

CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING

December 11, 2001

MINUTES
(Unadopted)

The Conejo Valley Unified School District Board of Education met in Regular Session on December 11, 2001, at the District Office Board Room, 1400 East Janss Road, Thousand Oaks, California.

CALL TO ORDER

Present were Board members Patricia H. Phelps, Dorothy L. Beaubien, Mary Jo Del Campo, Dolores Didio, and Timothy G. Stephens. Also present were Neil Schmidt, Interim Superintendent, Richard W. Simpson, Assistant Superintendent, Instructional Services; Jody Dunlap, Assistant Superintendent, Personnel Services; Gary Mortimer, Assistant Superintendent, Business Services and Chuck Eklund, Director, Secondary Education.

ROLL CALL

The Closed Session meeting was called to order at 5:30 p.m. by Patricia Phelps, President. The Board discussed appointment/employment of Certificated: teachers; Classified: child care assistant, child nutrition assistants I, custodian, instructional assistant, instructional assistants/bilingual Spanish, instructional assistants/Special Education, site computer technicians, substitutes; Exempt: specialists, campus supervisors, student helpers, athletic coaches. The closed session ended at 7:00 p.m. The Regular Session meeting commenced at 7:07 p.m.

CLOSED SESSION

President Phelps led the Pledge of Allegiance and read announcements for the Board meeting that reviewed instructions regarding smoking, cell phones, Speaker's Cards, Public Statement Cards, and where the public can find agendas and Board procedure information.

PLEDGE AND ANNOUNCEMENTS

President Phelps passed the gavel to Dr. Schmidt, Secretary to the Board of Education, who conducted the election of the Board President. Timothy Stephens moved to nominate Mary Jo Del Campo to serve as President of the Board of Education. There were no other nominations, and the nominations were closed. Motion carried 5-0. Dr. Schmidt handed the gavel to Mrs. Del Campo to continue the meeting. Mrs. Del Campo thanked Mrs. Phelps for her excellent leadership for the past year.

ELECT PRESIDENT

Mrs. Beaubien moved to nominate Timothy Stephens to serve as Vice President of the Board of Education. There were no other nominations, and the nominations were closed. Motion carried 5-0.

ELECT VICE PRESIDENT

Mrs. Didio moved to nominate Dorothy Beaubien to serve as Clerk of the Board of Education. There were no other nominations, and the nominations were closed. Motion carried 5-0.

**ELECT
CLERK**

Mrs. Beaubien moved to schedule the regular meetings of the Board of Education on the second and fourth Tuesday of each month at 7:00 p.m. in the Board Room of the District Office, seconded by Dr. Stephens. Motion carried 5-0.

**MEETING
SCHEDULE
FOR 2002**

Mrs. Beaubien moved to nominate Patricia Phelps to serve as the Board Representative to the Ventura County Committee on School District Organization, seconded by Dr. Stephens. There were no other nominations, and the nominations were closed. Motion carried 5-0.

**COUNTY
CMTE. REP.**

Mrs. Del Campo announced that she would be making seating and committee assignments at the next Board meeting.

Mrs. Didio moved to approve the agenda, seconded by Mrs. Beaubien. Motion carried 5-0.

**APPROVE
AGENDA**

Natalie Estrada, Conejo Valley/Century High Schools, was seated with the Board. Natalie, along with Jordan L. Gershman, Westlake High School, Tanialee Rohde, Thousand Oaks High School, and Corey D. McMahon, Newbury Park High School, reported on events at their campuses such as dance team competitions, Toys for Tots donations, pep rallies, athletic events and CIF finals, Winter band and choral presentations, Blue Ribbon application, blood drives, and holiday events.

**STUDENT
REPS.**

Athol Wong, Assistant Principal, Thousand Oaks High School, introduced athletic coaches from the Girls' Water Polo, Girls' Cross Country, and Football teams who presented team members Certificates of Congratulations. Lisa Magorian, Assistant Principal, Westlake High School, introduced athletic coaches from the Girls' Tennis and Girls' Volleyball team who presented team members Certificates of Congratulations.

**RECOGNI-
TIONS**

Rebecca Loving-Nichols, District Advisory Council Chairperson, thanked the Board for asking DAC to participate in the new superintendent search; thanked Dr. Simpson for keeping them informed about the budget; Mrs. Phelps for helping during the orientation; Joe Cook, Director, Child Nutrition for his presentation of the Child Nutrition program and information on Senate Bill 19; Dr. Sheila Carlson, Director, Staff Development/Grant Writing for her presentation; and discussed the survey of each campus regarding campus supervision.

