

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

**July 13, 2004
MINUTES**

The Conejo Valley Unified School District Board of Education met in Regular Session on July 13, 2004, at the District Office Board Room, 1400 East Janss Road, Thousand Oaks, California.

**CALL TO
ORDER**

Present were Board members Dorothy L. Beaubien, Dolores Didio, Pat Phelps and Dr. Timothy Stephens. Dr. Robert Fraisse, Superintendent, Dr. Jody Dunlap, Assistant Superintendent, Personnel Services, and Dr. Jeffrey Baarstad, Assistant Superintendent, Business Services, were in attendance. Linda Faverty, Director, Elementary Education, represented Dr. Richard Simpson, Assistant Superintendent, Instructional Services. Martha Mutz, Director, Curriculum, was also present.

**ROLL
CALL**

The Closed Session meeting was called to order at 4:45 p.m. by Dorothy Beaubien, President. The Board discussed appointment/employment of: Certificated: Teachers, Administrator; Classified: Custodian, Substitutes. Exempt: Specialists, Student Helpers, Campus Supervisors, Athletic Coaches. The Closed Session ended at 5:45 p.m.

**CLOSED
SESSION**

President Beaubien called the meeting to order at 5:55 p.m. and led the Pledge of Allegiance. President Beaubien read announcements that reviewed instructions regarding smoking, cell phones, Speaker's Cards, Public Statement Cards, and where the public could find agendas and Board procedure information.

**PLEDGE
AND
ANNOUNCE-
MENTS**

Mrs. Didio moved to approve the agenda with the following amendment: replace A.R. #10 Resolution #04/05-03: Approval of Via Dorado Site as District Surplus Property with new title: Resolution #04/04-03: Accepting the District's Surplus Property Advisory Committee's Recommendation for the Via Dorado Site as District Surplus Property; seconded by Dr. Stephens. Motion carried 4-0.

**APPROVE
AGENDA**

Dr. Fraisse updated the Board on the Goals Committee Focus Area #3: Research and Innovation. He thanked the committee members and proposed bringing the action plan back to the Board for their approval. Mrs. Beaubien, Mrs. Phelps, Mrs. Didio and Dr. Stephens commended Dr. Fraisse for his leadership and his committee members for a concise, well-presented plan, and for the fact that so much has already been accomplished.

**GOALS
REPORT**

Dr. Fraisse thanked Mike Waters, principal, Colina Middle School, for his innovative proposal to enable more 6th grade students to attend Colina in the 2004-05 school year. To date, all students who were on the wait list to attend 6th grade at Colina are now enrolled at Colina Middle School.

**SUPT.
REMARKS**

Carl Alaniz, Larry Croy, and Douglas MacDonald spoke in favor of a Boys & Girls Club on the Colina Middle School Site. Public Written Statement Cards also in favor of this project were filled by: Dennis and Chris Predmore, Marla Winters, Jim Cathcart, Wendy Anderson, Jon Sheldon, Lupe Gonzalez, and Nancy Berk.

**PUBLIC
COMMENTS**

Suzanne Duckett asked that all school administrators “climb on board” with the Strategic Plan, and thanked Dr. Fraisse and the committee for their work.

Nick Quidwai commented on several disappointments he has with the District.

Tina Grumney discussed her positive experience as a parent in the District, and thanked the staff and Board for their hard work and true concerns with parents’ issues and the well being of the students.

Mrs. Phelps reported on the National PTA Conference and stated that two resolutions passed were in regard to 1) nutrition on school campuses and 2) after-school programs. She mentioned that she gathered information regarding the after-school programs, particularly data regarding test scores. Mrs. Phelps invited parents to contact her if they would like to review the information.

**BOARD
REMARKS**

Mrs. Didio moved to approve Personnel Assignment Orders Certificated #6872 - #6902, Classified #C-2077 - #C-2088, and Exempt #E-5214 - #E-5239, seconded by Dr. Stephens. Motion carried 4-0.

