

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

August 27, 2002

MINUTES

(Adopted)

The Conejo Valley Unified School District Board of Education met in Regular Session on August 27, 2002, at the District Office Board Room, 1400 East Janss Road, Thousand Oaks, California.

**CALL TO
ORDER**

Present were Board members, Dorothy L. Beaubien, Mary Jo Del Campo, Dolores Didio, Patricia H. Phelps, and Timothy G. Stephens. Also present were Robert Fraise, Superintendent; Richard Simpson, Assistant Superintendent, Instructional Services; Jody Dunlap, Assistant Superintendent, Personnel Services; Gary Mortimer, Assistant Superintendent, Business Services. Chuck Eklund, Director, Secondary Education, Linda Vranesh, Director, Elementary Education, and Martha Mutz, Director, Curriculum/Media Services, were also in attendance.

**ROLL
CALL**

The Closed Session meeting was called to order at 6:00 p.m. by Mary Jo Del Campo, President. The Board discussed appointment/employment of: Certificated: administrators, teachers; Classified: Child Care Assistants, Child Nutrition Assistants I, Clerk, Custodians, Family Resource Specialist, Family Resource Specialist/Bilingual, Health Clerk, Instructional Assistants/Special Education, Intermediate Clerk Typist, Preschool Assistant Teacher, Preschool Teachers, Preschool Teacher Bilingual Spanish, Site Computer Technicians, Child Care Leader (reinstate), Clerk (reinstate), Instructional Media Technician (reinstate); Exempt: Specialists, Campus Supervisors, Student Helpers, Proctor, Athletic Coaches. The Closed Session ended at 6:55 p.m.

**CLOSED
SESSION**

President Del Campo called the meeting to order at 7:05 p.m., led the Pledge of Allegiance, and read announcements for the Board meeting that reviewed instructions regarding smoking, cell phones, Speaker's Cards, Public Statement Cards, and where the public can find agendas and Board procedure information.

**PLEDGE
AND
ANNOUNCE-
MENTS**

Mrs. Didio moved to approve the agenda as amended: replace page 9 with page 9A, Agenda Report #8, Memorandum of Understanding Between Conejo Valley Unified School District and the Boys and Girls Club of Conejo Valley and Las Virgenes, Inc.; in the Agenda packet, page 50 should be page 52, page 51 should be 50, and page 52 should be page 51; and add page 57A, Agenda Report #21, Addendum to the 2002-2003 Annual Signature Authorization, seconded by Mrs. Beaubien. Motion carried 5-0.

**APPROVE
AGENDA**

Cathy Carlson voiced her disapproval of the District using the designations of California Top 100 School, Distinguished Schools, and Blue Ribbon Schools.

**PUBLIC
COMMENTS**

Nick Quidwai discussed several issues that concern him, including the fact that he wished parents felt more welcomed at Board meetings and he wished candidates for the Board would change the course of the Board. Mr. Quidwai also stated that after looking over the traveling expenses for the Board last year, he did not detect any waste in the Board's expenditures.

Dr. Fraisse: 1) commented that in 36 hours over 21,000 K-12 students will begin the 2002-2003 school year! He thanked the staff, teachers, and parent volunteers who have been working to get the schools ready; 2) thanked the principals and personnel staff for their efforts to hire 68 new teachers to join the 1,000+ certificated staff this year; 3) commended Pam Chasse, staff, and parents for their hard work around the clock preparing for the opening of Sycamore Canyon, the District's 20th elementary school; 4) discussed the excellent results throughout the District on the SAT scores compared to National (1020) and State (1013-1015) scores. Our schools out-performed both, raising the SAT scores at Newbury Park High School +4 to 1080; Thousand Oaks High School +13 to 1139; and Westlake High School +10 to 1134. Also, API scores were up in all areas assessed. Preliminary information on the API scores indicate that scores are up in 12 elementary schools, 3 middle schools and 2 high schools, leaving us with 19 of our 27 schools with an API over 800, which is the baseline for excellence.

**SUPT.
REMARKS**

Mrs. Phelps congratulated Brenda Hunter, Executive Director for the Neighborhood for Learning, on a successful grand opening on August 18.

