

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

September 3, 2013

MINUTES

CALL TO ORDER – CLOSED SESSION

At 5:00 p.m. President Timothy Stephens announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:02 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6
Agency Negotiator: Mark McLaughlin, Assistant Superintendent, Personnel Services
Employee Organizations:
 - Unified Association of Conejo Teachers (UACT)
 - California School Employees Association (CSEA)
 - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- G. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties will be discussed regarding price and terms of payment:

- 310 Kelley Road
- 2498 Conejo Center Drive

The Closed Session ended at 5:48 p.m. There were no announcements from Closed Session.

REGULAR SESSION

OPENING PROVISIONS

Call to Order and Roll Call: President Stephens called the meeting to order at 6:00 p.m. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Robert Iezza, Assistant Superintendent, Instructional Services, Linda Bekeny, Assistant Superintendent, Business Services, and Mark McLaughlin, Assistant Superintendent, Personnel Services. Dr. Jeff Davis, Director, Secondary Education, Dr. Jon Sand, Director, Curriculum and Assessment, Marina

Mihalevsky, Director, Classified Personnel, and Mike Buckley, Director, Maintenance & Operations, were also present.

Dr. Stephens read the procedural announcements and welcomed everyone to the meeting.

Approval of the Agenda

Mrs. Phelps moved to approve the agenda, seconded by Mrs. Buckles. Motion carried 5-0.

Reports from Community Support Organizations

Cindy Goldberg, Executive Director, Conejo Schools Foundation, invited everyone to join the Walk for Healthy Schools on September 28, and mentioned that the venue has changed to Conejo Creek North (behind the library). Ms. Goldberg also mentioned that the Foundation is doing Cash for Classrooms again this year and are taking submissions. More information about the Foundation may be found at <http://www.conejoschools.org/>.

Rocky Capobianco, Chairperson, District Advisory Council (DAC) introduced himself as the new DAC Chairperson. Mr. Capobianco stated that there will be a couple of changes this year in the meetings, and one is that there will be time for an open exchange of ideas. Also, in addition to the standard reports to DAC, there will be a Legislative report, as well as reports on Common Core and Evaluation Focus Group during the monthly meetings. The first meeting of DAC will be on Tuesday, September 10, at 9:00 a.m. For more information, please visit DAC's webpage at <http://www.conejo.k12.ca.usParents/DistrictAdvisoryCouncilDAC.aspx>.

Comments from the Superintendent

Dr. Baarstad was pleased to report that this school year started off with a district-wide Staff Development Day, the first in five years (as there are no furlough days this year). There will be two more staff development days this year: November 1 and November 26. He commended and thanked Dr. Jon Sand for planning a meaningful and organized day for all teachers. Dr. Baarstad told the Board that Dr. Sand will be providing a report to them at the September 17, 2013, meeting regarding the test scores. He proudly announced that CVUSD's test scores are up for the fourth year in a row!

Comments from the Public

One speaker discussed harassment and bullying in the sports program at Westlake High School.

Comments from Individual Board Members

Dr. Stephens thanked Mark McLaughlin for the successful New Teachers meeting at the Conejo Recreation & Parks District venue. He also discussed his visit to the Staff Development event that occurred at EARTHs for 4-5 grade teachers. He stated it was filled with information that was valuable for the teachers. He is also very pleased that the District is sending some teachers to intensive training in Common Core and assessment, so they bring their knowledge back to the District to train other teachers. Dr. Stephens commended Dr. Sand, Robert Iezza, and Carol-Boyan Held for their leadership in this area.

ACTION ITEMS – GENERAL

Superintendent

A. Revision to Board Bylaw 9322: Agenda/Meeting Materials

Mr. Dunn moved to approve revisions to BB 9322 – Agenda/Meeting Materials, as submitted, seconded by Mrs. Phelps. Motion carried 5-0.

B. Approval of Board Bylaw 9323.2: Actions by the Boards

Mrs. Phelps moved to approve BB 9323.2 – Actions by the Board, as submitted, seconded by Mrs. Buckles. Motion carried 5-0.

