

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

August 28, 2001

MINUTES

The Conejo Valley Unified School District Board of Education met in Regular Session on Tuesday, August 28, 2001, at the District Office Board Room, 1400 East Janss Road, Thousand Oaks, California.

CALL TO ORDER

Present were Board members Dorothy L. Beaubien, Mary Jo Del Campo, Dolores Didio, Patricia H. Phelps, and Timothy G. Stephens. Also present were Richard W. Simpson, Acting Superintendent/Assistant Superintendent, Instructional Services; Jody Dunlap, Assistant Superintendent, Personnel Services; Gary Mortimer, Assistant Superintendent, Business Services, Chuck Eklund, Director, Secondary Education, Linda Vranesh, Director, Elementary Education, and Martha Mutz, Director, Curriculum.

ROLL CALL

The Closed Session meeting was called to order at 5:30 p.m. by Patricia H. Phelps, President. The Board discussed appointment/employment of Certificated: teachers, administrators; Classified: administrative assistants, child care assistants, child care leaders, custodian, health clerks, instructional assistants/Special Education, instruction media technicians, intermediate clerk typists, Risk Manager, sign language interpreter, purchasing expediter, telephone operator/receptionist, substitutes; Exempt: specialists, student helpers, campus supervisors, athletic coaches; dismissal/discipline/release; labor relations. The Closed Session meeting adjourned at 6:40 p.m. The Regular Session meeting commenced at 7:00 p.m.

CLOSED SESSION

President Phelps led the Pledge of Allegiance and read announcements for the Board meeting that reviewed instructions regarding smoking, cell phones, Speaker's Cards, Public Statement Cards, and where the public can find agendas and Board procedure information.

PLEDGE

Mrs. Didio moved to approve the agenda as amended - add A.R. #23A-Change Order #1 - Concrete Project, A.R. #28A—Notice of Completion-Los Cerritos Middle School—Reliable Floor Covering, and A.R. #28B—Notice of Completion-Asphalt Project—Newbury Park High School - seconded by Mrs. Beaubien. Motion carried 5-0.

APPROVE AGENDA

Dr. Simpson 1) commented that in approximately 12 hours we would be welcoming 21,100 students into our schools – an increase of approximately 500 students over last year. Staffing is solid, facilities are ready, and instruction is ready to begin. Dr. Simpson presented a chart showing current enrollment at each school. Currently, there are 27 students above projections at the elementary schools, 62 students above projections in the middle schools, and 53 students above projections in the high schools. Historically, we will have 100 to 150 “no shows” who do not return from the previous year. Net final enrollment will probably be very close to projections. 2) clarified information carried in local media about our middle school enrollment that suggests we have excessive waiting lists. Dr. Simpson presented a detailed chart showing facts about the middle school waiting lists. Over 98% of those who applied on time have been accepted into the middle school program; of over 1,200 applicants, there are only 4 left who applied on time who do live in the area of the middle school requested, and 37 applicants remaining on wait lists who applied after the application deadline. Based on our 7-year history, many of the remaining applicants will be offered a space within the next few days, and all of them within the school year. 3) provided information regarding the Academic

**SUPERINTEN-
DENT'S
REMARKS**

Performance Index, issued by the California Department of Education. The index ranges from 200 to 1000, with a score of 800 or better considered by the State to be a standard of excellence. The official State API will not be released for a few weeks. However, we have completed a data analysis that predicts 18 of our schools will have an API in excess of 800. Westlake Hills is projected to have the highest elementary API at 907, which may be the highest API in the region. Colina is projected to have the highest middle school API at 868, and Newbury Park High School is projected to have the highest high school API at 799. Overall, schools in the District are projected to be up an average of 11 API points, with Manzanita demonstrating an incredible increase of 95 API points. This also means that we project 17 of our schools will be eligible for the API award money estimated at about \$60 per student.

**SUPERINTEN-
DENT'S
REMARKS
(CONT.)**

Mrs. Didio reminded everyone that the middle school program is a program of choice and not mandatory. Dr. Simpson responded that the Board has increased the capacity for the middle schools consistently over the past several years. Dr. Stephens questioned the future growth of the middle school programs; Dr. Simpson replied that over the past several years, there has been about a 7% growth each year. He also stated that the Board is projecting for Sycamore Canyon to include a middle school program, grades 6-8.

There were no public concerns.

**PUBLIC
CONCERNS**

There were no individual Board remarks.

**BOARD
REMARKS**

Mrs. Beaubien moved to approve Personnel Assignment Orders Certificated #5682 - #5725, Classified #C-0424 - #C-0510 and Exempt #E-2763 - #E-2795, seconded by Dr. Stephens. Motion carried 5-0.

PAO'S

Mrs. Phelps made the following announcements:

Janet Cosaro has been appointed as Elementary Assistant Principal on Class XII, Step E, of the certificated management salary schedule for the 2001-2002 school year, effective July 1, 2001.

Gary Mortimer introduced Loretta Curley, Risk Manager, to the Board and community.

Dr. Stephens moved to renew the District's membership in the Central Coast Personnel Council for the period July 1, 2001, through June 30, 2002, at the estimated cost shown, seconded by Mrs. Beaubien. Motion carried 5-0. A.R. #1 filed.

**RENEWAL OF
CONTRACT**

Mrs. Del Campo moved to amend Policy 454 Academic Honesty (Second Reading), seconded by Mrs. Didio. Motion carried 5-0. A.R. # 2 filed.