**BOARD
REMARKS**

Mrs. Beaubien moved to approve Personnel Assignment Orders Certificated #6243 - #6285, Classified #C-1005 - #C-1129 and Exempt #E-3591 - #E-3671, seconded by Dr. Stephens. Motion carried 5-0.

PAO'S

The following personnel assignment orders were announced:

Jean Gordon was appointed as Elementary School Principal, Class IX, Step E, on the management salary schedule for the 2002-2003 school year.

Lisa Magorian was appointed as Middle School Assistant Principal, Class XI, Step B, on the management salary schedule for the 2002-2003 school year.

Jon Sand was appointed as Middle School Dean of Students, Class XV, Step D, on the management salary schedule for the 2002-2003 school year.

Sally Calle was appointed as Administrative Intern, Elementary, Class XVII, Step D, on the management salary schedule for the 2002-2003 school year.

Ronit Driver was appointed as Administrative Intern, Elementary, Class XVII, Step A, on the management salary schedule for the 2002-2003 school year.

Mrs. Didio moved that due to lack of work and lack of funds, the Board of Education finds that it is in the best interest of the school district to direct the Superintendent to commence implementing procedures to reduce the classified position as requested, effective September 30, 2002. The layoff proceedings will be in accordance with the provisions of the CSEA Contract of Agreement between the District and Chapter 620, CSEA and the California Education Code, seconded by Beaubien. Motion carried 5-0. A.R. #1 filed.

**REDUCTION
OF
CLERICAL
POSITION-
WHS**

Mrs. Phelps moved to readmit expelled student #30-0001E to a comprehensive high school effective August 29, 2002, seconded by Dr. Stephens. Motion carried 5-0. A.R. #2 filed.

**READMIS-
SION OF
EXPELLED
STUDENTS**

Dr. Stephens moved to readmit expelled student #15-0102E to Sequoia Middle School effective August 29, 2002, seconded by Mrs. Beaubien. Motion carried 5-0. A.R. #3 filed.

Mrs. Phelps moved to readmit expelled student #16-0102E to Los Cerritos Middle School effective August 29, 2002, seconded by Mrs. Beaubien. Motion carried 5-0. A.R. #4 filed.

Mrs. Didio moved to expel student 39-0102E from the Conejo Valley Unified School District effective May 31, 2002, pursuant to the conditions described in the "Voluntary Consent to Discipline" signed and dated June 26, 2002, and readmit student #39-0102E to the District's Independent Study Program and/or refer to the County's Community School Program, and permit student #39-0102E to apply for readmission to other programs on or after January 24, 2003, seconded by Mrs. Phelps. Motion carried 5-0. A.R. #5 filed.

EXPULSIONS

Mrs. Beaubien moved to expel student 1-0203E from the Conejo Valley Unified School District effective August 8, 2002, pursuant to the conditions described in the "Voluntary Consent to Discipline" signed and dated August 8, 2002, and readmit student 1-0203E to the District's Independent Study Program and/or refer to the County's Community School Program, and permit student 1-0203E to apply for readmission to other programs on or after January 24, 2003, seconded by Dr. Stephens. Motion carried 5-0. A.R. #6 filed.

Dr. Stephens moved to expel student 2-0203E from the Conejo Valley Unified School District effective August 9, 2002, pursuant to the conditions described in the "Voluntary Consent to Discipline" signed and dated August 9, 2002, and readmit student 2-0203E to the District's Independent Study Program and/or refer to the County's Community School Program, and permit student 2-0203E to apply for readmission to other programs on or after January 24, 2003, seconded by Mrs. Didio. Motion carried 5-0. A.R. #7 filed.

Mrs. Phelps moved to approve the non-binding Memorandum of Understanding between the District and the Club (Boys and Girls Club), seconded by Dr. Stephens. Jackie Dollarhyde, Mario Diaz, Nick Quidwai spoke in favor of the program. Cal Johnston thanked the Board for their support for the program, and Amgen for their \$3 million donation to the program and the City of Thousand Oaks for their \$1 million

**BOYS AND
GIRLS CLUB
MOU**

commitment. He announced that the public campaign will be launched in September. Mrs. Didio questioned item #H.2. Advertisement of the contract; Mr. Johnston replied that this statement is in regard to program announcements and press releases. Dr. Stephens stated that one of the features that he supported was the opportunity to use the facility during the day for school-related needs. Mrs. Beaubien questioned the final decision on the size of the building, and that the Club wanted to build to 10,000 square feet. She asked whether this was negotiable. Mr. Johnston stated that the Club expects 250-300 students daily at the club, and size is important to accommodate the programs. He stated that from a lot of input from the National organization including architectural design, each site will determine how much space is available, and the Board will approve the final size. Dr. Stephens commended the Club on the Public review process, as proposed in the MOU page 2, item 5. Motion carried 5-0. A.R. #8 filed.

Dr. Stephens moved to approve Resolution #0203-01: Proposition 47, the Kindergarten-University Public Education Facilities Bond Act of 2002, seconded by Mrs. Beaubien. Motion carried 5-0. A.R. #9 filed.

RESOLUTION

Mrs. Beaubien moved to approve the Consent Agenda, seconded by Mrs. Didio. Dr. Stephens asked how much it costs the District to place special education students (referring to A.R.10-14). Dr. Fraisse suggested that staff gather the information Dr. Stephens requested and report back to the public. He also stated that there is a strong indication that the Federal Government after 25 years of not paying their fair share for special education, may begin to pay school districts the money they promised. Dr. Simpson stated that we have approximately 11 students in non-public school placement. When the funding mechanism changed a couple of years ago, they created a baseline and whatever non-public placements we had at that time were folded into the revenue limit. At the current time, we are spending less than that initial base. However, this can vary with placement. Every now and then we have a student who requires very expensive placement, and it is our responsibility to properly place them. Mrs. Beaubien asked if in all the science classes that are being approved, how many are new; Mrs. Mutz stated that marine science, marine biology, and biotechnology are new classes due to the sophistication of the International Baccalaureate and Advanced Placement classes. Mrs. Phelps asked if there was any system to critique courses taken through Adult Education; Dr. Simpson stated that while there is no policy in place, classes with low enrollment generally are eliminated. He stated that staff would check with Adult Education in regard to question. Motion carried 5-0. Reports filed: Approval of minutes of Regular Meeting of July 9, 2002; Approval of minutes of Regular Meeting of July 25, 2002; A.R. #10—Contract for Non-Public School Placement for Handicapped Student 1-0203; A.R. #11—Contract for Non-Public School Placement for Handicapped Student 02-02/03; A.R. #12—Contract for Non-Public School Placement for Handicapped Student 03-02/03; A.R. #13—Contract for Non-Public School Placement for Handicapped Student 04-02/03; A.R. #14—Contract for Non-Public School Placement for Handicapped Student 05-02/03; A.R. #15—Approval of Adult School Courses for 2002/03; A.R. #16—Preauthorization of Overnight Trip Requests; A.R. #17—Approval of 9-12 Science Courses of Study; A.R. #18—Purchase Order Report #609; A.R. #19—Disposal of Surplus and Obsolete Equipment; A.R. #20—Acceptance of Equipment and Cash Donations; A.R. #21—Addendum to the 2002-03 Annual Signature Authorization; A.R. #22—Neighborhood for Learning – Petty Cash; A.R. #23—Sycamore Canyon School—Petty Cash.

CONSENT AGENDA

Information Items:

INFO.

Personnel Services:

- Amend Board Policy 156.2, Conflict of Interest – Designated Position; there was no discussion.

Instructional Services:

- Elementary Math Courses of Study; there was no discussion.
- Foreign Language Courses of Study; there was no discussion.
- Permanent Course: French 5AP. Mrs. Didio asked how many students were in the French 5AP class; Mrs. Mutz replied that there were five students in a combined class last year in a pilot program, and they expect more students this year. Dr. Stephens asked if students were writing French at this level; Mrs. Mutz confirmed, and said that French 5AP included reading, writing and studying 16th Century French literature.

There were no Items of Legislation.

LEGIS.

There were no items from the Personnel Commission.

**PERS.
COMM.**

President Del Campo adjourned the regular session at 7:56 p.m. The Board will convene on Tuesday, September 10, 2002, at 5:30 p.m. for a Closed Session and 7:00 p.m. for Regular Session.

ADJOURN

September 10, 2002	
Date	Clerk

September 10, 2002	
Date	Secretary

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