



Aspen PFA Meeting Agenda- January 10th, 2023 @7pm in the MPR

ATTENDANCE

Samantha Birg, Shane Craven, Alison Friedman, Lindsay Leiben, Mandy Liston, Denise Lucarelli, Robyn Moshier, Colette Noblett, Kamila Schmirlerova, Kira Wagner, Lanette Worthington

Call at 7:09pm

WELCOME

Approval of December Meeting Minutes

Mandy motions

Kamila seconds

PRESIDENT'S MESSAGE – Denise Lucarelli & Alison Friedman

Lot of activities coming up: pancakes with parents, sock hop, the Roadrunner Run. Stick to your budgets – ask Colette if you don't know your budget. Colette was generous in the budget so we "shouldn't need" to go over budget. Get checks made out to ASPEN PFA to make sure we get the money.

Tori – red apple fundraiser, raised \$1,742. As this was the first time, it was not that smooth - but now that we've done it once, we can do it more efficiently next time.

Fundraiser suggestion: Shutterfly and Minted give a code and then they give 20% back for things ordered. We do have some sort of relationship with Shutterfly that Stephanie should know about. Note for next time/holiday season.

EVERYONE BETTER READ THE MINUTES 😊

Lots coming up and very grateful for people volunteering for everything.

Dr. Craven's favorite event is the sock hop!

PRINCIPAL'S MESSAGE – Dr. Craven

We were identified as a CA distinguished school – just under 8,000 schools in the state and 365 schools were awarded based on bridging the achievement gap from last year.

We are in the top 6% of elementary schools – and there were 7 schools chosen in Conejo Valley. We get a plaque!

Dr. Craven attributes this win to kids and teachers and the work they are doing. Means a lot coming off Covid and now seeing we are doing all the right things.

Measure I money request will be sent tomorrow: we are asking for 3 smartboards and 7 printers with ink
PFA DOES NOT WANT TO TALK ABOUT INK EVER AGAIN! HA!

Outdoor learning plan was reported to the board and construction starts February and should be completed by April! So soon! Solar panels for Smartboards are in the plan. The space will not interfere with the Roadrunner Run. We might have to shift it a little, but we can still use the whole field.

TEACHER'S MESSAGE – Mrs. Birg

Staff members are signing up for McTeachers night – it's a McDonalds food night, but teachers will work there. They won't let teachers behind the counter. As of today, there are about 5 teachers who have already signed

up. We should send out something to all families tomorrow and flyers in teacher boxes tomorrow as well.

Next

Tuesday is the event date!

TREASURER'S REPORT – Colette Noblitt

Generous direct donation of \$10K from a family!

Beginning Balance December 1, 2022: **\$52,258.72**

Income:

1. Received a very generous direct donation to round out the year of \$10,000
2. Corporate Matching from Edison brought in \$50 for the month
3. Bank Fee Credit to our account of \$40

Total Income in December = \$10,090 (\$10,000+\$50+\$40)

Expenses:

1. We reimbursed expenses for Red Ribbon Week: \$251.17
2. PFA provided \$15 per student to the Teachers Instruction Fund: \$4,695
3. We paid for Art, PE and Dance Specialists: \$2,636.60
4. Reserved the MPR for Pancakes for Parents using Facilitron: \$110.95
5. Reimbursed Ways & Means for Red Apple Fundraiser Processing Fees: \$39.65
6. Charged \$40 in Bank Fees; charges were reversed for a net \$0
7. Charitable Trust Registration was paid for as part of the Tax Preparation (\$50)
8. Purchased a new standing "Racer" for upcoming Roadrunner Run: \$80.95
9. Paid Teresa for Photo Fundraiser (45% of \$1800): \$810

Total Expenses in December = \$8,714.32

(\$251.17+\$4,695+\$2,636.60+\$110.95+\$39.65+\$40+\$50+\$80.95+\$810)

Net Gain = \$1,375.68

Ending Balance December 31, 2022 = \$53, 634.40 (\$52,258.72 + \$1,375.68)

PFA BOARD & COMMITTEE REPORTS/OLD BUSINESS

* Assemblies - Jasmine Nottingham

* Jasmine needs help with science fair. We should put a blurb out. We already sent info to people who volunteer. Alison will social media the message. Melissa and Susan are giving her advice. April 19th is event date.

* Shakespeare assembly: 2nd-5th grade. Found a different one for TK – 1st. Shakespeare crew at CLU now doesn't have enough programming for schools this year. Mrs. Byington in touch with them – she's going to have them do part and then have some workshops. Then Mrs. Byington will work through Jasmine on logistics. Regardless TK-5th will get rockets and robots assembly.

* Stephanie Schramm – eScrip. Thank you all for the receipts. Please text me and email if you have more. 5th place for School Cents. Keep shopping at Amazon Smile and Ralphs.

