

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

**December 16, 2008
MINUTES**

CALL TO ORDER – CLOSED SESSION

The Board meeting of December 16, 2008, was called to order by President Dorothy Beaubien at 3:02 p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Mrs. Beaubien asked if there were any public speakers for the Closed Session agenda items; there were none. The Board adjourned into Closed Session at 3:03 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment-Evaluation-Leaves of Absence-Retirement-Discipline-Dismissal
Pursuant to Government Code §54957
- B. Consideration of Student Discipline
Pursuant to Education Code §48918
- C. Pending Litigation
Pursuant to Government Code §54957.1(a)
- D. Labor Negotiations
Pursuant to Government Code §54957.6
- E. Real Estate Negotiations: Kelley Road Site, Meadows Elementary and University Elementary Schools
Pursuant to Government Code §54956.8
Dr. Joel Kirchenstein, Sage Industries, Negotiator

The Closed Session ended at 3:50 p.m. There were no announcements from Closed Session.

A reception for newly elected Board Members Peggy Buckles and Dr. Betsy Connolly was held from 4:00 – 5:00 p.m.

CALL TO ORDER

OPENING PROVISIONS

Mrs. Beaubien called the meeting to order at 5:05 p.m., and read the procedural announcements.

Present were Board members Dorothy Beaubien, Dolores Didio, Mike Dunn, Pat Phelps, and Dr. Timothy Stephens. Administration: Mario V. Contini, Superintendent, Dr. Jeffrey Baarstad, Deputy Superintendent, Jo-Ann Yoos, Assistant Superintendent, Personnel Services, and Janet Cosaro, Assistant Superintendent, Instructional Services. Carol Boyan, Director, Curriculum, Dr. Jeffrey Davis, Director, Secondary Education, Robert Iezza, Director, Elementary Education and Marina Mihalevsky, Director, Classified Personnel, were also present.

Mrs. Beaubien handed the gavel to Mr. Contini to proceed with the meeting, thanked the Board and community, and stepped off the dais with Mrs. Didio, as they resigned from the Board of Education.

Oath of Office

Mr. Contini administered the Oath of Office to newly elected Board members, Peggy Buckles and Dr. Betsy Connolly. Mrs. Buckles and Dr. Connolly took their seats on the dais with the Board.

Reorganization of the Board of Education

Mr. Contini asked for nominations for the office of President of the Board. Mrs. Buckles moved to nominate Dr. Timothy Stephens for the office of President of the Board, (no second required for nominations of officers), motion carried 5-0.

Mr. Contini handed the gavel to new President Stephens, who thanked Mrs. Beaubien and Mrs. Didio for their excellent years of leadership and service to the community.

Dr. Stephens asked for nominations for the office of Vice President. Mr. Dunn moved to nominate Pat Phelps for the office of Vice President, motion carried 5-0.

Dr. Stephens asked for nominations for the office of Clerk of the Board. Mrs. Phelps moved to nominate Mr. Dunn for the office of Clerk of the Board, motion carried 5-0.

Dr. Stephens asked for a nomination regarding the date, time and place of regular meetings. Mrs. Phelps moved to continue the meetings to the first and third Tuesday of each month at 5:00 p.m. for Closed Session, 6:00 p.m. for Open Session. Mrs. Buckles seconded the motion. Motion carried 5-0.

Dr. Stephens asked for appointment of a Board Representative to the Ventura County Committee on School District Organization. Mr. Dunn moved to nominate Pat Phelps to serve as the Board Representative to the Ventura County Committee on School District Organization, motion carried 5-0.

Dr. Stephens stated that the committee assignments for the upcoming year will be filled by appointment formally at our next Board meeting of January 6, 2009. Board members will be assigned to their current committees for purposes of continuity for the upcoming year unless it is brought to his attention that a Board member wishes to have another committee assignment. Since two board members have stepped down, there will be several open spots. Dr. Connolly asked for a listing of the dates and times of each of the committees.

Approval of Agenda

Mrs. Phelps moved to approve the agenda, seconded by Mr. Dunn. Motion carried 5-0.

Report from the Conejo Schools Foundation

Pam Garvin, President, congratulated new board members and officers. She asked for present board members to join her to introduce and thank Holly Cole from Verizon, a community partner, for the \$25,000 grant for internet safety.

Comments from the Superintendent

Mr. Contini: 1) stated that the Board meeting of January 20 will be moved to January 21, same time; 2) discussed attending the CSBA conference with Mrs. Buckles and Dr. Connolly. He stated that the information was tremendously helpful in light of the state budget; and 3) wished everyone happy holidays.

