

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING****September 27, 2005  
MINUTES****CALL TO ORDER – CLOSED SESSION**

The Board meeting of September 27, 2005, was called to order by President Timothy Stephens at 5:04 p.m. Dr. Stephens asked if there were any public speakers for the Closed Session agenda items; there were none. The Board adjourned into Closed Session at 5:05 p.m., where the following items were discussed:

1. Public Employee Appointment-Employment-Evaluation-Leaves of Absence-Retirement-Discipline-Dismissal  
*Pursuant to Government Code §54957*
2. Consideration of Student Discipline  
*Pursuant to Education Code §48918*
3. Pending Litigation  
*Pursuant to Government Code §54957.1(a)(3)*
4. Conference with Real Property Negotiators  
*Pursuant to Government Code §54956.8*  
*Property: Rancho Conejo Boulevard, Assessor's Parcel Number 667-0-340-030*  
*Agency Negotiator: Dr. Joel Kirschenstein, Sage Realty*

The Closed Session ended at 5:47 p.m.

**CALL TO ORDER – OPEN SESSION****OPENING PROVISIONS**

President Stephens called the meeting to order at 6:00 p.m., and led the Pledge of Allegiance. President Stephens welcomed guests and read the procedural announcements.

Present were Board members Dorothy Beaubien, Dolores Didio, Mike Dunn, Pat Phelps, and Dr. Timothy Stephens; Administration: Dr. Robert Fraise, Superintendent, Dr. Richard Simpson, Assistant Superintendent, Instructional Services, Jo-Ann Yoos, Assistant Superintendent, Personnel Services, Dr. Jeffrey Baarstad, Assistant Superintendent, Business Services, Chuck Eklund, Director, Secondary Education, Linda Faverty, Director, Elementary Education, Martha Mutz, Director, Curriculum/Media Services, and Janet Cosaro, Director, Special Education.

**Approval of Agenda**

Mrs. Didio moved to approve the agenda, seconded by Mrs. Phelps. Motion carried 5-0.

**Comments from the Superintendent**

Dr. Fraise: 1) stated that the Cluster Breakfasts, which are running three times this week, are a great way to begin the school year. Each year the principals from the three clusters (Newbury Park, Thousand Oaks and Westlake) are invited to bring their parent leadership to meet others in their cluster as well as district office administration. 2) was proud to announce that *Money* magazine has named the

town of Newbury Park as #71 in the nation as a great place to raise a family. One of two of the considerations for this honor was the quality of public schools. Dr. Fraise complimented the school staffs, parents and students for their part in bringing Newbury Park to national notice.

### **Comments from the Public**

Elizabeth O'Fallon, Thousand Oaks, stated her concerns regarding the District's denial of her student to participate in marching band while in the Independent Study program. Dr. Stephens asked Dr. Fraise to make a brief statement: Dr. Fraise stated that at this time, the Board cannot comment on Mrs. O'Fallon's concern until the item is agendaized in Closed Session, which is scheduled for the October 11 Board meeting.

Anne Howard, President of Conejo Valley Pupil Personnel Association, presented Dr. Stephens with the union's opening contract proposal. Mrs. Howard thanked the District for being an excellent place for personnel and students.

### **Comments from Individual Board Members**

- Mrs. Phelps thanked the schools for hosting the Back-to-School nights and commented on the enthusiasm of the staffs and students at each of the schools, and the many new programs in place.
- Dr. Stephens commended Dr. Fraise and Dr. Simpson on the good will and humor shared at cluster breakfasts.
- Mr. Dunn stated that he spoke with some people from a group called "Global Exchange" regarding recruitment on campuses, and he apologized to Horizon Hills' staff for not being able to respond to their invitation to attend an event at their site.

