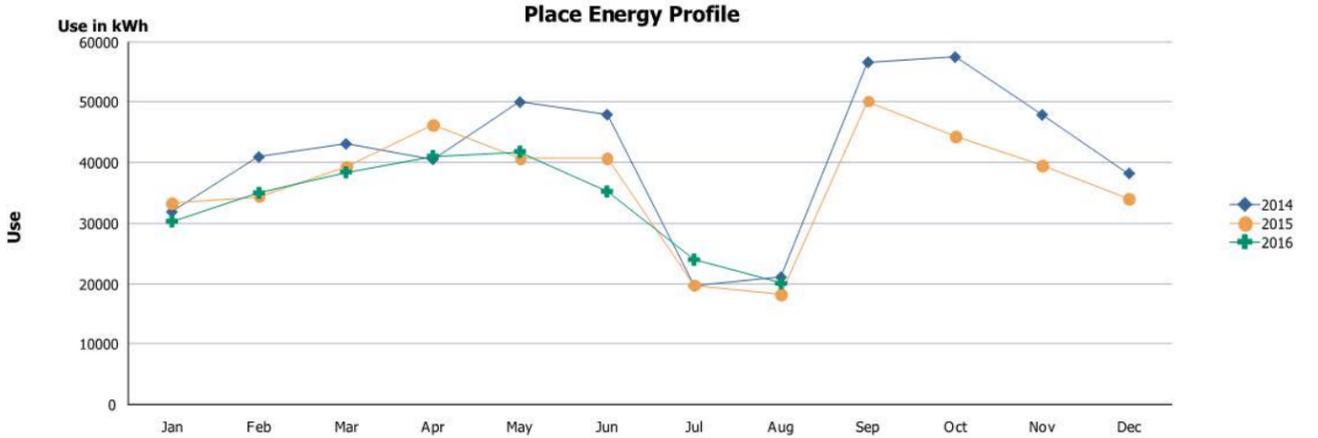
Photo -3
Handrails at Building 6 stairs do not appear to comply with current accessibility standards.



Photo -4
Steep slope between upper and lower fields is an accessibility challenge.

Energy Use Summary

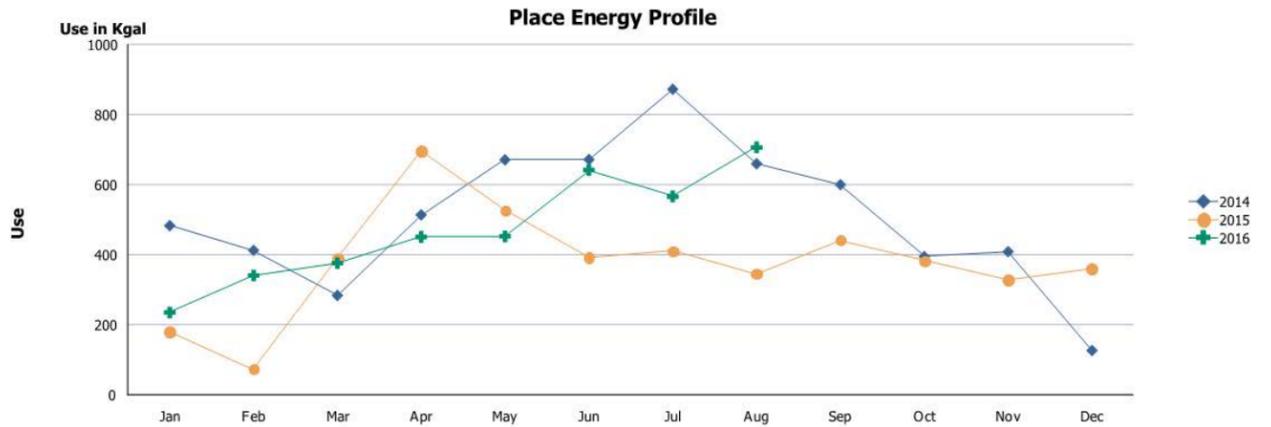
Place: [COL_1] Colina
 1500 E. Hillcrest Dr.
 Thousand Oaks, CA, 91362



Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
2014	31,877	40,955	43,126	40,570	50,029	47,963	19,641	21,058	56,604	57,473	47,913	38,218	495,427
2015	33,341	34,395	39,429	46,339	40,647	40,748	19,751	18,206	50,189	44,372	39,595	34,016	441,028
2016	30,317	35,023	38,431	41,093	41,839	35,265	23,964	20,044	0	0	0	0	265,976
Totals	95,535	110,373	120,986	128,002	132,515	123,976	63,356	59,308	106,793	101,845	87,508	72,234	1,202,431

[COL_1] Colina						
Electric	20,044	KWH	\$8,138	\$4,505	\$3,633	44.6%
Water	943	CCF	\$5,248	\$4,765	\$483	9.2%
Totals:	68	MMBTU	\$13,386	\$9,271	\$4,115	30.7%

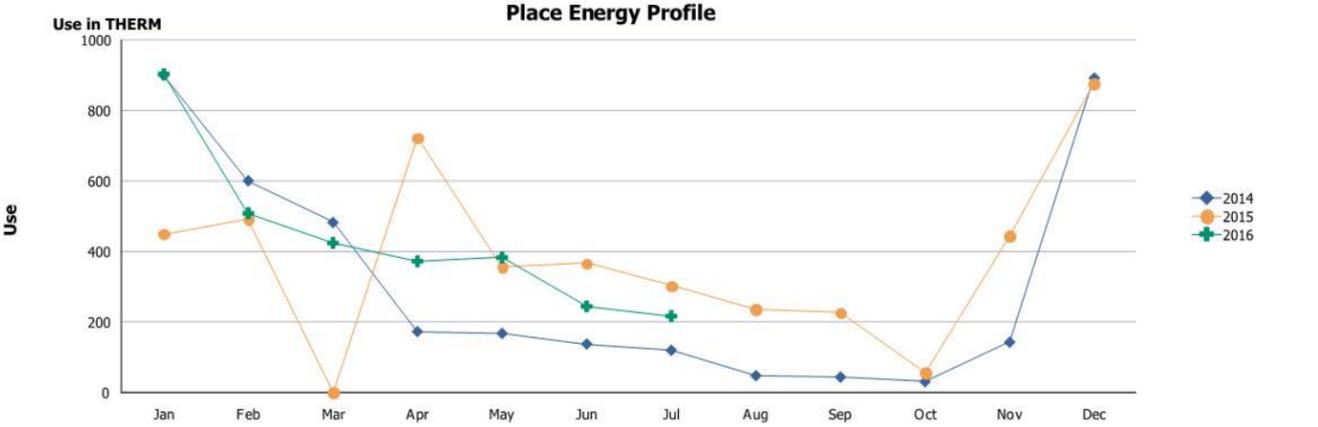
Place: [COL_1] Colina
 1500 E. Hillcrest Dr.
 Thousand Oaks, CA, 91362



Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
2014	483	412	284	513	670	671	872	659	599	394	408	126	6,092
2015	179	74	390	694	526	392	410	346	441	382	327	361	4,522
2016	235	340	376	450	452	641	566	705	0	0	0	0	3,765
Totals	896	827	1,049	1,658	1,648	1,704	1,847	1,710	1,041	777	735	487	14,378

Water

Place: [COL_1] Colina
 1500 E. Hillcrest Dr.
 Thousand Oaks, CA, 91362



Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
2014	899	600	482	173	168	138	120	48	44	31	143	891	3,737
2015	449	491	0	722	356	366	302	235	226	55	444	874	4,520
2016	902	508	424	372	383	244	217	0	0	0	0	0	3,050
Totals	2,250	1,599	906	1,267	907	748	639	283	270	86	587	1,765	11,307

