



CONEJO VALLEY UNIFIED SCHOOL DISTRICT
Conejo Valley High School (CVUSD Board Room)
1402 E. Janss Road, Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR BOARD MEETING
Wednesday, February 1, 2023

MINUTES

1. DISCUSSION SESSION

A. Comments – Public

President Gill announced that there were no public comment requests submitted, and the Board convened the Discussion Session at 4:06 p.m. where the following item was discussed:

B. Debrief of California School Boards Association (CSBA) Annual Education Conference

Each Board member and members of Executive Staff shared key items of interest from their attendance at the CSBA Annual Education Conference. Some highlighted topics discussed during the conference were as follows:

- Wellness Centers - Oxnard Union High School District presented on funding/grants and student data collection
- Ethnic Studies Program - Coachella Valley Unified School District presented on the overall direction of their Ethnic Students Program and the district's role in implementation
- Dual Language Immersion (DLI) – California Association for Bilingual Education (CABE) presented on the planning and implementation of their DLI program and the benefits of multilingualism
- Social Emotional Learning (SEL) – focused on need for a specific time for SEL during the instructional day/week
- Student Board Trustee Program – focused on improving diversity, student voice, and student presence
- Current legal issues – attorney groups presented on religion in education; social media use by Board members; importance of collective bargaining updates to employees and community
- Communication – focused on the importance of relaying information from Superintendent/Executive Cabinet meetings to Board/stakeholders
- Indoor Air Quality - UC Davis Engineering Department presented on the importance of indoor air quality/benefits of using environmental engineers
- Communication - Milpitas Unified School District presented on their “Culture of We” theme and the importance of communication style; words matter
- Parent Ambassador Program - Moreno Valley Unified School District presented on their program and the importance of parent engagement/building a community of trust

- English Language Development/Multilingual Learners – focused on building equity into the LCAP
- New Board Trustee Program – focused on best practices for communication to constituents, and positive governance culture
 - The Board and Dr. McLaughlin briefly discussed the importance of a District Governance Handbook
- Effective Governance Practices with an Equity Lens – focused on self-assessment for School Boards and a team equity action plan

The Board suggested that staff consider presenting a workshop at the next CSBA Annual Education Conference, potentially on the Elementary IB Program.

The Discussion Session ended at 5:02 p.m.

2. CLOSED SESSION

A. Comments – Public

President Gill announced that there were no public comment requests submitted, and the Board convened into Closed Session at 5:02 p.m. where the following items were discussed:

B. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code §54957

C. Conference with Real Property Negotiators, Pursuant to Government Code § 54956.8. The agency negotiator is Dr. Victor P. Hayek, Deputy Superintendent. The discussion item is price and terms of payment regarding 1335 Calle Bouganvilla, Thousand Oaks, California 91360. Negotiating Parties: Conejo Valley Unified School District; BRIDGES Charter School

D. Conference with Real Property Negotiators, Pursuant to Government Code § 54956.8. The agency negotiator is Dr. Victor P. Hayek, Deputy Superintendent. The discussion item is price and terms of payment regarding 2000 La Granada Dr., Thousand Oaks, California 91362. Negotiating Parties: Conejo Valley Unified School District; MATES Charter School

Closed Session ended at 5:54 p.m.

3. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Gill called the meeting to order at 6:03 p.m.

Board Members present: Board President Lauren Gill, Board Vice President Cindy Goldberg, Board Clerk Lisa Powell, Board Trustees Karen Sylvester and Bill Gorback, and Student Board Trustee Gabby Lopez.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; and Kenneth Loo, Assistant Superintendent, Instructional Services; and Dr. Shanna M. Egans, Assistant Superintendent, Student Services.

B. Pledge of Allegiance

C. Announcements from Closed Session and Open Session Procedures

President Gill announced that the following items were discussed in Closed Session:

B. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code §54957

C. Conference with Real Property Negotiators, Pursuant to Government Code § 54956.8. The agency negotiator is Dr. Victor P. Hayek, Deputy Superintendent. The discussion item is price and terms of payment regarding 1335 Calle Bouganvilla, Thousand Oaks, California 91360. Negotiating Parties: Conejo Valley Unified School District; BRIDGES Charter School

D. Conference with Real Property Negotiators, Pursuant to Government Code § 54956.8. The agency negotiator is Dr. Victor P. Hayek, Deputy Superintendent. The discussion item is price and terms of payment regarding 2000 La Granada Dr., Thousand Oaks, California 91362. Negotiating Parties: Conejo Valley Unified School District; MATES Charter School

There was no action taken on any of the Closed Session agenda items.

