



CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
Conejo Valley High School - CVUSD Board Room  
1402 E. Janss Rd., Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR MEETING  
Tuesday, December 11, 2018

## MINUTES

### 1. NEW BOARD MEMBER PROCEDURAL EVENTS

- A. Swearing-In Ceremony for New Board Members (4:00 – 4:30 p.m.)
- B. Reception for New Board Members (4:30 – 5:00 p.m.)

### 2. CLOSED SESSION

#### A. Public Comments

President Andersen announced that there were no comment cards submitted, and the Board concluded into Closed Session 5:01 p.m., where the following items were discussed:

- B. Labor Negotiations, Pursuant to Government Code §54957.6. The agency negotiator is Jeanne Valentine, Assistant Superintendent, Human Resources. Employee Organizations: Unified Association of Conejo Teachers (UACT) and California School Employees Association (CSEA)
- C. Conference with Legal Counsel – Anticipated Litigation, pursuant to Government Code §54956.9(d)(2). Number of potential cases: 1.
- D. Conference with Legal Counsel – Initiation of Litigation, Pursuant to Government Code §54956.9(d)(4). Number of potential cases: 1.

Closed Session ended at 5:50 p.m.

### 3. OPEN SESSION

#### A. Call the Meeting to Order and Roll Call

Call to Order and Roll Call: President Andersen called the meeting to order at 6:03 p.m.  
Board Members present: President John Andersen, Sandee Everett, Dr. Betsy Connolly, Bill Gorbach, Cindy Goldberg and Jenny Fitzgerald.  
Administration present: Dr. Mark McLaughlin, Superintendent; Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; Lou Lichtl, Assistant Superintendent, Instructional Services.

#### B. Pledge of Allegiance

#### C. Announcements from Closed Session and Open Session Procedures

President Andersen announced that the following items were discussed in Closed Session:

- B. Labor Negotiations, Pursuant to Government Code §54957.6. The agency negotiator is Jeanne Valentine, Assistant Superintendent, Human Resources. Employee Organizations: Unified Association of Conejo Teachers (UACT) and California School Employees Association (CSEA)
- C. Conference with Legal Counsel – Anticipated Litigation, pursuant to Government Code §54956.9(d)(2). Number of potential cases: 1.

**D. Conference with Legal Counsel – Initiation of Litigation, Pursuant to Government Code §54956.9(d)(4). Number of potential cases: 1.**

**D. Approval of the Agenda**

Dr. Connolly made the motion to approve with the amendment to pull Consent Agenda item 9B for a separate vote, seconded by Mrs. Everett. **Motion carried: 5-0.**

**E. Reorganization of the Board of Education**

President Andersen handed the gavel to Dr. McLaughlin, and Dr. McLaughlin explained the Board reorganization process and opened the floor for nominations for Board President. Mrs. Goldberg nominated Dr. Connolly for Board President, and Dr. Connolly accepted the nomination. Dr. McLaughlin asked if there were any comments. Mrs. Everett stating that she was reserving judgment and abstained from voting. **Motion carried: 4 yes votes and 1 abstention from Mrs. Everett.**

President Connolly opened up the floor for nominations for Board Vice President. Mr. Gorback nominated Mrs. Goldberg, and Mrs. Goldberg accepted the nomination. **Motion carried 5-0.**

President Connolly opened up the floor for nominations for Board Clerk. Mrs. Goldberg nominated Mrs. Everett, and Mrs. Everett accepted the nomination. Mrs. Fitzgerald nominated Mr. Gorback for Board Clerk, and Mr. Gorback accepted the nomination. Mrs. Everett withdrew her nomination. **Motion carried 5-0.**

Dr. McLaughlin mentioned that the Board had the ability to choose Board representatives for various committees. President Connolly proposed to postpone setting the committee positions until January 2019. She asked that Board members send her an email if they would like to serve on a particular committee.

**F. Outdoor School Update – Presented by Luis Lichtl, Assistant Superintendent, Instructional Services; Kenny Loo, Director, Middle Schools and Professional Learning; and Stephen Sipes, Outdoor School Coordinator**

District staff presented various options for this year's Outdoor School program, including Camp Ramah, Valley Trails Ranch, day camp excursions, and the possibility of postponing camp this year and providing the experience for the students who were affected when they are in seventh grade. The Board and staff further discussed the benefits of Camp Bloomfield, the timeline of events starting in August and running through June, the number of students affected, meal options during camp, and estimated cost comparisons and scheduling challenges. Staff recommended 3-day long excursions for this year.

**G. Presentation on LCAP Infographics and GOBO by Luis Lichtl, Assistant Superintendent, Instructional Services**

Mr. Lichtl talked about the LCAP infographic, which is a user-friendly alternative to the LCAP document in support of LCAP Goal 3 – Provide communication and targeted outreach that informs the community of programs and opportunities that support positive student outcomes. The presentation included information on the enhanced LCAP communication, the format and plan summary, stakeholder engagement, and goals, outcomes and actions.

