

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

December 10, 2002

MINUTES

(Adopted)

The Conejo Valley Unified School District Board of Education met in Regular Session on December 10, 2002, at the District Office Board Room, 1400 East Janss Road, Thousand Oaks, California. **CALL TO ORDER**

Present were Board members, Dorothy L. Beaubien, Mary Jo Del Campo, Dolores Didio, Patricia H. Phelps, and Timothy G. Stephens. Also present were Robert Fraise, Superintendent; Richard Simpson, Assistant Superintendent, Instructional Services; Jody Dunlap, Assistant Superintendent, Personnel Services; Gary Mortimer, Assistant Superintendent, Business Services. Chuck Eklund, Director, Secondary Education was also in attendance. **ROLL CALL**

The Closed Session meeting was called to order at 6:00 p.m. by Mary Jo Del Campo, President. The Board discussed appointment/employment of: Certificated: Teachers; Classified: Custodian, Instructional Assistant/Bilingual Spanish, Telephone Operator/Receptionist, Substitutes; Exempt: Specialists, Campus Supervisors, Student Helpers, Athletic Coaches. The Closed Session ended at 6:55 p.m. **CLOSED SESSION**

President Del Campo called the meeting to order at 7:00 p.m., led the Pledge of Allegiance, and read announcements for the Board meeting that reviewed instructions regarding smoking, cell phones, Speaker's Cards, Public Statement Cards, and where the public can find agendas and Board procedure information. **PLEDGE AND ANNOUNCEMENTS**

President Del Campo passed the gavel to Dr. Fraise, Secretary to the Board of Education, who conducted the election of the Board President. Mrs. Phelps moved to nominate Dolores Didio to serve as President of the Board of Education. There were no other nominations, and the nominations were closed. Motion carried 5-0. Dr. Fraise handed the gavel to Mrs. Didio to continue the meeting. Mrs. Didio thanked Mrs. Del Campo for her excellent leadership for the past year. **ELECT BOARD PRESIDENT**

Dr. Stephens moved to nominate Dorothy Beaubien to serve as Vice President of the Board of Education. There were no other nominations, and the nominations were closed. Motion carried 5-0. **ELECT VICE PRES.**

Mrs. Del Campo moved to nominate Patricia Phelps to served as Clerk of the Board of Education. There were no other nominations, and the nominations were closed. Motion carried 5-0. **ELECT CLERK**

Mrs. Beaubien moved to schedule the regular meetings of the Board of Education on the second and fourth Tuesday of each month at 6:00 p.m. in the Board Room of the District Office, seconded by Mrs. Phelps. Motion carried 5-0. **MEETING SCHEDULE FOR 2003**

Mrs. Del Campo moved to nominate Patricia Phelps to serve as the Board Representative to the Venture County Committee on School District Organization, seconded by Dr. Stephens. Motion carried 5-0.

**BOARD
ASSIGN.**

Mrs. Didio announced that she would be making seating and committee assignments at the next Board meeting, January 14, 2003.

Mrs. Beaubien moved to approve the agenda, seconded by Dr. Stephens. Motion carried 5-0; student vote Aye.

**APPROVE
AGENDA**

Jon Sand, Dean of Students, Redwood Middle School, introduced students who worked on the City of Thousand Oak’s first Youth Master Plan.

**YOUTH
MASTER
PLAN**

April Grissom, Conejo Valley/Century High Schools, was seated with the Board. Katie Sullivan, Westlake High School, Makenzie Hobbs, Thousand Oaks High School, and Matthew Lee, Newbury Park High School, reported on events at their campuses such as holiday caroling at convalescent homes, mural completion at Conejo Valley High School, International Baccalaureate testing, PSAT results, WASC process, theater presentations, holiday band/choir presentations, athletic competitions, blood drives, career center activities, grants, fundraisers and charities.

**STUDENT
REPS.**

Rebecca Loving Nichols, Chair, District Advisory Council, commented on Dr. Fraisse’s visit to the November meeting asking for volunteers to work on the Strategic Planning Committee next year, discussed the No Child Left Behind presentation by Dr. Simpson and the Everyday Math presentation by Linda Faverty.

**DISTRICT
CMTS.**

Justine Fischer, Chair, Conejo Council PTA, mentioned that many of the units are focusing on art this year by funding art specialists or volunteering time to maintain the Art Trek or Art Master’s programs; discussed the food drives at the middle schools; commented that the high schools helped with the College and Career nights and Toys for Tots drive; and that it is the goal of each unit to have a legislation and advocacy chair.

Ronnie Hewett provided a brief update on the Boys & Girls Clubs project proposed at Sequoia Middle School. He mentioned that an advisory committee had been formed, and with input from the community, they are working on a set of talking points regarding the facility. Mrs. Phelps asked if there was any specific input from the public at the meetings that had been held; Mr. Hewett responded that traffic seemed to be the biggest concern. However, he pointed out that there should be a decrease in traffic at the time school is being let out because children would be walking to the Club instead of being picked up by parents.

