

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**August 24, 2004  
MINUTES**

The Conejo Valley Unified School District Board of Education met in Regular Session on August 24, 2004, at the District Office Board Room, 1400 East Janss Road, Thousand Oaks, California.

**CALL TO  
ORDER**

Present were Board members Dorothy L. Beaubien, Dolores Didio, Pat Phelps and Dr. Timothy Stephens. Dr. Robert Fraisse, Superintendent, Dr. Richard Simpson, Assistant Superintendent, Instructional Services, Dr. Jody Dunlap, Assistant Superintendent, Personnel Services, and Dr. Jeffrey Baarstad, Assistant Superintendent, Business Services, were in attendance. Chuck Eklund, Director, Secondary Education, Linda Faverty, Director, Elementary Education, Sean Corrigan, Director, Planning and Facilities, were also present.

**ROLL  
CALL**

The Closed Session meeting was called to order at 4:45 p.m. by Dorothy Beaubien, President. The Board discussed appointment/employment of: Certificated: Teachers, Administrators; Classified: Child Care Assistant, Child Nutrition Assistants, Custodian, Intermediate Clerk Typist/Bilingual Spanish, Maintenance Clerk Typist, Paraprofessionals/Special Ed, Pre-School Assistant Teacher, Site Computer Technician, Substitutes; Exempt: Specialists, Student Helpers, Campus Supervisors. The Closed Session ended at 5:35 p.m.

**CLOSED  
SESSION**

President Beaubien called the meeting to order at 5:43 p.m. and led the Pledge of Allegiance. President Beaubien read announcements that reviewed instructions regarding smoking, cell phones, Speaker's Cards, Public Statement Cards, and where the public could find agendas and Board procedure information.

**PLEDGE  
AND  
ANNOUNCE-  
MENTS**

Mrs. Didio moved to approve the agenda with the following addition: add page 15A, A.R. #4A, Readmission of Expelled Student #21-03/04E, seconded by Dr. Stephens. Motion carried 4-0.

**APPROVE  
AGENDA**

Dr. Baarstad presented an update of the Strategic Plan Goals 2: Facilities. The Board had several questions about potential growth in certain areas within the District.

**GOALS  
REPORT**

Dr. Fraisse: 1) thanked Dr. Baarstad and his Goals 2 Facilities Committee for updating the Board; 2) discussed importance of long-range efforts to address enrollment increases expected at Newbury Park High School, Colina, and Sycamore Canyon School; 3) commended Sean Corrigan, Director, Planning & Facilities for pointing the District in the direction of a state facilities grant, and Tina Grumney, parent, Sycamore Canyon, for working with the City to get the grant in motion. These funds will be used to build a gym for Sycamore Canyon School, expected to be completed for next school year; 4) commended Dr. Dunlap and her staff for their hard work during the summer hiring over 100 new teachers; 5) applauded the maintenance and custodial staffs for their hard work during the summer preparing for the start of school. Projects over \$20

**SUPT.  
REMARKS**

million District-wide have been completed in just 45 days, including three high school stadium renovations and the middle school wing at Sycamore Canyon!

Suzanne Duckett, Thousand Oaks, applauded Dr. Baarstad's report and commented on his knowledge of demographics; thanked Dr. Baarstad and Dr. Fraisse for coming into the District; thanked the construction workers at Redwood Middle School for their knowledge of and attention to fossils on the site; voiced her concern about parents not involved once their children move on to high school, and stated that parents need to keep involved; stated that through her appointment to a county committee, declared that her findings are that methamphetamine use is the highest in Conejo Valley throughout the county, and therefore, continued parent involvement is very important.

**PUBLIC  
COMMENTS**

Dr. Stephens stated that he appreciated the facilities visit with Dr. Baarstad and Mr. Corrigan, and was so pleased to see the initial stages of the gymnasium at Sycamore Canyon School, which is expected to be available for next school year. Dr. Stephens praised the stadium progress at the three high schools, and thanked the City of Thousand Oaks for their part in the partnership.

**BOARD  
REMARKS**

Mrs. Phelps agreed, and said that she couldn't wait for the children to return to school to see their new stadiums! She also thanked District staff for keeping Board members informed over the summer of the progress of construction at the sites.

Mrs. Didio expressed her pleasure with the work that has been accomplished over the summer and stated that the stadiums are an example of "fast tracking" of important projects.