The Board and District staff discussed the inclusion of sub groups that are impacted, providing textbooks in Spanish for English Learners, literature textbooks supplies for students, and the effect of using AP and IB pass rates as a success barometer.

**H. Comments - Public**

President Connolly announced that there were six public comment cards submitted:

- Speaker 1 spoke on behalf of the Executive Board of AAUW of Thousand Oaks, congratulated the new Board members and talked about the support they provide to the District.
- Speaker 2 spoke thanked the Board members who served faithfully and to those elected.
- Speaker 3 spoke on behalf of the YMCA Youth and Government Program about increasing the engagement of participation of students at the Board meetings/and as student Board members.
- Speaker 4 spoke about the importance of a transparent process for the by-trustee area elections.
- Speaker 5 welcomed the new Board members and spoke about the Special Education community, general education programs, and Spanish-speaking students.
- Speaker 6 represented the Asian community and thanked the District for providing quality education to students.

#### **H. Comments – Board of Education**

Board members commented on: attending the State of the City Luncheon, the strength of the community through the last five weeks of issues, attendance at the CSBA Annual Education Conference, making students feel welcome at Board meetings, and welcomed and congratulated new Board members and officers.

#### **J. Comments – Superintendent**

Dr. McLaughlin commented to everyone to have safe travels, be careful, and spend time with family and friends.

### **4. ACTION ITEMS – GENERAL – BOARD OF EDUCATION**

#### **A. Public Hearing: Composition of Potential Trustee Voting Areas Associated with the District’s Transition to a By-Trustee Area Election System in Advance of the Preparation of Draft Trustee Voting Area Plans by the District’s Demographer**

President Connolly opened the Public Hearing and stated that public comments would take place after the presentation. Attorney Jonathan Salt and Demographer Larry Ferchaw presented information regarding the timeline for the process, including public hearings, draft map reviews, demographics, trustee areas, and the final map vote and adoption of the resolution.

President Connolly announced that there were four public comment cards submitted:

- Speaker 1 congratulated the new Board members and yielded time to Speaker 2.
- Speaker 2 requested to have the numbers available in census blocks, percentage data with gradation, and that data is available that can be worked with to see if all neighborhoods are included.

President Connolly asked if it was possible, moving forward, to have an opportunity to look at non-static maps in a group setting – possibly a Discussion Session for the Board that included the public. The attorney and demographer stated that this is possible, and agreed to send an Excel spreadsheet to post on the website that shows tables with equal populations in each trustee area.

- Speaker 3 welcomed the new Board Trustees and Student Board Trustee and spoke about the importance of representation from Latinos and other races on the Board.
- Speaker 4 spoke about the importance of more representation from minority groups.

President Connolly closed the Public Hearing at 7:53 p.m. and asked Board members for any comments or discussion. The Board entered into a lengthy discussion on possible issues with holding a community meeting, the timeline for draft maps to be publicized and available to the community for review, and the preference to show a live of static version of the proposed maps

during the meeting. The Board also asked questions regarding how the next election is affected if two trustees live in one trustee area, whether trustees will fulfill their four-year term if splitting an area with another trustee, and what would happen if there were not trustees elected in all five areas.

President Connolly asked for Board consensus on having 2-5 static maps without the ability to manipulate during the meeting, or viewing live versions of the maps that can be manipulated during the meeting. The Board reached consensus on having 2-5 status maps at the January 22 Board meeting.

President Connolly asked the Board for direction on how they want the maps to look. President Connolly stated that she prefers having areas that include a main area in Newbury Park, Thousand Oaks and Westlake, respecting the main clusters in some way. Mrs. Everett suggested that there be a focus on the Hidden Hills area, the area in Thousand Oaks that splits students to Thousand Oaks and Westlake High Schools, and the heavily Hispanic-populated area by Conejo Elementary School that splits between both high schools.

**B. Approval of Scheduled Regular Board Meeting Dates for 2019**

Mrs. Goldberg made the motion to approve, seconded by Mrs. Everett. The Board discussed the history of the Board meeting schedules and issues with holding Board meetings on the same nights as the City Council meetings. They also talked about options to accommodate residents who choose to attend both meetings, and working with the City Council to agree to a set schedule.

Dr. McLaughlin suggested that the Board continue with their set schedule, and make any schedule adjustments starting in August or during the Board organizational meeting in December. The Board provided staff with direction to work with the City Council on a scheduling agreement while maintaining the current schedule through the remainder of the 2018-2019 school year.

**Motion Carried: 3-2, with Mr. Gorback and Mrs. Fitzgerald voting no.**

**5. ACTION ITEMS – GENERAL – HUMAN RESOURCES**

**A. Approval of Provisional Internship Permit for Certificated Special Education Teacher.**

Mrs. Everett made the motion to approve, seconded by Mr. Gorback. There was no Board discussion on this item. **Motion carried 5-0.**

**6. ACTION ITEMS – GENERAL – INSTRUCTIONAL SERVICES**

**A. Resolution #14-18/19 – CVUSD NfL State Preschool – Emergency Closure Waiver at Park Oaks Campus, Earths Magnet Campus and City Center**

Mrs. Everett made the motion to approve, seconded by Mrs. Goldberg. There was no Board discussion on this item. **Motion carried 5-0.**

**7. ACTION ITEMS – GENERAL – BUSINESS SERVICES**

**A. Approval of 2018/19 First Interim Financial Statements**

Mr. Gorback made the motion to approve, seconded by Mrs. Everett.