**ADVISORY
GROUPS**

Patti Yomantas, Conejo Council PTA Chair, thanked the Board for including PTA representation in the new superintendent search; reported on the Reflections Award, thanked the District for displaying the PTA Patriotic Wreath, congratulated Redwood Middle School for becoming a PTSA and for their active Dad's PTA group along with Ladera Elementary School, and mentioned the many holiday activities, including charitable efforts, at PTA schools throughout the District. Mrs. Yomantas also thanked the Elementary Counselors for coming to November 28 Council meeting

where they described their program and services. Mrs. Yomantas stated that PTA fully supports the Counselors' services to elementary students.

**ADVISORY
GROUPS
(CONT.)**

Jack Tucker, Bond Facilities District Advisory Committee Chair, reported from the December 6 meeting and thanked Sean Corrigan for updating the committee on bond projects throughout the District.

Dr. Schmidt: 1) congratulated Adult School student Cecil Smith who recently completed his studies and passed the GED test – Cecil is 94 years young! 2) congratulated Colina Middle School and Thousand Oaks High School for their nomination as Blue Ribbon candidates. They are among only 33 schools in California whose applications are being considered. 3) thanked PTA for the Reflections program and awards program; 4) mentioned the serious budget problems ahead in the County, State, and District. The District will update the Board on January 22 and present recommendations in February; 5) thanked Ethel Larisey for the after-school PTA tutoring program at Westlake High School which currently serves around 50 students; 6) thanked Mrs. Phelps for her leadership as president for the past year and welcomed Mrs. Del Campo as the new president.

**SUPT'S
REMARKS**

Susan Falk, President, United Association of Conejo Teachers (UACT), mentioned that Article 7 of UACT's contract with the District had been ratified by the members, however, they are not happy with the additional benefits costs that this ratification will incur. UACT would like to see cuts in the budget that do not affect teachers. UACT faxed to the Board a copy of the list of cuts that they recommend.

**PUBLIC
CONCERNS**

Stan McClain, President, California School Employees Association (CSEA), stated that CSEA did not agree to the modifications of their contract and would like the District to re-assess where they plan to make budget cuts.

Ralph Starita asked the Board to reconsider the date they meet so it does not coincide with City Council meetings and commented on his concerns regarding the Moorpark College joint facility plans.

Nick Quidwai expressed his concerns regarding the actions of the Board, including changing the dates of the meetings.

Dr Stephens thanked Mrs. Phelps for her term and leadership as President; congratulated Colina Middle School and Thousand Oaks High School for their nomination as Blue Ribbon candidates and thanked the principals, staff and parents for their efforts. Dr. Stephens discussed the CSBA conference in San Diego and commended the Beginning Teacher Support and Assessment (BTSA) teachers for their excellent presentation at the conference. He thanked Susan Falk, Beverly Haddad, and Jody Dunlap for their efforts in bringing the BTSA program to our District. Dr. Stephens cited research that proves that skilled teachers equals better learning.

**BOARD
REMARKS**

Mrs. Didio thanked Mrs. Phelps for the past year. She also commended the BTSA teachers for their exemplary presentation at CSBA and commented that Ventura

County had great representation at the CSBA conference.

**BOARD
REMARKS
(CONT.)**

Mrs. Del Campo commended Colina Middle School and Thousand Oaks High School for their Blue Ribbon nominations and also commented on the outstanding presentation of the BTSA teachers at the CSBA conference. Mrs. Del Campo commented on a program presentation at CSBA that is currently in effect at Moorpark Unified School District middle schools, OSCAR (Our School Cares About Results) and that she would like to share this program with Conejo's middle schools.

Mrs. Didio moved to nominate Darlene Bruno, Hueneme Elementary School District, Jan Iceland, Oak Park Unified School District, Judy Jordan, Las Virgenes Unified School District, and Robert Salas, Santa Paula Union High School District, to serve on the Delegate Assembly of California School Boards Association (CSBA), seconded by Dr. Stephens. Motion carried 5-0. A.R. #1 filed.

**DELEGATE
ASSY. NOM.**

Mrs. Beaubien moved to approve Personnel Assignment Orders Certificated #6030 - #6031, Classified #C-0681 - #C-0735 and Exempt #E-2975 - #E-3029, seconded by Mrs. Didio. Motion carried 5-0.

PAO'S

Dr. Stephens moved to approve the certification of the District administrators listed in this Agenda Report as competent to evaluate teachers and other District employees for the 2001-2002 school year, seconded by Mrs. Beaubien. Motion carried 5-0. A.R. #2 filed.

**CERT. OF
DISTRICT
ADMS.**

Mrs. Phelps moved to approve the 2002-2003 and 2003-2004 school year calendars, seconded by Mrs. Didio. Motion carried 5-0. A.R. #3 filed.

