

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

December 14, 2004

MINUTES**MEETING**

The Conejo Valley Unified School District Board of Education met in Regular Session on December 14, 2004, at the District Office Board Room, 1400 East Janss Road, Thousand Oaks, California.

ROLL CALL

Present were Board members Dorothy L. Beaubien, Dolores Didio, Patricia H. Phelps, and Dr. Timothy G. Stephens. Also present were Dr. Robert Fraisse, Superintendent, Dr. Richard Simpson, Assistant Superintendent, Instructional Services, Dr. Jody Dunlap, Assistant Superintendent, Personnel Services, and Dr. Jeffrey Baarstad, Assistant Superintendent, Business Services. Chuck Eklund, Director, Secondary Education, Martha Mutz, Director, Curriculum, Janet Cosaro, Director, Special Education and Sean Corrigan, Director, Facilities & Planning, were also present.

CLOSED SESSION

The Closed Session meeting was called to order at 5:00 p.m. by Dorothy Beaubien, President. The Board discussed appointment/employment of: Certificated: Teacher; Classified: Child Nutrition, Health Clerk, Instructional Media Technician, Paraprofessionals/Special Ed, Senior Account Clerk, Substitutes; Exempt: Specialists, Campus Supervisors, Student Helpers, Athletic Coaches; items of litigation and real property. The Closed Session ended at 6:08 p.m.

CALL TO ORDER AND ANNOUNCEMENTS

President Beaubien called the meeting to order at 6:13 p.m. and led the Pledge of Allegiance.

OATH OF OFFICE

Dr. Fraisse swore into office newly elected Board member, Michael A. Dunn. Mr. Dunn introduced his family.

ELECT BOARD PRESIDENT

President Beaubien passed the gavel to Dr. Fraisse, Secretary to the Board of Education, who conducted the election of the Board President. Mrs. Didio moved to nominate Dr. Timothy Stephens to serve as President of the Board of Education. There were no other nominations, and the nominations were closed. Motion carried 5-0. Dr. Fraisse handed the gavel to newly elected President Stephens to continue the meeting. Dr. Stephens thanked and commended Mrs. Beaubien for her excellent leadership over the past year, stating that Mrs. Beaubien visits the schools throughout the school year, in addition to attending all the required meetings of the Board also attends many meetings as a representative of the District, and has been an excellent ambassador for the District.

ELECT BOARD VICE-PRESIDENT

Mrs. Beaubien moved to nominate Pat Phelps to serve as Vice President of the Board of Education. There were no other nominations, and the nominations were closed. Motion carried 5-0.

ELECT CLERK

Mrs. Phelps moved to nominate Mrs. Didio to serve as Clerk of the Board of Education. There were no other nominations, and the nominations were closed. Motion carried 5-0.

MEETING SCHEDULE FOR 2005

Mrs. Didio moved to schedule the regular meetings of the Board of Education on the second and fourth Tuesday of each month, at 6:00 p.m., in the Board Room of the District Office, seconded by Mrs. Phelps. Suzanne Duckett, Thousand Oaks, stated her displeasure at the Board's decision to meet on these dates and asked them to reconsider their decision. Motion carried 5-0.

BOARD ASSIGNMENTS

Mrs. Beaubien moved to nominate Michael Dunn to serve as the Board Representative to the Ventura County Committee on School District Organization. Motion carried 5-0.

Dr. Stephens announced that other committee assignments would be filled by appointment formally at the next Board meeting of January 11, 2005. Board members will be assigned to their current committees for purposes of continuity for 2005 unless Board members request re-assignment.

President Stephens read announcements that reviewed instructions regarding smoking, cell phones, Speaker's Cards, Public Statement Cards, and Board procedures.

APPROVAL OF AGENDA

Mrs. Didio moved to approve the agenda, seconded by Mrs. Beaubien; student vote aye. Motion carried 5-0.

EAGLE SCOUT RECOGNITIONS

The following Eagle Scouts were recognized for the successful completion of their projects on school sites: Newbury Park High School: Scott Cutler, extensive painting projects around Maple Elementary School; Brendon Konrath, removed old wood fence and redesigned and installed fencing around kindergarten area at Maple Elementary School; Thousand Oaks High School: Jonathan Haydt, renovation of the Redwood Middle School band room; Brandon Sanders, renovation of the student store at Acacia Elementary School; Westlake High School: Cameron Call, extensive painting projects around Westlake High School; William Gordon, demolition of and re-pouring concrete area in lunch room; Randy Lee, painting of the music room and creating a new work space for teachers at Conejo Elementary School.

