

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

October 28, 2003

MINUTES

(Unadopted)

The Conejo Valley Unified School District Board of Education met in Regular Session on October 28, 2003, at the District Office Board Room, 1400 East Janss Road, Thousand Oaks, California. **CALL TO ORDER**

Present were Board members Dorothy L. Beaubien, Mary Jo Del Campo, Dolores Didio, Patricia H. Phelps, and Timothy G. Stephens. Also present were Robert Fraisse, Superintendent, Richard Simpson, Assistant Superintendent, Instructional Services, Jody Dunlap, Assistant Superintendent, Personnel Services and Gary Mortimer, Assistant Superintendent, Business Services. Chuck Eklund, Director, Secondary Education and Martha Mutz, Director, Curriculum/Media Services were also in attendance. **ROLL CALL**

The Closed Session meeting was called to order at 5:00 p.m. by Dolores Didio, President. The Board discussed appointment/employment of: Certificated: Teachers, Administrators; Classified: Child Care Assistants, Child Nutrition Assistants, Family Resource Specialist/Bilingual Spanish, Paraprofessionals/Special Ed, Site Computer Technician, Substitutes; Exempt: Specialists, Campus Supervisors, Student Helpers, Athletic Coaches. The Closed Session ended at 5:55 p.m. **CLOSED SESSION**

President Didio called the meeting to order at 6:08 p.m., led the Pledge of Allegiance, and read announcements for the Board meeting that reviewed instructions regarding smoking, cell phones, Speaker's Cards, Public Statement Cards, and where the public can find agendas and Board procedure information. **PLEDGE AND ANNOUNCEMENTS**

Mrs. Beaubien moved to approve the agenda, seconded by Dr. Stephens. Motion carried 5-0. **APPROVE AGENDA**

Dr. Fraisse introduced Debra Bergman, Manager, Education Relations from The Boeing Company, and thanked Boeing for their \$10,000 technology grant, which will be applied toward the SuccessMaker program at elementary schools. **RECOG.**

Keri Bowers, representing PAUSE4kids, an advocacy organization for special needs children, thanked Jack Bannon, Associate Director, Special Education, for his collaborative efforts to build a partnership with them.

Dr. Fraisse 1) expressed concern for the firefighters and families affected by the current fires across Southern California. He assured our parents that the District makes very careful decisions when to close schools, and that we are in contact with the County offices and health department daily. We also respect parents' decision to keep students home when they believe that this decision is in their child's best interest; 2) stated that the Boys & Girls Club building is in place at Los Cerritos, and should **SUPT. REMARKS**

open its doors in December; 3) announced that there will be only one Board meeting in November on the 18th; 4) thanked Wells Fargo for sponsoring the recent School Views, which has just been distributed; 5) congratulated students and staff at Westlake High School on their 25th year celebration and homecoming game last week; 6) commended Aspen Elementary for their great celebration for Red Ribbon Week; and 7) applauded the opening of the new girls' softball field at Thousand Oaks High School.

**SUPT.
REMARKS
(CONT.)**

Suzanne Duckett, Thousand Oaks, thanked members of the Conejo Valley Historical Society for backing the preservation of Timber School (currently Conejo Valley High School administrative offices).

**PUBLIC
COMMENTS**

Dr. Stephens thanked the staff for working toward the successful restoration of one of the Beginning Teachers Support and Assessment (BTSA) teachers, and commented on the excellence and importance of the program.

**BOARD
REMARKS**

Mrs. Didio discussed her attempt earlier in the year to reestablish an intergovernmental liaison committee with the City of Thousand Oaks and the Park District, to be made up of two elected officials and staff from each agency. Mrs. Didio feels that it would be appropriate for this committee to address the designation of the administrative offices of Conejo Valley High School as a historical building. This issue has been publicly addressed; however, as owners of the site the School District has not been contacted. Mrs. Didio is anxious to have the committee meet to address this issue as well as other issues of common interest to the three agencies that could benefit the entire community.

Mrs. Beaubien moved to approve Personnel Assignment orders Certificated #6639 to #6749; Classified #C-1726 to #C-1748; Exempt #E-4735 to #E-4767, seconded by Dr. Stephens. Motion carried 5-0.

PAO's

The following personnel assignment orders were made:

The Board has appointed Margaret Christensen as Dean of Attendance, Thousand Oaks High School, Class XV, Step E, on the management salary schedule for the 2003-2004 school year.

The Board has appointed Debra McIntyre-Sciarrino as Dean of Activities, Westlake High School, Class XV, Step E, on the management salary schedule for the 2003-2004 school year.

