

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

October 14, 2003

MINUTES

(Adopted)

The Conejo Valley Unified School District Board of Education met in Regular Session on October 14, 2003, at the District Office Board Room, 1400 East Janss Road, Thousand Oaks, California. **CALL TO ORDER**

Present were Board members Dorothy L. Beaubien, Mary Jo Del Campo, Dolores Didio, Patricia H. Phelps, and Timothy G. Stephens. Also present were Robert Fraisse, Superintendent, Richard Simpson, Assistant Superintendent, Instructional Services and Jody Dunlap, Assistant Superintendent, Personnel Services. Chuck Eklund, Director, Secondary Education, Linda Faverty, Director, Elementary Education, and Martha Mutz, Director, Curriculum, were also in attendance. **ROLL CALL**

The Closed Session meeting was called to order at 5:00 p.m. by Dolores Didio, President. The Board discussed appointment/employment of: Certificated: Teachers; Classified: Substitutes; Exempt: Campus Supervisors, Student Helper, Athletic Coaches. The Closed Session ended at 6:04 p.m. **CLOSED SESSION**

President Didio called the meeting to order at 6:06 p.m., led the Pledge of Allegiance, and read announcements for the Board meeting that reviewed instructions regarding smoking, cell phones, Speaker's Cards, Public Statement Cards, and where the public can find agendas and Board procedure information. **PLEDGE AND ANNOUNCEMENTS**

Mrs. Beaubien moved to approve the agenda, seconded by Dr. Stephens. Motion carried 5-0. Student vote aye. **APPROVE AGENDA**

The principals from each of the high schools presented the National Merit Semi-Finalists from their respective schools: Newbury Park High School: Matthew S. Lee, Jennifer A. Lorden; Thousand Oaks High School: William C. Wu; Westlake High School: Melody R. Hsiou, Sophie B. Sun, Sujing Qiu. **NATIONAL MERIT SEMI-FINAL.**

Heather Sand, student Board member representing Thousand Oaks High School, sat with the Board. Heather, along with Matthew Lee, Newbury Park High School, Kathleen Sullivan, Westlake High School, and Vanessa Hernandez, Conejo Valley High School, discussed school activities such as school-to-career, college workshops, athletic events, fund raisers, band tournaments, homecoming activities, rallies, WASC visit, Red Ribbon Week activities, Halloween theme contests, talent show, student tutoring programs, principal's coffees, senior activities, college counseling. **STUDENT BOARD REPS.**

Dianne McKay, District Advisory Council Chair, discussed topics from the September meeting including campus supervision, orientation for new members, and thanked the Board for the entire DAC opportunity which most districts do not offer. **DISTRICT CMTS.**

Justine Fischer, Conejo Council PTA Chair, provided information regarding the parent information night on October 29 (Risk Factors for Teens), and discussed Dr. Fraisse speaking at the next meeting about the Conejo Schools Foundation, and the 12th District workshop regarding bylaws, finance and leadership skills.

Jack Tucker, Bond District Advisory Chair, updated the Board on the bond facilities improvements and Boys & Girls Club.

Dr. Fraisse 1) welcomed Dr. Baarstad to the dais for his first time since he began his position as Assistant Superintendent Business Services; 2) talked about the PACE autodial program that 19 of our schools are using to inform students' families of special events or emergency situations at the schools. Various businesses are funding the cost of the program, and therefore the sponsorship is mentioned in the message. The staff feels that this is a small exchange for the tremendous service provided to our students and parents; 3) thanked Verizon for the \$75,000 grant to Adult Ed; 4) commended Regena Ward and her staff for coming through an incredibly difficult budget year with a clean audit report; 5) talked about the "bus drill" during his visited to Manzanita Elementary and their tremendous new playground; 6) asked for patience and assistance in trying to help schedule the refurbishing of the high school tracks and scheduling of programs such as T.O. Flyers at Thousand Oaks High School.

**SUPT.
REMARKS**

Ben Navarro, Paul Nicholson, Henry Wolf, and Robert H. McCarter discussed their concerns about accessibility of the Thousand Oaks High School track during their season in the spring when the stadium reconstruction is underway. Dianne McKay remarked with the \$3.1 million from the City of Thousand Oaks to renovate the three high school stadiums, the community and school district need to work together to ensure that the renovation project is not compromised. However, Mrs. McKay offered to work with the District to find a way to help Flyers program through the construction period. There were 15 public statements cards stating concerns about the accessibility of the tract to the Flyers.

**PUBLIC
COMMENTS**

Dr. Stephens discussed his visit to the newly renovated schools, such as Meadows Elementary.