REPORTS FROM STUDENT BOARD REPRESENTATIVES

Nicholas Vavasseur, Conejo Valley High School, was seated with the Board. Nick, along with Katie Smith, Newbury Park High School, Chaddy Elhawary, Westlake High School, and Bethany Estrada, Thousand Oaks High School, discussed events at their schools such as ASB/ASG activities, School-to-Career activities, athletic events, band and choir events, blood drives, Toys-for-Tots drive, holiday activities, and other events.

DISTRICT COMMITTEE REPORTS

Dianne McKay, Chair, District Advisory Council, reported on events of the past two meetings: visits from Special Education/Pupil Services department directors discussing services and accommodations for students with special needs; Assistant Superintendent Dr. Simpson providing information about categorical funding and No Child Left Behind; and a presentation from elementary principals regarding SuccessMaker.

Sue Wells, President, Conejo Council PTA, thanked the many volunteer efforts of the 11,020 PTA members district-wide. The Council is presenting an Internet Safety Parent Education Program on January 25 from 6:30-8:30 p.m. at the Thousand Oaks High School Performing Arts Center. The state PTA convention will be held April 28-May 1, 2005 in Sacramento.

There was no report from the Bond Facility Projects District Advisory Committee.

SUPERINTENDENT'S COMMENTS

Dr. Fraisse: 1) announced and thanked the new President of the Conejo Schools Foundation—Dianne McKay; 2) thanked everyone within the school district for their feedback on things in and around the District, and also thanked the City of Thousand Oaks for including the school district in their attitude survey. Dr. Fraisse stressed the importance of this type of external feedback, and provided a comparison of the 1994, 1998 and 2004 surveys. The question asked in the survey was: *How satisfied are you with the public schools?* Of the responses received (around 71% each year) in 1994, 29% were very satisfied, 50% moderately satisfied, and 21% were not satisfied. In 1998, 42% very satisfied, 45% moderately satisfied, and 13 % not satisfied. In 2004, 48% very satisfied, 43.2% moderately satisfied, and 6.8% not satisfied. Overall, the District's rating has increased substantially! Thanks to the staff, parents, and great children in our District! 3) wished everyone Happy Holidays and a great New Year!

PUBLIC COMMENTS

Suzanne Duckett, Thousand Oaks, commented positively on the City's Attitude Survey and praised Dr. Fraisse; also spoke to the issue of overcrowding in the schools.

Cathy Carlson, Thousand Oaks, encouraged PTA schools to change to PFA schools and discussed the public meeting at the Thousand Oaks Library where military recruiters interrupted the meeting.

John Anderson, Newbury Park, requested information regarding committee assignments of the Board of Education.

Nick Quidwai, Newbury Park, expressed his displeasure for the meeting days and times of the Board and being kept to a three-minute speaking time during Public Comments; expressed his dismay with the District's website*.

**Dr. Fraisse responded to Mr. Quidwai's comments about the District's website in that the website is being reviewed and revised.*

BOARD COMMENTS

Mrs. Didio discussed the suspension of Proposition 98, translating to a loss of \$7 million to our District. However, Mrs. Didio commended the District for moving forward in light of this tremendous loss. Mrs. Didio also thanked the business partners in and around our community, and encouraged other businesses to come forward to partner.

Mrs. Phelps thanked Mrs. Beaubien for her past year as President of the Board and thanked the schools for their invitations to holiday programs and events, stating that she wished she could attend every one!

Mrs. Beaubien thanked Mrs. Phelps for stepping in as Clerk to the Board when Mrs. Del Campo resigned earlier in the year. She also commended Dr. Fraisse and staff for all that they do for the District and for their support of the Board. Mrs. Beaubien also thanked the schools for the many

invitations they receive, and apologized for not being able to get to all the holiday events at all the schools.

Mr. Dunn gave the history of his lapel pin – it was his father’s, who was a World War II combat veteran, and he is wearing it as a sign of respect to veterans and support to armed forces everywhere. His belt buckle was his Boy Scout belt and he is wearing it in support of Boy Scouts.

Dr. Stephens echoed Mrs. Beaubien’s comments regarding Dr. Fraisse’s leadership and quoted a phrase by Thomas Jefferson, “I like the dreams of the future rather than the history of the past.” Dr. Stephens discussed the current challenges of the District, including the budget crisis, and attributed the creative approaches and new culture in leadership of the District to the superintendent.

PERSONNEL ASSIGNMENT ORDERS

Mrs. Beaubien moved to approve Personnel Assignment Orders Certificated #7002 to #7003; Classified #C-2396 - #C-2412, and Exempt #E-5625 - #E-5656, seconded by Mrs. Didio. Motion carried 5-0.

