

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

December 13, 2011

MINUTES

CALL TO ORDER – CLOSED SESSION

The Board meeting of December 13, 2011, was called to order by President Peggy Buckles at 5:00 p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Mrs. Buckles asked if there were any public speakers for the Closed Session agenda items; there were none. The Board adjourned into Closed Session at 5:05 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations (*Pursuant to Government Code §54957*)
Timothy Carpenter, Negotiator, CVUSD
UACT, CSEA, CVPPA
- D. Consideration of Student Discipline – Expulsion or Suspension (*Pursuant to Education Code §48900, et seq.*)
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension (*Pursuant to Government Code §35146*)
- F. Pending Litigation (*Pursuant to Government Code §54957.1(a) (3)*)
- G. Conference with Real Property Negotiators (*Pursuant to Government Code §54956.8*)
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent. Properties discussed were:
 - 310 Kelley Road
 - 2498 Conejo Center Drive
 - 2450 Teller and 889 Mitchell Roads
 - Southwest Corner Of Avenida De Los Arboles and Atlas Avenue

The Closed Session ended at 5:46 p.m. There were no announcements from Closed Session.

CALL TO ORDER – REGULAR MEETING

Mrs. Buckles called the meeting to order at 6:00 p.m.

Call to Order: Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Janet Cosaro, Deputy Superintendent, Instructional Services, Timothy Carpenter, Assistant Superintendent, Personnel Services and Linda Bekeny, Assistant Superintendent, Business Services. Also present were Robert Iezza, Director, Elementary Education, Dr. Jeff Davis, Director, Secondary Education, and Carol Boyan-Held, Director, Curriculum.

Mrs. Buckles led the Pledge of Allegiance and read the procedural announcements.

OPENING PROVISIONS**Approval of the Agenda**

Mrs. Phelps moved to approve the Agenda; seconded by Dr. Stephens. Motion carried 5-0.

(Annual) Reorganization of the Board

Mrs. Buckles handed the gavel to Dr. Baarstad to conduct the nominations and vote for Board President. Dr. Baarstad reminded the Board that there was no need for a second when making nominations for office.

- **Election of President**

Dr. Baarstad asked for nominations for President of the Board. Mrs. Phelps nominated Dr. Betsy Connolly for President. Dr. Baarstad asked if there were any other nominations, there were none. Motion carried 5-0. Dr. Baarstad handed the gavel to Dr. Connolly to begin her term as President of the Board. Dr. Baarstad and Board members thanked Mrs. Buckles for her year of excellent leadership during a very difficult year.

- **Election of Vice President**

Dr. Connolly asked for nominations for Vice President. Mrs. Buckles nominated Dr. Stephens for Vice President. Dr. Connolly asked if there were any other nominations, there were none. Motion carried 5-0.

- **Election of Clerk**

Dr. Connolly asked for nominations for Clerk of the Board. Dr. Stephens nominated Mrs. Phelps for Clerk of the Board. Dr. Connolly asked if there were other nominations, Mr. Dunn nominated himself and asked to be considered for a position of leadership within the Board. Dr. Connolly asked for a vote on the first motion for Mrs. Phelps as Clerk of the Board; motion carried 4-1, with Mr. Dunn voting nay. Since the first motion passed, no vote was taken on the second motion for Mr. Dunn as Clerk of the Board.

- **Set Date, Time and Place of Regular Meetings**

Mrs. Buckles moved that the Board will to continue to meet on the first and third Tuesday of each month, 5:00 Closed Session, 6:00 Open Session, in the South Building Board Room of the District Offices located at 1400 E. Jams Road, Thousand Oaks, seconded by Dr. Stephens. Motion carried 5-0.

- **Appointment of Board Representative to the Ventura County Committee on School District Organization**

Dr. Connolly asked for appointment of a Board Representative to the Ventura County Committee on School District Organization. Dr. Stephens moved to nominate Pat Phelps to serve as the Board Representative to the Ventura County Committee on School District Organization, seconded by Mrs. Buckles. Motion carried 5-0.

