

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

September 17, 2013

MINUTES

CALL TO ORDER – CLOSED SESSION

At 5:00 p.m. President Timothy Stephens announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:02 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6
Agency Negotiator: Mark McLaughlin, Assistant Superintendent, Personnel Services
Employee Organizations:
 - Unified Association of Conejo Teachers (UACT)
 - California School Employees Association (CSEA)
 - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- G. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties will be discussed regarding price and terms of payment:

- 310 Kelley Road
- 2498 Conejo Center Drive

The Closed Session ended at 5:49 p.m. There were no announcements from Closed Session.

REGULAR SESSION

OPENING PROVISIONS

Call to Order and Roll Call: President Stephens called the meeting to order at 6:05 p.m. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Robert Iezza, Assistant Superintendent, Instructional Services, Linda Bekeny, Assistant Superintendent, Business Services, and Mark McLaughlin, Assistant Superintendent, Personnel Services.

Carol Boyan-Held, Director, Elementary Education and Dr. Jon Sand, Director, Curriculum and Assessment, were also present.

Dr. Stephens read the procedural announcements and welcomed everyone to the meeting.

Approval of the Agenda

Mrs. Phelps moved to approve the agenda with the following change: pull item J. from the Action Items – Consent Agenda, seconded by Mrs. Buckles. Motion carried 5-0.

Recognition: School Wellness Award – EARTHs and Lang Ranch Elementary

Tameka Paine, representing Community Health Initiatives for the American Cancer Society, presented School Wellness Gold Level Awards to EARTHs and Lang Ranch Elementary.

Presentations

- Discover Academy - Vivian Viña, Principal, introduced the teachers from Discover Academy, who provided a presentation for the Board.
- Summary of 2013 Test Reports - Dr. Jon Sand, Director, Curriculum & Assessment, provided an update on the District's 2013 test scores. Mr. Dunn questioned the issue of waivers regarding Common Core assessments. Dr. Sand stated that some districts are applying for waivers asking for reprieve from the STAR assessment so they are not penalized and held for target percentages. However, pending legislation would exempt the entire state from administering STAR assessments in Spring 2014. They want to give districts time to adjust to the new Smarter Balance assessments. Test score information may be found on the District's website at <http://www.conejousd.org/instruction/CurriculumAssessment/Assessment.aspx>

Comments from the Superintendent

Dr. Baarstad congratulated the schools for the School Wellness Awards, and stated that last year the Board approved a Wellness Policy that limited unhealthy treats in the schools, and so far, there doesn't seem to be any problem with acceptance of the changes at the schools. Dr. Baarstad stated that last year the Board asked that the District continue the 6th Grade Outdoor School Program on a status quo basis, while staff researched alternatives. Staff expects to have a report at a Board meeting in the near future regarding options to consider. In the meantime, there is a search for an Outdoor School Director for the program this year. Also, staff has worked on budget/cost scenarios and have decided that \$225/student will enable the District to hire quality staff and keep the encroachment on the General Fund around \$50,000. Finally, the Superintendent announced that the Ventura County Office of Public Health obtained a grant to provide information to the public about "best practices" in the event of a possible terrorist nuclear attack in Los Angeles. They have requested that school districts in the County distribute materials regarding "what if" scenarios. Dr. Baarstad stated that he feels that these materials would raise the level of concern of parents when the District does not have a plan. The Board members agreed and directed Dr. Baarstad not to distribute the materials.

Comments from the Public

One speaker questioned the District's presentation of test scores and scoring methods. One speaker announced the *Walk for Healthy Schools* event that is being held on Saturday, September 28, beginning at 9:30 a.m. at Conejo Creek North.

Comments from Individual Board Members

Mrs. Buckles discussed her visit to Walnut Elementary for their back-to-school evening, and her discussion with Principal Amy Hastings. Ms. Hastings told her that there are 22 languages spoken at the homes of the children! Mrs. Buckles and Mr. Dunn applauded the efforts of the staff at Walnut. Mrs. Phelps mentioned that there is a chance for walkers to earn money for their schools at the *Walk for Healthy Schools*.

ACTION ITEMS – GENERAL**Superintendent****A. Approval of Purchase and Sale Agreement for the Conejo Center Drive Surplus Property**

Mrs. Buckles moved to approve a Purchase and Sale Agreement and Joint Escrow Instructions with Jemstreet Properties, Inc., for the purchase of the Conejo Center Drive surplus property, as submitted, seconded by Mrs. Buckles. Dr. Baarstad provided information about the escrow process, with legal counsel present to answer questions. Mr. Dunn asked if the City Manager could remove the deed restriction or if it would have to go to the City Council. The response was it would have to go to the City Council. Dr. Stephens thanked the negotiating team for their work on this effort. Motion carried 5-0.