Mrs. Beaubien expressed her pleasure with work on the stadiums and Redwood Middle School. She also congratulated the Conejo Little League, who are progressing toward their title as U.S. Champions and World Champions.

Mrs. Didio moved to approve Personnel Assignment Orders Certificated #6903 - #6957, Classified #C-2089 - #C-2206, and Exempt #E-5240 - #E-5282, seconded by Mrs. Phelps. Motion carried 4-0.

**PAO'S**

The following administrative assignments were announced:

Margaret Christensen, Assistant Principal, Thousand Oaks High School, Class X, Step E, on the management salary schedule for the 2004-2005 school year.

Brian Crain, Dean of Attendance, Thousand Oaks High School, Class XIII, Step A, on the management salary schedule for the 2004-2005 school year.

Nicole Funfar, Dean of Activities, Westlake High School, Class XIII, Step A, on the management salary schedule for the 2004-2005 school year.

Douglas Hedin, Dean of Students, Sycamore Canyon School, K-8, Class XV, Step A, on the management salary schedule for the 2004-2005 school year.

Mrs. Phelps moved to renew the District’s membership in the Central Coast Personnel Council for the period July 1, 2004, through June 30, 2005, at the cost of \$2,646.72; seconded by Dr. Stephens. Motion carried 4-0. A.R. #1 filed.

**CONTRACT  
RENEWAL**

Dr. Stephens moved to approve the revisions to the Joint Powers Agreement for Conejo Coalition for Youth and Families Authority (formerly known as Conejo Substance Abuse Prevention Authority), seconded by Mrs. Phelps. Motion carried 4-0. A.R. #3 filed.

**JOINT  
POWERS**

Mrs. Phelps moved to approve Resolution #04/05-04: Intention to Sell, Lease or Exchange School District Surplus Property Known as the Via Dorado Site, seconded by Mrs. Didio. Dr. Stephens asked what the sale price might be; Dr. Baarstad stated per the resolution, the minimum price would be \$500,000, which was based upon recent sales in the area. He stated that the property was appraised by an individual who specializes in agricultural and estate properties. The estimate was based upon recent sales in the area. Mrs. Didio asked if we sold the property at \$500,000 at this time, how would we protect the District if the land is designated sometime in the future as something other than open space or rural property; Dr. Baarstad stated that he doesn’t believe that this will happen since the property is in the Tierra Rejada greenbelt – which is part of an agreement between the cities of Moorpark, Thousand Oaks, Simi Valley, and the County of Ventura because it’s unincorporated land. What we will endeavor to do in both the bid documents and a successful sale is to incorporate a “right of first refusal,” which means that if the person who buys it from us wants to sell it, we have the first right to the purchase at some price that is limited by inflation and other factors. There is also another “share the wealth” agreement that allows within a period of time if the property resells at a percentage above the current amount, some of that money would be returned to the District. If these types of contractual agreements are what the Board desires, the Board will have the final say. Board action tonight declares that the property is surplus, but does not enact a sale at this time. Motion carried 4-0. A.R. #2 filed.

**RESOL. TO  
SELL  
PROPERTY**

Mrs. Didio moved to approve the Consent Agenda as amended, seconded by Dr. Stephens. Mrs. Didio asked about the ratification of the overnight trip for the Thousand Oaks High School cheerleaders; Dr. Simpson stated that due to turnover of staff and the long time between summer Board meetings, staff determined that the trip was one in which the group had participated in the past and felt that the trip was safe and valuable to the cheer group. Mrs. Didio questioned a couple of the purchase orders; Dr. Baarstad provided explanation. Mrs. Didio stated that she added up all the cash donations, which came to \$260,508. She thanked everyone involved. Motion carried 4-0. Approval of minutes for Regular Meeting of July 13, 2004. A.R.s filed: A.R. #4 Readmission of Expelled Student #03-03/04E; A.R. #4A Readmission of Expelled Student #21-03/04E; A.R. #5 Expulsion: Redwood Middle School #39-03/04E; A.R. #6 Overnight Trip Ratification: Thousand Oaks High School Cheerleaders; A.R. #7 Purchase Order Report #648; A.R. #8 Disposal of Surplus and Obsolete Equipment; A.R. #9 Acceptance of Equipment and Cash Donations; A.R. #10 Rejection of Insurance Claim (Toyama); A.R. #11 Change Order #1-Modernization of three High School Stadium Fields and Two Tracks – Union Engineering Company, Inc.