PAO’S

The following administrative assignments were announced:

Lisa Dritz as Assistant Director, Pupil Services, Class XV, Step E, on the management salary schedule for the 2004-2005 school year.

Brad Miles as Principal, Meadows Elementary School, Class XVI, Step A, on the management salary schedule for the 2004-2005 school year.

Dena Sellers as Principal, Ladera Elementary School, Class IX, Step A, on the management salary schedule for the 2004-2005 school year.

Kate Anders as Dean of Attendance, Newbury Park High School, Class XIII, Step E, on the management salary schedule for the 2004-2005 school year.

Mrs. Phelps moved to authorize the tandem-teaching teams at Lang Ranch and Westlake Elementary Schools for the 2004-2005 school year, as outlined, seconded by Dr. Stephens. Dr. Stephens commended the District for providing such a successful program that continues to accommodate families. Motion carried 4-0. A.R. #1 filed.

**TANDEM
TEACHING**

Dr. Stephens moved to approve the Declaration of Need for Fully Qualified Educators 2004-2005 as attached, and authorize administrative staff to forward the declaration to the State of California Commission on Teacher Credentialing, seconded by Mrs. Phelps. Motion carried 4-0. A.R. #2 filed.

**DECLAR.
OF NEED**

Mrs. Didio moved to approve the Child Care resolution, seconded by Mrs. Phelps. Mrs. Didio commented on the excellence of the Child Care program, and the importance of grant money to help the program. Motion carried 4-0. A.R. #3 filed.

**CHILD CARE
RESOL.**

Mrs. Phelps moved to adopt the core literature titles recommended by the English/Language Arts Committee, seconded by Dr. Stephens. Motion carried 4-0. A.R. #4 filed.

**CORE LIT.
K-12**

Dr. Stephens moved to adopt and purchase the textbooks and instructional materials recommended by the English/Language Arts subcommittee for high school students whose reading achievement is two or more years below grade level, seconded by Mrs. Didio. Motion carried 4-0. A.R. #5 filed.

**SP. ED.
ENG/LANG
MATERIALS
ADOPTION**

Mrs. Phelps moved to adopt the new course Internet Web Page Design II, seconded by Mrs. Didio. Motion carried 4-0. A.R. #6 filed.

**PILOT
INTERNET
WEB PAGE
DESIGN**

Dr. Stephens moved to continue the parent-pay, home-to-school transportation system at the current fee schedule of \$190 per semester for round-trip service and \$100 per system for one-way service, seconded by Mrs. Didio. Motion carried 4-0. A.R. #7 filed.

**TRANS.
PROGRAM**

Mrs. Didio moved to approve the amended Civic Center Fee Schedule, effective July 1, 2004, as submitted, seconded by Mrs. Phelps. Motion carried 4-0. A.R. #8 filed.

**CIVIC
CENTER FEE**

Mrs. Phelps moved to approve the Lease Agreement for Joint Use between the District and the Boys & Girls Club at Colina Middle School, seconded by Mrs. Didio. Each of the Board members stated their support for this project. Motion carried 4-0. A.R. #9 filed.

**BOYS &
GIRLS CLUB
COLINA**

Mrs. Didio moved to approve Resolution #04/05-3: Accepting the District's Surplus Property Advisory Committee's Recommendation for the Via Dorado Site as District Surplus Property, as amended, seconded by Dr. Stephens. Motion carried 4-0. A.R. #10 filed.

**RESOL.
SURPLUS
PROPERTY**

Dr. Stephens moved to approve the Consent Agenda as amended, seconded by Mrs. Phelps. Motion carried 4-0. Approval of minutes for Regular Meeting of June 22, 2004. A.R.s filed: A.R. #11 Contract for Non-Public School Placement for Handicapped Student #27-03/04; A.R. #12 Contract for Non-Public School Placement for Handicapped Student #28-03/04; A.R. #13 Contract for Non-Public School Placement for Handicapped Student #29-03/04; A.R. #14 Contract for Non-Public School Placement for Handicapped Student #30-03/04; A.R. #15 Expulsion: Sequoia Middle School #38-03/04E; A.R. #16 Purchase Order Report #647; A.R. #17 Disposal of Surplus and Obsolete Equipment.

