



**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
CVUSD Board Room
1402 E. Janss Rd., Thousand Oaks, CA 91362**

**BOARD OF EDUCATION REGULAR MEETING
Tuesday, April 12, 2022**

MINUTES

1. CLOSED SESSION

A. Comments – Public

President Sylvester announced that there were no public comment requests received, and the Board then convened into Closed Session at 5:00 p.m. where the following items were discussed:

B. Consideration of Student Discipline, Education Code §35146, Action other than expulsion

C. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Conejo Valley Unified School District v. Art Trek (Case 56-2021-00551873-CU-OR-VTA)

D. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Conejo Valley Unified School District v. SCSS Holdings Inc. File No. VCBA07363A1 (Case 56-2016-00481228-CU-BC-VTA)

E. Labor Negotiations, Pursuant to Government Code §54957.6. The agency negotiator is Jeanne Valentine, Assistant Superintendent, Human Resources. Employee Organization: California School Employees Association (CSEA)

Closed Session ended at 5:57 p.m.

2. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Sylvester called the meeting to order at 6:03 p.m.

Board Members present: Board President Karen Sylvester, Board Vice President Lauren Gill, Board Clerk Rocky Capobianco, Board Trustees Cindy Goldberg and Bill Gorback, and Student Board Trustee Catherine Xu.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; Dr. Lisa Miller, Assistant Superintendent, Student Services; and Kenny Loo, Assistant Superintendent, Instructional Services.

B. Pledge of Allegiance

President Sylvester asked for a moment of silence after the Pledge of Allegiance in honor of the passing of Marc Lion, current teacher at Newbury Park High School.

C. Announcements from Closed Session and Open Session Procedures

President Sylvester announced that the following items were discussed in Closed Session:

B. Consideration of Student Discipline, Education Code §35146, Action other than expulsion

Trustee Goldberg made the motion to approve, seconded by Trustee Gill. **Motion carried: 5-0.**

C. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Conejo Valley Unified School District v. Art Trek (Case 56-2021-00551873-CU-OR-VTA)

D. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Conejo Valley Unified School District v. SCSS Holdings Inc. File No. VCBA07363A1 (Case 56-2016-00481228-CU-BC-VTA)

E. Labor Negotiations, Pursuant to Government Code §54957.6. The agency negotiator is Jeanne Valentine, Assistant Superintendent, Human Resources. Employee Organization: California School Employees Association (CSEA)

D. Approval of the Agenda

Trustee Goldberg made the motion to approve the agenda as submitted, seconded by Trustee Gorback. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Xu.**

E. Reports from Student Board Reporters

Century Academy – Harry Esau (via telephone)

Conejo Valley High School – Anneth Carrillo (via telephone)

Newbury Park High School – Edyn Stepler (in person)

Thousand Oaks High School – Evelyn Shin subbed for Sara Nguyen (via telephone)

Westlake High School – Samantha Wildman (not present)

Students reported on: spring concerts, celebrations and dances; GSA Night at the Ball; CAASP testing, senior activities and graduation planning; college and career center activities; new students and graduates at CVHS; Student District Advisory Committee interviews; ASG events; visual/performing arts performances; spring sports competitions and recognitions; junior/senior class registrations; future freshman nights; spirit week rallies and activities; club board member elections; national letter of intent signing event; field trips, and school site programs and presentations.

F. Comments – Public

President Sylvester announced that there were three (3) public comment requests submitted (3 in person), and each speaker received three (3) minutes to speak.

G. Comments – Board of Education

Individual Board members provided comments.

H. Comments – Superintendent

Dr. McLaughlin provided comments.

3. ACTION ITEMS – GENERAL

A. Instructional Services – Approval of Resolution #21/22-41: Designate Century Academy as TK-12 Hub for Alternative Learning Programs

Trustee Goldberg made the motion to approve, seconded by Trustee Capobianco. Mr. Loo answered questions from Board members regarding communication to parenting program staff on campus changes and the physical location for the SHINE program at the Century Academy site. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Xu.**

B. Human Resources – Approval of Resolution #21/22-12: “National Teacher Appreciation Week” – May 1-7, 2022

Trustee Gorback made the motion to approve, seconded by Trustee Goldberg. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Xu.**

C. Human Resources – Approval of Resolution #21/22-13: “National School Nurse Day” – May 11, 2022

Trustee Goldberg made the motion to approve, seconded by Trustee Gorback. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Xu.**