CONTRACT APPROVAL AND SALARY SCHEDULES

Mrs. Phelps moved to approve the tentatively agreed upon Contract with UACT for the period of July 1, 2004, through June 30, 2007, and approve the proposed teacher salary schedule adjustments for the 2004-2005 and 2005-2006 school years; seconded by Mrs. Didio. Dr. Fraisse praised and thanked UACT and President Susan Falk for the professional manner in which negotiations were executed. Motion carried 5-0. A.R. #1 filed.

Mrs. Didio moved to approve the proposed salary schedule increase for the 2004-2005 and 2005-2006 school years for District Counselors and Psychologists; seconded by Mrs. Phelps. Motion carried 5-0. A.R. #2 filed.

Mrs. Beaubien moved to approve the proposed salary schedule increase for the 2004-2005 and 2005-2006 school years for the District Managers, Supervisors, and Confidential employees; seconded by Mrs. Phelps. Motion carried 5-0. A.R. #3 filed.

2005 SUMMER SCHOOL

Mrs. Didio moved to approve the summer school and extended year programs as proposed, seconded by Mrs. Beaubien. Motion carried 5-0, student vote aye. A.R. #4 filed.

OUTDOOR EDUCATION CONTRACT

Mrs. Phelps moved to approve the expenditure of funds as presented in the contract with The Foundation for the Junior Blind, seconded by Mrs. Didio. Motion carried 5-0, student vote aye. A.R. #5 filed.

SYCAMORE CANYON CHILD CARE

Mrs. Beaubien moved to direct District staff to move forward with planning to construct permanent facilities on the Sycamore Canyon School campus for Child Care services in order to make these facilities available by the beginning of the 2005-2006 school year or shortly thereafter; seconded by Mrs. Didio. Sean Corrigan provided a presentation of the facilities and site plan. Mr. Corrigan fielded several questions from the Board, such as parking and security. Motion carried 5-0, student vote aye. A.R. #6 filed.

SURPLUS PROPERTY PROPOSAL

In closed session, the Board received a report from District staff and the designated real property negotiator, the Sage Realty Corp., on details of the CSUN proposal, and initial negotiations with representatives of the CSUN for the sale of the Via Dorado site. In open session, Dr. Baarstad presented details of the proposal as appropriate, and requested direction to District staff and the designated real property negotiator. There was no action taken.

FINANCIAL STATEMENTS

Mrs. Didio moved to accept the 2004-05 First Quarter Financial Statements as submitted, seconded by Mrs. Beaubien. Motion carried 5-0. A.R. #8 filed.

CONSENT AGENDA

Mrs. Beaubien moved to approve the Consent Agenda, seconded by Mrs. Phelps. Mrs. Didio asked about monitoring the Non-Public School Placements; Dr. Simpson responded. Dr. Stephens echoed Mrs. Phelps' previous thanks to all those who contribute and donate to the School District. Dr. Stephens also had questions about A.R. #52 Surveillance Equipment; Dr. Baarstad responded. Mr. Corrigan responded to Mrs. Didio's questions about costs of cable severing referred to in A.R. #54. Motion carried 5-0. Mrs. Phelps thanked all the cash and equipment donors for supporting our schools. Regular Meeting of December 14, 2004; A.R.s filed: A.R. #9 Overnight Trip Request: Westlake High School Chorus; A.R. #10 Expulsion: Westlake High School #8-04/05E; A.R. #11 Contract for Non-Public School Placement for Handicapped Students: #16-04/05; A.R. #12 Contract for Non-Public School Placement for Handicapped Students: #17-04/05; A.R. #13 Parent Support/Booster Organization Reauthorization: Conejo Schools Foundation; A.R. #14 Parent Support/Booster Organization Reauthorization: Acacia Elementary School Parent Faculty Association; A.R. #15 Parent Support/Booster Organization Reauthorization: Aspen Elementary School Parent Faculty Association; A.R. #16 Parent Support/Booster Organization Reauthorization: Conejo Elementary School Parent Faculty Association; A.R. #17 Parent Support/Booster Organization Reauthorization: Cypress Elementary School Sacramento 4th Grade Field Trip Booster Club; A.R. #18 Parent Support/Booster Organization Reauthorization: Cypress Elementary School Technology Booster Club; A.R. #19 Parent Support/Booster Organization Reauthorization: Madroña Elementary School Activities Booster Club; A.R. #20 Parent Support/Booster Organization Reauthorization: Maple Elementary School Parent Faculty Association; A.R. #21 Parent Support/Booster Organization Reauthorization: Westlake Elementary School Parent Faculty Association; A.R. #22 Parent Support/Booster Organization Reauthorization: Wildwood Elementary School Parent Faculty Association; A.R. #23 Parent Support/Booster Organization Reauthorization: Los Cerritos Middle School Technology Booster Club; A.R. #24 Parent Support/Booster Organization Reauthorization: Redwood Middle School Band Booster Club; A.R. #25 Parent Support/Booster Organization Reauthorization: Newbury Park High School Aquatics Booster Club; A.R. #26 Parent Support/Booster Organization Reauthorization: Newbury Park High School Competitive Cheer Booster Club; A.R. #27 Parent Support/Booster Organization Reauthorization: Newbury Park High School Cheerleading Booster Club; A.R. #28 Parent Support/Booster Organization Reauthorization: Newbury Park High School Choral Booster Club; A.R. #29 Parent Support/Booster Organization Reauthorization: Newbury Park High School Cross Country Booster Club; A.R. #30 Parent Support/Booster Organization Reauthorization: Newbury Park High School Dance Booster Club; A.R. #31 Parent Support/Booster Organization Reauthorization: Newbury Park High School Soccer Booster Club; A.R. #32 Parent Support/Booster Organization Reauthorization: Newbury Park High School Softball Booster Club; A.R. #33 Parent Support/Booster Organization Reauthorization: Newbury Park High School Theater Booster Club; A.R. #34 Parent Support/Booster Organization Reauthorization: Newbury Park High School Umbrella Booster Club; A.R. #35 Parent Support/Booster Organization Reauthorization: Thousand Oaks High School Aquatics Booster Club;