Comments from the Public

Three speakers thanked the Board for their support of the school libraries and provided information supporting school libraries and one speaker questioned the procedures of the District's energy conservation plan.

Comments from Individual Board Members

There were none.

ACTION ITEMS - GENERAL**Board of Education and Superintendent's Office****A. Board Protocols and Reaffirmation**

Mrs. Phelps moved to reaffirm the Board's commitment to the Protocols, seconded by Mrs. Buckles. Dr. Stephens thanked Mr. Contini for his work on the Protocols. Motion carried 4-1, with Mr. Dunn voting nay.

Instructional Services**B. Resolution #08/09-09: K-3 Class Size Reduction Program (SB-1777) Resolution and Application**

Mrs. Phelps moved to approve the attached resolution related to class size reduction, seconded by Mrs. Buckles. Dr. Stephens asked Dr. Baarstad if the state was considering moving the cap on this program; Dr. Baarstad stated there has been mention of moving it to 22 students (from 20 students). He asked if we added two students, what kind of saving would we get? Dr. Baarstad stated about \$1.7 million. Mrs. Buckles stated that she would like to see the Class Size Reduction program remain in CVUSD. Motion carried 5-0.

C. Approval of 2008/2009 School Plans for Student Achievement

Mr. Dunn moved to approve the 2008/2009 elementary and secondary School Plans for Student Achievement, seconded by Mrs. Phelps. Motion carried 5-0.

D. Approval of 2009 Summer School/Extended year Programs

Mrs. Phelps moved to approve the summer school and extended year programs as proposed, seconded by Mrs. Buckles. Motion carried 5-0.

E. Approval of Band Uniform Fee Increase

Mrs. Buckles moved to approve the band uniform fee increase as proposed, seconded by Mrs. Phelps. Motion carried 5-0.

F. Approval of Establishing a Child Development Center

Mrs. Phelps moved to approve a Child Development Center that serves three- and four-year old preschool students, seconded by Mr. Dunn. Dr. Connolly questioned the term "cost neutral." Mrs. Cosaro stated that there will be no cost to the district and in fact, the district may make a small profit. Motion carried 5-0.

G. Consideration of Earths Magnet School Grade Level Configuration

Dr. Stephens asked if he could add a fourth alternative "Open Earths as a K-6 configuration in 2009, expand to a K-7 in 2010, and K-8 in 2011." Janet Cosaro briefed the board on the history of Earths being approved as a K-5 school in July, but at that time, the board requested further information on possible configurations. Mrs. Cosaro presented a PowerPoint regarding applications and possible configurations. (This report may be obtained from the Instructional Services Office by request.) The Earths committee has received a total of 688 applications and there is a lottery, with priorities, that will be put in place. Dr. Connolly questioned the proposed policy of reserving 10% of the spots for out-of-district students even when there are other students within the district who would like to attend. Mrs. Cosaro stated that in the interest of generating revenue this policy is being proposed. Dr. Connolly stated that she did not agree with that concept.

Mr. Contini stated that there had not been a motion yet on this item. Mrs. Phelps moved that the District maintain status quo, Earths Magnet School will be a K-5 grade level configuration beginning

in the 2009-2010 school year, seconded by Dr. Connolly. One public speaker commended Dr. Boone and the Earths Committee, and stated that Sequoia Middle School would welcome a 6-8 science academy, two speakers spoke in favor of a K-6 now, expanded to K-8 over two years, one speaker spoke in favor of K-5 due to the difficulty of staffing with the lack of “critical numbers” if it became a K-8. The superintendent suggested that the Board move to the next item H. Approval of Enrollment Options for Magnet Schools, in order to better make a decision on this item, and then return to G. to discuss and vote. Mrs. Phelps moved that the Board table this item until they discuss enrollment options (Item H), seconded by Mr. Dunn. Motion carried 5-0.