**2002-03 and
2003-04
CALENDARS**

Dr. Stephens moved to direct the Interim Superintendent to commence implementing procedures to reduce the Outreach Worker/Bilingual Spanish position as requested, effective January 15, 2002, due to lack of funds and lack of work. The layoff proceeding will be under the provisions of the CSEA Contract of Agreement between the District and Chapter 620, CSEA and the California Education Code, seconded by Mrs. Beaubien. Motion carried 5-0. A.R. #4 filed.

**REDUCTION
OF POSITION**

Mrs. Phelps moved to expel student #11-0102E from the Conejo Valley Unified School District effective November 7, 2001, pursuant to the conditions described in the "Voluntary Consent to Discipline" signed and dated November 13, 2001; and readmit student 11-0102E to the District's Home Teaching Program, Independent Study Program and/or refer to the County's Community School Program; and permit student 11-0102E to apply for readmission to other programs on or after January 28, 2002, seconded by Mrs. Beaubien. Motion carried 5-0. A.R. #05 filed.

EXPULSIONS

Mrs. Didio moved to expel student #12-0102E from the Conejo Valley Unified School District effective November 29, 2001, pursuant to the conditions described in the "Voluntary Consent to Discipline" signed and dated November 29, 2001; and readmit student 12-0102E to the District's Independent Study Program and/or refer to the County's Community School Program; and permit student 12-0102E to apply for

readmission to other programs on or after June 14, 2002, seconded by Mrs. Phelps. Motion carried 5-0. A.R. #6 filed.

Mrs. Beaubien moved to approve the Memorandum of Understanding between the District and the Ventura Community College District, seconded by Mrs. Phelps. Nick Quidwai spoke in support of this project and asked that the District consider a development agency. Elizabeth Jiminez spoke in support of the project, and stated that neighbors of the current location of Conejo Valley High School have not had problems with the school. Dr. Stephens asked if the budget constraints would delay this project; Mr. Mortimer responded no, that the funding is expected to come from several funding sources, including Measure R. Mr. Mortimer also stated that this agenda item is to begin the planning of the project, not the actual building of the campus. Dr. Stephens asked if the Ventura County Community College Bond does not pass would the project be terminated; Mr. Mortimer responded that he believes this is a high priority item for Moorpark College and other means to fund the project would be considered,. He also commented that there would be no draw on the District's General Fund. Mrs. Didio asked if there were any other agencies that would share the facility; Mr. Mortimer stated that room would be available for usage but does not have the information as to how the process would work. Mrs. Del Campo stated that three Public Statement cards were filed in opposition of the project: T. Adriansen, Ione Elmendorf, and Marilyn Simondet. Motion carried 5-0. A.R. #7 filed.

**MOU WITH
MOORPARK
COLLEGE**

Dr. Stephens moved to approve the Ventura County Operational Area Agreement, seconded by Mrs. Phelps. Mrs. Didio asked who the District representatives would be; Mr. Mortimer responded that Dr. Linda Calvin, Associate Director, Pupil Services, and he would be the representatives. Motion carried 5-0. A.R. #8 filed.

**VENTURA
CO. OP.
AGREEMENT**

Mrs. Beaubien moved to approve the Consent Agenda, seconded by Dr. Stephens. Mrs. Didio asked for clarification as to the requirements for overnight/air trips; Dr. Simpson responded that 1) number of chaperone/student ratio is considered, 2) trips by air and watercraft require special consideration, 3) students who miss school require additional approval from teachers. Dr. Simpson stated that the Directors of Elementary and Secondary Education have a check-off list for the processing of trip requests. Mrs. Del Campo asked about A.R. #13 and why the school's SIP budget did not cover the cost of the trip; Chuck Eklund responded that the SIP budget was originally approved by the School Site Council and that was the level of funds allocated for this trip; also, the school believes that students benefit from fund-raising efforts. Mrs. Del Campo asked about the discrepancy of tuition in the contracts for non-public school placement for handicapped students; Dr. Simpson responded that one student has been placed out of state, and the cost includes residential cost. Mrs. Didio asked about the site improvement charge of \$186,000 in the Purchase Order report; Mr. Mortimer responded that it was for modular buildings. Motion carried 5-0. A.R.s filed: Minutes of Regular Board Meeting of November 13, 2001; minutes of Special Board Meeting (Expulsion) of November 19, 2001; A.R. #9—Approval of 2001/2002 School Plans; A.R. #10—Summer School/Extended Year Programs for 2002; A.R. #11—District Library Plan; A.R. #12—Parent Support/Booster Organization Reauthorization for Conejo Elementary School PFA; A.R. #13—Parent Support/Booster Organization Reauthorization for Los Cerritos Middle School Band;