- **Assignment to Committees**

Dr. Connolly stated that the committee assignments for the upcoming year will be filled by appointment formally at our next Board meeting of January 10, 2012. Board members will be assigned to their current committees for purposes of continuity for the upcoming year unless it is brought to her attention that a Board member wishes to have another committee assignment.

Presentation: Transitional Kindergarten

Robert Iezza introduced Amie Mills, Principal, Aspen Elementary, and Mary Beth Stovall, Kindergarten Teacher, Acacia Elementary, who presented the proposed Transitional Kindergarten program for the 2012-2013 school year, as required in Senate Bill 1381.

Comments from the Superintendent

Dr. Baarstad congratulated Westlake High School football team for the season's accomplishments, and offered holiday greetings and good tidings to the entire school community. Dr. Baarstad asked Linda Bekeny to make a couple of announcements from her department. Mrs. Bekeny thanked Mr. Nat Johnson, retiring Director, Maintenance & Operations, for 34 years of exemplary service to the District, and introduced the new Director, Maintenance and Operations, Mr. Joe Cervi.

Comments from the Public

One speaker discussed her concern about students being given unhealthy snacks in the classroom. One speaker stated her opinion that Conejo Valley High School should be closed.

Comments from Individual Board Members

Dr. Stephens commended the School-to-Career program at Thousand Oaks High School, which held an Open House event last week. Dr. Stephens and Mrs. Buckles mentioned that the program is very interactive with the instructors working with students 'hands on.' Dr. Connolly mentioned that the School-to-Career staffs from Westlake and Newbury Park High Schools were also present and she was proud to see the staffs sharing information with each other. Board members stated their appreciation for the generosity of local businesses which have donated equipment and time to the programs.

ACTION ITEMS – GENERAL**Superintendent****A. Approval of Purchase and Sale Agreement for the Avenida de los Arboles Surplus Property**

Mrs. Buckles moved to approve a Purchase and Sale Agreement and Joint Escrow Instructions with Jemstreet Properties, Inc., for the purchase of the Avenida de los Arboles surplus property, as submitted, seconded by Mrs. Phelps. Mr. Dunn asked if the proceeds would be going to the Surplus Property Fund. Dr. Baarstad stated yes. Motion carried 5-0.

Instructional Services**B. Approval of 2011/2012 School Plans for Student Achievement**

Mr. Dunn moved to approve the 2011/2012 elementary and secondary School Plans for Student Achievement, seconded by Mrs. Phelps. Motion carried 5-0.

Business Services**C. 2011-2012 First Interim Financial Statements**

Dr. Stephens moved to accept the 2011/2012 First Interim Financial Statements as submitted, seconded by Mrs. Buckles. Mrs. Bekeny provided a report on the First Interim Financial Statements. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda, seconded by Dr. Stephens. Mrs. Phelps thanked the parents and community members for their kind and generous donations, as noted in item F. Acceptance of Cash and Equipment Donations. Motion carried 5-0.

