



**CONEJO VALLEY UNIFIED SCHOOL DISTRICT**  
**Conejo Valley High School (CVUSD Board Room)**  
**1402 E. Janss Road, Thousand Oaks, CA 91362**

**BOARD OF EDUCATION REGULAR BOARD MEETING**  
**Tuesday, October 11, 2022**

**MINUTES**

**1. CLOSED SESSION**

**A. Comments – Public**

President Sylvester announced that there were no public comment requests received, and the Board convened into Closed Session at 5:00 p.m. where the following items were discussed:

**B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2022070464**

**C. Conference with Legal Counsel, Anticipated Litigation, Pursuant to Government Code §54956.9(d)(2). Number of matters: 1. Carden Westlake Village, Inc.**

President Sylvester was notified during Closed Session that there were two (2) public comment requests submitted on Agenda Item 1C prior to the start of Closed Session, and the Board paused Closed Session to allow for public comments. Each speaker received three (3) minutes to speak, and the Board then convened back into Closed Session.

Closed Session ended at 5:50 p.m.

**2. OPEN SESSION**

**A. Call the Meeting to Order**

Call to Order: President Sylvester called the meeting to order at 6:01 p.m.

Board Members present: Board President Karen Sylvester, Board Vice President Lauren Gill, Board Clerk Rocky Capobianco, and Board Trustees Cindy Goldberg and Bill Gorbach. Student Board Trustee Gabby Lopez was absent.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; Kenneth Loo, Assistant Superintendent, Instructional Services; and Dr. Shanna M. Egans, Assistant Superintendent, Student Services.

**B. Pledge of Allegiance**

### **C. Announcements from Closed Session and Open Session Procedures**

President Sylvester announced that the following items were discussed in Closed Session:

#### **B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2022070464**

Trustee Gorback made the motion to approve, seconded by Trustee Goldberg. **Motion carried: 5-0.**

#### **C. Conference with Legal Counsel, Anticipated Litigation, Pursuant to Government Code §54956.9(d)(2). Number of matters: 1. Carden Westlake Village, Inc.**

### **D. Approval of the Agenda**

Trustee Goldberg made the motion to approve the agenda as amended, pulling Consent Agenda item 4R for a separate vote, seconded by Trustee Capobianco. **Motion carried: 5-0.**

### **E. Honoring of 2023 National Merit Scholarship Program Semifinalists**

Mr. Brian Mercer, Director of High School Education and Assessment, provided background on the National Merit Scholarship Program and invited comprehensive High School Principals Steve Lepire, Eric Bergmann, and Jason Branham to the podium to provide the National Merit Scholarship awards to their respective students. The Board members, Superintendent, and District executive staff shook hands with each student and offered their congratulations.

### **F. Reports from Student Reporters**

Century Academy – Harry Esau (reported via telephone)

Conejo Valley High School – Aria Turner (reported via telephone)

Newbury Park High School – Sophia Di Stefano

Thousand Oaks High School – Carter Supple reported as an alternate for Andrew Schuberg

Westlake High School – Sophia Kane

Students reported on: student workshops on college applications, wellness, and accelerated learning; leadership class events; CVUSD College Fair; Homecoming games, dances, parades, and activities; grade level barbeques; ASG activities; club rush days; recognitions for custodial staff and school administrator appreciation week; theater and dance performances; activities for National Bullying Prevention Month, Hispanic Heritage Month, Disability Awareness Month, Unity Day, Red Ribbon Week, and Breast Cancer Awareness Month; high school voter registration; National Coming Out Day; school and club fundraisers; peer mentor activities; Halloween events and spirit days; Sounds of Conejo marching band event; TOHS 60th anniversary activities; athletic events and accomplishments; and preparation for the upcoming Unified Sports game.

### **G. Report from Parent Organization – Conejo Council PTA (CCPTA)**

President Sylvester reported that the Conejo Council PTA President had no information to report at this time.

#### **H. Comments – Public**

President Sylvester announced that there were thirty-nine (39) public comment requests submitted (8 via telephone; 31 in person), and each speaker received two (2) minutes to speak due to the large number of public comment requests submitted. President Sylvester, Dr. McLaughlin, and Mr. Loo provided clarifications regarding public comments.

#### **I. Comments - Board of Education**

Board members provided comments.

#### **J. Comments – Superintendent**

Dr. McLaughlin provided comments.

