



Open School Facilities for Community Use

Update: December 13, 2022

Background

- At BOE request, discussions began on open campuses for public use during non-school hours
- District Administration met with City of Thousand Oaks, Conejo Recreation and Park District, and the Thousand Oaks Police
- There was collective agreement this would be good for the community
- This is more than just “opening” the gates
- There would need to be controls put into place
- There would need to be communications
- There would need to be a strategy regarding location(s)
- Schools were open in September 2022 (Conejo, Walnut, Aspen & Lang Ranch) from 9:00 a.m. to 5:00 p.m. on weekends and holidays

Steps Taken



BOE approved the annual estimated expenditure



Met with CRPD and TOPD to review and discuss plans



Sent out notification letters to surrounding residents



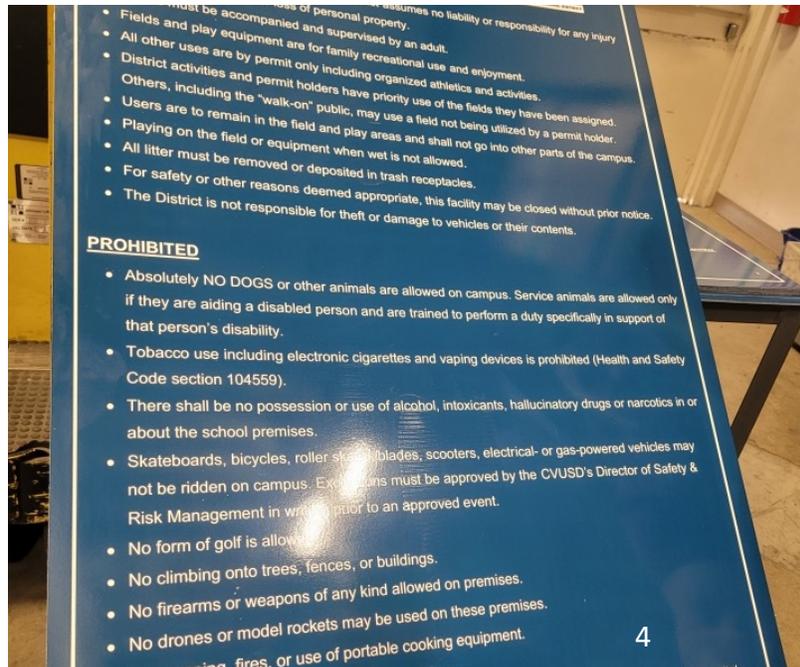
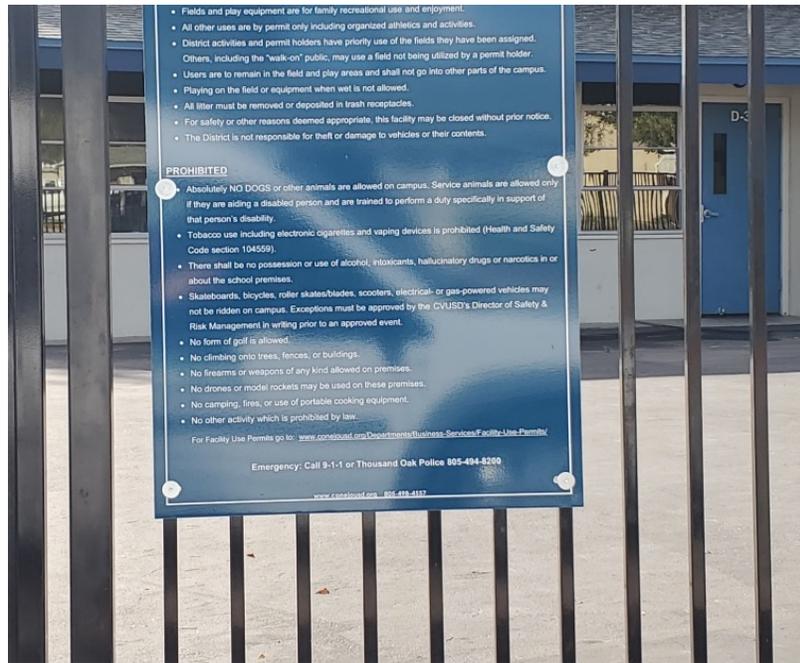
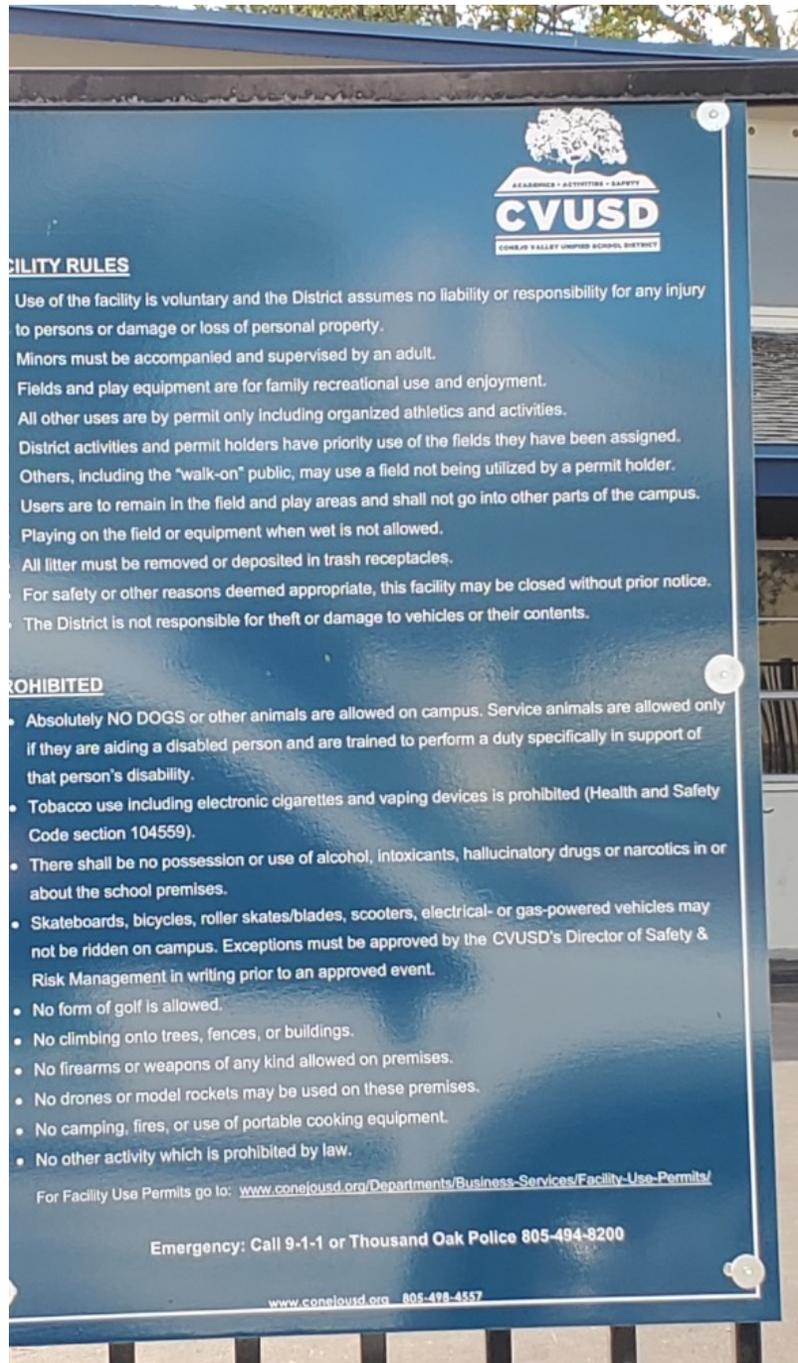
Ordered and installed signs, established weekly inspection forms



Designated and trained staff on inspection and reporting



Scheduled staff for weekend coverage



Updates

- Graffiti is a problem
 - Custodial staff has done an exceptional job clearing
- We needed to adjust placement of signs
 - Moved closer to entry/exit gates
- Marijuana found in sand of playground
 - Custodians now raking sand. Had to increase to two custodians for extended hours
- Cones and other loose items thrown around campus
 - Cleaned up at end of day. Notified schools to keep loose items secured or inside.
- Dogs on campus and dog feces (both grass areas and walkways)
- Adjusted the close time for “daylight savings” (4-6pm)

Cost

Description	Estimate	Budget	As of 11/30/22
Weekend staffing - Approximately 104 days – 10 hours per day (8am-6pm)	\$50,000 for Campus Safety Assistant(s) or; \$95,000 for Custodial Overtime	\$95,000	\$4,918
Signage – per location	\$1,500	\$6,000	\$5,598
Set aside for playground repairs, damage, vandalism per site	Initial expense of \$25,000, then \$10,000 per site	\$65,000	\$2,620
Community Notification Campaign (letters, printing, mailing) per site	\$10,000	\$40,000	\$1,324
	Estimated total for four sites	\$206,000	\$14,461



Discussion