

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

November 18, 2003

**MINUTES**

**(Adopted)**

The Conejo Valley Unified School District Board of Education met in Regular Session on November 18, 2003, at the District Office Board Room, 1400 East Janss Road, Thousand Oaks, California.

**CALL TO  
ORDER**

Present were Board members Dorothy L. Beaubien, Mary Jo Del Campo, Patricia H. Phelps, and Timothy G. Stephens. President Dolores Didio was out of town on School District business. Also present were Robert Fraisse, Superintendent, Richard Simpson, Assistant Superintendent, Instructional Services and Jody Dunlap, Assistant Superintendent, Personnel Services. Chuck Eklund, Director, Secondary Education, Linda Faverty, Director, Elementary Education, and Martha Mutz, Director, Curriculum, were also in attendance.

**ROLL  
CALL**

The Closed Session meeting was called to order at 5:00 p.m. by Dorothy Beaubien, Vice President. The Board discussed appointment/employment of: Certificated: Teachers; Classified: Child Care Assistant, Child Nutrition Assistants, Custodians, Paraprofessionals/Special Ed, Substitutes; Exempt: Specialists, Campus Supervisors, Student Helper, Athletic Coaches. The Closed Session ended at 5:54 p.m.

**CLOSED  
SESSION**

Vice President Beaubien called the meeting to order at 6:03 p.m., led the Pledge of Allegiance, and read announcements that reviewed instructions regarding smoking, cell phones, Speaker's Cards, Public Statement Cards, and where the public could find agendas and Board procedure information.

**PLEDGE  
AND  
ANNOUNCE-  
MENTS**

Mrs. Phelps moved to approve the agenda, seconded by Mrs. Del Campo. Motion carried 4-0. Student vote aye.

**APPROVE  
AGENDA**

Brenda Hunter, Executive Director of the Conejo Neighborhood for Learning, provided the Board and community an update on the program at Conejo, Park Oaks, and Manzanita Elementary Schools.

**NEIGHBOR-  
HOOD FOR  
LEARNING**

Kathleen Sullivan, student Board member representing Westlake High School, sat with the Board. Kathleen, along with Heather Sand, Thousand Oaks High School, Matthew Lee, Newbury Park High School, and Vanessa Hernandez, Conejo Valley High School, discussed school activities such as school-to-career, college workshops, athletic events, fund raisers, homecoming activities, rallies, senior activities, college counseling.

**STUDENT  
BOARD  
REPS.**

Dianne McKay, District Advisory Council Chair, discussed topics from the October and November meetings including visits and discussions from Dr. Fraisse regarding the parcel tax poll and Conejo Schools Foundation; Linda Faverty and Martha Mutz regarding the new Language Arts adoption and update on the adoption of Everyday

**DISTRICT  
CMTS.**

Math for elementary schools last year; and Board members Mrs. Didio, Mrs. Phelps, and Dr. Stephens. The DAC meeting in December will include discussions about pathways in secondary education and facilities use with Dr. Baarstad.

**DISTRICT  
CMTS.  
(CONT.)**

Justine Fischer, Conejo Council PTA Chair, announced a couple of leadership changes in the Council and Sycamore Canyon School, and the Christmas Day community dinner Thousand Oaks High School. Ms. Fischer discussed the successful parent education evening, "Risk Factors for Teens," and announced the second evening will be held February 9, 2004, at Thousand Oaks High School, "The Puzzling Paradox, Part 2." The Reflections art program garnered 1,188 pieces of art created by students within our District, some of which will be chosen to represent the District at the Ventura County program.

Jack Tucker, Bond District Advisory Chair, updated the Board on the bond facilities improvements.

Dr. Fraisse commended the student Board members and District committee members for their excellent and comprehensive reports, and congratulated Margaret Saleh, Assistant Principal at Colina Middle Schools, for having been selected as an Educator of the Year by the League of Middle Schools.

**SUPT.  
REMARKS**

Dr. Simpson presented an update on the District Goals Committee regarding Instructional Program Improvement.

