

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
(Adopted)**

October 9, 2001

MINUTES

The Conejo Valley Unified School District Board of Education met in Regular Session on Tuesday, October 9, 2001, at the District Office Board Room, 1400 East Janss Road, Thousand Oaks, California. **CALL TO ORDER**

Present were Board members Dorothy L. Beaubien, Mary Jo Del Campo, Dolores Didio, Patricia H. Phelps, and Timothy G. Stephens. Also present were Neil Schmidt, Interim Superintendent, Richard W. Simpson, Assistant Superintendent, Instructional Services; Jody Dunlap, Assistant Superintendent, Personnel Services; Regena Ward, Director, Fiscal Services, Chuck Eklund, Director, Secondary Education, Linda Vranesh, Director, Elementary Education, and Martha Mutz, Director, Curriculum/Media Services. **ROLL CALL**

The Closed Session meeting was called to order at 5:30 p.m. by Patricia H. Phelps, President. The Board discussed appointment/employment of Certificated: teachers, administrators; Classified: account clerks, ASB bookkeeper, child care assistant, employment specialist, instructional assistants/Special Education, intermediate clerk typist, senior child guidance assistant, site computer technician, substitutes; Exempt: specialists, student helpers, campus supervisors, proctors, athletic coaches; dismissal/discipline/release; labor relations. The Closed Session meeting adjourned at 6:55 p.m. The Regular Session meeting commenced at 7:05 p.m. **CLOSED SESSION**

President Phelps led the Pledge of Allegiance and read announcements for the Board meeting that reviewed instructions regarding smoking, cell phones, Speaker's Cards, Public Statement Cards, and where the public can find agendas and Board procedure information. President Phelps also announced that a student recognition was added to the Agenda. **PLEDGE AND ANNOUNCEMENTS**

President Phelps introduced Skip Shaver, counselor, Thousand Oaks High School. Ms. Shaver presented a certification of congratulations to Matthew Jacobs, National Merit Semi-Finalist, who was unable to attend the September 26, 2001, Board meeting. **STUDENT RECOG.**

Mrs. Didio moved to approve the agenda, seconded by Mrs. Beaubien. Motion carried 5-0. **APPROVE AGENDA**

Tanialee Rohde, Thousand Oaks High School, was seated with the Board. Also present were Victoria Anweiler, Newbury Park High School, Natalie Estrada, Conejo Valley/Century High Schools, and Jordan Gershman, Westlake High School. The students reported on Homecoming events, "Clean Campus" campaign, Focus on Learning, College Night, the Majors Program, Distinguished Speakers' series, **STUDENT REPS.**

Hispanic festival, PSAT tests, International Baccalaureate activities, sports, and field trips.

STUDENT REPS. (CONT.)

Dr. Schmidt: 1) commented on the earlier ground breaking ceremony at Sycamore Canyon Elementary School in the Dos Vientos section of Newbury Park. He complimented Mrs. Phelps for leading the group in the Pledge of Allegiance at the site as it was the first opportunity to have the pledge at the new site. 2) stated how much he appreciated the “cluster” meetings that he attended with Board members and staff to meet parent groups and staff at the schools. The cluster groups are comprised of the schools that feed into each high school – Newbury Park, Thousand Oaks, and Westlake Village. He applauded these and other efforts to create camaraderie throughout the District. 3) explained that the District is still waiting for news from the State Department regarding API scores. We are now expecting to receive them next week. 4) congratulated Christine Steigelman, a 2nd grade teacher at Manzanita, who received a grant through the SCWriP program to help students and parents write their family stories. 5) complimented TOHS counselor Skip Shaver who earlier in the meeting introduced student Matthew Jacobs as “her” student. Dr. Schmidt stated that he enjoyed hearing Ms. Shaver refer to the student in that way. 6) remarked that he had now visited every school and every classroom in the District and complimented the staff on providing exciting educational experiences for the students. He is also getting to know the community better. 7) commented that the District becomes a large family, and that connections are important for students to feel a part of the family.

