

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING****November 5, 2013****MINUTES****CLOSED SESSION**

At 5:05 p.m. President Timothy Stephens announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:07 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6  
Agency Negotiator: Mark McLaughlin, Assistant Superintendent, Personnel Services  
Employee Organizations:
  - Unified Association of Conejo Teachers (UACT)
  - California School Employees Association (CSEA)
  - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- G. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*  
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties will be discussed regarding price and terms of payment:

- 310 Kelley Road
- 2498 Conejo Center Drive

The Closed Session ended at 6:05 p.m. There were no announcements from Closed Session.

**REGULAR SESSION****OPENING PROVISIONS**

Call to Order and Roll Call: President Stephens called the meeting to order at 6:10 p.m. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, and Dr. Timothy Stephens. Board member Pat Phelps was not present. Administration: Dr. Jeffrey Baarstad, Superintendent, Robert Iezza, Assistant Superintendent, Instructional Services, Linda Bekeny, Assistant Superintendent, Business Services, and Mark McLaughlin,

Assistant Superintendent, Personnel Services. Dr. Jeff Davis, Director, Secondary Education and Carol Boyan-Held, Director, Elementary Education, were also present.

Dr. Stephens read the procedural announcements and welcomed everyone to the meeting.

### **Approval of the Agenda**

Mrs. Buckles moved to approve the agenda with one change to the Consent Agenda: change the numbers for Classified Employees to C-7992 – C8011, seconded by Dr. Connolly. Motion carried 4-0.

### **Reports from Student Representatives**

Gabrielle Olivas, representing Thousand Oaks High School, sat with the Board. Other representatives Sierra Newell, Westlake High School, Sarah Jimenez, Newbury Park High School, Jonathan Gomez, Conejo Valley High School and Mirna Villeda, Century Academy, discussed events on their campuses such as Homecoming events, athletics, band, ASG/ASB events, school clubs and organizations, assemblies and rallies, charities such as Manna, Blood Drives, fund raisers, and others.

### **Reports from Community Support Organizations**

Rocky Capobianco, Chairperson, District Advisory Council (DAC), reported from the October 8 meeting. Reports were given by Dr. Timothy Stephens regarding the Board of Education and its relationship with DAC, Mark McLaughlin, Assistant Superintendent, Personnel Services, on changes to District staff, and Dr. Jon Sand, Director, Curriculum and Assessment, regarding test scores. The next meeting will be held on Tuesday, November 12, at 9:00 a.m. For more information, please visit DAC's webpage at <http://www.conejo.k12.ca.us/Parents/DistrictAdvisoryCouncilDAC.aspx>.

Debbie Bulko, President, Conejo Council PTA, reported about the Reality Parties with Straight Up and the Rotary Street Fair. The CCPTA sponsored a Round Table Forum with the Principals last week, with a focus on technology to enhance student learning. Future events include Soulful Exchange Theater with the Boys and Girls Club, Safe Driving for Teens, and Reflections Night at Thousand Oaks High School Performing Arts Center. Nancy Crellin, Weathersfield Elementary School PTA Executive Vice President, reported on events at Weathersfield.

Cindy Goldberg, Executive Director, Conejo Schools Foundation, reported about the Cash4Conejo grants and recipients. Ms. Goldberg thanked Bonnie Adamick for her on-going support of the program. Ms. Goldberg mentioned that the Lazy Dog Café and the Oaks are once again sponsoring a Breakfast with Santa event to benefit the Foundation on December 7, 2013. Please call the Oaks for reservations. More information about the Cash4Conejo program and the Foundation may be found at <http://www.conejoschools.org/>.

### **Comments from the Superintendent**

Dr. Baarstad thanked Dr. Jon Sand and his staff, Principals, and teacher leaders for the incredible staff development day last Friday, and for more opportunities available to teachers presented by teachers. He thanked Debbie Bulko, CCPTA, for coordinating the Round Table Forum with Principals last week. Dr. Baarstad also commended Westlake High School for their new academic and social intervention program, WISE. He would like to bring Westlake High School staff to a future Board meeting to discuss the program.

### **Comments from the Public**

There were no public comments.

### **Comments from Individual Board Members**

Mrs. Buckles stated that she attended the Tri-County Education meeting in Goleta, where there was discussion about LCFF (Local Control Funding Formula). Ms. Buckles also attended the Conejo/Las Virgenes Future Foundation meeting where representatives from the California Museum of Art, Thousand Oaks, discussed their concept of a future Art Museum in our area. Dr. Stephens attended an event, Stand Up For Kids, sponsored by the Boys & Girls Club.

**ACTION ITEMS – GENERAL****Board of Education****A. Establishing the Date for the Annual Organizational Meeting of the Governing Board**

Mrs. Buckles moved to hold the annual organizational meeting of the Board of Education for 2013 on Tuesday, December 17, 2013. The meeting will be held at the District Office, 1400 East Janss Road, Thousand Oaks, CA, at 6:00 p.m., seconded by Dr. Connolly. Motion carried 4-0.

**Superintendent****B. Ratification: Designation of Ventura County Schools Self-Funding Authority (VCSSFA) Representative**

Dr. Connolly moved to ratify the designation of Linda Bekeny, Assistant Superintendent, as Representative, and Trevor Earle, Risk Manager, as Alternative Representative, seconded by Mr. Dunn. Motion carried 4-0.

**Personnel Services****C. Adoption of Administrative Regulation 4161.2, 4261.2, 4361.2: Personal Leaves**

Mr. Dunn moved to adopt Administrative Regulation 4161.2, 4261.2, 4361.2: Personal Leaves, seconded by Mrs. Buckles. Motion carried 4-0.

