



**CONEJO VALLEY UNIFIED SCHOOL DISTRICT**  
**Conejo Valley High School (CVUSD Board Room)**  
**1402 E. Janss Road, Thousand Oaks, CA 91362**

**BOARD OF EDUCATION REGULAR BOARD MEETING**  
**Wednesday, March 15, 2023**

**MINUTES**

**1. CLOSED SESSION**

**A. Comments – Public**

President Gill announced that there were no public comment requests submitted, and the Board convened into Closed Session at 5:30 p.m. where the following items were discussed:

**B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2022100791**

**C. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2022120451**

**D. Conference with Real Property Negotiators, Pursuant to Government Code §54956.8. The agency negotiator is Dr. Victor P. Hayek, Deputy Superintendent. The discussion item is price and terms of payment regarding 1335 Calle Bouganvilla, Thousand Oaks, California 91360. Negotiating Parties: Conejo Valley Unified School District; BRIDGES Charter School**

**E. Conference with Real Property Negotiators, Pursuant to Government Code §54956.8. The agency negotiator is Dr. Victor P. Hayek, Deputy Superintendent. The discussion item is price and terms of payment regarding 2000 La Granada Dr., Thousand Oaks, California 91362. Negotiating Parties: Conejo Valley Unified School District; MATES Charter School**

**F. Conference with Legal Counsel, Anticipated Litigation, Pursuant to Government Code §54956.9(d)(2). Number of matters: 1. Carden Westlake Village, Inc.**

Closed Session ended at 5:50 p.m.

**2. OPEN SESSION**

**A. Call the Meeting to Order**

Call to Order: President Gill called the meeting to order at 6:00 p.m.

Board Members present: Board President Lauren Gill, Board Vice President Cindy Goldberg, Board Clerk Lisa Powell, Board Trustee Karen Sylvester, and alternate Student Board Trustee Ava Basile. Trustee Gorbach and Student Trustee Lopez were absent.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; and Kenneth Loo, Assistant Superintendent, Instructional Services; and Dr. Shanna M. Egans, Assistant Superintendent, Student Services.

## **B. Pledge of Allegiance**

## **C. Announcements from Closed Session and Open Session Procedures**

President Gill announced that the following items were discussed in Closed Session:

### **B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2022100791**

Trustee Goldberg made the motion to approve, seconded by Trustee Powell. **Motion carried: 4-0.**

### **C. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2022120451**

Trustee Goldberg made the motion to approve, seconded by Trustee Sylvester. **Motion carried: 4-0.**

### **D. Conference with Real Property Negotiators, Pursuant to Government Code §54956.8. The agency negotiator is Dr. Victor P. Hayek, Deputy Superintendent. The discussion item is price and terms of payment regarding 1335 Calle Bouganvilla, Thousand Oaks, California 91360. Negotiating Parties: Conejo Valley Unified School District; BRIDGES Charter School**

No action was taken on this agenda item.

### **E. Conference with Real Property Negotiators, Pursuant to Government Code §54956.8. The agency negotiator is Dr. Victor P. Hayek, Deputy Superintendent. The discussion item is price and terms of payment regarding 2000 La Granada Dr., Thousand Oaks, California 91362. Negotiating Parties: Conejo Valley Unified School District; MATES Charter School**

No action was taken on this agenda item.

### **F. Conference with Legal Counsel, Anticipated Litigation, Pursuant to Government Code §54956.9(d)(2). Number of matters: 1. Carden Westlake Village, Inc.**

No action was taken on this agenda item.

**D. Approval of the Agenda**

Trustee Goldberg made the motion to approve the agenda as submitted, seconded by Trustee Sylvester. **Motion carried: 4-0, with a preferential “yes” vote from Trustee Basile.**

**E. Student Recognition – Newbury Park High School Art Scholar – Ventura County Mock Trial Logo Competition**

Board members and District administration recognized Newbury Park High School student, Javi, who was not present, for achievement in visual arts for being selected as the winner of the Ventura County Mock Trial Logo Competition.

