

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING****November 3, 2009  
MINUTES****CALL TO ORDER – CLOSED SESSION**

The Board meeting of November 3, 2009, was called to order by President Timothy Stephens at 5:00p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Dr. Stephens asked if there were any public speakers for the Closed Session agenda items; there were none. The Board adjourned into Closed Session at 4:34 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment-Evaluation-Leaves of Absence-Retirement-Discipline-Dismissal *Pursuant to Government Code §54957*
- B. Public Employee Discipline-Dismissal-Release (*Pursuant to Government Code §5495*)
- C. Complaints or Changes Against a Public Employee (*Pursuant to Government Code §54957*)
- D. Consideration of Student Discipline (*Pursuant to Education Code §48918*)
- E. Pending Litigation (*Pursuant to Government Code §54957.1(a)(3)*)
- F. Consideration of Pupil Services Matter (*Pursuant to Government Code §35146*)

The Closed Session ended at 6:02 p.m. There were no announcements from Closed Session.

**CALL TO ORDER – REGULAR MEETING**

Dr. Stephens called the meeting to order at 6:09 p.m.

Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps, and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Deputy Superintendent, Timothy Carpenter, Assistant Superintendent, Personnel Services, and Janet Cosaro, Assistant Superintendent, Instructional Services. Mario V. Contini, Superintendent, was absent due to illness. Also in attendance were Carol Boyan-Held, Director, Curriculum, Jeff Davis, Director, Secondary Education, and Robert Iezza, Director, Elementary Education.

Dr. Stephens led the Pledge of Allegiance and read the procedural announcements.

**OPENING PROVISIONS****Approval of the Agenda**

Mrs. Phelps moved to approve the Agenda with the following amendment: V. Information/Discussion Items, B. Approval of Lease Agreement with Boys & Girls Club of Conejo/Las Virgenes – ~~Los Cerritos, Sequoia~~, seconded by Mrs. Buckles. Motion carried 5-0.

**Presentations****Student Board Members,**

Edward Cruz, representing Newbury Park High School, sat with the Board. Heather Lutz, representing Thousand Oaks High School, Erin Apregan, representing Westlake High Schools, and Luis Mendoza (sitting in for Corey

Prahl) representing Century/Conejo Valley High Schools, athletics, homecoming events, various club activities, college workshops, blood drives, fundraisers for the troops, choir and band activities, dance team competitions, report cards, student senate events, school-to-career activities, field trips, guest speakers, Thanksgiving celebrations and guest speakers.

**Recognition: ACTION, Calvary Chapel, Evangelical Free Church and The Living Word Church**

Martin Manzer, Principal, Century and Conejo Valley High Schools, thanked the organizations that banded together to paint the exterior of Conejo Valley High School. Mr. Manzer also thanked the custodian at Conejo Valley High School, Michael Born, for helping coordinate the program.

**Comments from Parent Support Organizations**

Conejo Council PTA President, Randi Dennen, discussed the progress of the Reflections program. All entries will be in by Friday (November 6) and the awards will be announced on November 23. This year awards will be offers to grades K-5 first and then grades 6-12. Ms. Dennen also spoke of several PTA fund raisers around the district. She urged the public to attend Dr. Baarstad's presentations on the budget later in November. (Please call the Business Services office for more information: 805-497-9511, extension 206.)

District Advisory Council (DAC), Lilly Dollenmayer, Chairperson, reported from the meeting in October. DAC is asking that the Board focus on the following: Education and accountability, technology, and communication. DAC is developing a web page on the district's website ([www.conejo.k12.ca.us](http://www.conejo.k12.ca.us)) Click on "Students & Parents" drop down "District Advisory Council (DAC)."

Conejo Schools Foundation (CSF), Lori Lam announced the upcoming ice skating fundraiser at the Lakes on Tuesday, November 17. All proceeds will go to CSF on that day. Caruso Associates (Lakes, Commons and Promenade) is running a fundraiser for CSF between December 19 and 24. 5% of all proceeds will go to the school of your choice.

**PUBLIC HEARING: BRIDGES Charter School**

Dr. Stephens opened the Bridges Charter School Public Hearing at 6:40 p.m. 15 public speakers spoke in favor of the Board approving the Bridges Charter School, and 14 Public Written Statement Forms were offered in favor of the Charter School. The Public Hearing closed at 7:25 p.m.

**Comments from the Public**

One Public Written Statement Form was handed in to support woodshop at Redwood Middle School.

**Comments from Individual Board Members**

Mrs. Buckles spoke about a visit (along with Mrs. Phelps and Dr. Connolly) to Newbury Park High School's woodshop class. She discussed the many projects that the teacher, Mr. Atkins, had going on in the class and how impressed they were. She also spoke about visiting Banyan Elementary School and was impressed by the many wonderful classrooms she visited. Dr. Connolly concurred with Mrs. Buckles about the visit to Newbury Park High School. Mr. Dunn asked how a student who carried a Boy Scout knife to one of our schools would be handled. Mrs. Cosaro stated that CVUSD has zero tolerance for weapons (knife over 2.5") and a principal can make recommendations based on several factors. Dr. Connolly also mentioned her visit along with Mike Soules from the Conejo Schools Foundation to a Kiwanis Meeting. She thanks the Kiwanis for their hospitality.

