

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

November 13, 2001

MINUTES
(Adopted)

The Conejo Valley Unified School District Board of Education met in Regular Session on November 13, 2001, at the District Office Board Room, 1400 East Janss Road, Thousand Oaks, California. **CALL TO ORDER**

Present were Board members Dorothy L. Beaubien, Mary Jo Del Campo, Dolores Didio, and Timothy G. Stephens. President Phelps was not present; Mrs. Del Campo chaired the meeting. Also present were Neil Schmidt, Interim Superintendent, Richard W. Simpson, Assistant Superintendent, Instructional Services; Jody Dunlap, Assistant Superintendent, Personnel Services; Gary Mortimer, Assistant Superintendent, Business Services, and Chuck Eklund, Director, Secondary Education. **ROLL CALL**

The Closed Session meeting was called to order at 5:50 p.m. by Mary Jo Del Campo, Vice President. The Board discussed appointment/employment of Certificated: teachers, administrators; Classified: custodian, groundskeeper, instructional assistants/Special Education, substitutes; Exempt: specialists, campus supervisors, student helpers, proctors, other exempt, athletic coaches. The closed session ended at 6:55 p.m. The Regular Session meeting commenced at 7:05 p.m. **CLOSED SESSION**

Vice President Del Campo led the Pledge of Allegiance and read announcements for the Board meeting that reviewed instructions regarding smoking, cell phones, Speaker's Cards, Public Statement Cards, and where the public can find agendas and Board procedure information. **PLEDGE AND ANNOUNCEMENTS**

Mrs. Didio moved to approve the agenda as amended: pull Agenda Report #1, Approval of 2002-03 and 2003-04 School Calendars from the Agenda, and discuss Agenda Report #8, Overnight Trip Request: Westlake High School Dance Team, seconded by Mrs. Beaubien. Motion carried 4-0. **APPROVE AGENDA**

Natalie Estrada, Conejo Valley/Century High Schools, Jordan Gershman, Westlake High School, and Tanialee Rohde, Thousand Oaks High School reported on various events at their schools, including a smoking cessation assembly, new dance club at Conejo Valley High School, literary club publication, basketball tournament, football games, Culture week, pumpkin carving contest, fund raisers, blood drives, honor roll barbeque, rallies, choir concert, Homecoming events, theater activities, Thousand Oaks High School career faire, literary convention. Newbury Park High School representative, Corey D. McMahon, was not present. **STUDENT REPS.**

Dr. Schmidt: 1) announced the November 14 evening event at Thousand Oaks High School titled “Realizing the Dream,” a college and career planning evening open to all students and parents in the District. He encouraged all families to attend to gather as much information possible about the transition for students after high school. The event was planned by the Thousand Oaks High School staff. 2) discussed the plans to move the Conejo Valley High School campus to property adjacent to the District Office on Janss Road. This project is in collaboration with and will be co-funded by Moorpark College, who will also have a community education center at the location. Dr. Schmidt stated that architectural and developmental plans for the facility are being discussed with Moorpark College, and staff will continue to report the progress of the project to the Board. 3) explained that the District is involved in the plans for the establishment of a Professional Development School at California State University at Channel Islands. This program’s primary purpose will be to offer teacher training directed to new teachers and current staff throughout the County. 4) commented on the upcoming Thanksgiving holiday and how it is a time to reflect on the many blessings we have to be thankful for in our community. He thanked the community for their support, the staff for their hard work and dedication and the students for their commitment. As we celebrate next week, it is important for us to remember what we have and to acknowledge our blessings by “giving back,” as a District, a community, and each of us personally.

**SUPT’S
REMARKS**

Ethel Larisey, President, Westlake High School PTSA, presented the Board and District Office with a patriot wreath in memory of those who died as a result of the September 11 tragedy. Ms. Larisey asked that the District display the wreath at the entrance of the offices until after Thanksgiving.

**ADVISORY
GROUPS**

There was no report from the District Advisory Council.

Jack Tucker, Chair, Bond Facilities District Advisory Council, updated the Board on the bond projects and expenditures.

Ralph Starita stated his concern about personnel issues.

**PUBLIC
CONCERNS**

Nick Quidwai asked to have the Board meetings changed from Tuesdays, asked the Board to reschedule the meetings of November 27 and December 11, read his comments from the minutes from the October 23 Board meeting, and offered information to the public regarding the Islam religion.

Mrs. Del Campo encouraged student and parent attendance at the Thousand Oaks High School “Realizing the Dream” college and career information night on November 14.