**F. Student Recognition – Newbury Park High School Strings Students Selected to Perform with the Carnegie Hall Honor Orchestra**

Board members and District administration recognized Newbury Park High School Strings students for achievement in performing arts for being selected to perform with the Carnegie Hall Honor Orchestra.

**G. Student Recognition - Newbury Park High School Student Selected to Perform at the High School Honors Performance Series at the Sydney Opera House**

Board members and District administration recognized a Newbury Park High School student for achievement in performing arts for being selected to perform with the High School Honors Performance Series at the Sydney Opera House.

**H. Recognition – CVUSD California Distinguished Schools**

Board members and District administration recognized CVUSD’s seven elementary schools who received their designation as 2023 California Distinguished Schools. Dr. Sellers invited each principal up to share a brief statement about their school campus and culture and presented them with a certificate to honor their designation. Ventura County Supervisor Jeff Gorell also presented each principal with a certificate from the Ventura County Board of Supervisors.

**I. Comments – Public**

President Gill announced that there were no public comment requests submitted.

**J. Comments - Board of Education**

Board members provided comments.

**K. Comments – Superintendent**

Dr. McLaughlin provided comments.

### **3. ACTION ITEMS – GENERAL**

#### **A. Instructional Services – Ratification of Thousand Oaks High School and Westlake High School Bell Schedules**

Trustee Sylvester made the motion to approve, seconded by Trustee Powell. There was no Board discussion on this agenda item. **Motion carried: 4-0, with a preferential “yes” vote from Trustee Basile.**

### **4. ACTION ITEMS – CONSENT**

Trustee Goldberg made the motion to approve the Consent Agenda as submitted, seconded by Trustee Powell. There was no Board discussion on this agenda item. **Motion carried: 4-0, with a preferential “yes” vote from Trustee Basile.**

#### **CONSENT AGENDA ITEMS:**

**A. Board of Education - Approval of Minutes**

**B. Board of Education - Approval of Amendment to Board Bylaw 9223 - Filling Vacancies**

**C. Superintendent - Approval of Amendments to Board Policy and Administrative Regulation 1250 - Visitors**

**D. Human Resources - Personnel Assignment Orders**

**E. Human Resources - Approval of Agreement Between the Conejo Valley Unified School District and the University of Southern California**

**F. Human Resources - Approval of Agreement Between the Conejo Valley Unified School District and Antioch University**

**G. Instructional Services - Approval of Contracts Under \$5,000**

**H. Instructional Services - Approval of Renewal Contract - Dance 4 Wellness**

**I. Instructional Services - Approval of Renewal Contract - Boys and Girls Clubs of Greater Conejo Valley**

**J. Instructional Services - Approval of Renewal Contract - UCLA Center X**

**K. Instructional Services - Approval of New Contract - 1 SHINE Youth - DEC**

**L. Instructional Services - Overnight Trip Request - WHS FBLA Conference**

**M. Instructional Services - Approval of Renewal Contract - WOW! Events - NPH**

**N. Instructional Services - Pre-authorization of Overnight Trip Requests for Spring Co-Curricular**

**O. Instructional Services - Approval of Contract Amendment - Malibu Mountain Events, Inc. - WHS**

**P. Instructional Services - Approval of Renewal Memorandum of Understanding (MOU) with Vista Real Public Charter, Inc. (High School)**

**Q. Instructional Services - Approval of Renewal Memorandum of Understanding (MOU) with Antelope Valley Learning Academy, Inc. (Elementary and Middle School)**

**R. Student Services - Approval of Amended SELPA Master Contract with Soliant Health, LLC**

**S. Student Services - Approval of Amendment to Contract - Assistance League Operation School Bell**

**T. Student Services - Approval of Amendment to Memorandum of Understanding Agreement (MOU) with California Association for Bilingual Education (CABE)**

