

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

November 23, 2004

**MINUTES****CALL TO ORDER**

The Conejo Valley Unified School District Board of Education met in Regular Session on November 23, 2004, at the District Office Board Room, 1400 East Janss Road, Thousand Oaks, California.

**ROLL CALL**

Present were Board members Dorothy L. Beaubien, Dolores Didio, Pat Phelps and Dr. Timothy Stephens. Dr. Robert Fraisse, Superintendent, Dr. Richard Simpson, Assistant Superintendent, Instructional Services, Dr. Jody Dunlap, Assistant Superintendent, Personnel Services, and Dr. Jeffrey Baarstad, Assistant Superintendent, Business Services, were in attendance. Chuck Eklund, Director, Secondary Education, Martha Mutz, Director, Curriculum, and Janet Cosaro, Director, Special Education, were also present.

**CLOSED SESSION**

The Closed Session meeting was called to order at 5:00 p.m. by Dorothy Beaubien, President. The Board discussed appointment/employment of: Certificated: Teachers; Classified: Child Care Assistants, Paraprofessionals/Bilingual Spanish; Paraprofessionals/Special Ed; Substitutes; Exempt: Specialists, Student Helpers, Campus Supervisors, Athletic Coaches; evaluation of secondary principals and proposals for the Via Dorado site. The Closed Session ended at 6:07 p.m.

**PLEDGE AND ANNOUNCEMENTS**

President Beaubien called the meeting to order at 6:09 p.m. and led the Pledge of Allegiance. President Beaubien read announcements that reviewed instructions regarding smoking, cell phones, Speaker's Cards, Public Statement Cards, and where the public could find agendas and Board procedure information.

**APPROVE AGENDA**

Mrs. Didio moved to approve the agenda with the following changes: the addition of A.R. #36 under Class IV, Information Items, Business Services, page 126: Sycamore Canyon School Child Care Facilities Plan; change item from Class IV Information Item to Class II Action, page 61, A.R. #33 District Library Plan; correction on Personnel Assignment Order numbers Certificated #6999 - #7001, seconded by Dr. Stephens. Motion carried 4-0.

**SUPERINTENDENT'S REMARKS**

Dr. Fraisse thanked each of the Board members for the many events that they attend outside of the regular Board meetings, such as the District-wide PTA Reflections program Monday evening at the Thousand Oaks High School Performing Arts Center. Dr. Fraisse commended and thanked the many students, K-12, who took time to participate in the Reflections program in addition to their heavy academic and co-curricular loads they carry! The artwork was outstanding! Dr. Fraisse also thanked the Board of Education and City Council for attending the Blue Ribbon celebration at Westlake High School. Approximately 2,000 students, staff, and parents gathered to celebrate the honor their school earned!

**PUBLIC COMMENTS**

Jeff Halfen, Newbury Park, discussed his concerns regarding the proposed expansion of Sycamore Canyon School.

Justine Fischer, Thousand Oaks, reported on Special Education District Advisory Council (SEDAC). Ms. Fischer stated that there are approximately 2,100 Special Education students in our District. This year's focus in SEDAC is communication. The next meeting of SEDAC will be Wednesday, December 1, 7:00 p.m. in the District Board Room.

**BOARD - REMARKS**

Dr. Stephens discussed his visit to the DAC meeting the previous week and excellent SuccessMaker presentations by three principals. Dr. Stephens also mentioned the article in the *Star* regarding a provision in the No Child Left Behind act requiring school districts to supply the military with names of students for recruitment purposes. Our District has been contacting families, offering a provision for parents to sign requesting that the District not provide their student's name to the military. Dr. Simpson reported that approximately two-thirds of the responses have been received, and the schools will be asked to do an all-call to remind parents that this is an option for them.

Mrs. Didio reiterated that our District has always refused to allow military recruiters on campus. The only exception is during Career or College nights.

**ORGANIZATIONAL MEETING OF THE BOARD**

Dr. Stephens moved to hold the annual organizational meeting of the Board of Education for 2005 on Tuesday, December 14, 2004. The meeting will be held at the District Office, 1400 East Janss Road, Thousand Oaks, CA, at 6:00 p.m. The motion was seconded by Mrs. Phelps. Motion carried 4-0. A.R. #1 filed.

**DELEGATE ASSEMBLY**

Mrs. Phelps moved to approve alternatives #1 and #2: nominate incumbent Dolores Didio, Conejo Valley Unified School District, and Suzanne Kitchens, Pleasant Valley Unified School District, as candidates to the CSBA Delegate Assembly, seconded by Dr. Stephens. Motion carried 4-0. A.R. #2 filed.