D. Approval of the Agenda

Trustee Goldberg made the motion to approve the agenda as submitted, seconded by Trustee Gorbach. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Lopez.**

E. Recognition – Westlake High School Girls’ Tennis Team – Marmonte League Champions

Due to a scheduling conflict, Trustee Goldberg moved to table Agenda Item 3E to a future Board meeting, seconded by Trustee Powell. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Lopez.**

F. Comments – Public

President Gill announced that there were two (2) public comment requests submitted, and both speakers received three (3) minutes to speak. Dr. McLaughlin provided clarifications to statements made during public comments.

G. Comments - Board of Education

Board members provided comments.

H. Comments – Superintendent

Dr. McLaughlin stated that he had no comments.

4. ACTION ITEMS – GENERAL

A. No Items

5. ACTION ITEMS – CONSENT

Trustee Goldberg made a motion to approve the Consent Agenda as submitted, seconded by Trustee Gorbach. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Lopez.**

CONSENT AGENDA ITEMS:

A. Board of Education - Approval of Minutes

B. Human Resources - Personnel Assignment Orders

C. Human Resources – Approval of Renewal Agreement Between the Conejo Valley Unified School District and Walden University, LLC

D. Human Resources – Approval of Resolution #22/23-19: Ordering of Seniority of Certificated Employees Who First Rendered Paid Service on the Same Day (Actual/No Changes)

E. Human Resources - Approval of Amendments to Administrative Regulation 4112.21 – Interns

F. Human Resources - Approval of Amendments to Administrative Regulation 4112.22 - Staff Teaching English Learners

G. Instructional Services - Approval of Contracts Under \$5,000

H. Instructional Services - Approval of Amendments to Board Policy 6145 - Extra-Curricular and Co-Curricular Activities

I. Instructional Services - Approval of New Contract - All It Takes

J. Student Services/Instructional Services - Approval of Amendments to Board Policy and Administrative Regulation 5141.52 - Suicide Prevention

K. Student Services - Approval of SELPA Master Contract with AMN Healthcare, Inc.

L. Business Services - Approval of Amendment No. 2 to the Transportation Services Agreement with Ventura Transit System, Inc.

M. Business Services - Approval of Amendment No. 1 to the Independent Contractor/Professional Services Agreement for District-wide Custodial Supplies with C & L Supply Company

N. Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)

O. Business Services - Disposal of Surplus and Obsolete Equipment

P. Business Services - MEASURE I - Change Order 2: HVAC – Sequoia Middle School – Rutherford Co., Inc.

Q. Business Services - MEASURE I - Change Order 2: HVAC – Sequoia Middle School – Smith Mechanical-Electrical-Plumbing

R. Business Services - MEASURE I - Notices of Completion

6. INFORMATION/DISCUSSION ITEMS – GENERAL

A. Instructional Services – Presentation – Cypress Elementary, International Baccalaureate (IB) Primary Years Programme

Principal Michele McDonald, along with Cypress teachers Katie Collins, Christina Augustine, Meredith Wright, and Christine Hardison presented information on the Cypress Elementary International Baccalaureate Primary Years Programme, including a definition of IB education, the program's IB mission statement, six IB transdisciplinary themes explored annually for grades TK-5, and student/teacher engagement and reflection. Presenters responded to questions from Board members regarding coordinating standards with transdisciplinary themes, background on the inception of this program, additional program costs incurred, pathway for middle school students, and the possible introduction of this unique teaching and learning model to all students.

B. Instructional Services – Presentation – College and Career Readiness Counselors

Mr. Brian Mercer introduced the District's three College and Career Readiness Counselors, Kelsey Daigneault (TOHS), Monica Mora (WHS), and Nikki Sanchez (NPHS), who presented information on A-G requirements, including progress on the District's goals to increase the percentage of A-G eligible students, parent and student education on A-G requirements, role of counselors, resources for families, multitiered approach to address A-G plan and metrics, and next steps. Presenters responded to questions from Board members regarding how CTE Pathway and Ethnic Studies classes are included in A-G requirements, recommended versus required courses and their effect on university acceptance, Cyber High option for credit recovery and capacity limitations, support for struggling students, and the suggestion for future presentations at District Advisory Council and Committee meetings.

C. Business Services – Transportation Plan for School Years 2023 & 2024

Dr. Hayek presented information on the transportation plan for school years 2023 and 2024, including a review of the formal plan summary, home to school transportation participation numbers, transportation revenues, expenses, and projections, E-Z application process, live mapping, home to school transportation routes and sites, criteria for special education transportation, general education costs and projections, proposed fees and increases for the 2023-24 and 2024-25 school years, alternative transportation provided by the City of Thousand Oaks, and estimated annual cost for field trip transportation. Dr. Hayek answered Dr. McLaughlin's question regarding the benefits and challenges of in-house versus contracted transportation, and responded to questions from Board members regarding stakeholder input, requests for additional routes, process on route selections, projected increases, criteria for free/reduced transportation, contracting out versus in-house transportation, grants for electronic busses, alternative energy solutions, and mechanisms to improve usage of City of Thousand Oaks transportation options.

D. Business Services – Approval of Memorandum of Understanding with Conejo Schools Foundation

Dr. Hayek provided background on the need for a Memorandum of Understanding with Conejo Schools Foundation to memorialize responsibilities regarding the All District Music Festival. Dr. Hayek will follow up with information regarding a Board member’s question on the estimated number of students who participate in this event.

E. Business Services – Approval of 2022-2023 Comprehensive Safety Plans

Dr. Hayek provided background on the process to review and approve comprehensive school safety plans. There was no Board discussion on this agenda item.

F. Business Services – Approval of Amendments to Board Policy and Administrative Regulation 0450 – Comprehensive Safety Plan

Dr. Hayek provided background on the amendments to this Board Policy (BP) and Administrative Regulation (AR) based on changes in law, and responded to questions from Board members regarding the obligation to remind parents about gun safety, whether reference is made to the Board-approved resolution from May 2020 in the District’s annual notifications to parents, inclusion of all grades in the reference in the AR on page 9, and threat assessment procedures followed at all school sites.

G. Business Services – Approval of Amendments to Board Policy and Administrative Regulation 3250 – Transportation Fees

Dr. Hayek provided background on the amendments to this Board Policy and Administrative Regulation based on language in Assembly Bill 181 related to exempting fees for unduplicated students and responded to a Board member’s question regarding the definition of an unduplicated student.

H. Business Services – Approval of Amendments to Board Policy and Administrative Regulation 3260 – Fees and Charges

Dr. Hayek provided background on the amendments to this Board Policy and Administrative Regulation based on language in Assembly Bill 181 related to assessing fees for technology post-COVID, and the inclusion of free breakfast and lunch for all students. There was no Board discussion on this agenda item.

I. Business Services – Approval of Amendments to Board Policy and Administrative Regulation 3460 – Financial Reports and Accountability

Dr. Hayek provided background on the amendments to this Board Policy and Administrative Regulation related to changes in language regarding fiscal distress, fiscal insolvency, and lease accounting. There was no Board discussion on this agenda item.

J. Business Services – Approval of Amendments to Board Policy 3540 - Transportation

Dr. Hayek provided background on the amendments to this Board Policy based on language in Assembly Bill 181 related to the requirement for the Board to approve the District’s Transportation Plan by April 1. There was no Board discussion on this agenda item.

7. ADJOURNMENT

A. Future Board Topics / Activities

The Board did not add any topics for discussion at future Board meetings.

B. Adjournment

President Gill adjourned the Open Session at 8:36 p.m. The next scheduled Board meeting will be Wednesday, February 15, 2023, 5:00 p.m. Closed Session; 6:00 p.m. Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

February 15, 2023

Date



Board Clerk

February 15, 2023

Date



Superintendent

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<https://www.conejousd.org/domain/122>