

Budget/LCAP Committee

End of Year Report

Presented by Alice Chou
June 5, 2024

Committee Overview

“The specific duties of the committee shall be clearly defined and presented to each member in writing, along with any background information necessary for the successful completion of the committee's charges, the timelines for reporting the committee's progress, and timelines for completion of each task.”

Board of Education Administrative Regulation 3100

The Budget / LCAP Committee is responsible for ensuring the budget assigned for the fiscal year supports the LCAP for the school year. As per Board of Education Administrative Regulation 3100:

The committee's duties may include, but are not necessarily limited to:

1. Making recommendations regarding budget priorities.
2. Recommending cost reduction strategies, such as identifying services that may be reduced, made more efficient, or discontinued.
3. Reviewing the clarity and effectiveness of budget documents and communications.
4. Presenting progress reports on the committee's work and a final report of recommendation to the Superintendent or designee and to the Board.

Members of the Committee

Board of Education

Lisa Evans Powell, Board Member
Karen Sylvester, Board Member

Administration

Dr. Victor Hayek, Deputy Superintendent, Business Services
Shauna Ashmore, Assistant Superintendent, Human Resources
Dr. Shanna Egans, Assistant Superintendent, Student Services
Kenny Loo, Assistant Superintendent, Instructional Services
Susan Tucker, Director, Fiscal Services
Marina Mihalevsky, Director, Classified Human Resources
Dr. Ricardo Araiza, Director, Multilingual Learners
Chris Charles, Supervisor, Fiscal Services
Shannon Snyder, Sr. Administrative Assistant, Instructional Services

Committee Chair

Allice Chou, Special Education DAC Representative

Student Representative

Aidan Light, Student DAC Representative
Jonah Kim, Student DAC Representative

Principals

Megan Triplett, Principal, Lang Ranch ES
Karla DiDomizio, Principal, Sequoia MS
Jason Branham, Principal, Westlake HS
Erica Ultreras, Principal, Conejo Academy

Labor Association Representatives

Courtney Stockton, UACT Representative
Doug Freed, UACT Representative
Rachel Kelterer, CVPPA Representative
Jennifer Sheppard, CVPPA Representative
Gloria Alamir, CSEA Representative
Connie Reyes, CSEA Representative

Parent/Community Groups

Deanna Camacho, Conejo Council PTA Representative
Julie Freedman, Conejo Council PTA Representative
Lana Clark, Conejo Schools Foundation Representative
Sue Wells, Conejo Schools Foundation Representative
Nicole Updegraff, AA DAC Representative
Lee Ann Holland, DAC Representative
Gulnihal Ertugrul, DELAC Representative
Hun Kaplowitz, GATE DAC Representative
Christine Wells, GATE DAC Representative
Gulnihal Ertugrul, DELAC Representative
Megan Goebel, LGBTQ+ AC Representative

Committee Schedule of Meetings

October 31, 2023
November 28, 2023
December 19, 2023
January 30, 2024
February 27, 2024
March 26, 2024
April 23, 2024
May 21, 2024

Charge of the 2023-2024 Committee

Provide suggestions and feedback on the new 2024-25 LCAP in real time as it is developed

Previous LCAP
Comprehensive, strategic
plan for all students



New LCAP

Focused on **unduplicated student groups** (Foster Youth, Homeless Youth, English Language Learners, and Socioeconomically Disadvantaged) and **student groups in Red** (for California Dashboard indicators) at district and site level

Not all student groups are included as a result of targeted purpose and reduced scope

New major function as a deficit accountability plan

- Our committee faced challenges of evolving requirements and changing purpose of LCAP as a deficit accountability plan
- Committee’s flexibility and patience were critical to our ability to “build the plane as you fly it”

Committee Topics Reviewed

1. LCAP New Template
2. LCAP Goals Language
3. 2023-2024 LCAP Metrics
4. 2023-2024 LCAP Actions/Services
5. Review of drafted 2024-2025 LCAP documents

Highlights of Committee Contributions

LCAP Metrics:

- Moved metrics across goals (i.e. EL Progress, Graduation Rate)
- Added California Alternate Assessment (CAA)
- Added annual survey responses
- Added descriptions of the CA Dashboard Local Indicators
- Added New Teacher Induction metric
- Adding SEL effectiveness survey results from students

LCAP Actions:

- Added efforts to recruit staff with diverse backgrounds
- Added additional actions on promoting impacts of positive attendance
- Updated Disability History Month to March
- Added English Language Development training
- Expand restorative practices training to counselors and teachers

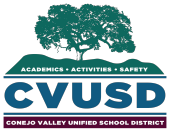
Improving Readability:

- Infographic ([link](#)) with links / QR codes
- Streamlined formatting ([link](#)) - bullet points, links, straightforward

Other Key Contributions:

- Proposing updates to LCAP goal language ([link](#))
 - Including language to incorporate Equity and Access values
 - Mental Health added to Goal 4 language
- Integrating aligned plans with 4 goals, includes links and aligned actions in “goal explanation”
- Updates to SPSA memo and SPSA monitoring and accountability tool (rubric) to target and address gap between district and site level for student groups in Red (California Dashboard indicators). The student groups in the Red for an indicator do not largely match up between the district and school sites. There is a need for further coordination of SPSA and LCAP goals, metrics, and actions.

Takeaways & Recommendations from Committee



Takeaways:

- Honest conversations were critical to produce a better LCAP product for our community
- Updated infographic is accessible and data driven
- Ongoing process to engage with educational partner groups is critical to improving LCAP
 - Committee included a range of individuals that represented diverse views and perspectives
 - Synthesized these diverse inputs into larger concepts within LCAP
- Focus on metrics is appreciated
- Committee participation and attendance has improved
- Streamlining goals and metrics increased accessibility and readability → improved likelihood of engagement/understanding
- CDE requirement to target **unduplicated students** ([Foster Youth](#), [English Language Learners](#), [Socioeconomically Disadvantaged](#)) and **lowest performing student groups** created a huge shift in scope and purpose for LCAP
- Gap between District and school sites demonstrated need to further coordinate SPSA and LCAP goals, actions, and metrics
- Embedding plans improved LCAP

Recommendations for Next Year:

- LCAP:
 - Deeper look at adjusting some of the LCAP metrics (metrics not required)
 - Monitoring progress of the LCAP goals and metrics as it begins 3-year cycle. Adjust as necessary.
 - Further need to discuss and explore on certain topics (ex: College and Career Indicators and DEI)
- Homework may not always be needed
- Bring the BUDGET back in the LCAP BUDGET committee!
 - Shift from focus on LCAP to a targeted budget focus
 - Evaluation of ROI for line items/programs
 - Analysis of cost of programs with analysis of how (and how many) students are served
 - Reminder that an evaluation system exists (ex: ROI matrix/rubric, decision tree, and quadrants)
- Further contributions needed...
 - Instructional Services Directors with grade span oversight are needed to better vertically articulate successes
 - More input from Classified Personnel
- Clear written directions and charge(s) given to the committee EARLY
- Realignment and possible expansion of other district plans that are noted in the LCAP

Questions?

Thank you for your support.