

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**November 20, 2012  
MINUTES**

**CALL TO ORDER – CLOSED SESSION**

At 5:00 p.m. President Betsy Connolly announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The following items were discussed in Closed Session:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6  
Agency Negotiator: Timothy Carpenter, Assistant Superintendent, Personnel Services  
Employee Organizations:
  - Unified Association of Conejo Teachers (UACT)
  - California School Employees Association (CSEA)
  - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- G. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*  
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties will be discussed regarding price and terms of payment:

- 310 Kelley Road
- 2498 Conejo Center Drive

The Closed Session ended at 5:50 p.m. There were no announcements from Closed Session.

**REGULAR SESSION**

**OPENING PROVISIONS**

Call to Order and Roll Call: President Connolly called the meeting to order at 6:03 p.m. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Pat Phelps and Dr. Timothy Stephens. Board Member Mike Dunn was not present. Administration: Dr. Jeffrey L. Baarstad, Superintendent, Tim Carpenter, Deputy Superintendent, Personnel Services, Linda Bekey, Assistant Superintendent, Business Services, and Robert Iezza, Assistant

Superintendent, Instructional Services. Other staff: Dr. Jeff Davis, Director, Secondary Education, Carol Boyan-Held, Director, Elementary Education and Dr. Jon Sand, Director, Curriculum and Assessment.

Dr. Connolly read the procedural announcements, the discussion items during Closed Session including the properties under negotiations, and welcomed everyone to the meeting.

### **Approval of the Agenda**

Mrs. Phelps moved to approve the Agenda, seconded by Dr. Stephens. Motion carried 4-0.

### **Presentation: Dr. Jon Sand, Director, Research and Assessment: Test Scores, State Curriculum Review Cycle (Adoption), and Common Core**

Dr. Sand presented information about the Academic Performance Index (API) and Advanced Placement (AP) results. He focused on the English/Language Arts adoption and the opportunity to purchase new materials that align with the Common Core curriculum.

### **Comments from the Superintendent**

Congratulations to Westlake High School Cross Country who won their first CIF Championship, and on the academic side, Newbury Park High School came in first in the County in the Geography Bowl. Dr. Baarstad wished everyone a Happy Thanksgiving.

### **Comments from the Public**

One speaker commented on the restrooms not being available to students at Westlake High School. It was suggested that the speaker bring his concerns to the ASB at the school.

### **Comments from Individual Board Members**

Mrs. Phelps that the Conejo Elementary School newsletter this month had a lot of history regarding the first school in Conejo Valley, and the history of Conejo Elementary. The Board members wished everyone Happy Thanksgiving!

## **ACTION ITEMS – GENERAL**

### **Personnel Services**

#### **A. Resolution #12/13-12: Layoff/Reduction of Classified Positions**

Dr. Stephens moved to approve Resolution #12/13-12 – Layoff/Reduction of Classified Positions as submitted, seconded by Mrs. Phelps. Motion carried 4-0.

#### **B. Establishment of Classified Position**

Mrs. Buckles moved to approve the establishment of classified assignment as specified, seconded by Mrs. Phelps. Motion carried 4-0.

### **Instructional Services**

#### **C. Revision of Administrative Regulations 5116.1 – Intradistrict Enrollment – School Choice**

Dr. Stephens moved to approve revised Administrative Regulation 5116.1 – Intradistrict Attendance, as submitted, seconded by Mrs. Phelps. Motion carried 4-0.

#### **D. Revision of Administrative Regulation 6181.1- Magnet/Academy Schools**

Mrs. Buckles moved to approve revised Administrative Regulation 6181.1 – Magnet/Academy Schools, as submitted, seconded by Mrs. Phelps. Motion carried 4-0.

**E. Approval of Outdoor Education Contract**

Mrs. Phelps moved to approve the expenditure of funds and contract with the Foundation for the Junior Blind, seconded by Mrs. Buckles. Motion carried 4-0.

**Business Services****F. Resolution #12/13-11: Authorizing an Increase to Maximum Amount of Borrowing of Funds for Fiscal Year 2012-2013 and the Issuance and Sale of an Additional Series of the 2012-2013 Tax and Revenue Anticipation Notes (TRANS) Through the California School Cash reserve Program and Requesting the Board of Supervisors of the County to Issue and Sell Said Series of Additional Notes**

Mrs. Buckles moved to approve Resolution #12/13-11: Authorizing the increase to the maximum amount of borrowing of funds and the issuance of the 2012-13 TRANS, and participation in the California School Cash Reserve Program, seconded by Mrs. Phelps. Mrs. Bekeny presented information. Motion carried 4-0.

**ACTION ITEMS – CONSENT**

Mrs. Phelps moved to approve the consent agenda, seconded by Dr. Stephens. Motion carried 4-0.

**A. Approval of Minutes (in Section B of the Agenda packet)**

1. Regular Meeting of November 6, 2012

**B. Personnel Assignment Orders:**

1. Certificated: #9203 - #9215

*Counselors, Teachers*

2. Classified: C-7370 to C-7383

*Child Nutrition Assistant I, Clerk Typist, Early Care Assistant Teacher, High School Office Manager, Instructional Media Technician, Language Assessment & Development Facilitator, Paraprofessional/Special Ed, Site Computer Technician II*

3. Exempt: E-12240 to E-12263

*Athletic Coach, Campus Supervisor, Specialist, Student Helper*

**C. Contract for Nonpublic School Placement for Handicapped Student #16-12/13****D. Purchase Order Report #822****E. Disposal of Surplus and Obsolete Equipment****F. Notices of Completion**

1. Various Sites – Indefinite Quantity Asphalt Paving – Mission Paving and Sealing, Inc.
2. Various Sites – Wireless Implementation – West Coast Cable, Inc.

**INFORMATION ITEMS****Superintendent**

- A. Post Proposition 30 Budget Information. Dr. Baarstad presented information to the Board.

**Personnel Services**

- B. Appointment of the Classified Employee's Appointee to the Personnel Commission

**Instructional Services**

- C. Revision of Administrative Regulation 5144.1 – Suspension and Expulsion/Due Process
- D. School-Wide Title 1 Funding Model (Acacia Elementary). Mr. Iezza stated that this is the fourth Title 1 school to reach the threshold to request School-Wide funding.
- E. Approval of English Language Arts Instructional Materials – Grades TK-5.

**ADJOURNMENT**

Dr. Connolly adjourned the meeting at 7:32 p.m. The Board will reconvene on Tuesday, December 4, 2012, for Closed Session at 5:00 p.m., and 6:00 p.m. for Open Session-Regular Meeting at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

December 4, 2012

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk

December 4, 2012

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent