

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**October 18, 2011**

**MINUTES**

**CALL TO ORDER – CLOSED SESSION**

The Board meeting of Tuesday, October 18, 2011, was called to order by President Peggy Buckles at 5:00 p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Mrs. Buckles asked if there were any public speakers for the Closed Session agenda items; there were none. The Board adjourned into Closed Session at 5:05 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations (*Pursuant to Government Code §54957*)  
Timothy Carpenter, Negotiator, CVUSD  
UACT, CSEA, CVPPA
- D. Consideration of Student Discipline – Expulsion or Suspension (*Pursuant to Education Code §48900, et seq.*)
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension (*Pursuant to Government Code §35146*)
- F. Pending Litigation (*Pursuant to Government Code §54957.1(a) (3)*)
- G. Conference with Real Property Negotiators (*Pursuant to Government Code §54956.8*)  
*Kelley Road Property, Conejo Center Drive Property, Mitchell Road Property, Avenida de los Arboles Property; Dr. Joel Kirschenstein, Sage Institute, CVUSD Negotiator*

The Closed Session ended at 5:50 p.m. There were no announcements from Closed Session.

**REGULAR SESSION**

**OPENING PROVISIONS**

Call to Order and Roll Call: Mrs. Buckles called the meeting to order at 6:08 p.m. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Timothy Carpenter, Assistant Superintendent, Personnel Services, and Linda Bekeny, Assistant Superintendent, Business Services. Also present were Robert Iezza, Director, Elementary Education, Dr. Jeff Davis, Director, Secondary Education, Carol Boyan-Held, Director, Curriculum and Assessment and Jack Wilson, Director, Facilities and Construction.

Mrs. Buckles read the procedural announcements and welcomed everyone to the meeting.

**Approval of the Agenda**

Mrs. Phelps moved to approve the Agenda, seconded by Dr. Stephens. Motion carried 5-0.

**Report: Century Academy – The First Year**

Martin Manzer, Principal, provided a report which outlined the many classes and programs offered at Century Academy. He thanked Mike Sanders, Coordinator and the teachers and staff at Century, for their work with the students and programs. Dr. Stephens and Mrs. Buckles praised the staff and the program.

**Comments from the Superintendent**

Dr. Baarstad 1) thanked the staff for their contribution at the Rotary Street Fair, and the community for stopping by the District's booths; 2) mentioned that on Thursday, October 27, he will be part of a panel at the Ventura County School Board's Association Meeting to discuss alternative secondary education programs, with the primary focus on Century Academy. He commended Dr. Davis, Mr. Manzer, Mr. Sanders and the entire Century Academy staff for the excellent program. 3) announced that EARTHS and Madroña have been selected by the California Department of Education to apply for Distinguished School designation.

**Comments from the Public**

One speaker talked about the CHSPE test and stated that she is opposed to the building of a new facility for the alternative education students.

One speaker representing the American Association of University Women and the California Teachers' Association caucus announced that this October is the 100 year celebration for Women's Right to Vote in California.

**Comments from Individual Board Members**

Mrs. Phelps discussed the meeting of the District's Technology Committee, where the committee worked to establish Core Teacher Competencies, which she felt was an excellent list. She also attended a presentation by Westlake High School counselors for Naviance, a college/student match program.

Dr. Stephens commended the athletic events at the schools and highlighted the Westlake High School football team victory over Oaks Christian.

Mr. Dunn stated several reasons why he will not support the building of the proposed Community Learning Center. He wants the money from the sale of property to go into the General Fund to restore personnel and other cuts affected by the budget.

Dr. Connolly spoke about the event she attended with Mrs. Buckles at California Lutheran University where Jack Scott, Chancellor of the Community Colleges (state-wide) spoke. Dr. Connolly praised Dr. Scott's passion for and knowledge of education. She also commended the Thousand Oaks High School jazz band for their performance at the Rotary Street Fair.

Mrs. Buckles spoke about her attendance at the Tri-County Education Coalition meeting last week, where the main discussion topic was truancy. She impressed the importance of students being in school beginning with kindergarten and throughout their school years.

**ACTION ITEMS – GENERAL****Superintendent****A. Acceptance of Proposal for Purchase of Avenida de los Arboles Surplus Property**

Dr. Baarstad announced that the District received a bid for the purchase of the Avenida de los Arboles surplus property, which he opened at the dais. Mrs. Buckles announced that the bid was from Jem Street Properties. Dr. Baarstad introduced consultants from Sage Institute, Dr. Joel Kirschenstein and Irma Tucker, and special counsel, Mr. Monty Widders, who received the bid package at that time in order to review the bid while the Board proceeded through the Agenda. (Dr. Kirschenstein, Mr. Widders and Ms. Tucker remained in the Board Room during their review of the bid.) (6:40 p.m.)

At 7:25 p.m., Dr. Kirschenstein announced that the proposal received from Jem Street Properties, Inc. included a check for \$15,000 as required by the District. He stated that the bid appeared to be a conforming bid, and that counsel would be ready to meet with the Board in Closed Session.

At 7:30 p.m., the Board adjourned into Closed Session to discuss the contents of the bid from Jem Street Properties with counsel.