SUPT’S REMARKS

Patti Yomantas, President, Conejo Council PTA, summarized reports from the District schools. She spoke about the humanitarian efforts of the various PTA groups across the District for the September 11 victims and families, and other charitable events such as the Relay for Life. PTA family-focused events include: ice cream social at Park Oaks, a “crying coffee” for parents of kindergarteners at Meadows, parent resource library at Walnut, and a “Dad’s class” at several schools. Safety efforts include parking lot flow improvement at Park Oaks, bike safety assemblies at Glenwood, and identification kit program at University. Academic improvement and enhancement programs are in full swing, to name a few: academic chess, drama, art and after-school math/science and Spanish classes at Madroña; both Los Cerritos and Ladera have won \$5,000 awards through the Governor’s reading program; Glenwood PTA is providing funds to automate the library; and at Weathersfield and Meadows funding is provided for specialists in math, reading, computers and physical education. Red Ribbon Week activities are planned throughout the District October 22-26. The PTA membership drive seems to be at an all-time high with parent and student members. The Reflections Showcase and Awards program will be held on November 26 at the Thousand Oaks High School Performing Arts Center.

ADVISORY GROUPS

There was no report from the District Advisory Council.

There was no report from the Bond Facilities District Advisory Council.

Nick Quidwai commented on the friendliness of Dr. Schmidt's remarks; stated that he is still unhappy that the Board meetings are still the same night as the City Council meetings; voiced his displeasure that the Board limits public speakers to three minutes; complained that his experience is that it is difficult for a parent to take their child out of school but that the sheriff's department has access to the students; reminded the Board about the Pasadena court ruling regarding charging students for activities.

**PUBLIC
CONCERNS**

Mrs. Didio commented on the California Suburban School District (CALSSD) meeting that she and Mrs. Beaubien attended in San Francisco last week. She stated that the major topic was the High School Exit Exam and its impact on school districts Statewide. CALSSD pointed out that if the State mandated special accommodations for special needs students that the State should also be responsible for the costs incurred.

**BOARD
REMARKS**

Dr. Stephens commented that one of the District's long-range goals was for the professional growth of all employees. He stated that the County Offices provide some of the best programs in the State, and last week had Douglas Reeves, a nationally known educator/speaker, presented a workshop on assessment to improve instruction. Dr. Stephens thanked Rich Simpson, Chuck Eklund, and Linda Vranesh in their leadership in meeting with the principals in the afternoon to review the information from the workshop. He mentioned that we seemed to have the most representation in the County.

President Phelps agreed with Dr. Schmidt that the cluster meetings were important events for parents and staff to network.

Mrs. Didio moved to accept the Annual Report on the School District's Strategic Plan for 2000-2001, seconded by Mrs. Beaubien. Mr. Quidwai submitted a Public Speaker's Card and asked for a copy of the Annual Report. (After Board approval, Annual Reports will be available to the public upon request as stated on Agenda Report #1.) Mrs. Beaubien commented how pleased she was to see the school-to-career portion of the Annual Report progressing so well. Dr. Stephens asked when the improvement strategies for 2002 will be completed, particularly in writing standards: Dr. Simpson responded that staff analyzes the information from the Annual Report to make adjustments and improvements in student performance. Martha Mutz, Director, Curriculum/Media Services, is working with groups of teachers to revise and align our writing program with the State standard, and Sheila Carlson, Director, Staff Development/Grant Writing, will be implementing a \$30,000 staff development program for writing. Mrs. Didio asked if the majors program was different from the academy program; Chuck Eklund responded that the major program allows students to focus their courses on a potential career area. Mrs. Beaubien commented that she understands that the majors program is goal oriented, following pathways through a program; Mr. Eklund agreed. Mrs. Didio asked about the Peer Assistance and Review (PAR) program; Dr. Dunlap responded that the PAR program is in its first year with three teachers involved. Dr. Schmidt remarked that the Annual Report is a document that the District and Board worked hard to set priorities and accomplish them. Next year will be the end of this plan, and the District will be creating, along with a new superintendent and the school community, a new plan for future years. The Report

**ANNUAL
REPORT**

reflects the work and dedication of staff, parents, and students. Motion carried 5-0. A.R. #1 filed.