After a vote on Item H, Mrs. Phelps restated her motion: the District maintain status quo, Earths Magnet School will be a K-5 grade level configuration beginning in the 2009-2010 school year, seconded by Mrs. Buckles. Mr. Dunn asked if this meant that there will be no consideration in the future of “upgrading” to a K-8. Mrs. Phelps stated that she believes that students attending K-5 at Manzanita, then moving to an academy program at Sequoia would be a better choice. Mr. Dunn stated he wanted an option to increase the grade level. Mr. Contini suggested that Mrs. Phelps’ motion did not eliminate moving to a higher configuration in the future. He suggested that the Board make a decision so that both schools could move forward and then the Board could see what would be better for the future. Mrs. Buckles asked how long it would take to create a quality academy at Sequoia. Mrs. Cosaro stated that Sequoia already has a very motivated group of teachers in the science department, and once given the word, Sequoia could be ready by 2010. Dr. Connolly stated that parents are asking for alternatives, and perhaps a “program within a program” at the middle school would be possible, with exciting curriculum and a smaller setting for students who prefer this type of environment. Mr. Dunn stated that there is nothing in the motion that includes an academy or increases the grade level. Mr. Contini suggested that staff bring forward a plan for an academy at Sequoia in January. Mr. Dunn asked if he could amend the motion. Dr. Stephens asked for a vote on the current motion. Motion failed 1-4 (Phelps-yes, Buckles, Connolly, Dunn, Stephens-no).

Mr. Dunn moved that the Earths Magnet School will be a K-5 configuration 2009/10, with academy configuration considered, with the option that the Board be allowed to discuss configuration of the Magnet School with a possible K-8 in the future. Motion failed for a lack of second.

Mrs. Cosaro suggested that she be tasked with bringing back to the board information about academies and a timeline in January, and separate that from the motion.

Mrs. Phelps restated her motion: the District maintain status quo, Earths Magnet School will be a K-5 grade level configuration beginning in the 2009-2010 school year, seconded by Mrs. Buckles. Mrs. Buckles stated that if we have an academy at Sequoia, that it be as strong as Earths. And, the high school needs a continuum with a strong science program, too. Motion carried 5-0. Dr. Stephens applauded Dr. Boone and the entire Earths Magnet Committee who did a tremendous job preparing for the Magnet.

H. Approval of Enrollment Options for Magnet Schools

Mrs. Phelps moved to approve the enrollment options for magnet schools, seconded by Mrs. Buckles. Mrs. Cosaro explained that a survey was sent to families whose children are attending schools outside the district. The District would like to attract the families who have left the back to the district, and would like to also attract students from outside the district to increase revenue. Mrs. Cosaro stated that the School Choice committee would like to reserve 10% of the seats in the magnet schools for in-district students currently not attending our school and out-of-district students. Dr. Connolly stated that she is in favor of reserving seats for returning students, but not to reserve seats for out-of-district students if it means that in-district students who apply could not attend. Mr. Contini clarified that we would saturate the magnet school with in-district students. We need to raise funds somehow, and people who live in our district will have first priority but by setting aside 10%, we will fill with in-district residents first and any spots left would be for out-of-district. Mrs. Phelps

stated she thought 10% would be available to our own first, then out-of-district. Mrs. Cosaro said 10% would be residents for in-district students not attending our schools, and then the rest would be out-of-district. Mr. Contini explained that funds brought into the district would benefit all the students in our district just like cuts hurt all our students. We are very limited as to how we can generate funds. Dr. Connolly asked that the 10% cap be more clearly defined before the vote is taken. Mr. Contini suggested language from the Board report, "Magnet schools will set aside ten percent of the total projected enrollment for CVUSD residents not currently enrolled in CVUSD schools, and then for students residing outside the CVUSD boundaries." Dr. Connolly presented the following scenario for further clarification: if we reserve 50 seats for families within our district and out-of-district students, our in-district families get first choice. Seats left over within that 50 are then given to the out-of-district students, even though we may have in-district families on a waiting list. Motion carried 4-1, with Dr. Connolly voting no.

Business Services

I. 2008-2009 First Quarter Financial Statements

Mrs. Buckles moved to accept the 2008-2009 First Interim Financial Statements as submitted, seconded by Mrs. Phelps. Dr. Baarstad presented a Powerpoint. (Copies of the report may be obtained through the Business Services office.) Dr. Baarstad thanked the Fiscal Services department for their hard work. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda, seconded by Mr. Dunn. Motion carried 5-0.

- A. Approval of Minutes (in Section B of the Agenda packet)
 - 1. Regular Meeting of December 2, 2008
- B. Personnel Assignment Orders:
 - 1. Certificated: #8281-#8290
Teachers
 - 2. Classified: C-4420 to C-4435
Bilingual Cross-Cultural ELD Paraprofessional Facilitator – Spanish, *Child Care Assistant, Custodian, Intermediate Clerk Typist, Paraprofessional/Bilingual-Spanish, Paraprofessional/Special Education, Plant Supervisor*
 - 3. Exempt: E-8468 to E-8512
Advisor, Athletic Coach, Campus Supervisor, Proctor, Specialist, Student Helper
- C. Expulsions:
 - 1. Wildwood Elementary School #9-08/09E
 - 2. Conejo Valley High School #10-08/09E
- D. Field Trip Requests:
 - 1. (Overnight) Manzanita Elementary
 - 2. (By Bus/Overnight) Madroña Elementary
 - 3. (By Airplane) Manzanita Elementary
- E. Parent Support/Booster Organization Reauthorization: Maple Parent Faculty Association
 - 1. Conejo Open Program Endeavors Booster Club
 - 2. Westlake Hills Parent Faculty Association
 - 3. Sequoia Band Booster Club