Dr. Fraisse then updated the Board and community on the parcel tax polling results:

Background

- ◆ In order to qualify for the March ballot, any decision to schedule a parcel tax election would need to be made by the Board of Education by December 4.
- ◆ Based upon this time constraint, staff was asked by the Board to address two questions in November: 1) Using best estimates of our State budget, will we need to have parcel tax revenues to avoid cuts to school programs next year? 2) If a parcel tax is absolutely needed, will the community support this effort which requires a 2/3 majority vote?

Findings and Recommendations

- ◆ It is likely that our District will be able to avoid large-scale cuts to the school program next year based upon available one-time reserve savings. It is, therefore, not necessary for our District to engage in a time consuming and controversial tax election to avoid painful cuts to our budget in 2004-05.
- ◆ If the economy does not improve as predicted by the 2005-06 school year, we will NOT have a reserve available to forestall significant program cuts. In that unlikely but possible scenario, the School District could consider a modest parcel tax in the \$20 range for two years. Even at this modest amount, polling shows the need for a high profile informational campaign for any such effort to succeed.

Paul Kessler, Thousand Oaks, expressed his concern about drugs on the campus at Westlake High School.

**PUBLIC  
COMMENTS**

Nick Quidwai, Newbury Park, discussed his displeasure with the placement of the Public Comments section of the Opening Provisions of the Agenda; that the District's website is outdated; and that the Board meetings are on the same evening as the City Council. Mr. Quidwai commended Mrs. Didio's attempt to meet with the City regarding joint concerns.

There were no comments from the Board.

**BOARD  
REMARKS**

Dr. Stephens moved to hold the annual organizational meeting of the Board of Education for 2003 on Tuesday, December 9, 2003. The meeting will be held at the District Office, 1400 East Janss Road, Thousand Oaks, CA at 6:00 p.m., seconded by Mrs. Del Campo. Nick Quidwai, Newbury Park, stated his pleasure that the City was not meeting on that same night. Motion carried 4-0. A.R. #1 filed.

**MEETING  
DATE FOR  
BOARD  
REORG.**

Mrs. Del Campo moved to approve Personnel Assignment Orders Certificated #6647 - #6652, Classified #C-1749 - #C-1804, and Exempt #E-4768 - #E-4794, seconded by Mrs. Phelps. Motion carried 4-0.

**PAO'S**

Mrs. Phelps moved to approve the summer school and extended year programs as proposed, seconded by Mrs. Del Campo. Motion carried 4-0. A.R. #2 filed.

**SUMMER  
SCHOOL 2004**

Dr. Stephens moved to amend Board Policy Regulation #R737.10 Name of Existing Facilities as proposed, seconded by Mrs. Phelps. Terry McCallum, President, Conejo Schools Foundation, asked the Board to consider the amendment to this policy regulation to allow major gifts to be deposited with the Foundation endowment fund. By allowing this modification, a long-term funding stream could be developed for future generations. Dr. Stephens presented a hypothetical situation, to which Dr. Fraisse mentioned a progression of events, such as a naming policy (regulation), which is already in place. Next, the regulation needed to include donations to the endowment. Finally, the regulation should include established parameters for potential donors. Mrs. Beaubien asked if this should have been done before the regulation was brought to the Board for approval; Dr. Fraisse stated that a report would be presented at the next Board meeting. Motion carried 3-1-0; Mrs. Beaubien abstained. A.R. #3 filed.

**AMEND  
POLICY**

Mrs. Phelps moved to approve the Consent Agenda, seconded by Mrs. Del Campo. Motion carried 4-0. Approval of minutes for Regular Meeting of October 28, 2003; A.R.s filed: A.R. #4 Expulsion Los Cerritos Middle School #9-03/04E; A.R. #5 Expulsion Westlake High School #10-03/04E; A.R. #6 Expulsion Colina Middle School #11-03/04E; A.R. #7 Expulsion Los Cerritos Middle School #12-03/04E; A.R. #8 Overnight Trip Report Thousand Oaks High School Track and Field; A.R. #9 Overnight Trip Request Westlake High School Dance Team; A.R. #10 Field Trip Request Cypress Elementary School; A.R. #11 Parent Support/Booster Organization Reauthorization Conejo Schools Foundation; A.R. #12 Parent Support/Booster Organization Reauthorization Friends of Conejo Golf; A.R. #13 Parent