### **3. ACTION ITEMS – GENERAL**

#### **A. Instructional Services – Adoption of Resolution #22/23-15 – Pupil Textbook and Instructional Materials**

Trustee Goldberg made the motion to approve, seconded by Trustee Capobianco. There was no discussion on this agenda item. **Motion carried: 5-0.**

#### **B. Instructional Services – Approval of Resolution #22/23-17 – Red Ribbon Week Proclamation**

Trustee Gorbach made the motion to approve, seconded by Trustee Goldberg. There was no Board discussion on this agenda item. **Motion carried: 5-0.**

#### **C. Instructional Services – Approval of Arts, Music, and Instructional Materials Discretionary Block Grant**

Trustee Capobianco made the motion to approve, seconded by Trustee Goldberg. Dr. Hayek responded to a Board member's question regarding the amount of the remainder of funds set aside to offset future costs. **Motion carried: 5-0.**

### **4. ACTION ITEMS – CONSENT**

President Sylvester stated that the Board would start the approval of the Consent Agenda by first addressing the following pulled agenda item:

#### **R. Student Services - Approval of Renewal Contract with Phyllis Fagell**

Trustee Capobianco made the motion to approve, seconded by Trustee Gorbach. Trustee Goldberg recused herself from the discussion and vote on this agenda item as it pertains to her former employer. There was no Board discussion on this agenda item. **Motion carried: 4-0, with a recusal from Trustee Goldberg.**

Trustee Gorback made the motion to approve the remainder of the Consent Agenda as amended, seconded by Trustee Goldberg. There was no Board discussion on this agenda item. **Motion carried: 5-0.**

**REMAINDER OF CONSENT AGENDA ITEMS:**

- A. Board of Education - Approval of Minutes**
- B. Human Resources - Personnel Assignment Orders**
- C. Human Resources - Approval of Agreement Between the Conejo Valley Unified School District and California State University Channel Islands**
- D. Human Resources - Approval of Amendments to Board Policy 4131 - Professional Learning**
- E. Instructional Services - Approval of Contracts Under \$5,000**
- F. Instructional Services - Overnight Trip Request - NPH Strings**
- G. Instructional Services - Overnight Trip Request - WHS Girls Basketball**
- H. Instructional Services - Approval of Career Technical Education Advisory Committee**
- I. Instructional Services - Overnight Trip Request - Thousand Oaks High School - DECA State Conference**
- J. Instructional Services - Overnight Trip Request - Westlake High School - Jazz Band**
- K. Instructional Services - Approval of Contract Amendment for Star Education, Inc.**
- L. Instructional Services - Approval of 2022/2023 School Plans for Student Achievement (SPSA)**
- M. Instructional Services - Approval of Amendments to Administrative Regulation 5116.1 - Intradistrict Open Enrollment**
- N. Instructional Services - Approval of Renewal Contract for Ventura County Arts Council - Ladera STARS Academy**
- O. Instructional Services - Approval of Renewal Contract - Camp Ramah in California, Inc., Outdoor School 2022-2023 for 6th and 8th Grade Students**
- P. Instructional Services - Approval of Contract Renewal with CRPD - Acacia and EARTHs**
- Q. Student Services - Approval of Amendments to Administrative Regulation 6173.1 - Education for Foster Youth**
- S. Student Services - Approval of New Contract for Non-Public School Placement for Student #1-22/23**
- T. Student Services - Approval of New Contract for Non-Public School Placement for Student #2-22/23**
- U. Student Services - Approval of New Contract for Non-Public School Placement for Student #3-22/23**
- V. Student Services - New Contract for Residential Treatment Center Placement for Student #4-22/23**
- W. Student Services - Approval of New Contract for Non-Public School Placement for Student #5-22/23**
- X. Student Services - Approval of New Contract for Non-Public School Placement for Student #7-22/23**
- Y. Student Services - Approval of New Contract for Non-Public School Placement for Student #8-22/23**

- Z. Student Services - New Contract for Residential Treatment Center Placement for Student #9-22/23
- AA. Student Services - Approval of New Contract for Non-Public School Placement for Student #10-22/23
- BB. Student Services - Approval of New Contract for Non-Public School Placement for Student #11-22/23
- CC. Student Services - Approval of New Contract for Non-Public School Placement for Student #14-22/23
- DD. Student Services - Approval of New Contract for Non-Public School Placement for Student #15-22/23
- EE. Student Services - New Contract for Residential Treatment Center Placement for Student #16-22/23
- FF. Student Services - New Contract for Residential Treatment Center Placement for Student #17-22/23
- GG. Student Services - New Contract for Residential Treatment Center Placement for Student #19-22/23
- HH. Student Services - Approval of New Contract for Non-Public School Placement for Student #22-22/23
- II. Student Services - Approval of New Contract - Health & Inclusivity
- JJ. Student Services - Approval of Renewal for Memorandum of Understanding (MOU) with California Association for Bilingual Education (CABE) - Dual Immersion
- KK. Student Services - Approval of New Contract - Elevation Education Solution, LLC
- LL. Student Services - Approval of SELPA Master Contract with Protocol Agency, Inc.
- MM. Business Services - Ratification of Workers' Compensation Claims (under \$50,000)
- NN. Business Services - Ratification of Warrants - September 2022
- OO. Business Services - Acceptance of Donations/Gifts
- PP. Business Services - Approval of Transfer of Funds - September 2022
- QQ. Business Services - Approval of Quarterly Report on Williams Uniform Complaints
- RR. Business Services - MEASURE I - Notices of Completion
- SS. Business Services - Ratification of Purchase Order Report (POs under \$5,000)
- TT. Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)
- UU. Business Services - Approval of Maintenance Agreement for 2022-2023
- VV. Business Services - Acceptance of the Annual Worker Compensation Actuarial Report
- WW. Business Services - Disposal of Surplus and Obsolete Equipment