Mrs. Phelps moved to re-appoint Mrs. Shirley Koeritz to serve a three-year term on the Personnel Commission, effective December 1, 2003, seconded by Mrs. Del Campo. Motion carried 5-0. A.R. #1 filed.

**APPT. OF
NOMINEE TO
PER. COMM.**

Dr. Stephens moved to approve the proposed salary schedule increase for 2003-2004 for the Unified Association of Conejo Teachers employees covered under the Contract of Agreement approved on June 25, 2002, seconded by Mrs. Del Campo. Motion carried 5-0. A.R. #2 filed.

**SALARY
ADJUST.
2003-2004**

Mrs. Phelps moved to approve the proposed salary schedule increase for 2003-2004 for District Managers, Supervisors and Confidential employees, seconded by Mrs. Beaubien. Motion carried 5-0. A.R. #3 filed.

**SALARY
ADJUST.
2003-2004
(CONT.)**

Mrs. Del Campo moved to approve the proposed salary schedule increase for 2003-2004 for District Counselors and Psychologists, seconded by Mrs. Phelps. Motion carried 5-0. A.R. #4 filed.

Dr. Stephens moved to approve the Career-Applied Technology Education grant application for 2003/2004, seconded by Mrs. Phelps. Mrs. Beaubien asked about the proposed expenditures for the grant. Mr. Eklund those expected expenditures. Motion carried 5-0. A.R. #5 filed.

**CAREER
TECH.
GRANT**

Mrs. Beaubien moved to approve the Consent Agenda, seconded by Mrs. Phelps. Motion carried 5-0. Approval of minutes for Regular Meeting of October 14, 2003. A.R.s filed: A.R. #6 Expulsion Colina Middle School #4-03/04E; A.R. #7 Expulsion Colina Middle School #5-03/04E; A.R. #8 Expulsion Colina Middle School #6-03/04E; A.R. #9 Expulsion Los Cerritos Middle School #7-03/04E; A.R. #10 Expulsion Thousand Oaks High School #8-03/04E; A.R. #11 Contract for Non-Public School Placement for Handicapped Student #13-03/04; A.R. #12 Contract for Non-Public School Placement for Handicapped Student #14-03/04; A.R. #13 Contract for Non-Public School Placement for Handicapped Student #15-03/04; A.R. #14 Contract for Non-Public School Placement for Handicapped Student #16-03/04; A.R. #15 Contract for Non-Public School Placement for Handicapped Student #17-03/04; A.R. #16 Overnight Trip Request Thousand Oaks High School Band and Color Guard; #17 Overnight Trip Request Thousand Oaks High School Band and Color Guard; A.R. #18 Overnight Trip Request Westlake High School Varsity Baseball; A.R. #19 Overnight Trip Request Maple Elementary School; A.R. #20 Overnight Trip Request Sycamore Canyon School; A.R. #21 Purchase Order Report #633; A.R. #22 Disposal of Surplus and Obsolete Equipment; A.R. #23 Resolution No. $\frac{3}{4}$ 2003 GANN Appropriation Limit; A.R. #24 Change Order #1 Colina Middle School, AC Replacement, Phase 1 Modernization; A.R. #25 Notice of Completion: Aurora Modular Industries – Los Cerritos Middle School Modular Classroom Buildings; A.R. #26 Notice of Completion: Mission Paving & Sealing, Inc. – Thousand Oaks High School and Maple Elementary Schools; A.R. #27 Notice of Completion: Thousand Oaks High School Environmental Heating & Air Conditioning; A.R. #28 Notice of Completion: Network Infrastructure Corporation Sequoia Middle School – Technology Wiring; A.R. #29 Notice of Completion: Best Roofing and Waterproofing Inc., Westlake High School Elevator; A.R. #30 Notice of Completion: Channel Island Roofing Inc., Thousand Oaks High School – Roofing Projects; A.R. #31 Notice of Completion: Reliable Floor Covering – Aspen, Ladera, Manzanita, Thousand Oaks High School and Westlake High School – Floor Covering Projects.

**CONSENT
AGENDA**

Instructional Services

INFO.

Summer School/Extended Year Programs for 2004. There was no discussion.

There were no Items of Legislation.

LEGIS.

There were no items from the Personnel Commission.

**PERS.
COMM.**

President Didio adjourned the regular session at 6:34 p.m. The Board will convene on Tuesday, November 18, 2003, at 5:00 p.m. for Closed Session and 6:00 p.m. for Regular Session.

ADJOURN

Date

Clerk

Date

Secretary

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