



Aspen PFA Meeting Notes- November 15th, 2022 @7pm in the MPR

**ATTENDANCE:**

Samantha Birg, Dr. Craven, Kiley Duncan, Joyce Ezaki, Alison Friedman, Susan Fujimoto, Lindsay Leibin, Denise Lucarelli, Jasmine Nottingham, Traci Page, MM Ranola-Wu, Stephanie Schramm, Kamila Schmirlerova, Kira Wagner, Jackie Wellen

**WELCOME**

Called to order at 7:06pm

Approval of October Meeting Minutes

- \* Change of "sight" spelling proposed by Joyce
- \* Bullying Prevention month needs an "N"
  
- \* Kamila makes motion
- \* Traci seconds
- \* Unanimous approval

**PRESIDENTS 'MESSAGE** – Denise Lucarelli & Alison Friedman

- \* Save The Date after December 13th PFA Meeting  
Celebrate end of year with fun/PFA gathering at Cheesecake Factory at the Oaks
  
- \* Family Reading Night on March 3rd  
Need chair for it - Alison will help anyone who volunteers
  
- \* REALLY GOOD NEWS!  
Booster district approval looks good - approved and sent to Board of Education for approval (might be happening right now!). Taxes are done and have been e-filed. Colette and Denise worked hard on that so thank you!
  
- \* THANK YOU FOR THE HELP AT HARVEST FEST! We can all agree Sheridan killed it - so many teachers were there - great turn out - will discuss \$ in a few minutes.
  
- \* THANK YOU, JASMINE, FOR ALL YOUR WORK ON RED RIBBON WEEK! This is your thing now!
  
- \* Gearing up for Road Runner Run - will be having a meeting tomorrow (11/16) to start rolling that out!
  
- \* Got a nice Thank You card when we used the PFA Fund to help the Duncan family - gave a Door Dash gift card. Read card from Presley and Duncan Family.

### **PRINCIPAL'S MESSAGE** – Dr. Craven

- Thank you for Harvest Fest - the kids are still talking about Spooky House. Teachers didn't want to get in dunk tank, so they were happy.
- Red Ribbon Week was great - the kids liked finding the ribbons, there were lots of fun things to do that week. Traci came to help as well!
- The first week of December is Inclusive Schools Week - we'll be celebrating and working with counselor to create inclusive murals. Doing something similar at Maple as well - doing a lot of reading and activity around it.
- The new camera and buzzer are on the main door to the office - don't have to get up to answer but also give controlled single point of entry. Controlled gates into school and office - added safety precaution. Going to add that to the Child Care gate, as well.
- All staff classified participated in training on 11/28 - active shooter training with another school. Important to hear directly from law enforcement on how to work together and important to train staff and know more than just the basic drills. Training serves as an added safety measure, so we are on the same page and using the right protocols.
- 3rd grade parent - GATE screening on 12/13 and 12/14 unless you opted out. Held in classroom and not lab. Stefanie Caswell will be coming to facilitate.
- 5th grade parents - future Viking night at Redwood tomorrow night (11/16). Principal Judd is putting on informational - past Aspen parent coming to talk to parents at Aspen as well.
- HOT OFF THE PRESS! Shift in school calendar - 12/16 is a minimum day - all elementary schools out at 12:30. Rarely does it happen but adjustments were made. It's just an hour earlier for us since it's a Friday.
- Back to Inclusive School Week - you can nominate a teacher, classified staff, etc. Inclusion Heroes that champions inclusion at the school or community and will be honored at board meeting.
- Friday (11/18) is the November Roadrunner Rally. 4th graders performing and honoring November Roadrunner winners
- Aspen Aces - school wide positive behavior system that we implemented. Aspen Ace playing cards to reinforce kids going above and beyond at school. Cards are entered in to raffle and one kid chosen from each grade weekly. NOT UNDERGROUND CARD PLAYING! :)

### **TEACHER'S MESSAGE** – Mrs. Birg

- Thank you for Red Ribbon Week and Harvest Fest.
- Huge turn out to Toppers - still finding out how much Kinder made - there was a line out the door!