**PERSONNEL ASSIGNMENT ORDERS**

Mrs. Didio moved to approve Personnel Assignment Orders Certificated #6999 - #6701, Classified #C-2362 - #C-2395, and Exempt #E-5609 - #E-5624 seconded by Mrs. Phelps. Motion carried 4-0.

**PUBLIC HEARING – PERSONNEL COMMISSIONER**

A public hearing was called at 6:26 p.m. for Appointment of Personnel Commissioner. There were no comments from the public. The hearing was closed at 6:27 p.m.

**APPOINTMENT PERSONNEL COMMISSIONER**

Mrs. Didio moved to appoint Nathan K. Harimoto to serve as Personnel Commissioner for the Term December 1, 2004, through November 30, 2007, seconded by Dr. Stephens. Motion carried 4-0. A.R. #3 filed.

**COLLECTIVE BARGAINING**

The Board accepted the Public Disclosure of collective bargaining agreement between the District and the Unified Association of Conejo Teachers (UACT).

**PUBLIC HEARING – TEXTBOOKS AND MATERIALS**

A public hearing was called at 6:28 p.m. for Appointment of Personnel Commissioner. Suzanne Duckett, Thousand Oaks, asked the Board to consider issuance of CDs in lieu of textbooks. The hearing was closed at 6:30 p.m.

**RESOLUTION #04/05-11: TEXTBOOKS AND INSTRUCTIONAL MATERIALS**

Mrs. Phelps moved to adopt the attached resolution declaring the sufficiency of funds for student textbooks and materials, seconded by Dr. Stephens. Motion carried 4-0. A.R. #5 filed.

**DISTRICT LIBRARY PLAN**

Mrs. Phelps moved to approve the attached District Library Plan, seconded by Mrs. Didio. Motion carried 4-0. A.R. #33 filed.

**RESOLUTION #04/05-10: INTENTION TO REIMBURSE EXPENDITURES**

Mrs. Phelps moved to approve Resolution #04/05-10: Intention to reimburse expenditures using proceeds of issued debt and securities, seconded by Didio. Motion carried 4-0. A.R. #6 filed.

**CONSENT AGENDA**

Mrs. Didio moved to approve the Consent Agenda, seconded by Mrs. Phelps. Approval of minutes for Regular Meeting of November 9, 2004. A.R.s filed: A.R. #A.R. #7 Overnight Trip Request: Sycamore Canyon School 4<sup>th</sup> Grade Students; A.R. #8 Overnight Trip Request: Newbury Park High School Competition Cheer; A.R. #9 Thousand Oaks High School Boys Varsity Basketball Team; A.R. #10 Thousand Oaks High School Boys Varsity Basketball Team; A.R. #11 Thousand Oaks High School Dance Team; A.R. #12 Parent Support/Booster Organization Reauthorization: Sycamore Canyon School Umbrella Booster Club; A.R. #13 Parent Support/Booster Organization Reauthorization: Sequoia Middle School Chorus Booster Club; A.R. #14 Parent Support/Booster Organization Reauthorization: Newbury Park High School Band Booster Club; A.R. #15 Parent Support/Booster Organization Reauthorization: Newbury Park High School Parent Faculty Association; A.R. #16 Parent Support/Booster Organization Reauthorization: Newbury Park High School Tennis Booster Club; A.R. #17 Parent Support/Booster Organization Reauthorization: Newbury Park High School Boys Volleyball Booster Club; A.R. #18 Parent Support/Booster Organization Reauthorization: Thousand Oaks High School Boys Basketball Booster Club; A.R. #19 Parent Support/Booster Organization Reauthorization: Thousand Oaks High School Lady Hoopsters Booster Club; A.R. #20 Parent Support/Booster Organization Reauthorization: Thousand Oaks High School Girls Tennis Booster Club; A.R. #21 Parent Support/Booster Organization Reauthorization: Thousand Oaks High School Boys Volleyball Booster Club; A.R. #22 Parent Support/Booster Organization Reauthorization: Westlake High School Band Booster Club; A.R. #23 Parent Support/Booster Organization Reauthorization: Westlake High School Competition Cheer Booster

Club; A.R. #24 Parent Support/Booster Organization Reauthorization: Westlake High School Spirit Cheer Booster Club; A.R. #25 Parent Support/Booster Organization Reauthorization: Westlake High School Dance Booster Club; A.R. #26 Parent Support/Booster Organization Reauthorization: Westlake High School Boys Volleyball Booster Club; A.R. #27 Parent Support/Booster Organization Reauthorization: Westlake High School Wrestling Booster Club; A.R. #28 Authorization to Bid on Surveillance Equipment, Supplies, and Installation of Technology Projects; A.R. #29 Purchase Order Report #654; A.R. #30 Disposal of Obsolete and Surplus Equipment; A.R. #31 Notice of Completion: Channel Islands Roofing Inc.—Thousand Oaks High School.