**D. Adoption of Board Policy 4217.3: Layoff/Rehire**

Mrs. Buckles moved to adopt Board Policy 4217.3: Layoff/Rehire, seconded by Mr. Dunn. Motion carried 4-0.

**E. Resolution #13/14-06: School Psychology Week (November 11-15, 2013)**

Mr. Dunn moved to adopt the attached proclamation declaring November 11-15, 2013, as School Psychology Week, seconded by Mrs. Buckles. Dr. Stephens thanked our school psychologists for their support and dedication to our students and staff. Motion carried 4-0.

**F. Establishment of Classified Positions**

Mrs. Buckles moved to approve the establishment and/or modification of classified assignments as specified, and authorize a higher level classification to prescribe the necessary duties in the Pupil Services Department, seconded by Dr. Connolly. Motion carried 4-0.

**G. Authorization to Open the 2013-2014 Reopener Proposals for Collective Bargaining Negotiations Between the Conejo Valley Unified School District and the Classified School Employee Association (CSEA Chapter 620)**

Dr. Connolly moved to approve staff recommendation to reopen Article 18 – Evaluation Procedures for Negotiations with CSEA Chapter 620, seconded by Mr. Dunn. Motion carried 4-0.

**Instructional Services****H. Approval of Amendments to Board Policy 5145.3 – Nondiscrimination/Harassment**

Mr. Dunn moved to approve amendments to Board Policy 5145.3 – Nondiscrimination/Harassment, as submitted, seconded by Mrs. Buckles. Motion carried 4-0.

**I. Approval of Amendments to Board Policy/Administrative Regulation 6161.1 – Selection and Evaluation of Instructional Materials**

Mrs. Buckles moved to approve amendments to Board Policy and Administrative Regulations 6161.1 – Selection and Evaluation of Instructional Materials, as submitted, seconded by Dr. Connolly. Motion carried 4-0.

**J. Approval of Amendments to Board Policy/Administrative Regulation 6164.6 – Identification and Education Under Section 504**

Mrs. Buckles moved to approve amendments to Administrative Regulation Board Policy & Administrative Regulations 6164.6 – Identification and Education Under Section 504, as submitted, seconded by Mr. Dunn. Motion carried 4-0.

**K. Approval of Amendments to Board Policy/Administrative Regulation 6174 – Education for English Learners**

Mr. Dunn moved to approve amendments to Board Policy & Administrative Regulations 6174 – Education for English Learners, as submitted, seconded by Dr. Connolly. Motion carried 4-0.

**ACTION ITEMS – CONSENT**

Mrs. Buckles moved to approve the consent agenda as amended, seconded by Dr. Connolly. Motion carried 4-0.

**A. Approval of Minutes (in Section B of the full Agenda)**

1. Regular Meeting of October 15, 2013

**B. Personnel Assignment Orders:**

1. Certificated Employees: #9480 to #9490

*Adult Ed Teachers, Teachers*

2. Classified Employees: C-7992 to C-8011

*Child Care Assistant, Child Care Leader, Child Nutrition Assistant I, Child Nutrition Assistant – Satellite, Clerk Typist, Custodian, Early Care Assistant Teacher, Family Services Coordinator, Groundskeeper, Health Clerk, High School Office Manager, Instructional Media Technician, Intermediate Clerk Typist, Licensed Vocational Nurse, Maintenance Leadworker, Maintenance Worker II, Paraprofessional/Bilingual – Spanish, Paraprofessional/Special Ed, Purchasing Specialist, Registrar, Risk Manager, School Office Manager, Secretary, Shipping and Receiving Clerk, Speech and Language Pathologist Assistant-Bilingual, Telephone Operator/Receptionist*

3. Exempt Employees: E-13149 to E-13199

*Campus Supervisor, Coaches, Specialist*

**C. Stipulated Agreements**

1. Newbury Park High School #1-13/14SA
2. Sequoia Middle School #2-13/14SA
3. Newbury Park High School #3-13/14SA

**D. Expulsions**

1. Conejo Valley High School #3-13/14E
2. Westlake High School #4-13/14E
3. Conejo Valley High School #5-13/14E

**E. Purchase Order Report #843****F. Disposal of Surplus and Obsolete Equipment****G. Notice of Completion: Thousand Oaks High School – Gym Roof Replacement – Best Contracting Services, Inc.**

**INFORMATION ITEMS**

The Board did not ask for any changes to the following Information Items:

**Superintendent**

- A. Revision to Board Bylaw 9130: Board Committees
- B. Revision to Board Bylaw 9220: Governing Board Elections

**Personnel Services**

- C. Announcement of Board of Education Nominee to the Position of Personnel Commissioner

**Instructional Services**

- D. Approval of Amendments to Board Policy/Administrative Regulation 5144.1 – Suspension and Expulsion/Due Process
- E. Approval of 2014 Summer School/Extended year Programs
- F. Approval of Outdoor Education Contract

**Business Services**

- G. Revision to Board Policy 1330 – Use of School Facilities
- H. Revision to Board Policy 3260 – Fees Charges
- I. Adoption of Administrative Regulation 3260 – Fees and Charges

**ADJOURNMENT**

The meeting was adjourned at 7:25 p.m.

The Board will reconvene on **Tuesday, November 19, 2013, Closed Session at 5:00 p.m., Open Session at 6:00 p.m.** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

November 19, 2013

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Date

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Clerk

November 19, 2013

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Date

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Superintendent