**ANNUAL
REPORT
(CONT.)**

Mrs. Beaubien moved to approve Personnel Assignment Orders Certificated #5749 - #5753, Classified #C-0572 - #C-0616 and Exempt #E-2889 - #E-2936, seconded by Dr. Stephens. Motion carried 5-0.

PAO'S

President Phelps made the following announcement:

Hani Youssef has been appointed Dean of Activities on Class XIII, Step D, of the certificated management salary schedule for the 2001-2002 school year.

Stephen Lepire has been appointed Dean of Attendance on Class XIII, Step C, of the certificated management salary schedule for the 2001-2002 school year.

Mrs. Del Campo moved to expel student #2-0102E from the Conejo Valley Unified School District effective September 25, 2001, pursuant to the conditions described in the "Voluntary Consent to Discipline" signed and dated September 25, 2001; and readmit student 2-0102E to the District's Independent Study Program and/or refer to the County's Community School Program; and permit student 2-0102E to apply for readmission to other programs on or after June 14, 2002. Motion carried 5-0. A.R. #02 filed.

EXPULSIONS

Mrs. Beaubien moved to approve the Consent Agenda, seconded by Mrs. Didio. Nick Quidwai commented on Red Ribbon week activities, and was disappointed that the term "war on drugs" was not used. Motion carried 5-0. A.R.s filed: Minutes of Regular Meeting of September 26, 2001; A.R. #3—Red Ribbon Week Proclamation; A.R. #4—Overnight Trip Request: Banyan Elementary School; A.R. #5—Day Trip Request: Cypress and Sycamore Canyon Elementary Schools; A.R. #6—Resolution #01/02-5: K-3 Class Size Reduction Program (SB 1777); A.R. #7—Parent Support Booster: Thousand Oaks High School Boys' Basketball; A.R. #8—Purchase Order Report #592; A.R. #9—Acceptance of Equipment and/or Cash Donations; A.R. #10—Disposal of Surplus and Obsolete Equipment; A.R. #11—Notice of Completion of Technology Wiring, Sequoia Middle School; A.R. #12—Notice of Completion of Technology Wiring, Thousand Oaks High School; A.R.#13— Notice of Completion of Technology Wiring, Maple Elementary School; A.R. #14—Notice of Completion of Technology Wiring, Westlake High School; A.R. #15—Notice of Completion of Technology Wiring, Sycamore Canyon Elementary School; A.R. #16—Notice of Completion of Technology Wiring, Westlake Hills Elementary School; A.R. #17—Notice of Completion of Technology Wiring, Meadows Elementary School; A.R. #18—Notice of Completion of Technology Wiring, Lang Ranch Elementary School; A.R. #19—Notice of Completion of Asphalt Projects: Glenwood Elementary School and Thousand Oaks High School-Tyner Paving Company; A.R. #20—Change Order #1: Asphalt Projects—Tyner Paving Company.

**CONSENT
AGENDA**

INFORMATION

INFO.

The Board received information regarding the Save-at-School Program at Banyan Elementary School. Mrs. Didio asked how many other schools have an active savings program; Dr. Simpson responded that Park Oaks and Glenwood Elementary Schools had savings program, but not necessarily with the same institution.

The Board received information regarding the High School Science Textbook and Materials Adoption – there were no comments.

There were no items of legislation, however, Dr. Schmidt did let the public know that AB 508 is still waiting for the Governor to sign.

ITEMS OF LEG.

There was no report from the Personnel Commission.

PERS. COMM.

President Phelps adjourned the regular session at 7:58 p.m. to reconvene on Tuesday, October 23, 2001 at 5:30 p.m. for Closed Session and 7:00 p.m. for Regular Session.

ADJOURN

Date

Clerk

Date

Secretary