**U. Student Services - Approval of New Contract for Non-Public School Placement for Student #32-22/23**

**V. Business Services - Approval of Transfer of Funds - February 2023**

**W. Business Services - Acceptance of Donations/Gifts**

**X. Business Services - Ratification of Warrants - February 2023**

**Y. Business Services - Ratification of Workers' Compensation Claims (under \$50,000)**

**Z. Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)**

**AA. Business Services - Ratification of Purchase Order Report (POs under \$5,000)**

**BB. Business Services - Approval of Child Care Contracts**

**CC. Business Services - Disposal of Surplus and Obsolete Equipment**

**DD. Business Services - Approval of Resolution #22/23-24: District Standardization - Security Camera Systems**

**EE. Business Services - Renewal of Agreement with Conejo Recreation and Park District for Joint Use**

**FF. Business Services - Approval of Award of Contract for E-rate Category 2 Network Electronics Project, Phase 2**

## **5. INFORMATION/DISCUSSION ITEMS – GENERAL**

### **A. Instructional Services – Presentation: Booster Clubs**

President Gill announced that there was one (1) public comment request submitted, and that speaker received three (3) minutes to speak. Dr. McLaughlin responded to the public comment and asked Dr. Hayek to further research the issues related to high temperatures inside the high school gyms and access to AED units.

Mr. Loo and Mr. Mercer presented information on the district's booster clubs and parent organizations, including a brief overview of their roles and relationship with CVUSD, the orientation and reauthorization processes, communication and collaboration between the district and booster clubs/parent organizations, and feedback on potential improvements. Mr. Loo, Mr. Mercer, Mr. Branham, and Mr. Godfrey responded to questions from Board members regarding communication to parents/guardians on optional donations, current challenges related to booster clubs, financial support for boosters and applicable rules, promotion of fundraising opportunities, and the importance of separating coaches from booster club donation information.

### **B. Student Services – Presentation: Special Education Program Adjustment Proposals**

Dr. McLaughlin provided background on the process followed to agendize this topic for public discussion. President Gill announced that there were eleven (11) public comment requests submitted, and each speaker received three (3) minutes to speak. Dr. Egans introduced Dr. Roderick, Dr. Sellers, and Ms. Thomas, who presented information on the Special Education

Program adjustment proposals for Be Me Preschool, elementary specialized programs, and Conejo Oaks Academy's post-secondary program. The presentation included the following proposed program adjustments, along with the purpose of each adjustment and program considerations:

- **Be Me preschool program relocation to Sycamore Canyon School and Weathersfield Elementary School (3 classes on each campus)**

District staff responded to questions from Board members regarding the lack of inclusion opportunities between Wonder and Be Me preschool students, inclusion opportunities at the current and proposed sites, inclusion training for Preschool/TK teachers and staff, security, safety, and traffic concerns at the proposed relocation sites, appropriate playground upgrades, teacher input on the proposed adjustments, and start and dismissal times for affected students.

- **Elementary specialized programs would expand from 5 to 9 elementary sites, with 2 classes from Maple Elementary relocating to Banyan Elementary, and the creation of a therapeutic learning center at Westlake Hills Elementary School**

District staff responded to questions from Board members regarding how Banyan and Westlake Hills were selected as recipient sites, advantages of keeping programs together, clarification on how moving students creates more inclusion opportunities, concern regarding decreasing Maple's enrollment count, opportunities for teacher input, and inclusion training for teachers and staff.

- **Conejo Oaks Academy post-secondary program relocation to Thousand Oaks High School**

District staff responded to questions from Board members regarding the increased opportunities for trips to the community and inclusion and relationship building with adults, clarification on expanded leadership opportunities, benefits of increased inclusion opportunities for neurotypical peers, current goals/objectives for the Conejo Oaks Academy program and success in meeting those goals/objectives, location/structure of post-secondary programs in neighboring districts, and feedback from parents and teachers.