Gas



Core Facilities			
Item	Category	Existing Square Footage	Standard Square Footage Based on Planning 2- Semester Capacity
1	Food Prep & Serving Areas	709 Square Feet	3,299 Square Feet
2	Indoor Dining	0 Square Feet	5,196 Square Feet
3	Lunch Shelter	1,320 Square Feet	3,597 Square Feet
4	Multi Purpose/Assembly/Auditorium	4,053 Square Feet	9,196 Square Feet
5	Library	2,176 Square Feet	5,097 Square Feet
6	Administration	3,368 Square Feet**	4,098 Square Feet*
7	Gymnasium Building	18,254 Square Feet	14,297 Square Feet
8	Playground	8.54 Acres	4.4 Acres
9	Parking	98 Stalls	117 Stalls

*(Office Square Footage)

This calculation includes the Front Office/Main Office; Waiting Room/Space; Conference Room; Administrative Offices. ** This calculation includes the Staff Lounge in addition to the spaces listed above.

Core Facilities Summary

1. Food Prep & Serving Areas

The food prep and serving areas are currently undersized per District standards, and does not meet the needs of the campus. Queuing in the serving areas is congested.

2. Indoor Dining

There is no indoor dining on campus.

3. Lunch Shelter

The lunch shelter is undersized per District standards, but meets the needs of the campus.

4. Multi Purpose/Assembly/Auditorium

The multi-purpose room is undersized per District standards, and is often used as a meeting space for faculty and staff.

5. Library

The library is undersized per District standards, and requires more storage to meet the school's needs. Carpeting was recently replaced in the space.

6. Administration

The administration spaces are located in the Administration Building as well as other areas of the campus to meet the needs of the school. There is currently no dedicated conference room for faculty and staff use.

7. Gymnasium Building

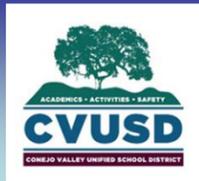
The Gymnasium Building is oversized per District standards, and functions well for the school.

8. Playground

The playground is oversized per District standards, and is used by the school as well as the wider community.

9. Parking

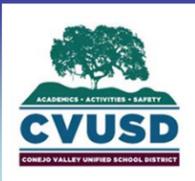
Parking stall count is under that of District standards; the recorded number includes parking adjacent to the Boys and Girls Club. The current number of spaces does not meet the needs of the school.



Technology Summary:

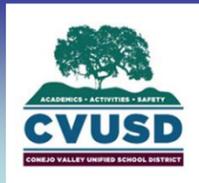
The network infrastructure has been upgraded to meet current and future needs. Each building that has an IDF is connected to the MDF via 12 strands of single mode fiber. Every classroom has four locations with two CAT6 A cables along the wall and four cables in the ceiling. A 12 port switch is installed in each classroom to accommodate additional computers. All other instructional and office spaces have newly installed CAT6 A cables. Wireless access points have been installed in all indoor instructional and office spaces in a micro-cell arrangement to ensure the ability to support a 1 to 1 student to device rollout. Outdoor wireless coverage is currently being evaluated. Switch gear that support a 10Gbps backbone and 1Gbps Power Over Ethernet connections is installed in every IDF and MDF. The current speed of the backbone is limited to 1Gbps but can be increased with new fiber optic transceivers.