**CONSENT
AGENDA**

**CONSENT
AGENDA
(CONT.)**

A.R. #14—Parent Support/Booster Organization Reauthorization for Manzanita Elementary School PFA; A.R. #15—Parent Support/Booster Organization Reauthorization for Newbury Park High School Choral; A.R. #16—Parent Support/Booster Organization Reauthorization for Newbury Park High School Cross Country; A.R. #17—Parent Support/Booster Organization Reauthorization for Newbury Park High School Dance; A.R. #18—Parent Support/Booster Organization Reauthorization for Newbury Park High School Football; A.R. #19—Parent Support/Booster Organization Reauthorization for Newbury Park High School Soccer; A.R. #20—Parent Support/Booster Organization Reauthorization for Newbury Park High School Softball; A.R. #21—Parent Support/Booster Organization Reauthorization for Newbury Park High School Track and Field; A.R. #22—Parent Support/Booster Organization Reauthorization for Newbury Park High School Boys' Volleyball; A.R. #23—Parent Support/Booster Organization Reauthorization for Thousand Oaks High School Band; A.R. #24—Parent Support/Booster Organization Reauthorization for Thousand Oaks High School Baseball; A.R. #25—Parent Support/Booster Organization Reauthorization for Thousand Oaks High School Cheer; A.R. #26—Parent Support/Booster Organization Reauthorization for Thousand Oaks High School Choral; A.R. #27—Parent Support/Booster Organization Reauthorization for Thousand Oaks High School Softball; A.R. #28—Parent Support/Booster Organization Reauthorization for Thousand Oaks High School Boys' Volleyball; A.R. #29—Parent Support/Booster Organization Reauthorization for Thousand Oaks High School Girls' Volleyball; A.R. #30—Parent Support/Booster Organization Reauthorization for Thousand Oaks High School Boys' Water Polo; A.R. #31—Parent Support/Booster Organization Reauthorization for Thousand Oaks High School Girls' Water Polo; A.R. #32—Parent Support/Booster Organization Reauthorization for Thousand Oaks High School Wrestling; A.R. #33—Parent Support/Booster Organization Reauthorization for Walnut Elementary School Scrip; A.R. #34—Parent Support/Booster Organization Reauthorization for Westlake High School Band; A.R. #35—Parent Support/Booster Organization Reauthorization for Westlake High School Scholarship; A.R. #36—Parent Support/Booster Organization Reauthorization for Westlake High School Soccer; A.R. #37—Parent Support/Booster Organization Reauthorization for Westlake Elementary School PFA; A.R. #38—Overnight Trip Request: Lang Ranch Elementary School 5th Grade Class; A.R. #39—Overnight Trip Request: Los Cerritos Middle School Peer Support and Service Team; A.R. #40—Overnight Trip Request: Thousand Oaks High School Band; A.R. #41—Overnight Trip Request: Thousand Oaks High School Girls' Water Polo Team; A.R. #42—Overnight Trip Request: Thousand Oaks High School Girls' Wrestling Team; A.R. #43—Overnight Trip Request: Westlake High School Baseball Team; A.R. #44—Overnight Trip Request: Westlake High School Marine Science; A.R. #45—Contract for Non-Public School Placement for Handicapped Student #30-01/02; A.R. #46—Contract for Non-Public School Placement for Handicapped Student #31-01/02; A.R. #47—Purchase Order Report #595; A.R. #48—Warrant List – Items Over \$1,000; A.R. #49—Disposal of Surplus and Obsolete Equipment; A.R. #50—Acceptance of Gifts (Cash and/or Equipment); A.R. #51—Addendum to the 2001-02 Annual Signature Authorization; A.R. #52—Change Order: #1 Newbury Park High School Elevator 01-02 (Tunney Construction); A.R. #53—Change Order: #4 Gymnasiums at Four Middle Schools (Merco Construction Engineers); A.R. #54—Notice of Completion: Lang Ranch-Modular Classroom (Modtech, Inc.); A.R. #55—Notice of Completion: Lang Ranch-Site Work (Modtech, Inc.); A.R. #56—Notice of

Completion: Westlake High School (Modtech, Inc.).

INFORMATION

INFO.

The Board received information regarding amendment of Policy 739 Food Services, 739.1 District Nutrition Policy, 739.2 Facilities and 739.3 Responsibilities of the District – Board of Education; there was no discussion.

There were no items of legislation.

ITEMS OF LEG.

There was no report from the Personnel Commission.

PERS. COMM.

President Del Campo adjourned the regular session at 8:47 p.m. The Board will convene on Tuesday, January 8, 2002, at 5:30 p.m. for Closed Session and 7:00 p.m. for Regular Session.

ADJOURN

_____ January 8, 2002	_____
Date	Clerk

_____ January 8, 2002	_____
Date	Secretary