**ACTION ITEMS – GENERAL**

**Board of Education and Superintendent**

**A. Annual Organizational Meeting of the Governing Board**

Mrs. Buckles moved to hold the annual organizational meeting of the Board of Education for 2009 on Tuesday, December 15, 2009. The meeting will be held at the District Office, 1400 East Janss Road, Thousand Oaks, CA at 6:00 p.m., seconded by Mrs. Phelps. Motion carried 5-0.

**B. Approval of Board Policy GAMUT Updates in Accordance with CSBA**

Mrs. Phelps moved to approve the July 2009 GAMUT updates to Board policies provided by CSBA, seconded by Mrs. Buckles. Mrs. Cosaro stated that because we are adhering to CSBA policy, we receive policy updates from GAMUT, which includes legal language. We need to approve the updates and then we can refine the policies. Motion carried 5-0.

**B. Declaration of Need for Fully Qualified Educators**

Mrs. Phelps moved to approve the Declaration of Need for Fully Qualified Educators 2009-2010, as attached, and authorize administrative staff to forward the declaration to the State of California Commission on Teacher Credentialing, seconded by Dr. Connolly. Mrs. Phelps asked about the need for a credentialed teacher for students to receive credit for the class. Dr. Connolly had questions in policy BP 5121 Grades/Evaluation of Student Achievement. Motion carried 5-0.

**Personnel Services****C. School Psychology Week: November 9-13, 2009**

Mr. Dunn moved to adopt the attached proclamation declaring November 9-13, 2009, as "School Psychology Week," seconded by Dr. Connolly. Motion carried 5-0.

**D. Disclosure of Proposed 2008-11 Successor Collective Bargaining Agreement with the Conejo Valley Pupil Personnel Association**

No action was needed/taken.

**E. Adoption of 2008-11 Successor Collective Bargaining Agreement with the Conejo Valley Pupil Personnel Association**

Mrs. Phelps moved to adopt the 2008-11 CVPPA Successor Collective Bargaining Agreement, seconded by Mrs. Buckles. Motion carried 5-0.

**Instructional Services****F. Resolution #09/10-08: K-3 Class Size Reduction Program (SB-1777) Resolution and Application**

Mrs. Buckles moved to approve the attached resolution related to class size reduction and approve the submission of the application for class size reduction funding, seconded by Mrs. Phelps. Motion carried 5-0.

**G. Approval of Outdoor Education Program 2009/2010**

Dr. Connolly moved to approve a two and a half day Outdoor Education Program for the 2009-2010 school year, seconded by Mrs. Buckles. There were several questions from the Board regarding funding, encroachment on the General Fund, the future of the program and other options. Motion carried 5-0.

**ACTION ITEMS – CONSENT**

Mrs. Phelps moved to approve the consent agenda, seconded by Mrs. Buckles. Motion carried 5-0.

**A. Approval of Minutes (in Section B of the Agenda packet)**

1. Regular Meeting of October 20, 2009

**B. Personnel Assignment Orders:**

1. Certificated: #8442 through #8446

*Teachers*

2. Classified: C-4782 to C 4793  
*Bilingual Cross-Cultural ELD Paraprofessional Facilitator/Spanish, Child Care Assistant, Clerk Typist, Paraprofessional/Bilingual-Spanish, Paraprofessional/Special Ed*
  3. Exempt: E-9028 to E-9075  
*Advisor, Campus Supervisor, Outdoor Naturalist, Proctor, Specialist, Student Helper*
- C. Overnight Trip Requests
1. Request by Airplane: Lang Ranch Elementary School
  2. Request by Bus: Madroña Elementary School
- D. Expulsions
1. Westlake High School #10-09/10
  2. Conejo Valley High School #11-09/10
- E. Parent Support/Booster Organization Reauthorization
1. Newbury Park High School Softball Booster Club
  2. Newbury Park High School Umbrella Booster Club
- F. Purchase Order Report #755
- G. Disposal of Surplus and Obsolete Equipment
- H. Change Order #1: Various School Sites – Indefinite Quantity Flooring 2008-Reliable Floor Covering, Inc.

**INFORMATION ITEMS****Instructional Services**

- A. Approval of Amendment to AR5116.1 (Admission to Sequoia DISCOVER Academy). No comments.

**Business Services**

- B. Approval of Lease Agreement with Boys & Girls Club of Conejo/Las Virgenes – ~~Los Cerritos~~ Sequoia Middle School. Board members had questions. Dr. Baarstad stated that incoming 5<sup>th</sup> grade students will be included in this club.
- C. Board Policy Revision Process (Series 7000) First Reading. No comments.

**REPORTS AND CONCERNS**

- A. Reports from the Strategic Plan Committees: There were none.
- B. Reports from the Superintendent: There were none.
- C. Reports from the Personnel Commission: There were none.

**ADJOURNMENT**

President Stephens adjourned the Open Session at 8:25 p.m. The Board will reconvene on Tuesday, November 17, 2009, at 5:00 p.m. for Closed Session; 6:00 p.m. for Open Session at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

November 17, 2009

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Date

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Clerk

November 17, 2009

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Date

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Superintendent