Room Name	Computer	Quantity	Projector Model	Smartboard Model	Printer Model	Document Reader	Other	Monitor Model	Wireless AP	Network Switch	Remarks
Classroom	Lenovo M93P				Xerox Ph 3260			Dell P190S			
Classroom	Lenovo M93P		Epson W16		Brother 7460	Avermedia CP 135		Dell P190S			
Classroom	I Pads	10									
Classroom	Dell Opti 780				HP 8610			-Dell P190S			
Classroom	Lenovo M93P			Epson 585W	HP 8610			Lenovo			
Classroom	Lenovo M93P			Epson 475W	HP 8610			Samsung T60HD			
Classroom	Dell Opti 780	2			Xerox 6500			Dell P190S			
Classroom	Dell Opti 380							Dell P190S			
Classroom	Lenovo M93P		Epson EX 3210		Brother L2740			Dell P190S			
Classroom	Dell E6400 Laptop		Epson EX 3210								
Classroom	Lenovo M93P		Epson X17		Brother 7460			Dell P190S			
Classroom	Dell Latitude E6530 Laptop		Epson 83+		Brother 7460			Dell P190S			
Classroom	Lenovo M93P		Epson EX 3212		Brother 7460	Elmo TT12i		Dell P190S			
Classroom	Lenovo M93P		Epson W16		Brother 7460	Avermedia CP 130		Dell P190S			
Classroom	Dell Opti 380				HP 1100			Dell P190S			
Classroom	Latitude E6400 Laptop										
Classroom	Lenovo M93P		Epson EX 3212		Brother 7460	Avermedia CP 135		Dell P190S			
Classroom	Lenovo M93P		Epson 83+		Brother 7460	Avermedia CP 135		Dell P190S			
Classroom	Dell Opti 380				Dell 1720			Dell P190S			
Classroom	Lenovo M93P		Epson 760C		Brother 7460	Avermedia CP 135		Dell P190S			
Classroom	Dell Opti 780							Dell P190S			
Classroom	Lenovo M93P		Epson VS340		Dell 2330dn	Avermedia CP 135		Dell P190S			
Classroom	Dell Optiplex 760	3						Dell P190S			
Classroom	Lenovo M93P		Epson EX 5220		Brother 7460	Elmo TT12i		Dell P190S			
Classroom	Gateway Laptop MA6										
Classroom	Lenovo M93P		Epson 84+		Brother 7460	Avermedia CP 135		Dell P190S			
Classroom	Dell Opti 780							Dell P190S			
Classroom	Lenovo M93P		Epson W16		Brother 7460	Elmo TT12		Dell P190S			
Classroom	Dell Opti 760	5			Dell 2330dn			Dell P190S			
Boy's Locker	4 I-Pads	4									
Boy's Locker	Lenovo M93P	3			Brother 2740			Dell P190S			
Girl's Lockers	Lenovo M93P	3			Brother 7460			Dell P190S			
Classroom	Lenovo M93P	40			Xerox 3320			Lenovo			
Classroom	Dell Optiplex 980	40			Xerox 3320			Dell P190S			
Classroom	Dell Optiplex 780	40			Xerox 3320			Dell P190S			
Classroom	Lenovo M93P		Epson VS330		Brother 7460	Avermedia CP 135		Dell P190S			
Classroom	Dell Optiplex 760	38			Dell 2330dn			Dell P190S			
Classroom	Lenovo M93P		Epson EX5210		Brother 7460	Avermedia CP 135		Dell P190S			
Classroom	2 Dell Opti 760	2			Brother 7460			Dell P190S			
Classroom	Lenovo M93P		Epson X17		Dell 1720dn	Avermedia CP 135		Dell P190S			
Classroom	Dell Opti 780										
Classroom	Lenovo M93P		Epson 935W		HP 7520	Elmo TT12		Dell P190S			
Classroom	Dell Optiplex 740	40			Brother 7460			Dell P190S			
Classroom	Lenovo M93P		Epson 935W		Uses Sci Lab Pr	Elmo TT12		Dell P190S			
Classroom	Lenovo M93P		Epson EX5220		Lexmark CP	Elmo TT12		Dell P190S			



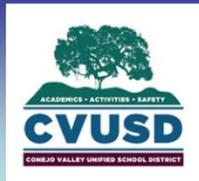
Technology Summary Continued :

Room Name	Computer	Quantity	Projector Model	Smartboard Model	Printer Model	Document Reader	Other	Monitor Model	Wireless AP	Network Switch	Remarks
Classroom	Lenovo Lptp T450S				Epson WF-3620						
Classroom	Lenovo M93P		Epson 935W		Uses Sci Lab Pr	Elmo TT12		Dell P190S			
Classroom	Lenovo 450 Lptp										
Classroom	Lenovo M93P		Epson 82c		Xerox 3260	Avermedia CP 135		Dell P190S			
Classroom	Lenovo M93P		Epson X17		HP 8610	Elmo TT12		Lenovo & Dell P190S			
	Dell Optiplex 745				HP 1100			Dell P190S			
Classroom	Lenovo M93P		Epson X17		HP J6710DW	Elmo TT12		Lenovo & Dell P190S			
	Lenovo M93P				Dell 1710			Dell P190S			
Classroom	Lenovo M93P		Epson X17		HP 8610	Elmo TT12		Lenovo & Dell P190S			
	Dell Optiplex 745				Dell 1720dn			Dell P190S			
Classroom	Lenovo M93P		Epson X17		Xerox 3260	Avermedia CP 135		Dell P190S			
Classroom	Lenovo M93P		Epson X17		HP 8610	Canon Ultra 8		Dell P190S			
	Dell Optiplex 745				HP 1100			Dell P190S			
Classroom	Lenovo M93P		Epson 82c		Brother 7460	Canon Ultra 8		Lenovo			
	Dell Optiplex 745				HP 1100			Dell P190S			
Classroom	Lenovo M93P		Epson EX3212		Brother 7460			Dell P190S			
	Dell Opti 740							Dell P190S			
	Dell 520D Lptp										
	Dell Opti 380							Dell P190S			
Classroom	Lenovo M93P		Epson EX3212		Brother 7460	Elmo TT12		Dell P190S			
Classroom	Lenovo 450 Lptp		Epson EX3212		Brother 7460	Elmo TT12		Dell P190S			
Classroom	Lenovo M93P		Epson EX5210		Brother 7460	Avermedia CP 135		Dell P190S			
Classroom	Lenovo 450 Lptp										
Classroom	Lenovo M93P		Epson VS330		Brother 7460	Elmo TT12		Dell P190S			
Classroom	Lenovo M93P		Epson EX3220		Brother 7460	Avermedia CP 135		Dell P190S			
Classroom	Lenovo M93P		Epson 1850 W		Brother 7460	Avermedia CP 135		Dell P190S			
Classroom	Lenovo T450s Laptop										
	Lenovo M93P		Epson EX 3220		Brother 7460	Avermedia CP 135		Dell P190S			
	Gateway Laptop MA6										
Classroom	Lenovo M93P		Epson 82c		Brother 7460			Dell P190S			
	Gateway Laptop MA6										
Classroom	Lenovo M93P		Epson EX3220		HP LJ 4100			Dell P190S			
Classroom	Lenovo M93P		Epson VS330		Brother 7460	Avermedia CP135		Dell P190S			
	Gateway Laptop MA6										
	Dell Opti 780	2									
Classroom	Dell Optiplex 745		Viewsonic PJD 6230		HP CP 2025 #1			Dell P190S			
	Lenovo M Desktop Series	9			HP CP 2025 #2			Dell P190S			
	Dell Opti 380							Dell P190S			
	HP XL50 Desktop							Dell P190S			
	Lenovo M93P				Brother HL-5250			Lenovo & Dell P190S			
	Lenovo M93P				HP LJ 4050			Dell P190S			
	Lenovo M93P				HP 8610			Dell 17s			
	Lenovo M93P				HP LJ 600 M601			Dell 17s			
	Lenovo M93P				HP 8610			Lenovo & Dell P190S			
	Gateway Laptop MA6										
	Microsoft Surface Pro										



Technology Summary Continued :