## INFORMATION ITEMS

### Instructional Services

- Summer School/Extended Year Programs for 2005. Dr. Stephens asked if SuccessMaker would be available to students during the summer; Dr. Simpson responded yes.
- District Library Plan-(*moved to Action*)

### Business Services

- 2004-2005 First Quarter Financial Statements. Mrs. Didio had questions regarding the Thousand Oaks High School swimming pool reconstruction and the perception of the public that it is a public pool. Dr. Baarstad provided a historical account of the sharing arrangement with the Conejo Recreation and Park District in which the school uses the pool for physical education and athletics during the school year, and the CRPD uses the pool during the summer for recreation activities. As such, the CRPD has had responsibility for a percentage of the expense for maintenance and major repairs over the years. Several years ago it was brought to our attention that the pool at Thousand Oaks High School was not up to CIF standards, particularly in the area of water polo. Major funds for this reconstruction will come from redevelopment funds from the City. However, the District has calculated what part of that project is a major maintenance and repair, and in a meeting with CRPD, they have agreed to pay a portion of that cost.
- Opening and Confirmation of Sealed Proposals for Via Dorado Site. Dr. Baarstad stated that the District received two sealed proposals within the time prescribed in the request for proposal. Proposals were received from the University Corporation, California State University, Northridge, California, and Bordier's Nursery from Irvine, California. The proposal from Cal State Northridge is a public agency proposal, and under the rules and regulations set forth in the Education Code governing the disposition of school district surplus property, the Board of Education must first consider public agency proposals. Therefore, the proposal from Bordier's Nursery, a private agency, has not been opened and has not been considered until such time as the public agency negotiations are concluded. The Board reserves the right to reject any or all proposals. In Closed Session, the Board opened the sealed proposal from Cal State Northridge and it was reviewed for conformity of requirements of the proposal. Based upon the initial review, the Cal State Northridge proposal appears to be a conforming proposal. In the next two weeks, District staff and the District's designated property negotiators, Sage Realty Group, will further review and clarify the package and enter into negotiations with representatives of Cal State Northridge. The actual sale of the property, if any, will not be forwarded until we have a written contract that is sunshined to the public and placed on a future agenda for your approval.

- Sycamore Canyon School Child Care Facilities Plan. Dr. Fraisse explained that the process that led to this Information Item was through a task force under Dr. Simpson’s direction. The task force was comprised of many constituents within the Dos Vientos community, Board members and staff. Based upon all of the options under review, it was the unanimous recommendation of the task force to move forward with the staff’s proposal to move the temporary child care portables from the middle of the campus to a forward position on the campus, gaining valuable play area and situating the facilities to a more accessible, secure area for child care. Dr. Stephens added that the facility that is being proposed is a 3,000 square foot building with restrooms and will be a great addition to the site. Mrs. Beaubien stated that as a member of the task force, she concurred that the group was very impressed with the staff’s work. Mrs. Didio asked how the information is being dispersed so that the community will be aware of this decision; Dr. Simpson responded that the principals of Sycamore Canyon and Cypress Elementary Schools would be distributing the information at their schools, as well as the two homeowners groups via their websites and newsletters. Mrs. Phelps inquired as to the logistics involved with the accommodation of additional students on the site; Dr. Fraisse and Dr. Simpson responded the community has overwhelmingly agreed to address the needs of the site to accommodate full capacity rather than to consider boundary changes.

**LEGISLATION**

There were no items of legislation.

**PERSONNEL COMMISSION**

There were no items from the Personnel Commission.

**ADJOURNMENT**

President Beaubien adjourned the regular session at 7:00 p.m. The Board will reconvene for the next regularly scheduled meeting on Tuesday, December 14, 2004, at \*5:30 p.m. for Closed Session and 6:00 p.m. for Regular Session. (*Meeting time has been adjusted to accommodate a reception for re-elected incumbents Mrs. Beaubien and Mrs. Didio, and newly elected Board member Mike Dunn.*)

December 14, 2004	
Date	Clerk
December 14, 2004	
Date	Secretary

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