**AMEND
POLICY 454**

Mrs. Didio moved to expel student 31-00/01E from the Conejo Valley Unified School District effective June 14, 2001, pursuant to the conditions described in the “Voluntary Consent to Discipline” signed and dated June 29, 2001, readmit student 31-00/01/E to the District’s Independent Study Program and/or refer to the County’s Community School Program, and permit student 31-00/01E to apply for readmission to other programs on or after January 28, 2002. Motion carried 5-0. A.R. #3 filed.

EXPULSIONS

Dr. Stephens moved to expel student 32-00/01E from the Conejo Valley Unified School District effective August 20, 2001, pursuant to the conditions described in the “Voluntary Consent to Discipline” signed and dated August 20, 2001, readmit student 32-00/01/E to the District’s Independent Study Program and/or refer to the County’s Community School Program, and permit student 32-00/01E to apply for readmission to other programs on or after January 28, 2002, seconded by Mrs. Beaubien. Motion carried 5-0. A.R. #4 filed.

Mrs. Beaubien moved to readmit student 6-00/01E to Thousand Oaks High School, effective August 29, 2001, seconded by Mrs. Del Campo. Motion carried 5-0. A.R. #6 filed.

READMIT
STUDENT

Mrs. Didio moved to approve the Consent Agenda as amended, seconded by Dr. Stephens. Motion carried 5-0. A.R.s filed: Minutes of Regular Meeting of July 10, 2001, Special Meeting of July 23, 2001, Special Meeting of August 3, 2001, and Study Session of August 9, 2001; A.R. #7—Overnight Trip Request Maple Elementary School; A.R. #8—Overnight Trip Request—Thousand Oaks High School Softball Team; A.R. #9—Westlake High School Chorus; A.R. #10—Westlake High School Chorus; A.R. #10—Westlake High School Wind Ensemble; Resolution #01/02-04: Child Care Grant for Playground Safety and Repairs; A.R. #13—Contract for Non-Public School Placement for Handicapped Student 15-00/01, A.R. #14—Contract for Non-Public School Placement for Handicapped Student 16-00/01; A.R. #15—Contract for Non-Public School Placement for Handicapped Student 17-00/01; A.R. #16—Contract for Non-Public School Placement for Handicapped Student 18-00/01; A.R. #17—Contract for Non-Public School Placement for Handicapped Student 19-00/01; A.R. #18-- Contract for Non-Public School Placement for Handicapped Student 20-00/01; A.R. #19—Purchase Order Report #589; A.R. #20—Acceptance of Cash and Equipment Donations; A.R. #21—Addendum to 2001-02 TSA/Custodial Account Vendor List; A.R. #22—Disposal of Surplus and Obsolete Equipment; A.R. #23—Change Order #03-Gymnasiums at Four Middle Schools; A.R. #24—Notice of Completion: Acacia Elementary Technology Wiring; A.R. #25—Notice of Completion: Banyan Elementary Technology Wiring; A.R. #26—Notice of Completion: Madroña Elementary Technology Wiring; A.R. #27—Notice of Completion: Maple Elementary Technology Wiring; A.R. #28—Notice of Completion: Sequoia Middle School Technology Wiring. Dr. Stephens commended Maple Elementary School for their planned trip to Sacramento and asked how many other schools were planning such a trip; Mrs. Vranesh commented that three more were planned to submit requests, and two more were considering the trip; Mrs. Didio asked how many schools still required technology wiring; Mr. Mortimer replied that all facilities have been wired. Motion carried 5-0.

CONSENT
AGENDA**INFORMATION**

INFO.

The Board received information regarding Pilot Course: French 5AP. Mrs. Didio inquired as to how many students were enrolled; Dr. Simpson responded that this would start off as a combination French 4/5 AP. This will open the door for future students to enter French 5AP.

The Board received information regarding Foreign Language Textbooks and Materials Adoption.

The Board received information regarding the K-2 Elementary Reporting System. Linda Vranesh and Martha Mutz presented information regarding the reporting system. The Board thanked and congratulated Mrs. Vranesh and Mrs. Mutz, stating that the reporting system gives the teacher valuable tools and the parents valuable information.

**INFO.
(CONT.)**

The Board received information regarding Alternative School Accountability Indicators. Mrs. Beaubien asked why student punctuality was one of the three criteria chosen as the accountability indicators at Conejo Valley and Century High Schools. Dr. Simpson explained that the principal, Mr. James Martin, and his staff analyzed why the majority of students are not successful in the regular high school program and are transferred to the alternative high school program. The two main reasons are attendance and lack of credits at grade level. Even though many of the students do attend school, many times they are late to their classes. Repeated problems with punctuality can affect the drop of a class. Mrs. Phelps asked how the accountability indicators are researched; Dr. Simpson replied that the attendance system for the continuation schools is different from the traditional high school. Attendance at the continuation schools is recorded hour by hour. Mrs. Phelps asked what measurement is being used to determine that improvement is being made in the accountability indicators; Dr. Simpson replied that the schools will set a baseline, and improvement will be expected each year.

The Board received information regarding Approval of K-8 Science Courses of Study.

The Board received information regarding Approval of K-12 Science Grade Level Standards.

There were no items of legislation.

**ITEMS OF
LEGISLATION**

There was no report from the Personnel Commission.

PERS. COMM.

President Phelps adjourned the regular session at 7:55 p.m. to reconvene on September 11, 2001 at 5:30 p.m. for Closed Session and 7:00 p.m. for Regular Session.

ADJOURN

September 11, 2001
Date

Clerk

September 11, 2001
Date

Secretary