- * Ways & Means - Torrie and Karina. Red Apple Cheesecake and McDonalds – a flyer for McDonalds will come out tomorrow. It's 4-7pm and drive through is part of it. McDonalds makes it anyone who walks in the door. It's a tiered return.
- * RoadRunner Run - Lanette Worthington and Mandy Liston
 - * Sign kits went out. \$25 this year with a bunch coming in already. Increased amount to sell – and each teacher would have their own sign. 200 signs incoming.
 - * Sponsorships came in, they were due yesterday. 4 checks came in and we have \$3100 at this point. \$500 from Dave Walters, Ryan and Mary \$500, a couple companies doing \$1000, another company doing t-shirts, etc. Grocery Outlet is ideally coming through and a car detail company as well.
 - * Need art done soon. T-Shirts were ordered – sponsors added to backside, just got the artwork tonight. We ordered prizes and daily donations for prizes are coming in from Kiley. The PE teacher will do warm up (Mr. Moore).
 - * Need to talk about a rain date just in case! Another Friday ideally. Kick off assembly is 1/27 regardless and we will still fundraise the next two weeks and run when the weather is OK. Dr. Craven will offer two other dates tomorrow. “Happy” is the theme! Dr. Craven will wear a special outfit if we meet our goal.
 - * Meredith is on board. 5 minutes at the beginning of school and to do the kick-off rally. Did we ask Kiley if she can be a back-up?
 - * We do need a Roadrunner for the rally – no one wants to do it! Rose would totally do it!
 - * There are things to give away every day. Keychains to give away leading up. Flat and rubbery so they aren't as noisy! Mandy showed them to her three kids, and they approved them. “Backpack Buddies”.
 - * BBQ we will need more than 2 weeks in advance. They have pizza from Dominos. Perhaps Pizza, hamburgers, PBJ, chips, cookies, fruits and popsicles. Our nutrition services can provide at no cost because it switches out a lunch! Called the Roadrunner Roundup.
- * Family Reading Night - Kamila Schmirlerova
 - * Just noticed her small budget! Alison, Denise, and Robyn will help – we need 3 readers. Dr. Craven is one, Alison's brother-in-law will do it again, so we just need a 3rd reader. Idea is to have someone from the school, an actor type (Alison's BIL), and then someone from the book business.
 - * Scheduled for 3/3. Day of, we will decorate the space like a campfire or a cozy living room. Lots of cutesy decorating ideas, especially with how the stage looks.
 - * We can use money for refreshments or maybe we can get things donated. Last year we had milk and cookies – WAY TOO MUCH MILK! If we can get the popcorn machine working, we can use it!
- * Large Donation to Spend –
 - * Kiley ordered projector screen, player, sound system, popcorn maker with the extra money. Should have it for the Roadrunner Run (sound system) and the rest of it before Family Reading Night.
 - * Next month we will vote on how we want to spend the balance of this. We aren't allowed to have a certain amount of money to roll over so then we lose our non-profit status. We have about \$8,500 to spend. Could split it up between all the teachers too. Mrs. Birg likes the give the money to the teachers idea! For PE and Dance they might not need the whole thing. We could buy more PE equipment or something to that effect. Melissa Worthy had done the Teachers' Lounge redone. We just

bought PE equipment so that money can go to teachers. Do an amount per student to make it a little fairer. (Kiln is broken – not usually a PFA cost.). Do a clear the list blurbs to see if people will donate. Send out something periodically for each teacher. Have the year to spend money – fiscal year, so by June 30th. But the teachers must spend the money by March 31st. They could get gift cards, so they aren't stuck having to spend by end of March.

* Librarian planning a book fair in Spring.

* Women in History:

- * 5th grade girls want to portray the characters! No try-outs, Alison will work with them. Possibly do 2 assemblies for this but check with Dr. Craven about a schedule. The month is in March.
- * Mrs. Birg will talk to teachers about if they want a big assembly or kids to go to all the classrooms. Speeches are like 7 minutes long – give an easy and hard version but they can also come up with their version. Finding costumes or props for it as well. If they do go to the classrooms, they could “practice” with TK and K first. There are 6 girls that volunteered. If they do classrooms, they are only gone for about an hour out of their own class time.

*Trex Program: Denise read Joyce's report

- We are in our third month of collecting plastic wrap for the Trex program and as of December 31st, had collected 73 pounds of recycling year-to-date! Based on a cursory review of similar-sized elementary schools in our region, we are currently in 3rd place, although many of the schools in our division have yet to report any figures at all, so this could all change. The first-place school has collected over 400 lbs. thus far so we will have to gain some momentum to catch up to them, but it's not out of our reach!
- Several CVUSD Board members have graciously agreed to take a photo with the Aspen Student Council on Wed (tomorrow) that we will post as part of our social media campaign. Thank you to Alison, Denise, and Ms. Dann for helping coordinate this effort!
- Friendly reminder - Please do not include any plastic containers or food items in the Trex recycling bin. Acceptable plastic should be clean and dry and labeled with a 2, 4, or have a plastic wrap logo. Pet food bags, floral wrap, and candy bags are unfortunately not eligible for this program. Kindly remove receipts and cut out shipping labels and stickers prior to recycling, as they will disrupt the sorting machines.

NEW BUSINESS

Non-Voting Items

Voting Items

Any Other Business (AOB)

Adjourn at 8:26pm

Next meeting – February 7th at 7pm in the MPR