

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

December 15, 2009

**MINUTES****CALL TO ORDER – CLOSED SESSION**

The Board meeting of December 15, 2009, was called to order by President Timothy Stephens at 5:00 p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Dr. Stephens asked if there were any public speakers for the Closed Session agenda items; there were none. The Board adjourned into Closed Session at 5:05 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §5495*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §5495*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations (*Pursuant to Government Code §54957*)  
Timothy Carpenter, Negotiator, CVUSD  
UACT, CSEA, CVPPA
- D. Consideration of Student Discipline (*Pursuant to Education Code §48900, et seq.*)
- E. Pending Litigation (*Pursuant to Government Code §54957.1(a)(3)*)
- F. Consideration of Pupil Services Matter (*Pursuant to Government Code §35146*)
- G. Real Property Negotiations (*Pursuant to Government Code §54956.8*)  
310 Kelley Road, City of Thousand Oaks  
Dr. Jeffrey Baarstad, CVUSD

The Closed Session ended at 6:00 p.m. There were no announcements from Closed Session.

**CALL TO ORDER – REGULAR MEETING**

Dr. Stephens called the meeting to order at 6:12 p.m.

Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps, and Dr. Timothy Stephens. Administration: Mario V. Contini, Superintendent, Dr. Jeffrey Baarstad, Deputy Superintendent, Timothy Carpenter, Assistant Superintendent, Personnel Services, and Janet Cosaro, Assistant Superintendent, Instructional Services. Also in attendance were Carol Boyan-Held, Director, Curriculum, Jeff Davis, Director, Secondary Education, Robert Iezza, Director, Elementary Education, Marina Mihalevsky, Director, Classified Personnel and Jerome Staszewski, Director, Technology.

Dr. Stephens led the Pledge of Allegiance and read the procedural announcements.

**OPENING PROVISIONS****Approval of the Agenda**

Mrs. Phelps moved to approve the Agenda with revisions to the Personnel Assignment Orders, seconded by Mrs. Buckles. Motion carried 5-0.

**(Annual) Reorganization of the Board**

Dr. Stephens handed the gavel to Mr. Contini, who asked for nominations for the election of a President of the Board. Mr. Contini reminded the board that there was no need for a second when nominating people for positions.

- Mr. Contini asked for nominations for President of the Board. Mr. Dunn nominated Pat Phelps for President. Motion carried 5-0. Mr. Contini handed the gavel to Mrs. Phelps. Mrs. Phelps thanked Dr. Stephens for his year of excellent leadership during a very difficult year, and presented him with his gavel for his year of service. Dr. Stephens thanked the Board and superintendent for a great year and one in which there were great opportunities for dialog and team work. Mr. Dunn stated that he really enjoyed this year and felt that there was great team work, also.
- Mrs. Phelps asked for nominations for Vice President. Dr. Stephens nominated Peggy Buckles for Vice President. Motion carried 5-0.
- Mrs. Phelps asked for nominations for Clerk of the Board. Mrs. Buckles nominated Dr. Connolly for Clerk of the Board. Motion carried 5-0.
- Mrs. Phelps asked for appointment of a Board Representative to the Ventura County Committee on School District Organization. Dr. Stephens moved to nominate Pat Phelps to serve as the Board Representative to the Ventura County Committee on School District Organization, seconded by Mrs. Buckles. Motion carried 5-0.
- Mrs. Phelps stated that the Board will to continue the meetings to the first and third Tuesday of each month, 5:00 Closed Session, 6:00 Open Session. Motion carried 5-0.
- Mrs. Phelps stated that the committee assignments for the upcoming year will be filled by appointment formally at our next Board meeting of January 4, 2010. Board members will be assigned to their current committees for purposes of continuity for the upcoming year unless it is brought to her attention that a Board member wishes to have another committee assignment.

**Presentations**

- Stan McClain, President, CSEA: The Board honored Mr. McClain for his many years as CSEA president.
- Park Oaks Elementary School Staff: Paula Willebrands, Principal, and staff outlined the many positive programs and parent support at Park Oaks Elementary. Mr. Dunn asked about the Singapore Math program; staff explained that it is a great problem solving program. Dr. Stephens asked about Park Oaks becoming a professional model for language instruction, Mrs. Willebrands confirmed. The Board agreed that they will not pursue the closing of Park Oaks Elementary School and they would like staff to pursue the language development program with other schools. Mr. Contini suggested that the district apply the magnet standards to Park Oaks, and that would include funding support.
- Progress Report from the District Budget Committee: Dr. Baarstad and committee members presented the progress of the Budget Committee. This report may be found on the website [www.conejo.k12.ca.us](http://www.conejo.k12.ca.us).

**Comments from the Superintendent**

Mr. Contini again thanked Dr. Stephens for his service as President, and congratulated Mrs. Phelps.

Mr. Contini explained the process for the Race to the Top grant application, and thanked the Board and staff for their support. He congratulated Westlake High School and Moorpark High School football teams for their great

skill, great play, and great sportsmanship. He thanked the students and staff at Westlake High School for their win and great demeanor at the game.

### **Comments from the Public**

6 speakers spoke in support of the counseling program; 3 speakers spoke in support of the high school librarians, 2 people spoke in support of Park Oaks Elementary School, and 1 speaker spoke to the issue of finding positive programs around the district.