- A. Approval of Minutes (in Section B of the Agenda packet)
1. Regular Meeting of December 6, 2011
- B. Personnel Assignment Orders:
1. Certificated: #8944-8960
Teachers
 2. Classified: C-6703 to C-6715
Child Care Assistant, Child Care Leader, Child Nutrition Manager, Paraprofessional/RSP, Paraprofessional/Special Ed
 3. Exempt: E-11432 to E-11476
Athletic Coach, Campus Supervisor, Proctor, Specialist, Student Helper
- C. Expulsions
1. Colina Middle School #13-11/12
- D. Overnight Trip Requests
1. Westlake High School Band
 2. Westlake High School Jazz Band Ensemble
- E. Parent Support/Booster Organization Reauthorizations
1. Sequoia Middle School Band Booster Club
 2. Sequoia Middle School Chorus Booster Club
 3. Sequoia Middle School Technology Booster Club
 4. Newbury Park High School Aquatics Booster Club
 5. Newbury Park High School Girls Aquatics Booster Club
 6. Newbury Park High School Baseball Booster Club
 7. Newbury Park High School Boys Basketball Booster Club
 8. Newbury Park High School Girls Basketball Booster Club
 9. Newbury Park High School Cheerleading Booster Club
 10. Newbury Park High School Choral Booster Club
 11. Newbury Park High School Cross Country Booster Club
 12. Newbury Park High School Dance Booster Club
 13. Newbury Park High School Football Booster Club
 14. Newbury Park High School Lacrosse Booster Club
 15. Newbury Park High School Soccer Booster Club
 16. Newbury Park High School Softball Booster Club
 17. Newbury Park High School Track & Field Booster Club
 18. Newbury Park High School Boys Volleyball Booster Club
 19. Newbury Park High School Girls Volleyball Booster Club
 20. Newbury Park High School Wrestling Booster Club
 21. Thousand Oaks High School Baseball Booster Club
 22. Thousand Oaks High School Boys Basketball Booster Club
 23. Thousand Oaks High School Girls Basketball Booster Club
 24. Thousand Oaks High School Choral Booster Club
 25. Thousand Oaks High School Cross Country Booster Club
 26. Thousand Oaks High School Dance Team Booster Club
 27. Thousand Oaks High School Football Booster Club
 28. Thousand Oaks High School Boys Lacrosse Booster Club

29. Thousand Oaks High School Softball Booster Club
30. Thousand Oaks High School Swim Booster Club
31. Thousand Oaks High School Girls Tennis Booster Club
32. Thousand Oaks High School Track & Field Booster Club
33. Thousand Oaks High School Boys Volleyball Booster Club
34. Thousand Oaks High School Boys Water Polo Booster Club
35. Thousand Oaks High School Girls Water Polo Booster Club
36. Thousand Oaks High School Wrestling Booster Club
37. Westlake High School Aquatics Booster Club
38. Westlake High School Boys Basketball Booster Club
39. Westlake High School Girls Basketball Booster Club
40. Westlake High School Spirit Cheer Booster Club
41. Westlake High School Choral Booster Club
42. Westlake High School Cross Country & Track Booster Club
43. Westlake High School Dance Team Booster Club
44. Westlake High School Football Booster Club
45. Westlake High School Instrumental Music Booster Club
46. Westlake High School Lacrosse Booster Club
47. Westlake High School Scholarship Foundation
48. Westlake High School Soccer Booster Club
49. Westlake High School Softball Booster Club
50. Westlake High School Boys Volleyball Booster Club
51. Westlake High School Girls Volleyball Booster Club
52. Westlake Information Technology Booster Club
53. Westlake High School Wrestling Booster Club
54. Conejo Schools Foundation Booster Club

- F. Purchase Order Report #802
- G. Disposal of Surplus and Obsolete Equipment
- H. Acceptance of Cash and/or Equipment Donations.
- I. 2009-10 TOPASS Agreement Annual Report
- J. 2012-12 TOPASS Projects
- K. Notice of Completion: District-wide – Wireless Communication – All-Pro Communication Technology, Inc.

INFORMATION ITEMS

Personnel Services

- A. Approval of 2012-2013 School Year Calendar. Dr. Baarstad commended the work of Mr. Carpenter and the three bargaining units, UACT, CSEA, and CVPPA for their hard work and commitment to produce a calendar before the new year during a difficult fiscal environment.

Instructional Services

- B. Approval of Updated Instructional materials – Human Growth and Development. There were no questions.

ADJOURNMENT

Dr. Connolly adjourned the Open Session at 7:29 p.m. The Board will reconvene on Tuesday, January 10, 2012, at 4:00 for Closed Session, 4:30 p.m. for Open Session at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

January 10, 2012

Date

Clerk

January 10, 2012

Date

Superintendent