D. Student Services – Approval of Resolution #21/22-29: In Support of Asian American Pacific Islander Heritage Month

Trustee Gorback made the motion to approve, seconded by Trustee Goldberg. There was no Board discussion this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Xu.**

E. Student Services – Approval of Resolution #21/22-30: In Support of National Mental Health Month

Trustee Goldberg made the motion to approve, seconded by Trustee Gorback. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Xu.**

F. Student Services – Approval of Resolution #21/22-31: In Support of Jewish American Heritage Month

Trustee Goldberg made the motion to approve, seconded by Trustee Capobianco. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Xu.**

G. Business Services – Approval of Resolution #21/22-40: Authorizing the Borrowing of Funds for Fiscal Year 2022-2023 and the Issuance and Sale of One or More Series of 2022-2023 Tax and Revenue Anticipation Notes (TRANS)

Trustee Goldberg made the motion to approve, seconded by Trustee Gorback. Dr. Hayek answered a Board member’s question regarding the amount of funding borrowed by the District in past years. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Xu.**

4. ACTION ITEMS – CONSENT

Trustee Gorback made the motion to approve the Consent Agenda as submitted, seconded by Trustee Gill. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Xu.**

CONSENT AGENDA ITEMS:

- A. Board of Education - Approval of Minutes**
- B. Board of Education – Approval of Amendments to Board Policy 1100 – Communication with the Public**
- C. Board of Education – Approval of Renewal Contract with Diligent Corporation for BoardDocs Agent Management Program**
- D. Board of Education – 2022 CSBA Delegate Assembly Run-off Elections**
- E. Human Resources – Personnel Assignment Orders**
- F. Human Resources – Approval of Student Field Placement Cooperative Agreement – California Baptist University**
- G. Instructional Services – Approval of Contract Amendment – Dial Security – CVAE**
- H. Instructional Services – Preauthorization of Overnight Trip Requests**
- I. Instructional Services – Approval to Obsolete and Recycle Previous High School Textbooks and Materials (Grades 9-12)**
- J. Instructional Services – Approval of Watercraft Field Trip – Newbury Park HS**
- K. Instructional Services – Overnight Trip Request – TOH Cross Country**
- L. Instructional Services – Approval of Contracts Under \$5,000**
- M. Instructional Services – Approval of Renewal Agreement with Mystery Science, Inc.**
- N. Instructional Services – Approval of Contract Renewal – IXL Learning**
- O. Instructional Services – Approval of Renewal Contract – Seesaw Learning, Inc.**
- P. Instructional Services – Approval of New Contract – McLogan Supply Company Inc.**
- Q. Student Services – Approval of Amendments to Board Policy and Administrative Regulation 6159.2 – Nonpublic, Nonsectarian School and Agency Services for Special Education**
- R. Student Services - Approval of Amended Contract – N2Y, LLC**
- S. Student Services – Approval of Contract for Non-public School Placement**
- T. Student Services – Approval of Renewal Contract – Kern County, Medi-Cal Administrative Activities**
- U. Student Services – Approval of Renewal Contract – Behavior Insights, Inc. – Dr. Tammy Van Fleet**
- V. Business Services – Approval of Transfer of Funds – March 2022**
- W. Business Services – Acceptance of Donations/Gifts**
- X. Business Services – Ratification of Warrants – March 2022**
- Y. Business Services – Ratification of Workers’ Compensation Claims (under \$50,000)**
- Z. Business Services – Approval of Quarterly Report on Williams Uniform Complaints**
- AA. Business Services – Approval of Amendment #1 for Third-Party Claims Administration of the Self-Funded Workers’ Compensation Program**
- BB. Business Services – Approval of Purchase Order Report (POs exceeding \$5,000)**
- CC. Business Services – Ratification of Purchase Order Report (POs under \$5,000)**
- DD. Business Services – Notices of Completion**
- EE. Business Services – Approval of Amendment with Thousand Oaks Chinese School**
- FF. Business Services – Amendment to the 2021-2022 Major Project List**

5. INFORMATION/DISCUSSION ITEMS – GENERAL

A. Instructional Services – Approval of Ethnic Studies Pilot Course (Grades 9-12)

President Sylvester announced that there were two (2) public speaker requests submitted (1 via telephone, 1 in person), and each speaker received three (3) minutes to speak. Mr. Loo presented information on the ethnic studies curriculum, including background, timeline of staff actions and group collaboration, benefits of ethnic studies, input from educational partners, course description and outline, course of study and resources, and next steps. Mr. Loo and District staff answered questions from the Board regarding accommodations to hyper-localize curriculum with respect to

local Indigenous tribes, communication to students and families on access to the pilot course, school site breakdown of students requesting the course for next semester, release of course materials for parent review, teacher training, and inclusion of student feedback on the curriculum and learning experience.