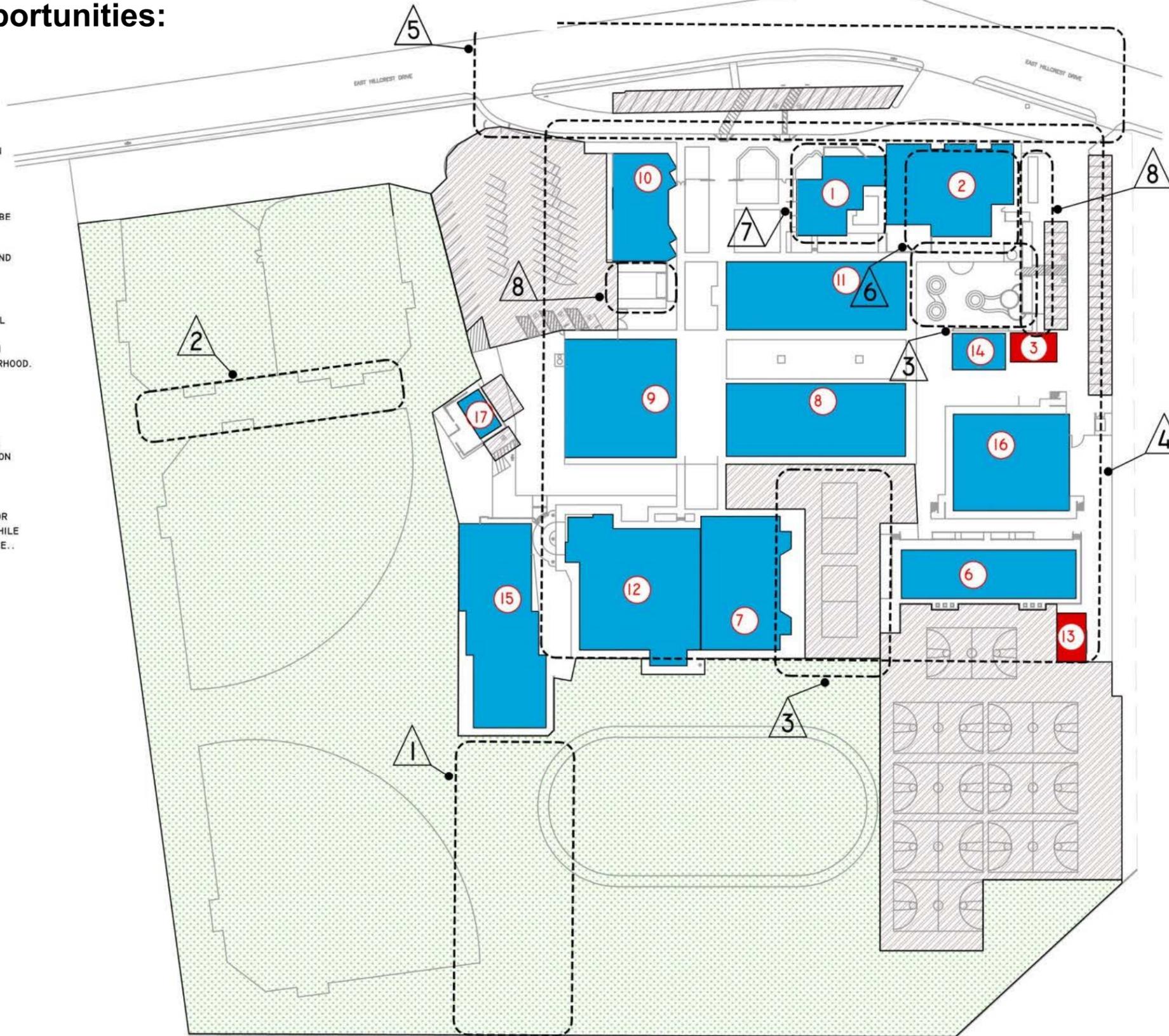
Room Name	Computer	Quantity	Projector Model	Smartboard Model	Printer Model	Document Reader	Other	Monitor Model	Wireless AP	Network Switch	Remarks
	Lenovo M93P				HP 8610			Lenovo & Dell P190S			
	Microsoft Surface Pro										
	Lenovo M93P				HP 8610			Lenovo & Dell P190S			
	Microsoft Surface Pro										
	Lenovo M93P				HP LJ 4000			Lenovo & Dell P190S			
	Lenovo M93P				HP LJ 4050			Lenovo & Dell P190S			
	Lenovo M93P							Lenovo & Dell P190S			
Library	Lenovo M93P				Brother 7460			Dell P190S			
A.V./Book Storage	Dell Optiplex 740	28			Brother 7360			Dell P190S			
Library	Dell Opti GX520										
	Samsung Chromebooks	38									
	Samsung Chromebooks	38									
	Samsung Chromebooks	38									
	Samsung Chromebooks	45									
	Lenovo Chromebooks	40									
	Samsung Chromebooks	38									
	Lenovo Chromebooks	40									
	Lenovo Chromebooks	40									
	Lenovo Chromebooks	5									
	Lenovo Chromebooks	5									
	Samsung Chromebooks	38									
	Lenovo Chromebooks										
	Lenovo Chromebooks										
	Samsung Chromebooks	42									
	Samsung Chromebooks	42									
	Samsung Chromebooks	4									