## **5. INFORMATION/DISCUSSION ITEMS – GENERAL**

### **A. Instructional Services – Presentation: Co-Teaching**

Mr. Loo presented information on the Co-Teaching Program, which included a description of the co-teaching process and cycles, definition of co-teaching models, professional learning opportunities, areas of success and continuous improvement, elementary and secondary co-teaching classes, data collection to monitor student performance, and co-teaching in the least restrictive environment. Mr. Loo answered questions from Board members regarding the process for selecting co-teaching partners, feedback from current co-teachers on strengths and

challenges, subjects best suited for co-teaching at the secondary level, consistency across all high schools, and primary roadblocks.

**B. Instructional Services – Presentation: Outdoor School**

Mr. Loo provided an overview of the 2022-2023 Outdoor School program at Camp Ramah, which included an introduction of Tom Hoegeman, Outdoor School Coordinator, background of Outdoor School, schedule and description of the camp experience, curriculum focus, review of supports for access and equity, procedures for health and safety, student cost, allergy friendly meal options, and parent information nights for students in specialized programs. Mr. Loo answered a Board member's question regarding the difference between the camp experience for sixth and eighth grade students.

**C. Board of Education – Approval of Amendments to Board Bylaw 9320 – Meetings and Notices**

Dr. McLaughlin provided background on the amendments to this Board Bylaw, which included changes in law regarding the Brown Act and virtual meetings. In addition to the amendments, he stated that the District will be adding the ability, through our Swagit system, to translate and provide closed captioning of our live Board meetings, with the anticipation that this service will be available in December. Dr. McLaughlin answered a Board member's question regarding the District's ability to provide translation and closed captioning of Board meetings in Spanish, as well as other languages.

**D. Board of Education – Approval of Amendments to Board Bylaw 9322 – Agenda/Meeting Materials**

Dr. McLaughlin stated that the amendments to this Board Bylaw are basic updates from the California School Board Association's Gamut policy service. There was no Board discussion on this agenda item.

**E. Student Services – Approval of Amendments to Board Policy and Administrative Regulation 5141.31 – Immunizations**

President Sylvester clarified that the amendments to this Board Policy and Administrative Regulation were updates to reflect law. There was no Board discussion on this agenda item.

**F. Community Member Request – Carden Westlake Village, Inc. Request for District Approval and Execution of Consent to Assignment of Lease Agreement to Carden Conejo School, a California Nonprofit Public Benefit Corporation**

President Sylvester announced that there were two (2) public comment requests submitted, and each speaker received three (3) minutes to speak. President Sylvester stated that the Board had earlier discussion on this agenda item during Closed Session, and that the next step regarding this request would be further conversations with Dr. Victor Hayek. There was no Board discussion on this agenda item.

**6. ADJOURNMENT**

**A. Future Board Topics / Activities**

Board members reached consensus to add the following topic for discussion at a future Board meeting:

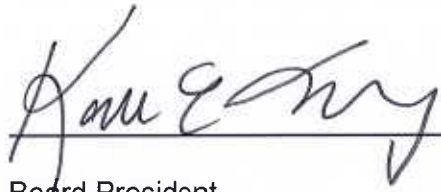
- Update on Wellness Rooms

**B. Adjournment**

President Sylvester adjourned the Open Session at 9:46 p.m. The next scheduled Board meeting will be Tuesday, November 1, 2022, 5:00 p.m. Closed Session; 6:00 p.m. Open Session at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.


November 1, 2022

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Date

  
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Board President

November 1, 2022

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Date

  
\_\_\_\_\_  
Superintendent

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<https://conejousd.org/Board-of-Education/Board-Meeting-Videos-Watch-Live>