### **TREASURER'S REPORT** – Colette Noblitt

Beginning Balance October 1, 2022: **\$43,723.98**

#### **Income:**

1. We received \$2,580.49 via Check/SQ/Venmo for PFA Membership / Support our School / Direct Donation (this includes Venmo transactions for September – transferred into Bank of the West account on 10/1; October Venmo to be reported in November)
2. Corporate Matching from Benevity brought in \$252.46 for the month
3. Ralphy's / Kroger Rewards contributed \$300 in October
4. Restaurant Night at Cisco's generated \$300 for Aspen PFA
5. The annual Photo Fundraiser brought in \$1,206.19 in October – for a total of \$1,932.94

6. Harvest Fest was wildly successful this year - \$3,825 was received in cash/checks (Venmo amount of \$641 to be reported in November); additionally, the Bake Sale sold \$557.50 during Harvest Fest!
7. The Student Store generated \$602.01 in sales of the t-shirts and planners (this includes Venmo transactions for Sept – transferred into Bank of the West account on 10/1; October Venmo to be reported in November)

Total Income in October = \$9,624.82 (\$2,580.49+\$252.46+\$301.17+\$300+\$1,206.19+\$4,382.50+\$602.01)

**Expenses:**

1. We paid \$446.29 for the remainder of the BMX assembly
2. We paid \$24.50 in Bank Fees (excess cash and check deposits; upon discussion with the bank manager, this has since been reversed/credited by the bank, and they have changed our account type, so we do not incur these types of fees going forward)

Total Expenses in October = \$470.79 (\$446.29+\$24.50)

**Net Gain = \$9,154.03**

**Ending Balance October 31, 2022 = \$52,878.01 (\$43,723.98 + \$9,154.03)**

**PFA BOARD & COMMITTEE REPORTS/OLD BUSINESS**

Road Runner Run - Lanette Worthington & Mandy Liston

\* They are meeting tomorrow (11/16) so we will have a lot more details at the next meeting. Mandy is looking into the same website as last year. 1/30 - 2/10 is when the big push is. Actual run on 2/10.

Trek Plastic Film Recycling Challenge - Joyce Ezaki

\* 5-month national company starting today on America Recycles Day - goes through Earth Day. Competing against other Western states with schools that have a similar number of students. We are the only school in Conejo and possibly in Ventura. Will get a Bench manufactured by, \$2500 to top recycling school overall and prizes for social media. \$5K 1st, \$2k

Bin in courtyard already set up. Grocery bag - has a 2 or 4 or says "Store Drop Off" overwrap for paper towels, Amazon mailers, target bags. Hoping to get 500-600 pounds. Dry cleaning bags, bubble wrap, newspaper sleeves, must be clear or dry.

Info on social media, in Roadrunner Report and on bins. Doing the first photo op tomorrow with student council and the Roadrunner might come too.

The Student Council will help with weighing and organizing.

Red Apple Cheesecake/Cookie Fundraiser - Torrie Marsh & Karina Suniga

\* The Stand got us \$265.30

\* Thank you everyone who purchased from the cookie and Cheesecake event. First time trying the fundraiser, sounds like we got about \$5K worth of orders and we will get 40% of that. Not making a "winner" out of the fundraiser. This is mostly zero work for PFA. Please let us know how people feel about it and any feedback on the product, etc. - should we do it again?

\*We will start restaurant fundraising in January.

### eScrip general update - Stephanie Schramm

\* School Cents we're in 4th with \$410,050.

\*Box Tops - our original goal was \$200, but we hit \$203.20 - so we upped our goal to \$400

\*Black Friday shopping - DO THAT AT The Oaks.

### **NEW BUSINESS**

#### Non-Voting Items

#### Any Other Business (AOB)

- 1) Emailed man in charge of Shakespeare company - safe to say they will be performing at Aspen on 3/16. They needed 16 schools to participate, and it looks like they got that.
- 2) TK has a new student - family immigrated from Ukraine - staying with a Redwood teacher. The class is making a school basket. Jasmine is putting together gift card bouquet from TK - sense is that they left under bad circumstances. Extending to PFA and PFA Families as well. Could be from Aspen or PFA, etc. If anyone wants to donate, get her a gift card by Thursday. Family of four. 5-year-old boy and 15 year old girl at TO High. Can give cards to Ms. Fick in TK.
- 3) Reduced budget for assemblies but still a good chunk of money left. Kiley's friend started "Life Rolls On" for quad and paraplegic people - and looking at what budget is left to have him come in. He does a lot of public speaking. And the point was made that an assembly like this is a good balance for what we want to expose kids to through these assemblies.
- 4) MRS. BIRG WANTS TO BE IN A BUBBLE!
- 5) Science Fair is coming up in Spring - would like to start conversations with CLU to get the students here. Presidents will connect contacts.

Next meeting – December 13th at 7pm in the MPR

End of meeting 7:52pm