Site Modernization Opportunities:

KEY NOTES

- 1** PLAYFIELDS: IMPROVE ACCESSIBILITY, ESPECIALLY AT TRANSITION BETWEEN UPPER AND LOWER PLAYFIELDS.
- 2** PLAYFIELDS: IMPROVE EROSION CONTROL, ESPECIALLY IN AREA SOUTH OF T-BALL FIELD.
- 3** CAMPUS QUAD: A DESIGNATED AREA WITH SHADE STRUCTURES TO PROMOTE OUTDOOR ACTIVITIES WOULD BE A GREAT ADVANTAGE.
- 4** BUILDING IMPROVEMENTS: REPLACEMENT OF INTERIOR AND EXTERIOR FINISHES, ROOFING, AND HVAC UNITS WOULD IMPROVE USABILITY AND THE APPEARANCE OF THE SCHOOL.
- 5** FACE OF THE SCHOOL: IMPROVEMENTS AIMED AT SCHOOL FRONT SUCH AS MODERNIZING EXTERIOR FINISHES AND RE-THINKING THE PARKING & DROP-OFF CONFIGURATION WOULD ENHANCE THE SCHOOL'S FACE TO THE NEIGHBORHOOD.
- 6** MULTIPURPOSE ROOM AND SERVERY: THE SERVERY IS SMALL AND LUNCHTIME CONGESTION AS WELL AS ACCESSIBILITY COULD BE IMPROVED BY RECONSIDERING ACCESS TO THE MPR AND THE QUEUING LINE.
- 7** ADMINISTRATION: THE MAIN ADMINISTRATION OFFICE IS UNDERSIZED AND WOULD BENEFIT FROM RECONFIGURATION AND EXPANSION.
- 8** STORAGE: THE CAMPUS HAS INSTALLED STORAGE STRUCTURES TO MEET THE SCHOOL'S GROWING NEED FOR STORAGE. STORAGE SOLUTIONS MAY BE MODERNIZED WHILE SIMULTANEOUSLY RECAPTURING USABLE EXTERIOR SPACE..



- BUILDING**
- 1- ADMINISTRATION
 - 2- MULTI-PURPOSE
 - 3- CLASSROOM (MODULAR)
 - 4- NOT IN USE
 - 5- NOT IN USE
 - 6- CLASSROOMS (MODULAR)
 - 7- SHOWER/LOCKER ROOM
 - 8-CLASSROOMS
 - 9-CLASSROOMS
 - 10-CLASSROOMS
 - 11-CLASSROOMS
 - 12-GYMNASIUM
 - 13- CLASSROOM
 - 14- LUNCH SHELTER
 - 15- BOYS & GIRLS CLUB
 - 16- 2 STORY CLASSROOM BLDG.
 - 17. PERMANENT FOOD CONCESSION BUILDING

EXISTING SITE PLAN PERMANENT & PORTABLE BUILDINGS

LEGEND	
(25)	BUILDING NUMBER
Blue	PERMANENT
Red	PORTABLE

0' 10' 25' 50' 100' 150'
SCALE