**CONSENT
AGENDA**

Instructional Services:**INFORM.**

1. Joint Powers Agreement for Conejo Coalition for Youth and Families Authority (formerly the Conejo Substance Abuse Prevention Authority). Mrs. Phelps, the Board's representative for the Authority, stated that there are services available and that the group has a lot to offer the community. Mr. Quidwai spoke to the issue of lack of attendance and interest from the community, and commended those who give their time to the committee.
2. Student Attendance at Sycamore Canyon School. Dr. Fraise initiated discussion by giving a background on the decision to build Sycamore Canyon based upon data available at that time. Since that time, due to a variety of factors including mortgage rates allowing younger families to move in, the population of the school has increased dramatically; in fact the Dos Vientos community ratio of children to homes is higher than anywhere else in the Conejo. Therefore, Dr. Fraise and staff have been discussing enrollment projections for the coming years, especially with the building of new apartments and condominiums. It has been determined that K-8, the capacity of the school (including new facilities) would be 1275, and therefore, about 125 students will have to be redirected to another elementary school as building continues. Sycamore Canyon middle school grades do not have the same problem as the elementary classes.

Staff members were pulled together to review all issues surrounding this situation. Dr. Fraise pointed out that Cypress Elementary School, with an API over 900 and tremendous parent support, has room for more students. There are several options that have been proposed by the committee, but a decision must be made soon. Options were discussed as provided by the Board report, including the following staff recommendation:

- Families with students currently enrolled in Sycamore Canyon would have first preference for sibling enrollment for any vacancies in Sycamore Canyon. It is estimated that all families in this criteria could be accommodated.
- Priority enrollment for vacancies in Sycamore Canyon, after siblings, would be based upon a lottery by year of residency verification within the attendance boundaries of Sycamore Canyon.
- An alternative would be to redraw Sycamore Canyon boundaries either through some to-be-determined method or by assigning all new construction to Cypress Elementary School effective August 1, 2004.

Dr. Fraise asked for Board comments.

- Dr. Stephens asked if the site council was consulted; Dr. Fraise said that since this issue has been on the "fast track" it was important to have the Board review the options first. Staff will be in contact with the council as soon as they return in August. Dr. Stephens stated that the Board wants the school site council input.

**INFORM.
(CONT.)**

- Mrs. Phelps expressed her concerns regarding a lottery process. She also expressed the importance of letting people who are buying new homes know at the time of purchase exactly where their child will be attending school.
- Mrs. Didio discussed her personal history with boundary changes and also expressed her concern over a paperwork nightmare that may erupt from another lottery system.
- Mrs. Beaubien also expressed her concerns regarding the lottery proposal.

Dr. Stephens spoke for the Board and asked for: 1) egress and ingress traffic reports, 2) projections of the number of children from the homes, apartments and condominiums, and 3) input from Sycamore Canyon and Cypress Elementary School site councils. Mrs. Didio also asked about the possibility of offering bussing to Cypress Elementary School.

Dr. Fraisse agreed to the request, and stated that staff will soon be working with parent groups to help with their concerns.

Business Services

1. Resolution #04/05-04: Intention to Sell, Lease or Exchange School District Surplus Property Known As The Via Dorado Site. There was no discussion.

There were no items of Legislation.

LEGIS.

There were no items from the Personnel Commission.

President Beaubien adjourned the regular session at 7:30 p.m. The Board will reconvene for the next regularly-scheduled meeting on Tuesday, August 24, 2004, at 5:00 p.m. for Closed Session and 5:30 p.m. for Regular Session.

ADJOURN

August 24, 2004
Date Clerk

August 24, 2004
Date Secretary

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