



CONEJO VALLEY UNIFIED SCHOOL DISTRICT

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Parent Notice

Available Language Programs and Language Acquisition Programs

1. Conejo Valley Unified School District offers the following language and language acquisition programs for student enrollment. Parents/Guardians may choose a language acquisition program that best suits their child (*EC Section 310[a]*).

Language and Language Acquisition Programs Offered:

- **Structured English Immersion (SEI) Program:** A language acquisition program for English learners in which nearly all classroom instruction is provided in English, but with curriculum and a presentation designed for students who are learning English. At minimum, students are offered Designated ELD and provided access to grade level academic subject matter content with Integrated ELD.
- **Dual-Language Immersion (DLI) Program:** A language acquisition program that provides language learning and academic instruction for native speakers of English and native speakers of another language, with the goals of high academic achievement, first and second language proficiency, and cross-cultural understanding. This program begins in Transitional Kindergarten/Kindergarten (TK/K) and continues to fifth grade.
- **Newcomer Academy Program:** A language acquisition program for English learners that provides instruction to students utilizing English and a student's native language for literacy and academic instruction. Enables non-English speakers or students who have weak literacy skills in their native language to achieve language proficiency and meet academic achievement goals. This program is designed for ninth through twelfth grades.

Other Language and Language Acquisition programs not currently offered:

- **Transitional Bilingual Program:** A language acquisition program for English learners that provides instruction to students utilizing English and a student's native language for literacy and academic instruction, enabling an English learner to achieve English proficiency and meet state-adopted academic achievement goals. This program begins in TK/K and continues to third grade where students transition to instruction all in English.
 - **Developmental Bilingual Program:** Language acquisition program for English learners that provides instruction to students utilizing English and a student's native language for literacy and academic instruction, enabling an English learner to achieve language proficiency and meet state academic achievement goals. This program begins in TK/K and continues with the goal of biliteracy to sixth grade.
 - **Heritage Language Program:** A language acquisition program for English learners that provides instruction to students utilizing English and a student's native language for literacy and academic instruction. Enables non-English speakers or students who have weak literacy skills in their native language to achieve language proficiency and meet academic achievement goals. This program is designed for sixth through eighth.
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How to Enroll Your Child in a Language Acquisition Program:

If a parent/guardian would like for their child to participate in any of the Language or Language Acquisition programs from the list, please visit your child's school site and submit a verbal or written request to the office at your child's school. The Office Manager will log your request and email it to the Multilingual Learners Department. As soon as the district reaches the threshold, the district will reach out to you to notify you of next steps.

How to Request the Establishment of a New Program at a School:

Schools in which the parents or legal guardians of 30 pupils or more per school or the parents or legal guardians of 20 pupils or more in any grade request a language acquisition program that is designed to provide language instruction shall be required to offer such a program to the extent possible. (EC Section 310[a])

- Submit a verbal or written request to the office at your child's school.

Reaching a Threshold

When the parents of 30 pupils or more enrolled in a school, or when the parents of 20 pupils or more in the same grade enrolled in a school, request the same or substantially similar type of a language acquisition or language program, the school responds by notifying the District immediately and taking the following actions.

1. Communication

Within 10 school days of reaching a threshold described above, the District notifies the parents of pupils attending the school, the school's teachers, administrators, and the District English Learner Advisory Committee (DELAC) and parent advisory committee, in writing, of the parents' request for a language acquisition program.

2. Cost and Resource Analysis

The District then identifies costs and resources necessary to implement any new language acquisition or language program, including but not limited to:

- ☐ Certificated teachers with the appropriate authorizations
- ☐ Necessary instructional materials
- ☐ Pertinent professional development for the proposed program
- ☐ Opportunities to parent and community engagement to support the proposed program goals

3. Determination

Having completed the costs and resource analysis, the District determines, within 60 calendar days of reaching a threshold described above, whether it is possible to implement the requested language acquisition or language program. At that time, the District provides notice, in writing, to parents of pupils attending the school, the school's teachers, and administrators of its determination.

- **Determination to implement a program at the school:** In the case, that the district determines it can implement the requested program, the LEA creates and publishes a reasonable timeline of actions necessary to implement the program. As a part of the implementation, the District confers with school personnel, including administrators, and teachers with the authorizations required to provide or oversee programs and services for English learners, regarding the design and content of language acquisition programs.
 - **Determination not to implement a program at the school:** In the case that the District determines it is not possible to implement the program requested by parents, the District provides a written explanation of the reason(s) why the program cannot be provided. Further, the District may offer an alternate option that can be implemented at the school.
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About Language Acquisition Programs and Language Programs

Program Type	Characteristics
Language Acquisition Program (English Learners)	<p>The California Code of Regulations section 11309 requires that any language acquisition program provided by a school, district, or county shall:</p> <ul style="list-style-type: none">• Be designed using evidence-based research and include both Designated and Integrated English Language Development;• Be allocated sufficient resources by the local district to be effectively implemented, including, but not limited to, certificated teachers with the appropriate authorizations, necessary instructional materials, pertinent professional development for the proposed program, and opportunities for parent and community engagement to support the proposed program goals; and• Within a reasonable period of time, lead to:<ul style="list-style-type: none">○ Grade-level proficiency in English, and, when the program model includes instruction in another language, proficiency in that other language; and○ Achievement of the state-adopted academic content standards in English, and, when the program model includes instruction in another language, achievement of the state-adopted academic content standards in that other language.
Language Program (non-English Learners)	<ul style="list-style-type: none">• Language programs offer students who are not English Learners opportunities to be instructed in languages other than English.• May lead to proficiency in languages other than English.

Parent and Community Engagement

Parents may provide input regarding language and language acquisition to programs in the District or to be considered in the District during the development of the Local Control and Accountability Plan (EC Section 5062). If interested in a different program from those listed above, please contact Dr. Ricardo Araiza, Director of Multilingual Learners at 805-497-9511 ext. 3350 or email at raraiza@conejousd.org