**BOARD
REMARKS**

Mrs. Beaubien moved to approve Personnel Assignment Orders Certificated #6023 - #6029, Classified #C-0656 - #C-0680 and Exempt #E-2975 - #E-3029, seconded by Dr. Stephens. Motion carried 4-0. **PAO'S**

Dr. Stephens moved to expel student #6-0102E from the Conejo Valley Unified School District effective October 22, 2001, pursuant to the conditions described in the "Voluntary Consent to Discipline" signed and dated October 22, 2001; and readmit student 6-0102E to the District's Independent Study Program and/or refer to the County's Community School Program; and permit student 6-0102E to apply for readmission to other programs on or after June 14, 2002, seconded by Mrs. Didio. Motion carried 4-0. A.R. #02 filed. **EXPULSIONS**

Mrs. Didio moved to expel student #7-0102E from the Conejo Valley Unified School District effective October 24, 2001, pursuant to the conditions described in the "Voluntary Consent to Discipline" signed and dated October 24, 2001; and readmit student 7-0102E to the District's Independent Study Program and/or refer to the County's Community School Program; and permit student 7-0102E to apply for readmission to other programs on or after June 14, 2002, seconded by Mrs. Beaubien. Motion carried 4-0. A.R. #03 filed.

Mrs. Beaubien moved to expel student #8-0102E from the Conejo Valley Unified School District effective October 25, 2001, pursuant to the conditions described in the "Voluntary Consent to Discipline" signed and dated October 25, 2001; and readmit student 8-0102E to the District's Independent Study Program and/or refer to the County's Community School Program; and permit student 8-0102E to apply for readmission to other programs on or after June 14, 2002, seconded by Dr. Stephens. Motion carried 4-0. A.R. #04 filed.

Dr. Stephens moved to expel student #9-0102E from the Conejo Valley Unified School District effective October 26, 2001, pursuant to the conditions described in the "Voluntary Consent to Discipline" signed and dated October 26, 2001; and readmit student 9-0102E to the District's Independent Study Program and/or refer to the County's Community School Program; and permit student 9-0102E to apply for readmission to other programs on or after June 14, 2002, seconded by Mrs. Beaubien. Motion carried 4-0. A.R. #04 filed.

Nick Quidwai read from the minutes of the October 23 meeting where President Patricia Phelps responded to Mr. Quidwai's earlier comments questioning the District's expulsion process. Mr. Quidwai stated that he would like to know what the standards are in regard to expulsions. He asked that the Board give the public an annual report regarding expulsions regarding their rights and the rights of the students. He also asked for information regarding the transfer of a student from a comprehensive high school to Conejo Valley High School. Dr. Simpson stated that there is a difference between expulsions, suspensions and transferring to a continuation school. Most transfers to the continuation school are voluntary (95%) and have to do with either truancies or graduation credit issues. Suspensions are a short-term removal from school, usually one to five days. An expulsion is the most serious consequence the School Board can impose on a student, which is removal

from all school campuses and events for the remainder of the semester and usually the following semester. There are substantial due-process proceedings which the Board and staff must follow. As far as communication about discipline issues, each summer all families are mailed a copy of the District's Discipline Handbook. This handbook includes a letter co-signed by the superintendent and Chief of Police which clearly states the two most serious, "zero tolerance" offenses resulting in expulsion, are the sale of drugs and possession of weapons. The handbook lists the range of offenses that the Education Code and Board recognize for either suspension or expulsion by the Board. Dr. Schmidt commented that if anyone would like more information about the discipline policy, please feel free to contact his office. It is important that parents and students feel that they have been informed regarding these issues. Mrs. Del Campo stated that Conejo Valley Unified School District is known throughout the State for its excellent discipline policy, particularly the expulsion process, which serves as a model for other districts.

EXPULSIONS

Mrs. Didio moved to accept the 2001-2002 First Quarter Financial Statements as submitted, seconded by Dr. Stephens. Motion carried 4-0. A.R. #6 filed. Nick Quidwai stated his concern about how taxpayers' money is spent; stated his disappointment that no copies of the budget were available to the public; asked about the Lottery summary. Mrs. Didio responded to Mr. Quidwai's comments about availability of the report, stating that copies are made available upon request in order to save money (and trees!). The Board report did have a request for persons to bring their report from the last meeting when the item was listed for information. In regard to the lottery, Mrs. Didio stated that many were skeptical about the lottery money supplanting instead of supplementing school funds and unfortunately, this has proven to be true.

