

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

November 15, 2011

MINUTES

CALL TO ORDER – CLOSED SESSION

The Board meeting of Tuesday, November 15, 2011, was called to order by President Peggy Buckles at 5:00 p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Mrs. Buckles asked if there were any public speakers for the Closed Session agenda items; there were none. The Board adjourned into Closed Session at 5:03 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations (*Pursuant to Government Code §54957*)
Timothy Carpenter, Negotiator, CVUSD
UACT, CSEA, CVPPA
- D. Consideration of Student Discipline – Expulsion or Suspension (*Pursuant to Education Code §48900, et seq.*)
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension (*Pursuant to Government Code §35146*)
- F. Pending Litigation (*Pursuant to Government Code §54957.1(a) (3)*)
- G. Conference with Real Property Negotiators (*Pursuant to Government Code §54956.8*)
Kelley Road Property, Conejo Center Drive Property, Mitchell Road Property, Avenida de los Arboles Property; Dr. Joel Kirschenstein, Sage Institute, CVUSD Negotiator

The Closed Session ended at 6:05 p.m. There were no announcements from Closed Session.

REGULAR SESSION

OPENING PROVISIONS

Call to Order and Roll Call: Mrs. Buckles called the meeting to order at 6:12 p.m. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Pat Phelps and Dr. Timothy Stephens. Mike Dunn was not present. Administration: Dr. Jeffrey Baarstad, Superintendent, Timothy Carpenter, Assistant Superintendent, Personnel Services, and Linda Bekeny, Assistant Superintendent, Business Services. Also present were Dr. Jeff Davis, Director, Secondary Education and Jack Wilson, Director, Facilities and Construction.

Mrs. Buckles read the procedural announcements and welcomed everyone to the meeting.

Approval of the Agenda

Mrs. Phelps moved to approve the Agenda, seconded by Dr. Stephens. Motion carried 4-0.

Report: Conejo Valley High School, Martin Manzer, Principal

Mr. Manzer introduced his staff present in the audience and provided a report which outlined the educational programs and support offered to the students that attend Conejo Valley High School.

Comments from the Superintendent

Dr. Baarstad 1) reported that the sale of the property located at Avenida de los Property is still in progress and he should be able to provide a report at the December 6 Board meeting. 2) announced the TedX Youth Event that will be held this Sunday, November 20, in the Westlake High School Performing Arts Center. This event is completely planned and performed by students. Please contact <http://tedxyouthconejo.com> for more information. 3) commended Mr. Manzer, staff and students at Conejo Valley High School for the tremendous feedback received from the Model Continuation School visitation team last week. 4) applauded the successful sport season across the district, with Marmonte League championships in many areas: football, girls' volleyball, boy's water polo, cross county, girl's tennis and girl's golf. 5) proudly announced the successful marching band season, with many awards at local events and festivals.

Comments from the Public

One speaker spoke about her opposition to the building of the Community Learning Center. One speaker offered an alternative plan to the present one regarding the sale of one property to purchase another for the relocation of the Maintenance & Operations facility.

Comments from Individual Board Members

Dr. Connolly announced an event scheduled for November 29, 4:00 p.m., at the Ventura County Office of Education, "Ventura County Schools...Making the Grade," where Tom Torlakson, California State Superintendent of Schools, will also speak.

Mrs. Buckles would like to have a resolution sent from Senator S. Joseph Simitian's office allowing school districts, community college districts, and county offices of education to pass a parcel tax with a 55 percent majority vote rather than the currently required two-thirds.

ACTION ITEMS – GENERAL**Superintendent****A. Acceptance of Proposal for Purchase of Conejo Center Drive Surplus Property**

Dr. Baarstad reviewed protocols for the process of opening and processing the bids submitted. He announced that the District received two proposals for the purchase of the Conejo Center Drive surplus property, which he opened at the dais. Mrs. Buckles announced that one bid was from Ponte Road Properties LLC, and one from FritzCo Real Estate.

At 7:25 p.m., Dr. Baarstad announced that Dr. Joel Kirschenstein, the District's property negotiator, Irma Tucker of Sage Institute and Monte Widders, legal counsel, will review the bids to ensure that they are conforming bids. (Dr. Kirschenstein, Mr. Widders and Ms. Tucker remained in the Board Room during their review of the bids.)