At 7:45 p.m., the Board reconvened into Open Session where the following announcement was made by Mrs. Buckles: In Closed Session, the Board voted 5-0 to waive a contingency in the Request for Proposals for the purchase of the Avenida de los Arboles property. She then invited Dr. Kirschenstein to the podium, who then announced that the Board reviewed the bid and agreed it was a conforming bid. Jem Street submitted a bid of \$1,026,000. The next action before the final award of the bid would be to go into public auction. The amount for an oral bid, by statute, must be 5% above the bid received, which would be \$1,077,300. Dr. Kirschenstein asked if there were any bids from the audience. There were none. The auction was closed at 7:55 p.m.

Mrs. Phelps moved to accept the conforming proposal for the purchase of the Avenida de los Arboles surplus property as submitted by Jem Street Properties subject to additional clarification of financial information, seconded by Dr. Stephens. Motion carried 5-0.

Dr. Baarstad thanked Dr. Kirschenstein, Ms. Tucker, and Mr. Widders for their counsel and Jem Street Properties.

### Instructional Services

#### **B. Resolution #11/12-10: K-3 Class Size Reduction Program (SB-1777) and Application**

Dr. Stephens moved to approve the attached resolution related to class size reduction and approve the submission of the application for class size reduction funding, seconded by Mrs. Phelps. Motion carried 5-0.

### ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda, seconded by Dr. Stephens. Motion carried 5-0.

#### A. Approval of Minutes (in Section B of the Agenda packet)

1. Regular Meeting October 4, 2011

#### B. Personnel Assignment Orders:

1. Certificated: 8922 - 8934

*Teachers*

2. Classified: C-6582 to C-6608

*Child Care Assistant, Child Care Supervisor, Child Nutrition Assistant I, Clerk Typist, Child Nutrition Assistant-Satellite, Early Child Care Aide, Health Clerk, Health Clerk, Instructional Media Technician, Intermediate Clerk Typist, Licensed Vocational Nurse, Paraprofessional/Bilingual-Spanish, Paraprofessional/Special Ed, School Office Manager, Senior Clerk Typist, Systems Analyst, Textbook Clerk*

3. Exempt: E-11227 to E-11280

*Athletic Coach, Campus Supervisor, Specialist, Student Helper*

#### C. Overnight Trip Request: Thousand Oaks Dance Team

#### D. Purchase Order Report #798

- E. Disposal of Surplus and Obsolete Equipment
- F. Quarterly Report: Williams Lawsuit and Valenzuela Uniform Complaints
- G. Notices of Completion
  1. Sycamore Canyon School – Interior Tenant Improvements – Thomas Schwab Corporation
  2. Westlake High School – Exterior Theater Enhancements – Merit Metal Products, Inc.

## INFORMATION ITEMS

### Superintendent

- A. Approval of Agreement for the Purchase of Mitchell Road Property. Dr. Baarstad provided a report on the different scenarios involved with the potential sale of and relocation of Kelley Road facilities. (A copy of this report may be obtained by contacting the Superintendent's Office.)

Dr. Baarstad outlined the proposal of CVUSD property sales and property purchase in order to relocate the Maintenance & Operations facilities and to build the Community Learning Center on Janss Road next to the District Offices. Dr. Baarstad stated that if the Community Learning Center was not built, the District would have to put at least \$2 million to bring the current Conejo Valley High School up to standard.

Mr. Dunn asked Dr. Baarstad several questions regarding the sale of CVUSD properties in order to build a Community Learning Center, such as the use of TOPASS funds, putting a bond on the upcoming election ballot, asking the City to lift the deed restriction on the Conejo Center property, how the building on Mitchell/Teller would accommodate the Maintenance & Operations facilities, and how all of this may affect future lay-offs.

Dr. Connolly stated that she would not be in favor of asking the City to remove the deed restriction on the Conejo Center Drive without planning to build a Community Learning Center to house Conejo Valley High School.

Mrs. Phelps agreed with Dr. Connolly that if the District uses money from property for one-time restoration of cuts, the District would never have money to relocate Conejo Valley High School. This is a discussion that has continued on and off for 20 years, and this may be the only opportunity for the new school.

### Instructional Services

- B. Approval of Outdoor Education Contract.
- C. Approval of APEX Learning Digital Curriculum Online Courses. Mrs. Buckles asked if any other sites used APEX licenses besides Century Academy. Dr. Davis responded that Conejo Valley High School has several students who are using APEX, especially for credit recovery. Thousand Oaks High School is running one section of World History, Los Cerritos Middle School is piloting with 8th grade Geometry students. The Adult School is also using the program. Dr. Davis stated that other schools may ask for licenses in time. Dr. Connolly stated her concern (based on research) that unless students are involved in an on-line program that involves structure and supervision, there may be failure. She is pleased with reports from Century that the current collaborative program is working.

**ADJOURNMENT**

Mrs. Buckles adjourned the Open Session at 8:25 p.m. The Board will reconvene on **Tuesday, November 1, 2011**, at 5:00 p.m. for Closed Session and 6:00 p.m. for Open Session-Regular Meeting at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

November 1, 2011

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Date

\_\_\_\_\_  
Clerk

November 1, 2011

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Date

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Superintendent