Personnel Services**C. Adoption of Administrative Regulation 4117.14, 4317.14: Postretirement Employment**

Mrs. Buckles moved to adopt Administrative Regulation 4117.14, 4317.14: Postretirement Employment, seconded by Mrs. Phelps. Motion carried 5-0.

D. Neighborhood for Learning – Reorganization and Establishment of Position

Mrs. Phelps moved to approve the establishment and/or modification of classified assignments as specified, seconded by Mrs. Buckles. One public speaker spoke against the reorganization/layoffs. Motion carried 4-1 (Dunn voted nay).

E. Approve Resolution #13/14-02: Layoff

Mrs. Phelps moved to approve the establishment of classified assignments as specified, seconded by Dr. Connolly. There were three public speakers against the reorganization and layoffs. Mr. Dunn had several questions about the need for a reorganization which included the layoffs of three part-time positions and the creation of one full-time position. He asked several questions about salaries, supervisory positions, and oversight of the program. Dr. Baarstad explained that the new services known as Triple-P (Positive Parenting Program) is the reason for some changes in the organizational structure. Mr. Dunn asked why positions are being laid off when the program received approximately \$95,000 additional money this year. Mr. McLaughlin explained that on June 18 the Board approved the appointment of two NfL positions, at the cost of \$70,000, which is being funded by the additional money. Mr. Dunn asked if NfL received insufficient funds to pay their expenses, can we reimburse them with unrestricted General Funds. Dr. Baarstad responded yes, but that is why staff monitors the program carefully. Motion carried 4-1 (Dunn voted nay)

F. Establishment of Classified Position

Mrs. Buckles moved to approve the establishment and/or modification of classified assignments as specified, seconded by Mr. Dunn. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda, seconded by Mrs. Buckles. Motion carried 5-0.

Dr. Baarstad made the following announcement regarding Personnel Assignments, beginning September 9, 2013 for 2013/2014:

Sandra Curwood has been appointed to the position of Director, Child Nutrition. Sandra was previously employed as the Director of Nutrition at Ventura Unified School District.

A. Approval of Minutes (in Section B of the full Agenda)

1. Regular Meeting of August 28, 2013

B. Personnel Assignment Orders:

1. Certificated Employees: #9442 to #9457
Counselors, Psychologists, Teachers

2. Classified Employees: C-7831 to C-7884
Child Care Assistant, Child Care Leader, Child Nutrition Assistant I, Clerk Typist, Custodian, Director, Planning & Construction, Early Care Aide, Early Care Assistant Teacher, Early Care Teacher, Health Clerk, Intermediate Clerk Typist, Intermediate Clerk Typist/Bilingual, Instructional Media Technician, Language Assessment and Development Facilitator, Paraprofessional/Bilingual – Spanish,

Paraprofessional/Special Ed, School Office Manager, Secretary, Senior Clerk Typist, Site Computer Technician, Tobacco Use Prevention Education Coordinator

3. Exempt Employees: E-12869 to E-12945
Athletic Coach, Campus Supervisor, Specialist, Student Helper

C. Expulsions:

- 1. Westlake High School #17-12/13E
- 2. Westlake High School #18-12/13E

D. Purchase Order Report #839

E. Addendum to the 2013-14 Annual Signature Authorization (McLaughlin, Buckley and Fateh)

F. Notice of Completion – Various Sites – Fiber Upgrades – PCC Network Solutions, Inc.

INFORMATION ITEMS

Instructional Services

- A. Approval of Amendments to Administrative Regulation 5141.31 – Immunizations
- B. Approval of Amendments to Board Policy and Administrative Regulation 5144 – Discipline
- C. Approval of Amendments to Administrative Regulation 6173.1 – Education for Foster Youth

Business Services

D. Lease Agreement with Boys & Girls Club at Redwood Middle School

Dr. Baarstad was asked by the Board where the club would be located at the school site. He responded at the corner of the playfield bordered by Gainsborough to the south, and the school parking lot to the west.

ADJOURNMENT

Dr. Stephens adjourned the Open Session at 7:30 p.m. The Board will reconvene on **Tuesday, September 17, 2013, Closed Session at 5:00 p.m., Open Session at 6:00 p.m.** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

September 17, 2013

Date

Clerk

September 17, 2013

Date

Superintendent