B. Student Services – Presentation: McKinney-Vento

Dr. Miller presented information on foster and McKinney-Vento students, including definitions per Education Code, student identification process, current student count, rights of foster and McKinney-Vento youth, District outreach and ongoing communication, and explicit and additional supports. Dr. Miller answered questions from Board members regarding student identification methods, access to co-curriculars, elimination of attendance costs for District-sponsored events, process for home visits, demographic breakdown, and challenges with virtual learning.

C. Board Member Request – Instructional Services: Progress on Academic Achievement

Mr. Loo presented information on student academic achievement, including key considerations over the last three years for students, staff, and students with disabilities; elementary, middle, and high school progress data by grade level and student group, middle and high school D/F data by school year and student group, marks distribution on four course subjects, high school graduations rates, SBAC and CAASPP data, and test pass rates for Advanced Placement and International Baccalaureate. Mr. Loo answered questions from Board members regarding uniform data assessment at all school sites, distinction between AP and IB assessments and passing rates, teacher assessment and individualized supports, and assurance of programs and services in place to best serve and support all students.

D. Business Services – 2022-2023 District Fee Review: Transportation Fees

Dr. Hayek provided background on the annual District transportation fee review and answered questions from Board members regarding cost and feedback on the newly added route for Conejo Valley High School students. Dr. Hayek will provide further information on the data review of the Conejo Valley High School route.

E. Business Services – 2022-2023 District Child Nutrition Review: School Lunch Meal and Ala Carte Pricing

Dr. Hayek introduced Mrs. Virginia Beck, Director of Child Nutrition, who presented a recap of Child Nutrition Services for the 2021-2022 school year, including department facts and services, meal statistics, usage of grant funds, pending changes at the state and federal level, and plans for the 2022-2023 school year. Mrs. Beck answered questions from Board members regarding the timeframe for possible outcomes for federal funding reimbursement or state augmentation, possibility of offering free and reduced meals for summer programs, catering services, availability of nutritional information for food products, vegan options for students, inclusion of a QR code for scanning, process for expired food and composting, and a brief description of California's Universal Meals Program. Dr. Hayek answered a Board member's question regarding potential school meal pricing changes for the next school year.

F. Business Services – 2022-2023 District Fee Review: Civic Center Fees

President Sylvester announced that there were three (3) public comment requests submitted (1 via telephone, 2 in person), and each speaker received three (3) minutes to speak. The telephone caller did not answer when called. Dr. Hayek clarified that the only changes to the Civic Center fee schedule were salary related items and Tier III fees that were not addressed in November 2021. The Board reached consensus to hold to the fees agreed to with the first 25% increase and requested a comparison of pricing between our fields versus Conejo Recreation and Park District fields with the understanding that the comparison may not be available prior to the implementation of the discussed Civic Center fee changes.

G. Business Services – Discussion: Measure I Final Bond Issue

Dr. Hayek provided background on the decision to issue the final bond sooner than planned and answered questions from Board members regarding possible fiscal issues if the final bond is not issued and feedback from the Bond Oversight Committee. **The Board reached consensus to move forward with the final bond issue.**

6. ADJOURNMENT

A. Future Board Topics / Activities

Board members did not add any topics for discussion at future Board meetings.

B. Adjournment

President Sylvester adjourned the Open Session at 9:56 p.m. The next scheduled Board meeting will be Tuesday, May 3, 2022, 5:00 p.m. Closed Session; 6:00 p.m. Open Session at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

May 17, 2022

Date



Clerk

May 17, 2022

Date



Superintendent

Please note that all regular CVUSD Board Meetings are recorded for public viewing, are considered matters of Public Record, and are housed on the CVUSD website in perpetuity. The video recording of this Board Meeting can be viewed on the CVUSD website on the Board of Education page under *Board Meeting Videos & Live Stream* at the following link:

<https://conejousd.org/Board-of-Education/Board-Meeting-Videos-Watch-Live>