Dr. Hayek presented information regarding the 2018-19 First Interim Financial Report, including the budget and reporting cycle, Education Code requirements, First Interim major changes in funding, breakdown of expenses, impact of the pension benefit obligations, financial forecasts and multi-year projection assumptions.

The Board and District staff discussed the accuracy of projections, incoming transfers as a source of income, SELPA funding, contracted service and employee benefit costs, and the effects of ADA and decreasing enrollment on the budget.

**Motion carried 4-1, with Mrs. Everett voting no.**

**B. Approval to submit a Request for Allowance of Attendance Because of Emergency Conditions.**

Mrs. Goldberg made the motion to approve, seconded by Mrs. Everett. There was no Board discussion on this agenda item. **Motion carried 5-0.**

**C. Approval to Submit a Designation of Applicant's Agent Resolution for Non-State Agencies.**

Mrs. Goldberg made the motion to approve, seconded by Mrs. Everett. Dr. Hayek clarified that this item was related to the fires and the submission for reimbursement of costs incurred due to the cleanup and restoration of the school sites. There was no Board discussion on this agenda item. **Motion carried 5-0.**

**8. ACTION ITEMS – GENERAL – STUDENT SUPPORT SERVICES**

**A. Approval of Amendments to Board Policy 0410 – Nondiscrimination in District Programs and Activities.**

Mrs. Goldberg made the motion to approve, seconded by Mrs. Everett. There was no Board discussion on this agenda item. **Motion carried 5-0.**

**9. ACTION ITEMS – CONSENT**

President Connolly stated that the Board would start the approval of the consent agenda by addressing pulled Item 9B.

**B. Parent Support/Booster Organization Reauthorization**

Mrs. Fitzgerald made the motion to approve, seconded by Mrs. Gorbach. Mrs. Goldberg recused herself from voting on this agenda item.

President Connolly asked if there was any discussion, which there was none.

**Motion carried: 4 yes votes and 1 abstention from Mrs. Goldberg.**

President Connolly asked for a motion to approve the remainder of the Consent Agenda. Mrs. Everett made the motion to approve the remainder of the Consent Agenda, seconded by Mrs. Fitzgerald. **Motion carried: 5-0.**

**A. Personnel Assignment Orders**

**C. Approval of Addendum to the Certification of Signatures for 2018-2019**

**D. Contract for Residential Treatment Center Placement for a Student with a Disability - #22 – 18/19**

**E. Approval of Minot State University Communication Disorders Agreement for Student Placement**

**F. Approval of New York University Affiliation Agreement for Student Placement**

**G. Award – Lit Fiber Connection – Maintenance and Operations Newbury Park Facility**

**H. MEASURE I: Award of Contract – CMAS Library Renovation Furnishings – Thousand Oaks High School**

**I. Accept the GASB 75 Actuarial Valuation**

**J. Approval of Warrants – November 2018**

**K. Approval of Transfer of Funds for November 2018**

- L. Approval of Purchase Order Report (PO's under \$5,000)
- M. Approval of Purchase Order Report (PO's exceeding \$5,000)
- N. Acceptance of Donations/Gifts

**10. INFORMATION/DISCUSSION ITEMS – GENERAL – BOARD OF EDUCATION**

- A. No items

**11. INFORMATION/DISCUSSION ITEMS – GENERAL – HUMAN RESOURCES**

- A. **Approval of the 2019-2020 School Year Calendar**  
There was no Board discussion on this agenda item.

**12. INFORMATION/DISCUSSION ITEMS – GENERAL – INSTRUCTIONAL SERVICES**

- A. **Approval of Amendments to Board Policy and Administrative Regulation 6145.2 – Athletic Competition**  
There was no Board discussion on this agenda item.
- B. **Approval of Amendments to Board Policy 6178 and Replacement of Administrative Regulation 6178 – Career Technical Education**  
The Board and staff discussion included dialogue on the programs, classes and internships offered through the District in relation to those listed in the Board Policy and Administration Regulation.
- C. **Approval of Amendments to Board Policy 6190 - Evaluation of the Instructional Program.**  
There was no Board discussion on this agenda item.

**13. INFORMATION/DISCUSSION ITEMS – GENERAL – BUSINESS SERVICES**

- A. No items

**14. INFORMATION/DISCUSSION ITEMS – GENERAL – STUDENT SUPPORT SERVICES**

- A. No items

**15. ADJOURNMENT**

President Connolly adjourned the Open Session at 9:22 p.m. **The next regularly scheduled Board meeting will be Tuesday, January 8, 2019, 4:00 p.m. Budget Work Session, 5:00 p.m. Closed Session, and 6:00 p.m. Open Session** at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

April 21, 2020

Date

  
Clerk

April 21, 2020

Date

  
Superintendent