FINANCIAL STATEMENT

Mrs. Beaubien moved to approve the Consent Agenda as amended, seconded by Mrs. Didio. Motion carried 4-0. A.R.s filed: Minutes of Regular Board Meeting of October 23, 2001; A.R. #7—Day Trip Request: Manzanita Elementary School; A.R. #9—Parent Support/Booster Organization Authorization: Thousand Oaks High School Girls' Tennis; A.R. #10—Parent Support/Booster Organization Reauthorization: Acacia Elementary School PFA; A.R. #11—Parent Support/Booster Organization Reauthorization: Aspen Elementary School PFA; A.R. #12—Parent Support/Booster Organization Reauthorization: Friends of Conejo Golf; A.R. #13—Parent Support/Booster Organization Reauthorization: Madroña Elementary School Activities; A.R. #14—Parent Support/Booster Organization Reauthorization: Madroña Elementary Technology; A.R. #15—Parent Support/Booster Organization Reauthorization: Newbury Park High School Aquatics; A.R. #16—Parent Support/Booster Organization Reauthorization: Newbury Park High School Baseball; A.R. #17—Parent Support/Booster Organization Reauthorization: Newbury Park High School Boys' Basketball; A.R. #18—Parent Support/Booster Organization Reauthorization: Newbury Park High School Girls' Volleyball; A.R. #19—Parent Support/Booster Organization Reauthorization: Newbury Park High School Tennis; A.R. #20—Parent Support/Booster Organization Reauthorization: Newbury Park High School Theatre; A.R. #21—Parent Support/Booster Organization Reauthorization: Thousand Oaks High School Cross Country; A.R. #22—Parent Support/Booster Organization Reauthorization: Thousand Oaks High School Soccer; A.R. #23—Parent Support/Booster Organization Reauthorization: Westlake High

CONSENT AGENDA

School Aquatics; A.R. #24—Parent Support/Booster Organization Reauthorization: Westlake High School Baseball; A.R. #25—Parent Support/Booster Organization Reauthorization: Westlake High School Boys' Basketball; A.R. #26—Parent Support/Booster Organization Reauthorization: Westlake High School Choral; A.R. #27—Parent Support/Booster Organization Reauthorization: Westlake High School Dance Team; A.R. #28—Parent Support/Booster Organization Reauthorization: Westlake High School Dance Team; A.R. #29—Parent Support/Booster Organization Reauthorization: Westlake High School Football; A.R. #30—Parent Support/Booster Organization Reauthorization: Westlake High School Girls' Basketball; A.R. #31—Parent Support/Booster Organization Reauthorization: Westlake High School Girls' Volleyball; A.R. #32—Parent Support/Booster Organization Reauthorization: Westlake High School Softball; A.R. #33—Parent Support/Booster Organization Reauthorization: Westlake Hills Elementary PFA; A.R. #34—Contract for Non-Public Agency Services: Student #21-01/02; A.R. #35—Contract for Non-Public Agency Services: Student #22-01/02; A.R. #36—Contract for Non-Public Agency Services: Student #23-01/02; A.R. #37—Contract for Non-Public Agency Services: Student #24-01/02; A.R. #38—Contract for Non-Public Agency Services: Student #25-01/02; A.R. #39—Contract for Non-Public Agency Services: Student #26-01/02; A.R. #40—Contract for Non-Public Agency Services: Student #27-01/02; A.R. #41—Contract for Non-Public Agency Services: Student #28-01/02; A.R. #42—Contract for Non-Public Agency Services: Student #29-01/02; A.R. #43—Purchase Order Report #594; A.R. #44—Resolution #01/02-6: 2001-02 Gann Appropriation Limit; Resolution #01/02-7: Adopting a Government Tort Claims Procedure; A.R. #47—Workers' Compensation Third-Party Claims Renewal Effective July 1, 2001; A.R. #48—Disposal of Surplus and Obsolete Equipment; A.R. #49—Acceptance of Gifts (Cash and/or Equipment).

**CONSENT
AGENDA**

Mrs. Didio asked that the Board discuss Agenda Report #8, Overnight Trip Request: Westlake High School Dance Team. She expressed her concern about groups of students traveling far distances during this time of heightened concern. Dr. Stephens stated that these types of trips have been approved in the past and expressed his approval of groups taking advantage of trips that expand the walls of the classroom. He asked Dr. Simpson to provide more information about this trip. Dr. Simpson explained that this was a national competition that requires travel. Mrs. Del Campo agreed with Dr. Stephens and stated that the student/teacher ratio is excellent in this trip. Mrs. Del Campo also stated that the final decision is with the parents. Mrs. Beaubien commented that this trip had already been arranged and paid for, and as long as the parents agree then the Board should approve the trip. Mrs. Didio stated that while she supported instructional trips, she expressed her concern for the safety of the students. Mrs. Beaubien moved to approve Agenda Report #8, Overnight Trip Request: Westlake High School Dance Team, seconded by Dr. Stephens. Motion carried 4-0. A.R. #8 filed.

INFORMATION

INFO.

The Board received information regarding approval of 2001/2002 school plans; there was no discussion.

The Board received information regarding Summer School/Extended Year Programs

for 2002; there was no discussion.

There were no items of legislation.

There was no report from the Personnel Commission.

Vice President Del Campo adjourned the regular session at 8:05 p.m. and announced that the Board Meeting of November 27 has been cancelled. The Board will convene on Tuesday, December 11, 2001 at 5:30 p.m. for Closed Session and 7:00 p.m. for Regular Session.

**ITEMS OF
LEG.**

**PERS.
COMM.**

ADJOURN

Date December 11, 2001 _____
Clerk

Date December 11, 2001 _____
Secretary