**CONSENT  
AGENDA**

Support/Booster Organization Reauthorization Cypress Elementary School 4<sup>th</sup> Grade Sacramento Trip; A.R. #14 Parent Support/Booster Organization Reauthorization Conejo Schools Foundation; A.R. #15 Parent Support/Booster Organization Reauthorization Redwood Middle School Band; A.R. #16 Parent Support/Booster Organization Reauthorization Newbury Park High School Aquatics; A.R. #17 Parent Support/Booster Organization Reauthorization Newbury Park High School Panther Band; A.R. #18 Parent Support/Booster Organization Reauthorization Newbury Park High School Boys Basketball; A.R. #19 Parent Support/Booster Organization Reauthorization Newbury Park High School Girls Basketball; A.R. #20 Parent Support/Booster Organization Reauthorization Newbury Park High School Choral; A.R. #21 Parent Support/Booster Organization Reauthorization Newbury Park High School Parent Faculty Association; A.R. #22 Parent Support/Booster Organization Reauthorization Newbury Park High School Wrestling; A.R. #23 Parent Support/Booster Organization Reauthorization Thousand Oaks High School Aquatics; A.R. #24 Parent Support/Booster Organization Reauthorization Thousand Oaks High School Baseball; A.R. #25 Parent Support/Booster Organization Reauthorization Thousand Oaks High School Lady Hoopsters; A.R. #26 Parent Support/Booster Organization Reauthorization Thousand Oaks High School Girls Soccer; A.R. #27 Parent Support/Booster Organization Reauthorization Thousand Oaks High School Boys Tennis; A.R. #28 Parent Support/Booster Organization Reauthorization Thousand Oaks High School Girls Tennis; A.R. #29 Parent Support/Booster Organization Reauthorization Thousand Oaks High School Girls; A.R. #30 Parent Support/Booster Organization Reauthorization Westlake High School Band Booster; A.R. #30 Parent Support/Booster Organization Reauthorization Westlake High School Band Booster; A.R. #31 Parent Support/Booster Organization Reauthorization Westlake High School Competitive Cheer; A.R. #32 Parent Support/Booster Organization Reauthorization Westlake High School Cross Country & Track; A.R. #33 Parent Support/Booster Organization Reauthorization Westlake High School Dance Team; A.R. #34 Parent Support/Booster Organization Reauthorization Westlake High School Boys Volleyball; A.R. #35 Parent Support/Booster Organization Reauthorization Westlake High School Girls Volleyball; A.R. #36 Parent Support/Booster Organization Reauthorization Westlake High School Wrestling; A.R. #37 Purchase Order Report #634; A.R. #38 Warrant List Items Over \$500; A.R. #39 Notice of Completion Thousand Oaks High School Girls Softball Field Renovation – Valley Crest Landscape Development; A.R. #40 Notice of Completion Triunfo School Restroom Renovations – Larry Benson Construction; A.R. #41 Approval of Participation in Bids and Contracts of Other Public Agencies and California State Contracts; A.R. #42 Resolution #03/04-05 District Participation in California Recycling Grant

**CONSENT  
AGENDA  
(CONT.)**

Instructional Services: Policy 344.3: Promotion and Retention Amendment. There was no discussion.

**INFO.**

Business Services: 2003-04 First Quarter Financial Statements. Dr. Baarstad provided a brief overview of the statements. Nick Quidwai submitted a Public Statement card commending the financial statements.

There were no items of Legislation.

**LEGIS.**

There were no items from the Personnel Commission.

**PER. COMM.**

Vice President Beaubien adjourned the regular session at 8:50 p.m. The Board will convene on Tuesday, December 9, 2003, at 5:00 p.m. for Closed Session and 6:00 p.m. for Regular Session.

**ADJOURN**

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December 9, 2003  
Date Clerk

\_\_\_\_\_  
December 9, 2003  
Date Secretary

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