**CONSENT  
AGENDA**

A. Informational ServicesCONSENT  
AGENDA  
(CONT.)

1. Approval of Adult School Courses for 2004/05: no discussion.
2. Policy 394.3 Parent Involvement – Policies – Title 1 Program.

Mrs. Phelps asked if the schools assure that there are Title 1 parents on the site councils? Dr. Simpson responded yes, that this is a compliance issue whereas the schools either have to have a separate advisory council or representatives on the site council. Mrs. Phelps asked if this should be included in the policy? Dr. Simpson pointed out that this a subset of the policy, amended to meet a compliance issue for No Child Left Behind. Reviewing the policy regarding site councils, there is more information regarding parent involvement.

Mrs. Didio asked if we have any statistics regarding parent participation at Title 1 schools versus other schools, and if so, do we have strategies to encourage more involvement? Dr. Simpson stated that while he may not have statistics, the schools record hours of participation of PTA and other volunteers. There is a component in every school's plan that includes parent involvement. Mrs. Didio asked if there is not a lot of involvement at a school, are there strategies to encourage more involvement? Dr. Simpson stated that this has been an on-going conversation at DAC where schools that are successful will discuss their strategies. He also stated that Title 1 schools have meetings with Mrs. Faverty, and one of their topics is parent involvement.

3. Pupil Textbook and Instructional Materials: Resolution #04/05-03: no discussion.

B. Business Services

1. Information Presentation, Energy Education, Inc. Dr. Baarstad introduced Edward Froehner, Energy Management Consulting. Mr. Froehner discussed a plan that includes the education of staff to use energy more carefully and conservatively, thereby saving thousands of dollars. Maximum benefit is gained during weekends, nights, and other down time during the year. There is no cost up front and the savings are redirected back into the instructional program. Mrs. Didio asked if there is an in-house coordinator of the program; Mr. Froehner replied yes, one of our employees would become the energy educator and manager. Mrs. Didio asked what this company does that we could not do ourselves; Mr. Froehner stated that each program is uniquely designed per district. Software that is part of the program is utilized by the District to track gains and/or losses over previous years. Dr. Stephens asked about testimonials; Dr. Fraisse responded that he has already spoken to some of the districts that have used the program. Suzanne Duckett, Thousand Oaks, applauded the program for the schools and stated that children could bring these savings programs home, too.

2. Sycamore Canyon School Enrollment Plan Approval. Dr. Fraisse presented a 5-point plan to the Board and community. Mrs. Beaubien stated that the proposed committee size was a good representation from everyone involved, and that she is looking forward to putting the program in place. Dr. Stephens asked how many additional classrooms would be added for 2004/05; Dr. Fraisse stated that temporary units would be replaced and another three/four would be added for growth for one year, 2005-2006. Mrs. Didio stated her appreciation that the District is being proactive. Dr. Stephens stated that because Dr. Fraisse held meetings and came up with a creative, viable plan, most of the concerns of the community have been allayed. Mrs. Didio stated that in a conversation with a teacher at Cypress Elementary, she heard that there have already been a few parents/children who have transferred to Cypress from Sycamore Canyon; Dr. Simpson estimated that about a dozen students have transferred. Mrs. Phelps stated that this plan allows the parents to have a role in the decision of where their children attend school. Mrs. Beaubien stated that when this was first presented to the Board, they decided that they did not want a lottery and staff listened. Sara Williams, Newbury Park, brought forward 329 signatures on a petition from Dos Vientos neighbors, which contains three main items: 1) the community wants to find short and long-range solutions to the overcrowding at Sycamore Canyon; 2) a formation of the task force; and 3) no boundary changes, no lottery system and no year-round school. Mrs. Williams stated that she looks forward to working with the District, and hopes to be included in the discussions. Mrs. Didio stated that even those not on the advisory committee may still attend meetings. Mrs. Phelps stated that the task force hopefully would not go away once resolution has been reached, but would continue to be a part of the community.

**INFORM.  
(CONT.)**

Items of Legislation. Mrs. Didio stated that she would like the Board to look at Proposition 68 (gaming act) and requested a resolution to oppose it as there is no benefit to school districts.

**LEGIS.**

There were no items from the Personnel Commission.

President Beaubien adjourned the regular session at 7:35 p.m. The Board will reconvene for the next regularly scheduled meeting on Tuesday, September 14, 2004, at 5:00 p.m. for Closed Session and 6:00 p.m. for Regular Session.

**ADJOURN**

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Date

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Clerk

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Date

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Secretary