At 8:01 p.m., Dr. Kirschenstein announced that the proposal received from Ponte Road Properties LLC appears to be a conforming bid, and that counsel would be ready to brief the Board in Closed Session. The Board adjourned into Closed Session to discuss the contents of the bid from Ponte Road Properties LLC with counsel.

At 8:28 p.m., the Board reconvened into Open Session where the following announcement was made by Mrs. Buckles: Due to the complexity of the transaction and the need for consulting staff to clarify the terms and conditions of the RFP received, she would like a motion to be made to carry the issue forward for decision on an adjourned session of this meeting to be held on November 22, 2011, at 4:00 p.m.

Mrs. Phelps moved to carry the issue forward for decision at an adjourned session of this meeting to be held on November 22, 2011, at 4:00 p.m., seconded by Dr. Stephens. Motion carried 4-0.

B. Approval of Agreement for the Purchase of the Mitchell Road Property

Dr. Stephens moved to approve the Standard Offer, Agreement and Escrow Instructions for Purchase of Real Estate with SDG Mitchell Associates LLC, as submitted, and authorize the Superintendent to sign all agreements, seconded by Dr. Connolly. Mrs. Phelps responded to one speaker's suggestion by saying that this purchase is essential to complete all the transactions necessary for the relocation of Maintenance & Operations. Dr. Baarstad confirmed. Motion carried 4-0.

Personnel Services

C. Establishment of Classified Positions

Dr. Stephens moved to approve the establishment of classified positions and respective assignment terms as specified, seconded by Dr. Connolly. Motion carried 4-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda, seconded by Dr. Stephens. Motion carried 4-0.

A. Approval of Minutes (in Section B of the Agenda packet)

1. Regular Meeting November 1, 2011

B. Personnel Assignment Orders:

1. Certificated: 8926 - 8931
Teachers
2. Classified: C-6662 to C-6681
Child Care Assistant, Child Care Leader, Early Care Aide, Early Care Assistant Teacher, Paraprofessional/Special Ed
3. Exempt: E-11227 to E-11280
Athletic Coach, Campus Supervisor, Proctor, Specialist, Student Helper

C. Expulsions

1. Thousand Oaks High School #-11/12E
2. Newbury Park High School #8-11/12E
3. Redwood Middle School #9-11/12E
4. Sequoia Middle School #10-11/12E

D. Trip Requests

1. Overnight – Newbury Park High School Concert Choir
2. Airplane – Cypress Elementary School

E. Parent Support/Booster Organization Reauthorization

1. Redwood Band Booster Club
2. Newbury Park High School PFA Booster Club
3. Newbury Park High School Tennis Booster Club
4. Newbury Park High School Umbrella Booster Club

F. Purchase Order Report #798

INFORMATION ITEMS

Instructional Services

- A. Approval of 2012 Summer School/Extended Year Programs. Mrs. Buckles commended the District for continuing to offer summer school for the students at a time when many districts have discontinued the program due to budget constraints.
- B. Approval of Amendments to Administrative Regulation 5116.1 – Intradistrict Attendance. Mrs. Cosaro presented a report on the amendments.
- C. Approval of Amendments to Administrative Regulation 6181.1 – Magnet/Academy Schools. The Board received a Public Written Statement opposed to the \$5,000 expenditure for recruitment. Dr. Connolly thanked the entire committee for developing a plan that is very doable and in the best interest of all students.
- D. Approval of the Updated CVUSD Secondary District Plan for the Work Experience Education (WEE) Program

ADJOURNMENT

Mrs. Buckles adjourned the Open Session at 8:40 p.m. The Board will reconvene at an adjourned session of the November 15, 2011, meeting on **Tuesday, November 22, 2011**, at 4:00 p.m. to decide on the terms and conditions of the proposal for Conejo Center Drive. The next regularly scheduled board meeting will be on Tuesday, December 6, 2011, 4:00 p.m. for Closed Session and 6:00 p.m. for Open Session-Regular Meeting at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

November 1, 2011

Date

Clerk

November 1, 2011

Date

Superintendent