**BOARD
REMARKS**

Mrs. Phelps mentioned the new name of the joint powers agency formerly known as Conejo Substance Abuse Prevention Authority (CSAPA), now the Conejo Coalition of Youth and Families. Mrs. Phelps will be the Board representation to that organization.

Mrs. Del Campo commented on the success of the Boys & Girls Club fundraiser at the Sherwood Country Club.

PAO'S

Mrs. Beaubien moved to approve Personnel Assignment Orders Certificated #6628 - #6638, Classified #C-1675 - #C-1725, and Exempt #E-4576 - #E-4734, seconded by Dr. Stephens. Motion carried 5-0. Student vote: abstain.

Mrs. Del Campo moved to approve to amend Policy 433 Intradistrict Attendance School Choice (2nd Reading) as proposed, seconded by Mrs. Phelps. Motion carried 5-0. A.R. #1 filed. Student vote: aye.

**POLICY
AMEND.**

Mrs. Phelps moved to adopt the Red Ribbon Week Proclamation, seconded by Mrs. Beaubien. Motion carried 5-0. Student vote: aye.

**RED RIBBON
WEEK PRO.**

Dr. Stephens moved to approve the Youth Outreach Program, seconded by Mrs. Phelps. Dr. Stephens pointed out that this was another example of agency partnership for the betterment of the community. Mrs. Phelps and Mrs. Didio requested a report on the impact of the program over the past several years. Motion carried 5-0. Student vote: aye.

**YOUTH
OUTREACH
PROGRAM**

Mrs. Del Campo moved to authorize staff to pursue a professional polling of the community with regard to their support of a parcel tax in the range of \$25 to \$35 per year for a term of 3-4 years, seconded by Mrs. Beaubien. Dr. Fraisse offered a presentation regarding the need for a parcel tax to help the District through the State budget crisis. Dr. Baarstad explained the polling service process. Motion carried 5-0. Student vote: aye.

**PROF. POLL.
SERVICE**

Mrs. Beaubien moved to approve the Consent Agenda, seconded by Mrs. Phelps. Dr. Stephens discussed the value of field trips to Sacramento, and asked if trips were always planned during weekends and for more than one night. Mrs. Faverty stated that liability is a factor, and that while the schools have been offered more than one night, they seem to prefer overnight trips. Motion carried 5-0. Student vote: abstain. Approval of minutes for Regular Meeting of September 23, 2003; A.R.s filed: A.R. #5 Expulsion Los Cerritos Middle School #2-03/04E; A.R. #6 Expulsion Thousand Oaks High School #3-03/04E; A.R. #7 Preauthorization Overnight Trip Requests; A.R. #8 Overnight Trip Request Thousand Oaks High School Boys' Varsity Basketball Team; A.R. #9 Overnight Trip Request Thousand Oaks High School Boys' Varsity Basketball Team; A.R. #10 Thousand Oaks High School Journalism Yearbook Club; A.R. #11 Overnight Trip Request Conejo Elementary School, A.R. #12 Overnight Trip Request Ladera Elementary School; A.R. #13 Purchase Order Report #632; A.R. #14 Disposal of Surplus and Obsolete Equipment; A.R. #15 Acceptance of Equipment and Cash Donations; A.R. #16 Notice of Completion Various Sites – HVAC Renovations ACCO Air Conditioning Company; A.R. #17 Notice of Completion HVAC Replacement and Renovations Los Angeles Air Conditioning, Inc.; A.R. #18 Change Order #1, 2 and 3 HVAC Replacement and Renovation Project Los Angeles Air Conditioning Inc.; A.R. #19 Change Order #1 Channel Islands Roofing Inc., Thousand Oaks High School; A.R. #20 Change Order #1 Playground Installation Various Sites – Premium Construction Company; A.R. #21 District Representative – School Facility Program.

**CONSENT
AGENDA**

There were no information items.

INFO.

There were no items of Legislation. Dr. Fraisse stated that Governor Davis had just vetoed the class size legislation, which would allow more flexibility in staffing. Mrs. Didio announced that the president of the School Boards Association was assigned to the Schwartzenegger transition team.

LEGIS.

There were no items from the Personnel Commission.

**PERS.
COMM.**

President Didio adjourned the regular session at 7:35 p.m. The Board will convene on Tuesday, October 28, 2003, at 5:00 p.m. for Closed Session and 6:00 p.m. for Regular Session.

ADJOURN

Date October 28, 2003 _____
Clerk

Date October 28, 2003 _____
Secretary

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