**PUBLIC
COMMENTS**

Mario Diaz commended the students who worked on the Youth Master Plan, and discussed the importance of the Boys and Girls Clubs. Mrs. Didio mentioned that in the message from the Surgeon General, he mentioned the positive influence of the Boys & Girls Clubs in America.

<p>Dr. Fraisse: 1) expressed his deep appreciation to Sam Kane, Counselor, Colina Middle School, for his work coordinating the Vocabulary Bee. Over 100 students were involved and deeply engaged in this great activity. 2) mentioned his attendance with the Board to the annual California School Boards Association Conference, and stated that our Board seems to be the only one in the State to schedule a Study Session to debrief in a special meeting. The debriefing proved to be extremely valuable to discuss and follow up on exciting programs and ideas presented through workshops and seminars at the conference. 3) commended Thousand Oaks High School for scheduling a special program called “Every 15 Minutes” which zeros in on student safety, drinking and driving. Every 15 minutes there was an announcement that a student “died” on the campus and the school experienced their tragic death and services afterward. This program had an impact on everyone at the campus. 4) wished the Board, students, staff, and community Happy Holidays.</p>	<p>SUPT. REMARKS</p>
<p>Congratulated Mrs. Didio in her new assignment as president of the Board, thanked Mrs. Del Campo for the past year, and thanked Dr. Fraisse for the opportunity to debrief from CSBA with the staff and each other.</p>	<p>BOARD REMARKS</p>
<p>Dr. Stephens thanked Mrs. Phelps for bringing forward the idea to debrief after CSBA.</p>	
<p>Mrs. Beaubien moved to <u>approve Personnel Assignment Orders Certificated #6346 to #6348; Classified #C-1305 to #C-1316; and Exempt #E-4061 to #E-4090</u>, seconded by Dr. Stephens. Motion carried 5-0.</p>	<p>PAO’S</p>
<p>Mrs. Phelps moved to <u>approve Policy 433.4 Enrollment in Elementary Schools</u>, seconded by Mrs. Del Campo. Motion carried 5-0. A.R. #1 filed.</p>	<p>POLICY ADD.</p>
<p>Mrs. Phelps moved to <u>approve the District Library Plan</u>, seconded by Mrs. Del Campo. Motion carried 5-0. A.R. #2 filed.</p>	<p>LIBRARY PLAN</p>
<p>Mrs. Beaubien moved to <u>approve the Consent Agenda</u>, seconded by Mrs. Phelps. Motion carried 5-0. A.R.s approved: Approval of minutes of November 26, 2002; A.R. #3—Outdoor Education Contract; A.R. #4—Child Care Grant Resolution; A.R. #5—Parent Support/Booster Organization Reauthorization: Aspen Elementary School Parent Faculty Association; A.R. #6—Parent Support/Booster Organization Reauthorization: Madroña Elementary School Technology Booster Club; A.R. #7—Parent Support/Booster Organization Reauthorization: Westlake Hills Elementary School Parent Faculty Association; A.R. #8—Parent Support/Booster Organization Reauthorization: Wildwood Elementary School Technology Booster Club; A.R. #9—Parent Support/Booster Organization Reauthorization: Redwood Middle School Band Booster Club; A.R. #10—Parent Support/Booster Organization Reauthorization: Newbury Park High School Track and Field Booster Club; A.R. #11—Parent Support/Booster Organization Reauthorization: Newbury Park High School Girls’ Volleyball Booster Club; A.R. #12—Parent Support/Booster Organization Reauthorization: Newbury Park High School Wrestling Booster Club; A.R. #13—Parent Support/Booster Organization Reauthorization: Thousand Oaks High School Choral Booster Club; A.R. #14—Parent Support/Booster Organization</p>	<p>CONSENT AGENDA</p>

Reauthorization: Thousand Oaks High School Boys' Water Polo Booster Club; A.R. #15—Parent Support/Booster Organization Reauthorization: Westlake High School Aquatics Booster Club; A.R. #16—Parent Support/Booster Organization Reauthorization: Westlake High School Girls' Basketball Booster Club; A.R. #17—Parent Support/Booster Organization Reauthorization: Westlake High School Choral Booster Club; A.R. #18—Purchase Order Report #616

**CONSENT
AGENDA
(CONT.)**

Instructional Services:

INFO.

Policy 453.6 Recommended Disciplinary Action Amendment, Policy 457.2 Grounds for Suspension Amendment – There were no comments.

Save-at-School Program – Cypress and Sycamore Canyon Elementary Schools. Mrs. Phelps asked how many schools were involved in this program; Dr. Simpson responded four to five schools.

There were no items of legislature.

LEGIS.

There was no report from the Personnel Commission.

**PERS.
COMM.**

President Didio wished everyone happy holidays and adjourned the regular session at 8:09 p.m. The Board will convene on January 14, 2003, at 5:00 p.m. for a Closed Session and 6:00 p.m. for Regular Session.

ADJOURN

January 14, 2003
Date Clerk

January 14, 2003
Date Secretary