A.R. #36 Parent Support/Booster Organization Reauthorization: Thousand Oaks High School Band Booster Club; A.R. #37 Parent Support/Booster Organization Reauthorization: Thousand Oaks High School Baseball Booster Club; A.R. #38 Parent Support/Booster Organization Reauthorization: Thousand Oaks High School Choral Booster Club; A.R. #39 Parent Support/Booster Organization Reauthorization: Thousand Oaks High School Girls Soccer Booster Club; A.R. #40 Parent Support/Booster Organization Reauthorization: Thousand Oaks High School Softball Booster Club; A.R. #41 Parent Support/Booster Organization Reauthorization: Thousand Oaks High School Track and Field Booster Club; A.R. #42 Parent Support/Booster Organization Reauthorization: Thousand Oaks High School Girls Water Polo Booster Club; A.R. #43 Parent Support/Booster Organization Reauthorization: Thousand Oaks High School Wrestling Booster Club; A.R. #44 Parent Support/Booster Organization Reauthorization: Westlake High School Aquatics Booster Club; A.R. #45 Parent Support/Booster Organization Reauthorization: Westlake High School Choral Booster Club; A.R. #46 Parent Support/Booster Organization Reauthorization: Westlake High School Cross Country and Track Booster Club; A.R. #47 Parent Support/Booster Organization Reauthorization: Westlake High School Soccer Booster Club; A.R. #48 Parent Support/Booster Organization Reauthorization: Westlake High School Girls Volleyball Booster Club; A.R. #49 Purchase Order Report #655; A.R. #50 Disposal of Surplus and Obsolete Equipment; A.R. #51 Acceptance of Cash and Equipment Donations; A.R. #52 Award of Contract – Surveillance Equipment, Supplies, and Installation of Technology Projects; A.R. #53 Change Order #2: Newbury Park High School/Madroña Elementary School Phase 1 Modernization – Century Contractors Corp.; A.R. #54 Change Order #3: Modernization of Three High School Stadium Fields and Two Tracks – Union Engineering Company, Inc.

INFORMATION ITEMS

Instructional Services:

1. Approval of 2004/2005 School Plans for Student Achievement – no comments.
2. Recommendation of Family Life Materials – no comments.

Business Services:

1. Wildwood and University Elementary Schools Boundary Modifications. Dr. Stephens asked specifics of the location of the boundary area being affected. Dr. Fraise commented that it is the area right against Wildwood Park. Staff will provide a more definitive map for the January 11 meeting. Mr. Dunn commented that he would support this due to the fact that there is no opposition from parents, and that students would be attending the school closer to their homes.

ADJOURNMENT

President Stephens adjourned the regular session at 7:55 p.m. The Board will convene on Tuesday, January 11, 2005, at 5:00 p.m. for Closed Session and 6:00 p.m. for Regular Session.

Date January 11, 2005 _____
Clerk

Date January 11, 2005 _____
Secretary

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