## **ACTION ITEMS - GENERAL**

### **Instructional Services**

1. Mrs. Beaubien moved to adopt the attached Red Ribbon Week Proclamation #05/06-05, seconded by Mrs. Didio. Motion carried 5-0.
2. Mrs. Phelps moved to approve the K-12 English/Language Arts courses of study created by District teachers, seconded by Mrs. Beaubien. Mrs. Phelps had some questions regarding the textbooks noted in the report; Mrs. Mutz will have final corrections made. Dr. Stephens asked how many combination classes we have throughout the District; Dr. Simpson stated he would provide the information in the weekly report to the Board. *(Report indicated 43 combination classes this year.)* Dr. Stephens inquired about the training offered to teachers in combination classes; Mrs. Mutz replied that this was the first time there was a course of study written for combination classes, and teachers have offered one after-school workshop. A survey was sent out asking teachers what kind of staff development they would like on this topic and Mrs. Mutz is waiting to gather the survey responses to plan workshops. Motion carried 5-0.
3. Mrs. Didio moved to approve the formation of a study committee to review alternative education for a small alternative school, seconded by Mrs. Beaubien. Motion carried 5-0.

**ACTION ITEMS – CONSENT**

Mrs. Beaubien moved to approve the consent agenda, seconded by Mrs. Didio. Motion carried 5-0.

- A. Approval of minutes of Regular Meeting of September 27, 2005.
- B. Personnel Assignment Orders:
  - Certificated: Teachers
  - Classified: Child Care Assistants, Child Care Leader, Child Nutrition Assistant, Intermediate Clerk Typists, Intermediate Clerk Typist/Bilingual Spanish, Mail Delivery Driver, Paraprofessional, Paraprofessionals/ Special Ed, Secretary, Substitutes
  - Exempt: Athletic Coaches, Campus Supervisors, Specialists, Student Helpers
- C. Contracts for Non-Public School Placements for Handicapped Students: #1-05/06; #2-05/06; #3-05/06
- D. Expulsion: Los Cerritos Middle School #2-05/06E
- E. Purchase Order Report #671
- F. Change Order #1-Thousand Oaks High School Aquatic Center

**INFORMATION ITEMS****Business Services**

1. Comprehensive Energy Management Consultation Services Agreement with Energy Education, Inc. Dr. Fraisse explained that staff has put a great deal of time into the researching the program, beginning with a survey of 20 California school districts asking for their assessment. The response was overwhelmingly positive, with great savings reported within the first year. Our staff did not want to consider the program if there would be any affect on the morale of employees, or if there were to be a lot of work involved to save just a little bit of money. Districts surveyed stated that most of the savings were generated during off hours, vacation hours, etc. Staff worked out contract terms with savings guarantees – which is unique to just a few districts considering the program. Staff is taking time to review everything carefully before signing the contract. Dr. Baarstad will continue to meet with company principals until the terms are acceptable in regard to the fee structure, anticipated money saved using the program, and a no-fee cancellation clause. Dr. Stephens asked if the money saved would be returned to the schools. Dr. Baarstad said initially no; but staff will work on incentive programs. Dr. Stephens commended Dr. Fraisse and Dr. Baarstad for working out a tremendous contract with the company.

**REPORTS AND CONCERNS**

- A. Reports from the Strategic Plan Committees: Dr. Simpson presented a Goals #2 committee update regarding the Strategic Plan Implementation. Mr. Dunn questioned how the district determined a student is below basic; Dr. Simpson stated that the State standards tests determined this by assigning five levels: 5-advanced, 4-proficient, 3-basic, 2- and 1-far below basic. Mrs. Phelps asked if students were assigned ID numbers; Dr. Simpson said yes, as soon as they are registered and the number follows them through the academic career. Mrs. Didio asked if the AVID program was still in our high schools; Mr. Eklund responded yes in Newbury Park High School. Dr. Stephens commended the staff on the intervention programs. The Board commended the Dr. Simpson on the excellence of the report and the district staff on the success of the strategic plan.
- B. Reports from the Superintendent: There were none.

C. Reports from the Personnel Commission: There were none.

**ADJOURNMENT:**

President Stephens adjourned the Open Session at 6:45 p.m. The Board will reconvene on Tuesday, October 11, 2005, at 5:00 p.m. for Closed Session; 6:00 p.m. for Open Session.

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Date

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Clerk

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Date

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Superintendent

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