### **Comments from Individual Board Members**

Dr. Stephens commented on the freshman quarterback, Justin Moore, who completed the game Friday night to win the CIF Championship for Westlake High School.

Dr. Connolly stated that four members of the Board gave themselves “early Christmas presents” by paying their own expenses at the annual CSBA conference earlier in the month. Dr. Connolly stated that it was very much worthwhile as many of the workshops were excellent. Mrs. Phelps agreed and commented on the excellent workshop that Dr. Stephens and Mr. Contini held along with Pleasant Valley School District regarding charter schools, and she would like to pursue a debriefing of the Conference. Mrs. Buckles was excited to hear that Park Oaks will be sharing their language program with other schools. She was also excited to be a judge for “We the People,” and hopes that this program continues in our schools.

## **ACTION ITEMS – GENERAL**

### **Board of Education and Superintendent**

#### **A. Board Protocols and Reaffirmation**

Mrs. Buckles moved to reaffirm the Board’s commitment to the Protocols, seconded by Dr. Stephens. Dr. Stephens thanked Mr. Contini for bringing the protocols to the district and working with him and Mr. Dunn to develop them. Motion carried 4-1, with Mr. Dunn voting nay.

#### **B. Approval of Amendments to Board Policy and Administrative Regulations #7310 – Naming of Facilities (First Reading of Amendments)**

No action was taken as this was the First Reading of amendments.

### **Personnel Services**

#### **C. Resolution #09/10-11: Lay Off/Reduction of Classified Positions**

Mr. Dunn moved to approve Resolution #09/10-11 Layoff/Reduction of Classified Positions as submitted, seconded by Dr. Connolly. Motion carried 5-0.

#### **D. Establish Classified Positions**

Mrs. Buckles moved to approve the establishment of a new position as specified, seconded by Dr. Connolly. Motion carried 5-0.

### **Instructional Positions**

#### **E. Approval of 2010 Summer School/Extended Year Programs**

Dr. Stephens moved to approve the summer school and extended year programs as proposed, seconded by Mr. Dunn. Motion carried 5-0.

#### **F. Approval of 2009/2010 School Plans for Student Achievement**

Mr. Dunn moved to approve the 2009/2010 school plans for student achievement, seconded by Dr. Connolly. Motion carried 5-0.

**Business Services****G. Approval and Public Hearing – 2009/2010 First Interim Financial Statements.**

Mrs. Phelps opened a Public Hearing at 9:15 p.m. There were no public comments. Mrs. Phelps closed the Public Hearing at 9:16 p.m.

Mrs. Buckles moved to accept the 2009-10 First Interim Financial Statements as submitted, seconded by Mr. Dunn. Dr. Baarstad presented a report. Motion carried 5-0.

**ACTION ITEMS – CONSENT**

Dr. Stephens moved to approve the consent agenda as amended, seconded by Mrs. Buckles. Motion carried 5-0.

**A. Approval of Minutes (in Section B of the Agenda packet)**

1. Regular Meeting of December 1, 2009

**B. Personnel Assignment Orders:**

1. Certificated: #8461 through #8475  
*Teachers, Psychologists*

1. Classified: C-4858 to C-4968  
*Director, Planning & Facilities, Child Nutrition Assistant I, Custodian, Paraprofessional/Special Ed, School Office Manager, Senior Clerk Typist, Support/Data Entry Clerk*

3. Exempt: E-9139 to E-9173  
*Advisor, Campus Supervisor, Proctor, Specialist, Student Helper*

**C. Readmission of Expelled Student #43-08/09E****D. Expulsions**

1. Sycamore Canyon School #17-09/10
2. Sequoia Middle School #18-09/20

**E. Contract for Nonpublic School Placement for Handicapped Student #21009/10****F. Purchase Order Report #758****G. Award of Contract: Westlake High School – Auto/Band Room Conversion****H. Notices of Completion**

1. Westlake High School – Main Line Repair/Replacement – RSC Construction, Inc.
2. Westlake High School – Electrical Upgrade – Summit Electric
3. Westlake High School – Gym HVAC Ventilation Renovation – Steve Spencer HVAC, Inc.
4. Conejo Valley Adult Education – Classroom Reconfiguration – Thomas Schwab Corporation
5. Westlake High School – Catch Basin Repair/Replacement – RSC Construction, Inc.
6. Westlake High School – Auto/Band Room Sound Wall – Tech-Wall of Ventura, Inc.

**INFORMATION ITEMS****Instructional Services**

- A. Addendum to Local Education Agency (LEA) Plan

- B. Approval of CAHSEE Exception as a Condition of Graduation from High School for Eligible Student with Disabilities
- C. Approval of Permanent Status for Pilot Course: American Sign Language 3
- D. Approval of Permanent Status for Pilot Course: Digital Photography
- E. Approval of Permanent Status for Pilot Course: Sports and Entertainment Marketing

**REPORTS AND CONCERNS**

- A. Reports from the Strategic Plan Committees: There were none.
- B. Reports from the Superintendent: There were none.
- C. Reports from the Personnel Commission: There were none.

**ADJOURNMENT**

President Phelps adjourned the Open Session at 9:25 p.m. The Board will reconvene on Tuesday, January 5, 2010, at 5:00 p.m. for Closed Session and 6:00 p.m. for Open Session-Regular Meeting at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

January 5, 2010

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Date

\_\_\_\_\_  
Clerk

January 5, 2010

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent