

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING****December 3, 2013****MINUTES****CLOSED SESSION**

At 5:00 p.m. President Timothy Stephens announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:02 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6  
Agency Negotiator: Mark McLaughlin, Assistant Superintendent, Personnel Services  
Employee Organizations:
  - Unified Association of Conejo Teachers (UACT)
  - California School Employees Association (CSEA)
  - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- G. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*  
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties will be discussed regarding price and terms of payment:

- 310 Kelley Road
- 2498 Conejo Center Drive

The Closed Session ended at 6:04 p.m. There were no announcements from Closed Session.

**REGULAR SESSION****OPENING PROVISIONS**

Call to Order and Roll Call: President Stephens called the meeting to order at 6:09 p.m. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, and Dr. Timothy Stephens. Board member Pat Phelps was not present. Administration: Dr. Jeffrey Baarstad, Superintendent, Robert Iezza, Assistant Superintendent, Instructional Services, Linda Bekeny, Assistant Superintendent, Business Services, and Mark McLaughlin, Assistant Superintendent, Personnel Services. Dr. Jeff Davis, Director, Secondary Education was also present.

Dr. Stephens read the procedural announcements and welcomed everyone to the meeting.

### **Approval of the Agenda**

Mrs. Buckles moved to approve the agenda, seconded by Mr. Dunn. Motion carried 4-0.

### **Athletic Recognitions - Marmonte League Champions**

- Newbury Park High School Girls Golf
- Newbury Park High School Girls Tennis (Doubles Championships)
- Westlake High School Girls Tennis
- Westlake High School Girls Volleyball

### **Reports from Student Representatives**

Katie Owens, representing Newbury Park High School, discussed events on her campus such as Winter Dance Concert, holiday concerts and programs, holiday drives and blood drive, Candy Land Rally, Winter Formal, relay for life, athletic events and other activities.

### **Reports from Community Support Organizations**

Rocky Capobianco, Chairperson, District Advisory Council (DAC), reported from the November 12 meeting, where reports were given by Sandy Curwood, Director, Child Nutrition, regarding changes in the program including serving appealing, healthy foods for the students. Robert Iezza, presented a report regarding the Focus Area Matrix and future state assessments, including Smarter Balance field tests. Mr. Iezza also went over data mining information and provided a brief overview of the Education Code that protects student privacy. Redwood Middle School's principal, Shauna Ashmore, and Dean of Students, Claudia Caudill, reported on Redwood's efforts to support student learning. Athol Wong, Principal of Newbury Park High School, described the many student support services that are available to students. The next meeting will be held on Tuesday, December 8, at 9:00 a.m. For more information, please visit DAC's webpage at <http://www.conejo.k12.ca.us/Parents/DistrictAdvisoryCouncil/DAC.aspx>.

Cindy Goldberg, Executive Director, Conejo Schools Foundation, suggested that holiday donations to the Foundation in a favorite teacher or student's name may be made online at <http://www.conejoschools.org/>.

### **Comments from the Superintendent**

Dr. Baarstad was proud to inform the Board and community that after the State Department reviewed the eligibility criteria for California Distinguished Schools, the District has a total of seven schools whose applications are being forwarded for the California Distinguished School distinction. Lang Ranch, Westlake, Westlake Hills, and Wildwood Elementary Schools have all been nominated along with Banyan, Weathersfield and Sycamore Canyon School. Conejo Valley Unified School District has seven of the twenty applications in the County that are being nominated for California Distinguished School status.

### **Comments from the Public**

There were no public comments.

### **Comments from Individual Board Members**

Mrs. Buckles commented on the Conejo Council PTA Reflections Reception at Thousand Oaks High School and mentioned the amazing talents of our students in the various arts.

## **ACTION ITEMS – GENERAL**

### **Personnel Services**

#### **A. Establishment of Classified Position – Special Education Department**

Mrs. Buckles moved to approve the establishment and/or modification of classified assignment as specified, seconded by Mr. Dunn. Motion carried 4-0.

**B. Establishment of Classified Position – Technology Services Department**

Mr. Dunn moved to approve the establishment and/or modification of classified assignment as specified, seconded by Dr. Connolly. Motion carried 4-0.

**Instructional Services****C. Approval of Amendments to Administrative Regulation 5116.1 – Intradistrict Attendance**

Dr. Connolly moved to approve revised Administrative Regulation 5116.1 – Intradistrict Attendance, as submitted, seconded by Mr. Dunn. Motion carried 4-0.

**D. Approval of Amendments to Administrative Regulation 6181.1 – Magnet/Academy Schools**

Mrs. Buckles moved to approve revised Administrative Regulation 6181.1 – Magnet/Academy Schools, as submitted, seconded by Mr. Dunn. Motion carried 4-0.

**ACTION ITEMS – CONSENT**

Mrs. Buckles moved to approve the consent agenda, seconded by Mr. Dunn. Motion carried 4-0.

**A. Approval of Minutes (in Section B of the full Agenda)**

1. Regular Meeting of November 19, 2013

**B. Personnel Assignment Orders:**

1. Certificated Employees: #9495 to #9500

*Adult Education Teachers, Teachers*

2. Classified Employees: C-8082 to C-8124

*Assistant Superintendent, Business Services, Child Care Assistant, Child Care Leader, Child Nutrition Manager, Custodian, Early Care Aide, Early Care Assistant Teacher, Early Care Site Supervisor, Groundskeeper, Health Clerk, Lead Family Services Coordinator, Maintenance Worker II, Paraprofessional/Special Ed, Senior Clerk Typist, Telephone Operator/Receptionist*

3. Exempt Employees: E-13260 to E-13316

*Campus Supervisor, Coaches, Proctor, Specialist, Student Helper*

**C. Stipulated Agreement: Thousand Oaks High School #5-13/14SA****D. Expulsion: Redwood Middle School #7-13/14E****E. Purchase Order Report #845****F. Disposal of Surplus and Obsolete Equipment****G. Addendum #3 to the 2013-2014 Annual Signature Authorization****INFORMATION ITEMS**

The Board did not ask for any changes to the following Information Items:

**Instructional Services****A. Approval of Amendments to Board Policy 6161.11 – Supplemental Instructional Materials**

B. Open Enrollment (SBX5, 4 Chapter 3) Waiver Applications

**ADJOURNMENT**

The meeting was adjourned at 6.44 p.m.

The Board will reconvene on **Tuesday, December 17, 2013, Discussion Session (CSBA Conference) at 4:00 p.m.; Closed Session at 5:00 p.m., Open Session at 6:00 p.m.** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

December 17, 2013

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Date

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Clerk

December 17, 2013

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Date

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Superintendent