Personnel Services**B. Establishment of Classified Positions**

Mrs. Phelps moved to approve the establishment and/or modifications of classified assignments as specified, seconded by Mrs. Buckles. Motion carried 5-0.

Instructional Services**C. Approval of Amendments to Administrative Regulation 5141.31 – Immunizations**

Mr. Dunn moved to approve Administrative Regulation 5141.31 – Immunizations, as submitted, seconded by Dr. Connolly. Motion carried 5-0.

D. Approval of Amendments to Board Policy and Administrative Regulation 5144 – Discipline

Mrs. Buckles moved to approve revised Board Policy & Administrative Regulation 5144 – Discipline, as submitted, seconded by Dr. Connolly. Motion carried 5-0.

E. Approval of Amendments to Administrative Regulation 6173.1 – Education for Foster Youth

Mrs. Phelps moved to approve Administrative Regulation 6173.1 – Education for Foster Youth, as submitted, seconded by Mrs. Buckles. Motion carried 5-0.

Business Services**F. Lease Agreement with Boys & Girls Club at Redwood Middle School**

Mr. Dunn moved to approve the Lease Agreement for Joint Use, Redwood Middle School, seconded by Dr. Connolly. Board members stated their appreciation for Cal Johnston's vision and commitment to the Boys & Girls Club's mission for children. Motion carried 5-0.

G. 2012-2013 Unaudited Actual Financial Report

Mrs. Phelps moved to accept the 2012-2013 unaudited Actual Financial Report as submitted, seconded by Mrs. Buckles. Mrs. Bekeny provided a report. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda as amended, seconded by Mrs. Buckles. Motion carried 5-0.

A. Approval of Minutes (in Section B of the full Agenda)

1. Regular Meeting of September 17, 2013

B. Personnel Assignment Orders:

1. Certificated Employees: #9458 to #9471
Adult Education Teachers, Psychologists, School Nurses, Teachers
 2. Classified Employees: C-7885 to C-7919
Administrative Assistant, Child Care Assistant, Child Nutrition Assistant, Early Care Teacher, Health Clerk, Intermediate Clerk Typist, Intermediate Clerk Typist/Bilingual, Instructional Media Technician, Language Assessment and Development Facilitator-Spanish, Licensed Vocational Nurse, Maintenance Worker II, Paraprofessional/Bilingual – Spanish, Paraprofessional/Special Ed, Senior Clerk Typist,
 3. Exempt Employees: E-12743 to E-12868
Campus Supervisor, Coaches, Specialist, Student Helper
- C. Contract for Nonpublic School Placement for Handicapped Student #09-13/14
- D. Overnight Trip Request: Newbury Park High School Journalism
- E. Purchase Order Report #840
- F. Disposal of Surplus and Obsolete Equipment
- G. Addendum #2 to the 2013-2014 Annual Signature Authorization
- H. Resolution #13/14-04: 2013-2014 GANN Appropriations Limit
- I. Change Order #1: Thousand Oaks High School – Synthetic Field Turf Replacement
- J. ~~Notice of Completion: Thousand Oaks High School – Synthetic Field Turf Replacement – Fieldturf USA~~
(Item pulled from Agenda during Approval of the Agenda)

INFORMATION ITEMS

Board of Education

- A. Draft Board of Education Planning Calendar (For Information Only). Dr. Connolly presented a draft of a proposed Board Planning Calendar for priority items that the Board needs to be aware of throughout the school year. The Board requested staff schedule a Discussion Session on this topic on October 1 at 4:00 p.m.

Instructional Services

- B. Resolution #13/14-05: Red Ribbon Week Proclamation

Business Services

- C. Local Control Funding Formula (Information Only) Mrs. Bekeny provided a report demonstrating the calculation of District funding under the LCFF. Dr. Baarstad stated that at a future meeting staff will report on the accountability provision, which is a requirement of LCFF new funding. Mrs. Bekeny's report may be obtained through the Business Services office.

ADJOURNMENT

Dr. Stephens adjourned the Open Session at 8:20 p.m. The Board will reconvene on **Tuesday, October 1, 2013, Discussion Session (Board Planning Calendar) 4:00 p.m., Closed Session at 5:00 p.m., Open Session at 6:00 p.m.** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

October 1, 2013

Date

Clerk

October 1, 2013

Date

Superintendent