

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

September 23, 2003

MINUTES

(Adopted)

The Conejo Valley Unified School District Board of Education met in Regular Session on September 23, 2003, at the District Office Board Room, 1400 East Janss Road, Thousand Oaks, California. **CALL TO ORDER**

Present were Board members Dorothy L. Beaubien, Mary Jo Del Campo, Dolores Didio, Patricia H. Phelps, and Timothy G. Stephens. Also present were Robert Fraisse, Superintendent, Jody Dunlap, Assistant Superintendent, Personnel Services and Gary Mortimer, Assistant Superintendent, Business Services. Chuck Eklund, Director, Secondary, Linda Faverty, Director, Elementary Education, Martha Mutz, Director, Curriculum/Media Services and Sean Corrigan, Director, Planning & Facilities, were also in attendance. **ROLL CALL**

The Closed Session meeting was called to order at 5:00 p.m. by Dolores Didio, President. The Board discussed appointment/employment of: Certificated: Teachers, Classified: Child Care Assistants, Child Nutrition Assistants, Custodians, Paraprofessionals/Special Education, Substitutes; Exempt: Specialists, Campus Supervisors, Student Helpers, Proctor, Athletic Coaches. The Closed Session ended at 5:50 p.m. **CLOSED SESSION**

President Didio called the meeting to order at 6:06 p.m., led the Pledge of Allegiance, and read announcements for the Board meeting that reviewed instructions regarding smoking, cell phones, Speaker's Cards, Public Statement Cards, and where the public can find agendas and Board procedure information. **PLEDGE AND ANNOUNCEMENTS**

Mrs. Beaubien moved to approve the agenda, seconded by Mrs. Phelps. Motion carried 5-0. **APPROVE AGENDA**

Dr. Fraisse 1) mentioned that the Goals committees will be reconvening soon to address the objectives. Part of the planning will address a 5-year facility plan, including what to do with portable buildings. Dr. Fraisse mentioned that a neighboring district has 20% portable facilities while CVUSD is below 14%; 2) applauded the staff again for the successful opening of school and had photos of some of the family events that were held the evening before school started; 3) commended Jim Baird as one of the principals taking the lead to pilot Success Maker at his school and thanked Boeing for a grant to help with the cost; 4) had photos of the first event of the Conejo Schools Foundation "100 Days Kick Off" and thanked everyone involved; 5) stated his appreciation for the visitation by the Senegalese delegation at Los Cerritos to learn about democracy through the "We the People" curriculum; 6) invited Sean Corrigan to give a wrap up of the many summer projects accomplished by M&O. **SUPT. REMARKS**

John Anderson, Newbury Park, discussed his concerns regarding the District's facility plan and inventory, requested full disclosure on all facilities, asked that the District have a plan to phase out portable buildings, asked for greater financial disclosure, and questioned why the parking lot at Newbury Park High School was repaved this year when it was paved just two years ago.

**PUBLIC
COMMENTS**

Ronnie Hewitt, Executive Director, Boys & Girls Club, updated the Board on the successful summer program at Los Cerritos and current program. The Club hopes to be up and running by December 19.

Paula Mackelburg, Boys & Girls Club, reported on the current program at Los Cerritos: 120 registered members; 73 in the after-school program; average 38 students in the Power Hour program. Ms. Mackelburg gave a brief description of some of the community service projects planned for the Club, and a variety of activities for students.

Wendy Anderson, Thousand Oaks, offered her personal testimony to the importance of the Club in relation to her child's experience.

Linda Van Dolsen, Thousand Oaks, discussed her concern about growth in and around the Conejo Valley and overcrowded schools. She asked for the District to discontinue School Choice and interdistrict transfers, and for redistricting to ensure equity at all schools.

Dr. Stephens discussed his pleasure with the tremendous events and activities at the schools he has visited at Back-to-School nights, and credited the staffs at the schools; mentioned the \$75,000 Verizon grant for Adult School and thanked Neil Snyder, Adult School Assistant Principal, for writing the grant. Dr. Stephens asked the staff to consider opening a Grant Writer position on staff.

**BOARD
REMARKS**

Mrs. Didio agreed with Dr. Stephens regarding the Back-to-School nights. She also mentioned her visit to Channel Island High Schools and their very successful ELD program.

Mrs. Beaubien moved to approve Personnel Assignment orders Certificated #6615 to #6626; Classified #C-1640 to #C-1674; Exempt #E-4453 to #E-4482, seconded by Dr. Stephens. Motion carried 5-0.

PAO's

Mrs. Del Campo moved to approve the agreement between the Conejo Valley Unified School District and California State University, Channel Islands, for the placement of advanced education students in elementary and secondary student teacher assignments within the District during the 2003-2004 school year, seconded by Mrs. Phelps. Mrs. Beaubien stated her concern with student teachers not being with the students for the entire semester due to beginning/ending semester schedules. Dr. Stephens asked how many colleges do we work with in relation to student teachers? Dr. Dunlap responded: California Lutheran University, Pepperdine University, California State University, Northridge, University of California Santa Barbara, Laverne University, Phoenix University, California State University Channel Islands, University of Phoenix, University of California Los Angeles, University of Southern California.

**STUDENT
TEACHER
AGREEMENT**

Motion carried 5-0. A.R. #1 filed.

Dr. Stephens moved that due to lack of work and lack of funds, the Board of Education finds that it is in the best interest of the school district to direct the superintendent to commence implementing procedures to eliminate the classified positions as requested, effective October 24, 2003. The layoff proceedings will be in accordance with the provisions of the CSEA Contract of Agreement between the District and Chapter 620, CSEA, and the California Education Code, seconded by Mrs. Del Campo. Motion carried 5-0. A.R. #2 filed.

**RED. CLASS.
STAFF**

Mrs. Phelps moved to approve the attached resolution related to class size reduction and approve the submission of the application for class size reduction funding, seconded by Mrs. Beaubien. Motion carried 5-0. A.R. #3 filed.

**RES. K-3
CLASS SIZE
REDUCTION**

Mrs. Phelps moved to accept the 2002-2003 Fourth Quarter Financial Statements as submitted, seconded by Mrs. Del Campo. Motion carried 5-0. A.R. #4 filed.

**4th QTR.
FINANCIALS**

Mrs. Del Campo moved to approve the financial assistance agreement between the City of Thousand Oaks and the School District for high school athletic field improvements, seconded by Mrs. Beaubien. Dr. Stephens stated that this agreement is a vivid and clear example of two agencies working together for improvement of the entire community. Motion carried 5-0. A.R. #5 filed.

**FIN. ASSIST.
AGREEMENT
CITY AND
DISTRICT**

Mrs. Beaubien moved to approve the Consent Agenda, seconded by Mrs. Phelps. Dr. Stephens questioned the amount of contracts for non-public school placements, and asked if the number was high. Dr. Simpson responded that many districts process many times more than we do. Motion carried 5-0. Approval of minutes for Regular Meeting of September 9, 2003. A.R.s filed: A.R. #6 Expulsion Sequoia Middle School #1-03/04E; A.R. #7 Contract for Non-Public School Placement for Handicapped Student #1-03/04; A.R. #8 Contract for Non-Public School Placement for Handicapped Student #2-03/04; A.R. #9 Contract for Non-Public School Placement for Handicapped Student #3-03/04; A.R. #10 Contract for Non-Public School Placement for Handicapped Student #4-03/04; A.R. #11 Contract for Non-Public School Placement for Handicapped Student #5-03/04; A.R. #12 Contract for Non-Public School Placement for Handicapped Student #6-03/04; A.R. #13 Contract for Non-Public School Placement for Handicapped Student #7-03/04; A.R. #14 Contract for Non-Public School Placement for Handicapped Student #8-03/04; A.R. #15 Contract for Non-Public School Placement for Handicapped Student #9-03/04; A.R. #16 Contract for Non-Public School Placement for Handicapped Student #10-03/04; A.R. #17 Contract for Non-Public School Placement for Handicapped Student #11-03/04; A.R. #18 Contract for Non-Public School Placement for Handicapped Student #12-03/04; A.R. #19 Purchase Order Report #631; A.R. #20 Disposal of Surplus and Obsolete Equipment; A.R. #21 Notice of Completion Thousand Oaks High School Field House Hot Water System Precision Plumbing – Mechanical; A.R. #22 Change Order – Precision Plumbing Mechanical Thousand Oaks High School Hot Water System Project; A.R. #23 Change Order – Thousand Oaks High School Valley Crest Landscape.

**CONSENT
AGENDA**

INFORMATION ITEMS

INFO.

Instructional Services

- 1. Red Ribbon Week Proclamation (October 23-31, 2003). There was no discussion.

There were no Items of Legislation.

LEGIS.

There were no items from the Personnel Commission.

**PERS.
COMM.**

President Didio adjourned the regular session at 7:10 p.m. The Board will convene on Tuesday, October 14, 2003, at 5:00 p.m. for Closed Session and 6:00 p.m. for Regular Session.

ADJOURN

September 23, 2003	
Date	Clerk

September 23, 2003	
Date	Secretary

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