Dr. McLaughlin requested that the Board provide direction to staff on their decision to move forward with each proposal. ***The Board reached consensus to move forward with the proposals for the preschool and elementary specialized programs. The Board reached consensus to table the proposal for Conejo Oaks Academy post-secondary program.*** District staff will move forward with working with principals and teachers on the proposed program adjustments and soliciting stakeholder feedback.

**C. Instructional Services – Approval of New Middle School Core Literature Title – When Stars are Scattered**

Mr. Loo provided information on the upcoming core literature information webinar and responded to questions from Board members regarding clarification on which titles were included in the webinar and whether there were any questions posed from attendees.

**D. Instructional Services – Approval of New High School Core Literature Titles – Interpreter of Maladies, Purple Hibiscus, World of Wonders**

There was no Board discussion on this agenda item. Questions related to this agenda item were discussed by the Board during related Agenda Item 5C.

**E. Business Services – Amendments to the Facility Use Rules and Regulations**

Dr. Hayek provided background on the review process for Facility Use rules and regulations and responded to questions from Board members regarding verbiage changes related to Facilitron and the reservation approval process, an added section on pool use, rules regarding signs placed on district property, regulation enforcement by custodial or district staff, and communication to user groups related to rule violations.

**F. Business Services – 2023-2024 District Fee Review: Facility Use Fees**

President Gill announced that there was one (1) public comment request submitted, and that speaker received three (3) minutes to speak. Dr. McLaughlin stated that the presentation by Dr. Hayek would show an amended fee schedule that should address the public speaker's concerns. Dr. Hayek then provided a brief overview to the facility use program, including the calculation of direct costs, cost analysis, cost comparison with neighboring districts, rules and regulations, California legislation framework for public facility management, facilities by use for prior and current years, a list of top 10 user groups, and prior Board discussion on the fee schedule. Dr. Hayek responded to questions from Board members regarding the fee percentage increase for the 2023-2024 school year for affected user groups, fee comparison for custodial services and for specific user groups, impact of the proposed fee increase on user groups, and clarification on the fees for field, restroom, and parking lot use. Following Board discussion, the Board reached consensus for staff to bring forward the proposed fee schedule for a one-year commitment with the updated rules and regulations.

- During the discussion on Agenda Item 5F, Trustee Goldberg moved to extend the meeting to no later than 11:30 p.m., seconded by Trustee Sylvester. **Motion carried: 4-0. Trustee Basile was not present during this vote.**

**G. Business Services – 2023-2024 District Child Nutrition Review: School Lunch Meal and Ala Carte Pricing**

Dr. Hayek provided background on the fee review process, cost increases, the proposed increase in pricing for ala cart options, and working toward the potential option of accepting debit and credit cards as forms of payment. There was no Board discussion on this agenda item.

**H. Human Resources – Approval of Amendments to Board Policy 4111, 4211, 4311 – Recruitment and Selection**

Mrs. Valentine provided background on the amendments based on Gamut updates and changes in Labor Code. There was no Board discussion on this agenda item.

**I. Board of Education – Approval of Amendments to Board Bylaw 9100 – Organization**

Dr. McLaughlin provided background on the amendments based on Gamut updates. There was no Board discussion on this agenda item.

**6. ADJOURNMENT**

**A. Future Board Topics / Activities**

Board members did not add any topics for discussion at future Board meetings. Dr. McLaughlin stated that he would update the existing list of Board topics with presentation dates.

**B. Adjournment**

President Gill adjourned the Open Session at 10:49 p.m. The next regularly scheduled Board meeting will be Wednesday, April 19, 2023, 5:00 p.m. Closed Session; 6:00 p.m. Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

April 19, 2023

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Date



Board Clerk

April 19, 2023

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Date



Superintendent

Please note that all regular CVUSD Board Meetings are recorded for public viewing, are considered matters of Public Record, and are housed on the CVUSD website in perpetuity. The video recording of this Board Meeting can be viewed on the CVUSD website on the Board of Education page under *Board Meeting Videos – Watch Meetings Live* at the following link:

<https://www.conejousd.org/domain/122>