4. Sequoia Chorus Booster Club
 5. Sequoia Technology Booster Club
 6. Newbury Park High School Band Booster Club
 7. Newbury Park High School Baseball Booster Club
 8. Newbury Park High School Boys Basketball Booster Club
 9. Newbury Park High School Cheerleading Booster Club
 10. Newbury Park High School Cross Country Booster Club
 11. Newbury Park High School Dance Booster Club
 12. Newbury Park High School Football Booster Club
 13. Newbury Park High School Softball Booster Club
 14. Newbury Park High School Tennis Booster Club
 15. Newbury Park High School Boys Volleyball Booster Club
 16. Newbury Park High School Girls Volleyball Booster Club
 17. Thousand Oaks High School Band Booster Club
 18. Thousand Oaks High School Baseball Booster Club
 19. Thousand Oaks High School Boys Basketball Booster Club
 20. Thousand Oaks High School Cheerleader Booster Club
 21. Thousand Oaks High School Choral Booster Club
 22. Thousand Oaks High School Cross Country Booster Club
 23. Thousand Oaks High School Dance Team Booster Club
 24. Thousand Oaks High School Football Booster Club
 25. Thousand Oaks High School Boys Soccer Booster Club
 26. Thousand Oaks High School Girls Soccer Booster Club
 27. Thousand Oaks High School Softball Booster Club
 28. Thousand Oaks High School Swim Booster Club
 29. Thousand Oaks High School Girls Tennis Booster Club
 30. Thousand Oaks High School Track & Field Booster Club
 31. Thousand Oaks High School Boys Volleyball Booster Club
 32. Thousand Oaks High School Girls Volleyball Booster Club
 33. Thousand Oaks High School Boys Water Polo Booster
 34. Thousand Oaks High School Girls Water Polo Booster
 35. Thousand Oaks High School Wrestling Booster Club
 36. Westlake High School Girls Basketball Booster Club
 37. Westlake High School Spirit Cheer Booster Club
 38. Westlake High School Cross Country & Track Booster Club
 39. Westlake High School Football Booster Club
 40. Westlake High School Scholarship Foundation
 41. Westlake High School Soccer Booster Club
 42. Westlake High School Boys Volleyball Booster Club
 43. Westlake High School Wrestling Booster Club
 44. Conejo Schools Foundation Booster Club
- F. Purchase Order Report #736
- G. Disposal of Surplus and Obsolete Equipment
- H. Change Order #10: Los Cerritos Middle School – Phase 1 Modernization – Viola, Inc.

INFORMATION ITEMS

Instructional Services

- A. Approval of Amendments to Board Policy 5116.1 and Administrative Regulations 5116.1 – Intradistrict Attendance. Mrs. Cosaro pointed out (some of) the changes: for K-8, the School Choice Committee recommended not having the School Choice process be on going throughout the school year. Applications will be received in February, responses back to families by the end of April; the late applications would be received May 1, with a waiting list formed. Another suggestion is not making any movement until the warm body count in the next school year. Mrs. Cosaro recommended that this policy be reviewed each year.
- B. Recommendation of Family Life Materials Review Committee
- C. Approval of the Child Care Lease and Operations Agreement with the City of Thousand Oaks and Conejo Valley Unified School District/Neighborhood for Learning (CVNfL).

REPORTS AND CONCERNS

- A. Report from the Strategic Plan Committees: Mr. Contini stated that the Governance and Finance Committee will meet tomorrow, December 17, and will hear about the communication audit plan.
- B. Report from the Superintendent: There were none.
- C. Reports from the Personnel Commission: There were none.

ADJOURNMENT

President Stephens adjourned the Open Session at 7:50 p.m. The Board will reconvene on Tuesday, January 6, 2009, at 5:00 p.m. for Closed Session; 6:00 p.m. for Open Session at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks. NOTE: The meeting of January 20, 2009, has been moved to Wednesday, January 21, 2009.

January 6, 2008

Date

Clerk

January 6, 2008

Date

Superintendent

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